

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet GC-MS Systems	
Solicitation No. - N° de l'invitation W7702-135599/A	Date 2013-01-24
Client Reference No. - N° de référence du client W7702-135599	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-070-8400	
File No. - N° de dossier WPG-2-35275 (070)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-03-06	
Time Zone Fuseau horaire Central Standard Time CST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Barenz, Leanne	Buyer Id - Id de l'acheteur wpg070
Telephone No. - N° de téléphone (204) 983-0506 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE Defence R&D Canada Suffield Bldg 560 Receiving Ralston Alberta T0J 2N0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred twenty (120) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must

be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation

C3011T

Exchange Rate Fluctuation

2010-01-11

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work as described in Annex "A".
- b) Provision of firm pricing for all items in Annex "B", Basis of Payment.

1.2 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax is excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

An offer must comply with the requirements of the bid solicitation to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a contract

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

1.1.1 By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms ([Consent to a Criminal Record Verification](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html) form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - Certification

- a. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract. Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the *Government Contracts Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the

FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

- b. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
- c. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows: The Bidder or the member of the joint venture
- () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
 - () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
 - () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
 - () is subject to the FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC). Further information on the FCP is available on the HRSDC Web site.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with this requirement.

2. Statement of Work

The Contractor must perform the Work in accordance with the Requirement at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-11-19), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

3.2 Supplemental General Conditions

4001	Hardware Purchase, Lease and Maintenance	2010-08-16
4003	Licensed Software	2010-08-16

apply to and form part of the Contract.

4. Delivery Date

All the deliverables must be received on or before March 31, 2013.

5. Authorities**5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Leanne Barenz
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
100-167 Lombard Ave.
Winnipeg, MB,

Telephone: 204-983-0506
Facsimile: 204-983-7796
E-mail address: leanne.barenz@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

6. Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex "B" for a cost of \$_____TBD_____. Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.1 Single Payment

H1000C Single Payment

2008-05-12

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

8.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions
4001, Hardware Purchase, Lease and Maintenance, 2010-08-16 and
4003, Licensed Software, 2010-08-16;
- (c) the general conditions 2010A (12-07-16), General Conditions - Goods (Medium Complexity);
- (d) Annex A, Requirement
- (e) Annex B, Basis of Payment
- (f) the Contractor's bid dated ____TBD____

11. SACC Manual Clauses

B1501CElectrical Equipment
B7500CExcess Goods

2006-06-16
2006-06-16

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Buyer ID - Id de l'acheteur

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File No. - N° du dossier

WPG-2-35275

CCC No./N° CCC - FMS No/ N° VME

12. Insurance Requirements

G1005C

Insurance

2008-05-12

ANNEX "A"

Statement of Work

Introduction

PWGSC on behalf of DRDC Suffield intends to purchase three gas chromatography-mass spectrometry (GC-MS) systems to support national defence efforts and conduct R&D experiments in Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) preparedness and response.

Each GC-MS system will be composed of a gas chromatograph (GC), a mass spectrometric (MS) detector, a carrier gas supply, a vacuum pumping method, sample introduction accessories/consumables and associated GC-MS spectral libraries. The successful proposal must include warranty/service agreement on all three GC-MS systems. The period of this agreement will be for four years and will include 1 preventive maintenance visit per year. Please note that the three systems may be located at up to three different locations within Canada.

Warranty/service agreement must include parts, labor, transportation and accommodation costs. All limited-life parts must be able to be serviced and/or replaced by trained DND operators or technicians wherever the GC-MS systems are deployed.

The successful proposal must include installation, validation and a minimum of three days on-site instrument familiarization at DRDC Suffield. Validation of the systems will include GC-MS performance acceptance using DRDC Suffield supplied test compounds.

Mandatory Criteria (in addition to warranty and performance requirements above)

Description	Specification
Overall GC-MS system	
Portability	Must require no dismantling/reassembly for movement
Transportability	All GC-MS system components, accessories and consumables required for operation must comply with international air shipping requirements (IATA regulations) for air deployment.
Dimensions	Must not exceed 18" x 18" x 12" (W x L x H) due to space limitations
Weight	Must not exceed 40 lbs in fully operational configuration
Start-up time	Must not exceed 10 min from power ON to system operational
System start-up	No additional components must be required for initial start-up or start-up after long-term storage
Operating temperature	Must be able to operate in conditions from 5°C to 40°C
Operating humidity	Must be able to operate in conditions from 0% to 95% RH
Power supply	Must include a rechargeable COTS Mil-spec battery option and an AC-to-DC converter (100-120V/220-240V, 50/60 Hz)
Power requirements	Must be able go from power ON to system operational using either the rechargeable battery or the AC-to-DC converter configuration.
	Must be able to operate on a single rechargeable battery for up to three hours.

Power consumption	Must not exceed 70 watts at normal operating conditions.
Onboard computer and monitor	On-board computer must be able to control the GC-MS and run provided processing and analysis applications.
Onboard software	GC-MS system software must collect, process, analyze, store and export GC-MS data.
Service	On-site service response time less than 72 hours
External computer/software	
External data analysis PC	Must provide ruggedized laptop to operate all PC-based software provided with the GC-MS system.
Data analysis software	Must provide PC-based software (fully compatible with the data collected by the provided GC-MS system) for method development, advanced data analysis, import/export of data.
Mixture analysis	Provided software must include capability for spectral interpretation and deconvolution of MS data resulting from analysis of mixtures
MS spectral library software	Must include software to search MS spectral libraries , user library creation and import/export of user created MS spectral libraries
Included MS spectral libraries	The most recent NIST/EPA/NIH Mass Spectral Library must be provided and some software means for comparison of this library to the GC-MS generated data.
Gas chromatograph (GC)	
Separation capability	Must be able to analyze both VOCs (nC5) and SVOCs (nC21) in a single run.
Column heating method	Must utilize low-thermal-mass (LTM) column heating technology.
Temperature range	Column must be able to be heated from at least 50°C to 300°C.
Temperature programming	Ramping of column temperature by at least 80°C/min.
Sample introduction mode	Solid phase microextraction (SPME) sample introduction is required.
Carrier gas (external)	Must have option to connect external full-sized cylinder of appropriate carrier gas
Carrier gas (internal)	Internal carrier gas supply must provide enough volume to analyze more than 75 samples without replacing cartridge or ceasing GC-MS operation in any way.
Carrier gas transport	Replacement carrier gas containers (internal) must comply with international air shipping requirements (IATA) for air movement.
Mass spectrometer (MS)	
Mass range	Must have a mass range of 45 to 400 amu. Or better
Scan rate	Must be 1000 amu/sec or better
Mass resolution	Unit mass resolution required.
Ionization mode	70eV electron impact (internal or external allowed) ionization
Vacuum pumping system	
Vacuum pump size/weight	Vacuum pump system size, weight and power consumption must be included in overall GC-MS system mandatory requirements for those specifications.
Vacuum pump type	Can be non-evaporative getter pump, dual stage diaphragm and/or turbo-molecular pumps BUT any selected vacuum pump system must not require operator service for up to one year of continuous operation.

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wpg070

CCC No./N° CCC - FMS No/ N° VME

Sample introduction accessories	
SPME fiber holder	Must provide two SPME fiber holders, for each GC-MS system, that can be operated while wearing butyl rubber gloves.
SPME fiber types (primary)	Must provide two sets of three SPME fibers, for each GC-MS system, that utilize 65µm polydimethylsiloxane/divinylbenzene (PDMS/DVB) Stableflex™ coating.
SPME fiber types (backup)	Must provide one set of three SPME fibers, for each GC-MS system, that utilize 100µm polydimethylsiloxane (PDMS) Stableflex™ coating.
Calibration standards	Calibration standards must be provided to verify instrument performance and assess sample introduction method for at least the first year of operation. All calibration standards provided must not expire prior to one year from installation/acceptance date.

ANNEX B BASIS OF PAYMENT

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex "B" for a cost of \$_____TBD_____. Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Item No.	Description	Quantity	Unit Price	Extended Price
1.	Gas chromatography-mass spectrometry (GC-MS) systems as detailed in Annex A, Requirement	3 each	\$_____	\$_____
2.	Service Agreement (4 years and includes 1 preventative maintenance visit per year) as detailed in Annex A, Requirement	3 each	\$_____	\$_____
3.	installation, validation and a minimum of three days on-site instrument familiarization at DRDC Suffield. Validation of the systems will include GC-MS performance acceptance using DRDC Suffield supplied test compounds.	1 lot	\$_____	\$_____
4.	Shipping and Handling	1 each	\$_____	\$_____
				GST: \$_____
				TOTAL: \$_____