

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St., / 11, rue Laurier
Place du Portage, Phase III
Core 0A1/Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Informatics Professional Services - EL
Division/Services professionnels en informatique -
division EL
4C2, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet ERP FUNCTIONAL ANALYSTS 2011/2012	
Solicitation No. - N° de l'invitation EP549-122420/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20122420	Date 2012-04-19
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-626-24056	
File No. - N° de dossier 626el.EP549-122420	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-08	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dubé, Jonah	Buyer Id - Id de l'acheteur 626el
Telephone No. - N° de téléphone (819) 956-0712 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The Request for Proposal (RFP) Amendment 003 is raised to answer questions from the industry.

QUESTIONS AND ANSWERS

Question #2:

Page 10 section (ii) states "...bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise....."

All of the grids have columns for 1) substantiation of Technical compliance and 2) Reference to additional documentation within the TA quotation. Is column 2) referring to the Contractors TA quotation on page 46-47? Please confirm your expectations on completing this column? It is not clear what should be inserted here.

Answer: In accordance with 3.2 a) ii), "The technical bid must substantiate the compliance with the specific articles of Attachment 2, [...]". The "Reference to additional documentation with the TA quotation" column is found in Appendix C to Annex B, reserved for the Contractor at the Task Authorization stage, once a contract has been awarded. Bidders are not required to complete Appendix C to Annex B.

Question #3:

Page 10 section (ii) states "...bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise....."

For substantiation of column 1) Technical Compliance in the grids, Page 10 is requesting paragraph numbers. Is the expected format to provide the project number and client, title and date and then simply refer back to the resume with paragraph numbers rather than inserting details into the grid? If this is not correct, please explain how you would like this addressed.

ie: Project 1: PWGSC

Title

Date

Please refer to paragraphs 1, 2, 5.

Page #

Answer: In accordance with 3.2 a) ii), Bidders must substantiate the compliance with the articles of Attachment 2. Bidders are therefore requested to use the format provided in Attachment 2 to substantiate their compliance, which is why there is a "Substantiation of Technical Compliance" column for each criteria. The substantiation can also refer to additional documentation submitted with the technical bid, which is why there is a "Reference to additional documentation within the

bid" column for each criteria. In short, Bidders are expected to use Attachment 2 to substantiate their compliance with the specific requirements of the criteria of Attachment 2 and to make reference to where in their technical bid Canada may locate the information, e.g. the resume of the proposed resource.

Question #4:

Page 10 section (iii) Customer Reference Contact Information. Please confirm if this is referring to the resource? If so, will 3 recent references for each resource be sufficient?

Answer: In accordance with 3.2 a) iii), Bidders must provide customer references when requested by Canada. Until such a time, Bidders are not required to provide customer references.

Question #5:

Please confirm that 3 references and grids are to be submitted. ERP Functional Analyst (2 resources) and ERP Functional Analyst, Level 3 (1 resource).

Answer: In accordance with 3.2 a) iii), Bidders must provide customer references when requested by Canada. Until such a time, Bidders are not required to provide customer references.

In accordance with Attachment 2, Canada will evaluate all estimated number of resources prior to contract award. The Bidder must include 3 up to date résumés, in accordance with the following table. The Bidder must not propose the same resource in more than one Category and level of Personnel.

TBIPS Category, Level	Estimated # of Resources	# of Résumé to be Proposed
ERP Functional Analyst, Level 2	2	2
ERP Functional Analyst, Level 3	1	1

Question #6:

Please confirm that wherever the grids state "Government of Canada " that this includes Municipal, Crown and Provincial?

Answer: "Government of Canada" includes Canadian federal government institutions only.

Question #7:

Please confirm if the resource must be available as the start of contract award?

Answer: Canada confirms.

Question #8:

M.1.a ERP Functional Analyst - Level 2

Please confirm if 5 years of combined experience performing the tasks is 5 years in total or 5 years for each task?

For example, please confirm if the following is correct:

- 1) developing one of more BI functionalities using SAP BI presentation tools could be 3 years
- 2) configuring one of more BI functionalisit using the SAP BW Administration workbench could be 2 years?

If this is correct, please confirm that this would be applicable to all grids requesting combined experience, regardless of the duration? (ie: 5 years or 10 years).

