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11 Laurier Street / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

THERE IS A SECURITY REQUIREMENT
ASSOCIATED WITH THIS REQUIREMENT

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Procurement Strategies Division / Division des
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

Title - Sujet TEMPORARY HELP SERVICES	
Solicitation No. - N° de l'invitation E60ZN-110002/A	Date 2012-04-26
Client Reference No. - N° de référence du client E60ZN-110002	Amendment No. - N° modif. 010
File No. - N° de dossier 002zn.E60ZN-110002	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZN-002-24060	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2012-03-26	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-08	
Address Enquiries to: - Adresser toutes questions à: Riley, Stephanie	Buyer Id - Id de l'acheteur 002zn
Telephone No. - N° de téléphone (819) 956-1678 ()	FAX No. - N° de FAX (819) 997-2229
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS SHOWN IN THE RESULTING CALL-UPS	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

THIS AMENDMENT #010 IS RAISED TO ANSWER QUESTIONS FOR THE RFSO**AMENDMENTS****QUESTION 85**

For the SA and SO could you kindly confirm that suppliers are not required to provide project descriptions in their technical arrangement. If I read the solicitation correctly, we need to name the resource and the client contact information only in the Technical Response template. (Assuming that we are applying for a new category on the THS and not just refreshing those categories for which we currently qualify.

Could you kindly confirm this so that I am sure to submit a complete and accurate proposal.

ANSWER 85

PWGSC confirms that offerors are not required to provide project descriptions for Mandatory Criteria M2A, M2B and M2C, what is required is to provide a minimum of 20 compliant temporary help resource names which demonstrate classifications within a stream. Please refer to Attachment 1 to Part 4 - Mandatory Evaluation Criteria.

QUESTION 86

For Stream 5 we already have 3 sub-streams with classifications in them in the current SO/SA:

5c Communications Services	5f Policy and Advisory Services	5g Health and Scientific
Communications	Policy	HS, Epidemiologist
Editor	Program Administration	Scientific, Biologist
Marketing		
Writer		

- a. Since we are already on 4/6 classifications under sub-stream 5c and we wish to be on 1 or 2 of the remaining classifications (Media Monitor, Writer, technical)
 - i) Do we submit 2 resources for "each" of the remaining classifications within sub-stream 5c
 - ii) Do we submit 2 resources for 1 of the 2 remaining classifications to obtain both the Media Monitor and Writer, Technical)?
- b. We are currently on 2 classifications within sub-stream 5f (Policy and Program Administration) and we wish to obtain the ATIP and Special Advisor classifications
 - i) Are we required to submit 2 resources for the ATIP classification and 2 resources for the Special Advisor to obtain those classifications?
 - ii) Or 1 for each to obtain both classifications?
 - iii) If we submit 2 resources for ATIP and 2 resources for Special Advisor will that make us complaint for the whole sub-stream 5f?
- c. We wish to apply for Sub-stream 5e Human Resources Management
 - i) Do we need to submit 2 resource names in "any" of the 5e classifications in order to qualify for all classifications within that sub-category?
- d. Because we are already on Stream 5 in sub-streams c, f and g, do we need to submit 20 resources in any of the sub-streams or in any "classifications" of the sub-streams to be compliant in this RFSO?

ANSWER 86

- a. i) No. Since an existing THS offeror has qualified for sub-stream 5c in the previous THS RFSO then they are considered qualified for sub-stream 5c (which includes all classifications) in this THS RFSO. Please refer to Appendix A to Attachment 1 to Part 4 -Certification for Offerors Qualified under the Standing Offer Issued under RFSO no. EN578-060502/C whereby existing offerors certify that they have pre-qualified in sub-streams in Stream 5 and not classifications.
- b. l) No. see answer in a i) above.
 l) No. see answer in a i) above
 li) No. see answer in a i) above
 lii) No. see answer in a i) above
- c. i) Yes offerors must provide a minimum of 2 different temporary help resource names in the sub-stream that are compliant as well as a minimum of 20 different temporary help resource names for the Stream. Please refer to M2C and to Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety.

Also, refer to RFSO amendment 007, question and answer 31d and 38a

- d. If you want to qualify for additional sub-streams in Stream 5, you must provide a minimum of 2 different temporary help resource names in the sub-stream that are compliant as well as a minimum of 20 different temporary help resource names for the Stream. Please refer to M2C and to Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety.

QUESTION 87

Regarding the above-mentioned Solicitation:

Is a company able to submit multiple Joint Venture Arrangements? IE:

Company A and B in JV for Stream 4

Company B and C in JV for Stream 5

Company B (Independently)

ANSWER 87

A company could not submit multiple Joint Venture offers as suggested in your example.

As per Article 4. Multiple Offers, page 11 of the RFSO:

“A legal entity can only submit: (i) one offer from the legal entity alone, or (ii) one offer from the legal entity and one offer from the legal entity in a joint venture with another legal entity where one of the joint venture member is a legal entity that complies with the Aboriginal Business Certification in Part 5- Certifications. Each offer must be a physically separate document. Each offer will be evaluated independently without regard to other offers submitted and, therefore, every offer must be complete. If a legal entity participates in more offers than permitted under (i) or (ii), Canada may require the legal entity to inform Canada as to which of its offers it wishes to withdraw”.

Refer to RFSO amendment #007, page 2.

QUESTION 88

Please answer the following question.

Section 1.4 on Page 25 of the RFSO has certifications for Aboriginal Set-aside. There is no provision in the section for a non-Aboriginal Business, for example section 1.4.3 is a mandatory response ("must"), but there is no way that a non-Aboriginal Business can respond to the requirement. Similarly for 1.4.4 and 1.4.5.

Should there be an overriding question that says "we are not or we are an Aboriginal Business?" and then allow null answers for the remainder of the section?

ANSWER 88

That is correct. 1.4 Set-aside for Aboriginal Business is a certification only required by Aboriginal Businesses. Non Aboriginal Businesses are not required to complete this certification.

QUESTION 89

We would like to request clarification, as follows:

Please confirm, that as an existing THS RFSO supplier wishing only to re-qualify, that we do not have to submit Certifications.

ANSWER 89

PWGSC will not confirm this as all offerors must provide certifications.

QUESTION 90

We respectfully submit the following for clarification:

There are many references to a minimum of 20 to a maximum of 40 resources per stream. Can you please confirm if the follow examples are correct?

For Streams, 1, 2 3 and 4

1.5 (a) Stream 1 - Office Support

To qualify for all 18 classifications are the following assumptions correct:

- a. If a total of 3 classifications are successfully demonstrated within this stream, we would be compliant for all (in the case of Stream 1, that would be all 18 classifications).
- b. If a total of 3 classifications are demonstrated, what is the minimum number of resources required per classification? For example if we chose to demonstrate 1) Clerk -Accounting, 2) Driver and 3) Secretary how many resources would be required for each of these 3 classifications?
- c. In regards to the minimum of 20 or the maximum of 40 resources. If we want to qualify for all 18 classifications and demonstrate 3 classifications as noted above, do we need to list 20 resources or all 40 resources in total to be compliant?
- d. In relation to the question above, what is the minimum number of resources required per classification in order to be fully compliant?
- e. Is there a maximum number of resources that can be submitted per classification?

ANSWER 90

- a. Yes your assumption is correct.
- b. There isn't a minimum number of temporary resource names required per classification however there is a minimum number of 20 temporary resource names per Stream. As M2A states: The offeror may provide up to a maximum of 40 temporary help resource names but must provide a minimum of 20 different temporary help resource names that are compliant. If the 20 complaint temporary help resource names demonstrate only one or two different classifications within a stream, the offeror is considered compliant for the one(1) or two (2) classifications demonstrated. If the offeror demonstrates three (3) or more different classifications within a stream, the offeror is considered compliant for all the classifications within that stream. Please refer to Attachment 1 to Part 4 Mandatory Evaluation Criteria in its entirety .
- c. Offerors may provide up to a maximum of 40 temporary help resource names in order to meet the minimum of 20 different temporary help resource names that are compliant.
- d. See answer b. above.
- e. There isn't a maximum number of resources required per classification. See answer b above.

QUESTION 91

We have a question as it relates to Joint venture or multiple arrangements. Page 11 section 4 of the RFSA states:

4. Multiple Arrangements

A legal entity can only submit: (i) one arrangement from the legal entity alone, or (ii) one arrangement from the legal entity and one arrangement from the legal entity in a joint venture with a legal entity that complies with the Aboriginal Business Certification in Part 5- Certifications. Each arrangement must be a physically separate document. Each arrangement will be evaluated independently without regard to other arrangements submitted and, therefore, every arrangement must be complete. If a legal entity participates in more arrangements than permitted under (i) or (ii), Canada may require the legal entity to inform Canada as to which of its arrangements it wishes to withdraw.

Can the crown clarify (ii). We assume that this means that a legal entity can partner with either another legal entity or with a legal entity that complies with the Aboriginal Business Certification in Part 5- Certifications. Can the crown please confirm whether or not two legal entities can form a JV for this RFSA?

ANSWER 91

PWGSC confirms that two legal entities can form a JV for this RFSA, however 1 of the legal entities in the JV must comply with the Aboriginal Business Certification in Part 5 - Certifications.

QUESTION 92

RE: Submission Requirements for Bidder NOT submitting Stream 1

The RFP Page 10 Part 3 Arrangement Preparation Instructions states: "In the technical arrangement, suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work." Please confirm that this refers to the Mandatory Evaluation Criteria (Attachment 1 to Part 4: M1, M2A, M2B, M2C) and that the Bidder is to use the Technical Response Template (Attachment A to part 3 file name: RFSA Technical Response template.xls) in order to comply with this requirement. Further, unless you are bidding Stream 1 (M3 requires a 5-page narrative), no other written response such as a contract management plan as to how the work will be carried out is required to comply with this requirement. If no, please explain specifically what is required (where is the specific criteria to be evaluated) and in what format it should be submitted.

ANSWER 92

Yes, this refers to Attachment 1 to Part 4; Mandatory Evaluation Criteria and to the RFSO Technical Response template. Attachment 1 to Part 4 includes the only Mandatory Evaluation Criteria that the bidders will be evaluated against however the bidders must refer to the entire solicitation to ensure they meet all of the requirements of the solicitation.

All Offerors must submit an offer for this solicitation which includes the following:

- Refer to PART 3 - OFFEROR PREPARATION INSTRUCTIONS in its entirety, Page 10 of the RFSO;
- Refer to PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION its entirety, Page 13 of the RFSO;
- Refer to Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety, Page 14 of the RFSO;
- Refer to Appendix A to Attachment 1 to Part 4- Certification for Offerors Qualified under the Standing Offer Issued under RFSO no. EN578-060502/C in its entirety, Page 20 of the RFSO;
- Refer to PART 5 - CERTIFICATIONS in its entirety, Page 22 of the RFSO; and
- Refer to PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS in its entirety, Page 27 of the RFSO.

Offerors that have a Standing Offer issued under RFSO no. EN578-060502/C are NOT required to submit temporary help resource names for those classifications they were previously technically compliant for.

Offerors must comply with the entire solicitation which includes Annexes and Attachments.

QUESTION 93

Page 20 of the above RFP "Appendix A to Attachment 1 to Part 4" requires the Offeror to certify the criteria on page 21. Many of these criteria relate to suppliers who previously qualified under the Standing Offer. A new supplier cannot certify these requirements. Could you please clarify?

ANSWER 93

You are correct. Appendix A to Attachment 1 to Part 4 - Certification for Offerors Qualified under the Standing Offer Issued under RFSO no. EN578-060502/C only applies to existing Offerors.

QUESTION 94

Amendment 5 answer 23 referring to arrangement preparation instructions infers that an entire package is required including the how a Company would perform the work.

If we already qualified in the past, should we not simply apply for new categories only rather than submitting an almost new submission?

This process is much more complex than a refresh and for that reason, it would seem appropriate than an extension be granted.

Solicitation No. - N° de l'invitation

E60ZN-110002/A

Amd. No. - N° de la modif.

010

Buyer ID - Id de l'acheteur

002zn

Client Ref. No. - N° de réf. du client

E60ZN-110002

File No. - N° du dossier

002znE60ZN-110002

CCC No./N° CCC - FMS No/ N° VME

ANSWER 94

All Offerors must submit an offer for this solicitation which includes the following:

- Refer to PART 3 - OFFEROR PREPARATION INSTRUCTIONS in its entirety, Page 10 of the RFSO;
- Refer to PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION its entirety, Page 13 of the RFSO;
- Refer to Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety, Page 14 of the RFSO;
- Refer to Appendix A to Attachment 1 to Part 4- Certification for Offerors Qualified under the Standing Offer Issued under RFSO no. EN578-060502/C in its entirety, Page 20 of the RFSO;
- Refer to PART 5 - CERTIFICATIONS in its entirety, Page 22 of the RFSO; and
- Refer to PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS in its entirety, Page 27 of the RFSO.

Offerors that have a Standing Offer issued under RFSO no. EN578-060502/C are NOT required to submit temporary help resource names for those classifications they were previously technically compliant for.

PWGSC will not extend the solicitation period for the RFSO no E60ZN-110002/A as offerors will have an On-Going Opportunity for Qualification. The solicitation closing date is May 8, 2012 at 2 pm. Refer to amendment 007, question and answer 56.

Refer to RFSO amendment #002, question and answer 3a, 4a, 4b, 5; amendment #002, question and answer 9 and amendment #004

QUESTION 95

Could you kindly confirm that in your template, Sub-Stream 5f should be Policy and Advisory Services (ATIP etc.) This is not indicated in the Excel Technical Response Template. These are indicated as "Services", but there is no sub-stream listed. Could you kindly confirm that this should indeed be Sub-Stream 5f?

ANSWER 95

In the cover page tab of the RFSO Technical Response Template, column E, row 80, the cell should read "Sub-Stream 5f - Policy and Advisory Services". The RFSO Technical Response Template will be amended to reflect this change.