Answer: 5 years of combined experience means a total of 5 years performing all listed tasks. Canada confirm that the example provided in Question #8 is an acceptable combination. Canada also confirms that its answer applies to all criteria requesting combined experience.

Question #9:

M2.a ERP Functional Analyst - Level 2

Please confirm if there is a minimum duration for each SAP BI implementation project.

Would this be applicable to all grids requesting projects where no time or duration is specifically mentioned?

Answer: Canada confirms that there is no minimum duration for each SAP BI implementation project. Canada also confirms that its answer applies to criteria requesting projects where no time or duration is specifically mentioned.

Question #10:

R1.b, R2.b - SAP BI experience

To our knowledge, SAP has not been in existence for 13 years. Please confirm where the point allocation is full points for "more than 12 years" for SAP BI how this is attainable?

Would this be applicable for all grids?

Answer: To Canada's knowledge, SAP released the first version of BI, known as "Business Warehouse Information System", in 1997.

Question #11:

In criterion R.5a for the ERP Functional Analyst - Level 2 in the Evaluation Guidelines under points allocations it states 1 point per module but in the maximum points it states 4 points. There are 9 modules, can you please clarify if this is a typo or if only 4 modules are required for full points?

Answer: 4 modules are required for full point.

Question #12:

In criterion R.5b for the ERP Functional Analyst - Level 3 in the Evaluation Guidelines under points allocations it states 1 point per module but in the maximum points it states 5 points. There are 9 modules, can you please clarify if this is a typo or if only 5 modules are required for full points?

Answer: 5 modules are required for full point.

Question #13:

I had a question regarding the rates: Is it permissible to exceed TBIPS ceiling rates for the Option Periods?

Answer: Yes.

Question #14:

It is unclear why the SAP BI resources require experience implementing or upgrading SAP modules. Typically, these resources specialize in SAP BI (only) while other functional analysts specialize in these other SAP modules (i.e. FI, CO, CATS, etc.). Would the Crown consider removing the requirement for the BI Functional Analyst to possess experience in implementing or upgrading SAP modules (i.e. FI, CO, CATS, etc.)?

Answer: Resources that have implemented or upgraded relevant SAP modules, the source of Canada's BI information, bring valuable knowledge of the data elements, data structures and SAP processes in the development of a BI solution. This is a rated criterion and is therefore not mandatory.

Question #15:

It's not clear why the Functional Analyst is required to demonstrate SAP Netweaver Business Intelligence (BI) or Business Warehouse (BW) certification for version 7.0 or above. If the Functional Analyst is certified in an earlier version and has extensive hands-on experience with version 7.0, would this not meet the requirement and be more consistent with the work defined in the statement of work?

Answer: The requested certifications for 7.0 or above is consistent with the Client's SAP NetWeaver version.

Question #16:

For the Functional Analyst, would the Crown consider experience implementing and/or upgrading a BI solution within organizations other than the GoC, as the experience gained in implementing and/or upgrading a BI solution is relevant to the implementation itself and not specific to the organization.

Answer: The GoC SAP and BI solutions include modules unique to government and must incorporate processes and other system development considerations not normally found in the private sector. Resources that have implemented or upgraded a GoC BI solution would provide added value and expertise to the project. This is a rated criterion and is therefore not mandatory.

Question #17:

To properly substantiate our candidate's experience, qualifications and expertise, please confirm it is acceptable to cross-reference to detailed project descriptions in his/her resume. The projects in the resume will be sequentially numbered and that number will be used in the matrix to identify the relevant projects that substantiate the specific requirement. Each project in the resume will include department, project name, role and start/end dates, the candidate's responsibilities and activities as well as an annotation that reflects the mandatory or rated criteria that each statement in the resume is supporting. For example, in response to mandatory criteria M1, a (M1) could be placed at the beginning of the statement in the resume that satisfies this criteria.

Answer: See Question #3.

Question #18:

On section 4.4(b)(i) p.22 of 56: Please confirm how you get to the Maximum Technical Points being 102 points.

Answer: 102 is the total number of points of Attachment 2.

Question #19:

Due to the fact that we are unable to proceed with our response as the answers to the questions impact our bid and they have not been answered yet, we respectfully request an extension to the current due date of May 1, 2012.

Answer: At the coverpage of the bid solicitation:

DELETE: Solicitation closes at 2:00PM on 2012-05-01

INSERT: Solicitation closes at 2:00PM on 2012-05-08

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED