

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0A1/Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet DP - DPDA		
Solicitation No. - N° de l'invitation M7594-125928/A	Date 2013-02-18	
Client Reference No. - N° de référence du client M7594-125928		
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-602-25449		
File No. - N° de dossier 602el.M7594-125928	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-04-02		Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Ouellet, Monique		Buyer Id - Id de l'acheteur 602el
Telephone No. - N° de téléphone (819) 956-1775 ()		FAX No. - N° de FAX (819) 956-5925
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: ROYAL CANADIAN MOUNTED POLICE CIO SECTOR APPLICATIONS AND DEVELOPMENT BRANCH CPIC BUILDING 1200 VANIER PARKWAY OTTAWA Ontario K1A0R2 Canada		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services
professionnels en informatique - division EL

4C2, Place du Portage

Gatineau

Québec

K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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BID SOLICITATION

FOR CONTRACTS AGAINST A SUPPLY ARRANGEMENT

FOR

TASK-BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS)

(TIER 2 - NCR)

FOR VARIOUS CATEGORIES FOR APPLICATION DEVELOPMENT

PROFESSIONAL SERVICES

FOR

THE ROYAL CANADIAN MOUNTED POLICE (RCMP)

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List of Annexes and Appendices to the Resulting Contract:

Annex A	Statement of Work
	Appendix A - Resource categories responsibilities
	Appendix 1 - Process for issuing Task Authorizations
	Appendix 2 - Statement of Task Form
	Appendix 3 - Contractor's Response Templates - Resource Minimum Qualification Requirements
	Appendix 4 - Task Authorization and Acceptance Form
Annex B	Basis of Payment
Annex C	Security Requirements Check List
Annex D	Sample Reports

List of Attachments to Part 3 (Bid Preparation Instructions):

Attachment 3.1 - Bid Submission Form
Attachment 3.2 - Corporate Technical Requirements and Bidder's Response Templates

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Attachment 3.3 - Bidder's Response Template - Firm all inclusive per diem rates

Attachment 3.4 - Bidder's Response Template for Rate Substantiation (if requested by PWGSC after bid closing)

PART 1 - GENERAL INFORMATION

1.1 Introduction

This document states terms and conditions that apply to bid solicitation M7594-125928/A. It is divided into seven parts plus appendices, annexes and attachments as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation and states that the Bidder agrees to be bound by the clauses and conditions contained in all parts of the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions and on how to prepare their bid as well as Bidder's Response Templates;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions and appendices that will apply to any resulting contract.

The annexes include the Statement of Work and its appendices, the Basis of Payment, the Security Requirements Check List and Sample Reports.

1.2 Summary

- (a) This bid solicitation is being issued to satisfy the requirement of the Royal Canadian Mounted Police (the "Client") for Task-Based Informatics Professional Services (TBIPS) under the TBIPS Supply Arrangement (SA) method of supply.
- (b) It is intended to result in the award of 2 contracts (one primary and one backup) for each of the following six Application Development Professional Services (ADPS) sub-requirements, each contract for 2 years plus 3 1-year irrevocable options allowing Canada to extend the term of the contract.
 - (i) Sub-Requirement # 1 - ADPS - PeopleSoft
 - (ii) Sub Requirement # 2 - ADPS - SAP
 - (iii) Sub-Requirement # 3 - ADPS - BI Cognos
 - (iv) Sub-Requirement # 4 - ADPS - Enterprise Architecture
 - (v) Sub-Requirement # 5 - ADPS - JAVA
 - (vi) Sub-Requirement # 6 - ADPS - General (Combining Windows based technologies, Cobol, ETL, IDOL and Rational)
- (c) There is a security requirement associated with this requirement. For additional information, see Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. Bidders should consult the "Security Requirements on PWGSC Bid Solicitations - Instructions for Bidders" document on the Departmental Standard Procurement Documents Website: <http://ssi-iss.tpsgc-pwgsc.gc.ca>
- (d) The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-Chile Free Trade Agreement (CCFTA), the Agreement on Internal Trade (AIT), the

Canada-Peru Free Trade Agreement (CPFTA), the Canada-Columbia Free Trade Agreement and the Canada-Panama Free Trade Agreement if it is in force.

- (e) Only TBIPS SA Holders currently holding a TBIPS SA for Tier 2 in the National Capital Region under the EN578-055605/D series of Supply Arrangements (SAs) are eligible to compete. The TBIPS Supply Arrangement EN578-055605/D is incorporated by reference and forms part of this bid solicitation, as though expressly set out in it, subject to any express terms and conditions contained in this bid solicitation. The capitalized terms not defined in this bid solicitation have the meaning given to them in the TBIPS SA.
- (f) SA Holders that are invited to compete as a joint venture must submit a bid as that joint venture SA Holder, forming no other joint venture to bid. Any joint venture must be already qualified under SA EN578-055605/D as that joint venture at the time of bid closing in order to submit a bid.
- (g) The Resource Categories described below are required on an as and when requested basis in accordance with the TBIPS SA Annex "B":

ESTIMATED AVERAGE # OF DAYS PER RESOURCE CATEGORY (PER YEAR)								
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	SUB-REQUIREMENTS					
			# 1	# 2	# 3	# 4	# 5	# 6
			PeopleSoft	SAP	BI Cognos	Enterprise Architecture	JAVA	GENERAL
A.1	APPLICATION/SOFTWARE ARCHITECT	2			480	2,880		480-Windows 240-ETL 240-IDOL
		3		240				
A.2	ERP FUNCTIONAL ANALYST	3	240	840				
A.3	ERP PROGRAMMER ANALYST	2	1,200					
		3		1,440				
A.5	ERP TECHNICAL ANALYST	2						240-ETL
A.7	PROGRAMMER ANALYST	2			1,680		4,440	720-Cobol 1,200-ETL 240-IDOL
A.8	SYSTEM ANALYST	2						240-Windows
A.11	TESTER	2						2,160-Rational
I.5	IM ARCHITECT	2						240-IDOL

1.3 Debriefings

After contract award, Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

- (a) All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada (PWGSC).
- (b) Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.
- (c) The 2003 (2011-05-16) Standard Instructions - Goods or Services - Competitive Requirements are incorporated by reference into and form part of the bid solicitation, with Subsection 5.4 amended by deleting "sixty (60) days" and inserting "180 days". If there is a conflict between the provisions of 2003 and this document, this document prevails.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada Bid Receiving Unit by the date, time and at the PWGSC address indicated at the top right hand corner of page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

- (a) All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered. The e-mail address of the Contracting Authority is: monique.ouellet@pwgsc.gc.ca.
- (b) Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

- (a) Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.
- (b) A Bidder may, at its discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of its bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidder.

Note to Bidders: Bidders are requested to indicate the Canadian province or territory they wish to apply to any resulting contract in their Bid Submission Form.

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2.5 Improvement of Requirement During Solicitation Period

If Bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, Bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reasons for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular Bidder will be given consideration provided they are submitted to the Contracting Authority in accordance with the article entitled "Enquiries - Bid Solicitation". Canada will have the right to accept or reject any or all suggestions.

2.6 Basis for Canada's Ownership of Material Subject to Copyright

Canada has determined that certain Material subject to copyright arising from the performance of the Work under the Contract will vest in Canada, as per sub-section 6.5 of the Treasury Board Policy '*Title to Intellectual Property Arising Under Crown Procurement*'.

2.7 Volumetric Data

The Estimated Average Number of Days Per Resource Category (Per Year) data has been provided to Bidders to assist them in preparing their bids. The inclusion of this data in this bid solicitation does not represent a commitment by Canada that Canada's future usage of number of resources per year will be consistent with this data. It is provided purely for information purposes.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- (a) Bidders must provide a separate bid for each sub-requirement on which they bid. The instructions provided in this Part 3 apply to each sub-requirement.
- (b) Canada requests that Bidders provide each bid in separately bound sections as follows:
- (i) Section I: Technical Bid (4 hard copies and 1 soft copy on CD, in pdf format)
 - (ii) Section II: Financial Bid (1 hard copy and 1 soft copy on CD, in pdf format)
 - (iii) Section III: Certifications (1 hard copy and 1 soft copy on CD, in pdf format)
- If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.
- Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.
- (c) Canada requests that Bidders follow the format instructions described below in the preparation of their bid:
- (i) use 8.5 x 11 inch (216 mm x 279 mm) paper;
 - (ii) use a numbering system that corresponds to the bid solicitation;
 - (iii) include a title page at the front of each volume of the bid that includes the title, date, bid solicitation number, Bidder's name and address and contact information of its representative; and
 - (iv) include a table of contents.
- (d) **Canada's Policy on Green Procurement:** In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process. See the Policy on Green Procurement which can be found at:
<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.htm>
- To assist Canada in reaching its objectives, bidders are encouraged to:
- (i) use paper containing fiber certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
 - (ii) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.
- (e) **Submission of Only One Bid from a Bidding Group for Each Sub-Requirement:**
- (i) For any given sub-requirement, the submission of more than one bid from members of the same bidding group is not permitted in response to this bid solicitation. If the members of a bidding group participate in additional bids for any sub-requirement, Canada will choose in its discretion which bids to consider.
 - (ii) For the purposes of this article, "**bidding group**" means all entities (whether those entities include one or more natural persons, corporations, partnerships, limited liability partnerships, etc.) that are related to one another. Regardless of the jurisdiction where any of the entities concerned is incorporated or otherwise formed as a matter of law, entities are considered "**related**" for the purposes of this bid solicitation if:
 - (A) they are the same legal entity (i.e., the same natural person, corporation, partnership, limited liability partnership, etc.);

- (B) they are "related persons" or "affiliated persons" according to the *Canada Income Tax Act*;
- (C) the entities have now or in the two years before bid closing had a fiduciary relationship with one another (either as a result of an agency arrangement or any other form of fiduciary relationship); or
- (D) the entities otherwise do not deal with one another at arm's length, or each of them does not deal at arm's length with the same third party.

(f) Joint Venture Experience

Except where expressly provided otherwise, at least one member of a joint venture Bidder must meet any given mandatory requirement of this bid solicitation. Joint venture members cannot pool their abilities to satisfy any single mandatory requirement of this bid solicitation. Wherever substantiation of a mandatory requirement is required, the Bidder is requested to indicate which joint venture member satisfies the requirement. Any Bidder with questions regarding the way in which a joint venture bid will be evaluated should raise such questions through the Enquiries process as early as possible during the solicitation period.

Example: A bidder is a joint venture consisting of members X, Y and Z. If a solicitation requires: (a) that the bidder have 3 years of experience providing maintenance services, and (b) that the bidder have 2 years of experience integrating hardware with complex networks, then each of these 2 requirements can be met by a different member of the joint venture. However, for a single requirement, such as the requirement for 3 years of experience providing maintenance services, the bidder cannot indicate that each of members X, Y and Z has one year of experience, totaling 3 years. Such a response would be declared non-responsive.

3.2 Section I: Technical Bid

The technical bid consists of the following:

- (a) **Bid Submission Form:** Bidders are requested to include the Bid Submission Form - Attachment 3.1 with their bid. It provides a common form in which Bidders can provide information required for evaluation and contract award, such as a contact name, the Bidder's Procurement Business Number, the Bidder's status under the Federal Contractors Program for Employment Equity, etc. Using the form to provide this information is not mandatory, but it is recommended. If Canada determines that the information required by the Bid Submission Form is incomplete or requires correction, Canada will provide the Bidder with an opportunity to do so.
- (b) **Substantiation of Technical Compliance:** The technical bid must substantiate the compliance with the specific articles of Attachment 3.2, which is the format for providing the substantiation. The substantiation must not simply be a repetition of the requirement(s), but must explain and demonstrate how the Bidder meets the requirements. Simply stating that the Bidder meets the experience requirements is not sufficient. Where Canada determines that the substantiation is not complete, the Bidder will be considered non-responsive and disqualified. The substantiation may refer to additional documentation submitted with the bid - this information can be referenced in the "Cross Reference" column of Attachment 3.2, where Bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise, Canada may request that the Bidder direct Canada to the appropriate location in the documentation.
- (i) **Mandatory Criteria:** The technical bid must include the following for the applicable sub-requirement:
 - (A) For Mandatory Criterion 1 (M1), one completed Billable Days Response Template as well as one completed Bidder's Response Template for Corporate References provided in Attachment 3.2 for each contract reference submitted in the Billable Days Response Template. The Bidder's Response Template for Corporate References in response to M1 must, at a minimum, include:

- (1) The Sub-Requirement Name;
 - (2) The Bidder Name;
 - (3) The Bidder Assigned Contract Reference Number;
 - (4) Contact Information of a Customer Reference who must confirm, if requested by PWGSC, the information provided by the Bidder;
 - (5) The Project Detail (except Billable Value). Note: The Billable Value must be included only where the same corporate reference is also submitted in response to Mandatory Criteria 2 (M2);
 - (6) Resource Category Involvement. With respect to resource category involvement, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific category. For example, where the Application Software Architect at Appendix A of Annex A identifies 10 tasks under Article A1, the Application Software Architect's involvement must match to at least 6 of the 10 tasks; and
 - (7) The Corporate Involvement (must be included only where the same corporate reference is also submitted in response to M2).
- (B) For Mandatory Criterion 2 (M2), one completed Bidders' Response Template for Corporate References, provided in Attachment 3.2, for each contract reference. The Bidder's Response Template for Corporate References in response to M2 must, at a minimum, include:
- (1) The Sub-Requirement Name;
 - (2) The Bidder Name;
 - (3) The Bidder Assigned Contract Reference Number;
 - (4) Contact Information of a Customer Reference who must confirm, if requested by PWGSC, the information provided by the Bidder;
 - (5) The Project Detail;
 - (6) The Corporate Involvement.

(ii) Rated Criteria:

- (A) For Rated Criteria 1 (R1), the Bidder is requested follow the same procedure as article 3.2(b)(i)(A) above to substantiate its billable days experience in excess if the mandatory minimum billable days under M1.
- (B) For Rated Criteria 2 (R2), the Bidder is requested to substantiate its experience, with the technology(ies) of the applicable sub-requirement, within the field "Resource Category Substantiation" of the Bidder's Response Template for Corporate References submitted in response to M1 and M2.
- (C) For Rated Criteria 3 (R3), where applicable to the sub-requirement, the Bidder is requested to substantiate its experience, with the module(s), within the field "Resource Category Substantiation" of the Bidder's Response Template for Corporate References submitted in response to M1 and M2.

3.3 Section II: Financial Bid

(a) Pricing:

- (i) Bidders must submit their financial bid in accordance with the Basis of Payment provided in Annex "B" of this bid solicitation and Annex "C" of their Supply Arrangement. Bidders are requested to use the Bidder's response template, applicable to the sub-requirement for which they bid, provided at Attachment 3.3. The total amount of Goods and Services

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Tax or Harmonized Sales Tax must be shown separately, if applicable. Bidders must include a single, firm, all-inclusive per diem rate in Canadian dollars in each cell requiring an entry in the pricing tables.

- (ii) The Bidder's proposed firm per diem rates for the initial Contract Period must not exceed those rates set out in Annex C - TBIPS Schedule of Per Diem Rates of the SA Holder's Supply Arrangement. SA Holders may offer a percentage discount on their per diem rates.
- (b) **Variation in Professional Services Resource Rates:** For any given Resource Category, where the financial tables provided by Canada allow different firm rates to be charged for a Resource Category during different time periods:
 - (i) the rate bid must not increase by more than 5% from one time period to the next, and
 - (ii) the rate bid for the same Resource Category during any subsequent time period must not be lower than the rate bid for the time period that includes the first month of the Initial Contract Period.
- (c) **All Costs to be Included:** The financial bid must include all costs for the requirement described in the bid solicitation for the entire Contract Period, including any option periods. The identification of all necessary equipment, software, peripherals, cabling and components required to meet the requirements of the bid solicitation and the associated costs of these items is the sole responsibility of the Bidder.
- (d) **Blank Prices:** Bidders are requested to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Bidder leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Bidder confirm that the price is, in fact, \$0.00. No Bidder will be permitted to add or change a price as part of this confirmation. Any Bidder who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.

3.4 Section III: Certifications

Bidders must submit the certifications as required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria for the associated sub-requirement.
- (b) There are several steps in the evaluation process, which are described below. Even though the evaluation and selection will be conducted in steps, the fact that Canada has proceeded to a later step does not mean that Canada has conclusively determined that the Bidder has successfully passed all the previous steps. Canada may conduct steps of the evaluation in parallel.
- (c) An evaluation team composed of representatives of the Client and PWGSC will evaluate the bids on behalf of Canada. Canada may hire any independent consultant, or use any government resources, to evaluate any bid. Not all members of the evaluation team will necessarily participate in all aspects of the evaluation.
- (d) In addition to any other time periods established in the bid solicitation:
- (i) **Requests for Clarifications:** If Canada seeks clarification or verification from the Bidder about its bid, the Bidder will have 2 working days (or a longer period if specified in writing by the Contracting Authority) to provide the necessary information to Canada. Failure to meet this deadline will result in the bid being declared non-responsive.
- (ii) **Extension of Time:** If additional time is required by the Bidder, the Contracting Authority may grant an extension in his or her sole discretion.

4.2 Technical Evaluation

(a) Mandatory Technical Criteria

Each bid will be reviewed to determine whether it meets the mandatory requirements of the bid solicitation for the applicable sub-requirement. All elements of the bid solicitation that are mandatory requirements are identified specifically with the words "must" or "mandatory". Bids that do not comply with each and every mandatory requirement will be declared non-responsive and be disqualified. The Mandatory evaluation criteria applicable to each sub-requirement are described in Attachment 3.2.

(b) Point-Rated Technical Criteria

Each bid will be rated by assigning a score to the rated requirements for the applicable sub-requirement to establish the Total Technical Score. The rated requirements are identified in the bid solicitation by the word "rated" or by reference to a score. Bidders who fail to submit complete bids with all the information requested by this bid solicitation for the applicable sub-requirement will be rated accordingly. Bids with a Total Technical Score that is lower than the required pass marks identified below for the point-rated technical criteria of the applicable sub-requirement will be declared non-responsive and be disqualified. The point rated evaluation criteria applicable to each sub-requirement are described in Attachment 3.2.

		Maximum points available				
Sub-Requirement		Rated Criteria R1	Rated Criteria R2	Rated Criteria R3	Maximum Technical Points	Required Pass Mark
#1	ADPS - PeopleSoft	100	40	N/A	140	84
#2	ADPS - SAP	100	50	40	190	114
#3	ADPS - BI Cognos	100	40	N/A	140	84
#4	ADPS - Enterprise Architecture	100	50	N/A	150	90
#5	ADPS - Java	100	50	N/A	150	90
#6	ADPS - General	100	45	N/A	145	87

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(c) Reference Checks

- (i) For reference checks, Canada will conduct the reference check in writing by e-mail. Canada will send all e-mail reference check requests to contacts supplied by all the Bidders within a 48-hour period using the e-mail address provided in the bid. Canada will not award any points unless the response is received within 5 working days of the date that Canada's e-mail was sent.
- (ii) On the third working day after sending out the reference check request, if Canada has not received a response, Canada will notify the Bidder by email, to allow the Bidder to contact its reference directly to ensure that it responds to Canada within 5 working days. If the individual named by a Bidder is unavailable when required during the evaluation period, the Bidder may provide the name and email address of an alternate contact person from the same customer. Bidders will only be provided with this opportunity once for each customer, and only if the originally named individual is unavailable to respond (i.e., the Bidder will not be provided with an opportunity to submit the name of an alternate contact person if the original contact person indicates that he or she is unwilling or unable to respond). The Bidder will have 24 hours to submit the name of a new contact. That contact will again be given 5 working days to respond once Canada sends its reference check request.
- (iii) Wherever information provided by a reference differs from the information supplied by the Bidder, the information supplied by the reference will be the information evaluated.
- (iv) Points will not be allocated and/or a bidder will not meet the mandatory experience requirement (as applicable) if (A) the reference customer states that he or she is unable or unwilling to provide the information requested, or (B) the customer reference is not a customer of the Bidder itself (for example, the customer cannot be the customer of an affiliate of the Bidder instead of being a customer of the Bidder itself). Nor will points be allocated or a mandatory considered met if the customer is itself an affiliate or other entity that does not deal at arm's length with the Bidder.
- (v) Whether or not to conduct reference checks is discretionary. However, if PWGSC chooses to conduct reference checks for any given rated or mandatory requirement, it will check the references for that requirement for all bidders who have not, at that point, been found non-responsive.

(d) No Resources Evaluated Prior to Contract Award

Resources will only be assessed after contract award once specific tasks are requested of the Contractor. After contract award, the Task Authorization process will be in accordance with Part 7 - Resulting Contract Clauses, Article 7.2 Task Authorizations.

4.3 Financial Evaluation

- (a) For each sub-requirement, the Financial evaluation will be conducted using the firm per diem rates provided in each technically responsive bid to calculate a Total Financial Score.
- (b) There are two financial evaluation methods possible for each sub-requirement. The first method will be used if three or more bidders are determined responsive (see Financial Evaluation Method 1 at 4.3(c)) and the second method will be used if less than three bidders are determined responsive (see Financial Evaluation Method 2 at 4.3(d)).

- (c) **Financial Evaluation Method 1:** The following evaluation method will be used if 3 or more bids are determined responsive:

(i) **STEP 1 - ESTABLISHING THE LOWER AND UPPER MEDIAN BANDS FOR EACH PERIOD AND EACH RESOURCE CATEGORY:** The Contracting Authority will establish, for each period and each Resource Category, the median band limits based on the firm per diem rates provided by the technically responsive Bids. For each such Resource Category, the median will be calculated using the median function in Microsoft Excel and will represent a range that encompasses the lower median rate to a value of minus (-) 20% of the median and an upper median rate to a value of plus (+) 30% of the median. When an even number of technically responsive Bids have been determined, an average of the middle 2 rates will be used to calculate the median band limits and for an odd number of technically responsive Bids, the middle rate will be used.

(ii) **STEP 2 - POINTS ALLOCATION:** For each period and each Resource Category, points will be allocated as follows:

- (A) A Bidder's proposed firm per diem rate that is either lower than the established lower median band limit or higher than the established upper median band limit will be allocated 0 points.
- (B) A Bidder's proposed firm per diem rate that falls within the upper and lower median band limits will be allocated points using the following calculation, which will be rounded to 2 decimal places:

LOWEST PROPOSED FIRM PER DIEM RATE
WITHIN THE MEDIAN BAND LIMITS
BIDDER'S PROPOSED FIRM PER DIEM RATE
WITHIN THE MEDIAN BAND LIMITS

X

MAXIMUM FINANCIAL POINTS ASSIGNED
AT TABLE 1 BELOW FOR THE
APPLICABLE SUB-REQUIREMENT

- (C) A Bidder's proposed firm per diem rate that falls within the predetermined median band limits and is the lowest proposed firm per diem rate will be allocated the applicable maximum financial points assigned at Table 1 below.

TABLE 1 - SUB-REQUIREMENT PEOPLESOF							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.2	ERP FUNCTIONAL ANALYST	3	60	30	30	30	150
A.3	ERP PROGRAMMER ANALYST	2	240	120	120	120	600
TOTAL			300	150	150	150	750

TABLE 1 - SUB-REQUIREMENT SAP							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.1	APPLICATION/SOFTWARE ARCHITECT	3	60	30	30	30	150
A.2	ERP FUNCTIONAL ANALYST	3	210	105	105	105	525
A.3	ERP PROGRAMMER ANALYST	3	360	180	180	180	900
TOTAL			630	315	315	315	1,575

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TABLE 1 - SUB-REQUIREMENT BI COGNOS							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.1	APPLICATION/SOFTWARE ARCHITECT	2	96	48	48	48	240
A.7	PROGRAMMER ANALYST	2	336	168	168	168	840
TOTAL			432	216	216	216	1,080

TABLE 1 - SUB-REQUIREMENT ENTERPRISE ARCHITECTURE							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.1	APPLICATION/SOFTWARE ARCHITECT	2	576	288	288	288	1,440
TOTAL			576	288	288	288	1,440

TABLE 1 - SUB-REQUIREMENT JAVA							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.7	PROGRAMMER ANALYST	2	888	444	444	444	2,220
TOTAL			888	444	444	444	2,220

TABLE 1 - SUB-REQUIREMENT GENERAL							
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	MAXIMUM FINANCIAL POINTS ASSIGNED				
			INITIAL CONTRACT PERIOD	OPTION PERIOD 1	OPTION PERIOD 2	OPTION PERIOD 3	TOTAL
A.1	APPLICATION/SOFTWARE ARCHITECT	2	192	96	96	96	480
A.5	ERP TECHNICAL ANALYST	2	48	24	24	24	120
A.7	PROGRAMMER ANALYST	2	432	216	216	216	1,080
A.8	SYSTEM ANALYST	2	48	24	24	24	120
A.11	TESTER	2	432	216	216	216	1,080
I.5	IM ARCHITECT	2	48	24	24	24	120
TOTAL			1,200	600	600	600	3,000

- (iii) **STEP 3 - TOTAL FINANCIAL SCORE:** Points allocated under **STEP 2** will be added together and rounded to 2 decimal places to produce the Total Financial Score for each Bidder.

REFER TO TABLE 2 BELOW FOR AN EXAMPLE OF A FINANCIAL EVALUATION USING METHOD 1.

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TABLE 2 - EXAMPLE OF A FINANCIAL EVALUATION USING METHOD 1:

Resource Category	Points Assigned	Bidder 1		Bidder 2		Bidder 3	
		Year 1	Year 2	Year 1	Year 2	Year 1	Year 2
Programmer	150 (75 pts. per year)	\$400.00	\$400.00	\$420.00	\$450.00	\$450.00	\$450.00
System Analyst	100 (50 pts. per year)	\$600.00	\$600.00	\$600.00	\$620.00	\$650.00	\$820.00
Tester	50 (25 pts. per year)	\$555.00	\$900.00	\$750.00	\$800.00	\$700.00	\$800.00
TOTAL	300						

STEP 1 - DETERMINING THE LOWER AND UPPER MEDIAN BANDS FOR EACH YEAR AND EACH RESOURCE CATEGORY

- (Median 1) For the Programmer Resource Category, the year 1 median would be \$420.00. The lower median band limit would be \$336.00 and higher median band limit would be \$546.00.
- (Median 2) For the Programmer Resource Category, the year 2 median would be \$450.00. The lower median band limit would be \$360.00 and higher median band limit would be \$585.00.
- (Median 3) For the System Analyst Resource Category, the year 1 median would be \$600.00. The lower median band limit would be \$480.00 and higher median band limit would be \$780.00.
- (Median 4) For the System Analyst Resource Category, the year 2 median would be \$620.00. The lower median band limit would be \$496.00 and higher median band limit would be \$806.00.
- (Median 5) For the Tester Resource Category, the year 1 median would be \$700.00. The lower median band limit would be \$560.00 and higher median band limit would be \$910.00.
- (Median 6) For the Tester Resource Category, the year 2 median would be \$800.00. The lower median band limit would be \$640.00 and higher median band limit would be \$1,040.00.

STEP 2 - POINTS ALLOCATION:

Bidder 1:

- Programmer Year 1 = 75 points (lowest rate within the lower and upper median band limits)
- Programmer Year 2 = 75 points (lowest rate within the lower and upper median band limits)
- System Analyst Year 1 = 50 points (lowest rate within the lower and upper median band limits)
- System Analyst Year 2 = 50 points (lowest rate within the lower and upper median band limits)
- Tester Year 1 = 0 points (outside the lower and higher median band limits)
- Tester Manager Year 2 = 22.22 points (based on the following calculation = (Lowest rate of \$800.00 / Bidder's proposed rate of \$900.00) Multiplied by 25 pts)

Bidder 2:

- Programmer Year 1 = 71.43 points (based on the following calculation = (Lowest rate of \$400.00 / Bidder's proposed rate of \$420.00) Multiplied by 75 pts)
- Programmer Year 2 = 66.67 points (based on the following calculation = (Lowest rate of \$400.00 / Bidder's proposed rate of \$450.00) Multiplied by 75 pts)
- System Analyst Year 1 = 50 points (lowest price within the lower and upper median band limits)
- System Analyst Year 2 = 48.39 points (based on the following calculation = (Lowest rate of \$600.00 / Bidder's proposed rate of \$620.00) Multiplied by 50 pts)
- Tester Year 1 = 23.33 points (based on the following calculation = (Lowest rate of \$700.00 / Bidder's proposed rate of \$750.00) Multiplied by 25 pts)
- Tester Year 2 = 25 points (lowest price within the lower and upper median band limits)

Bidder 3:

- Programmer Year 1 = 66.67 points (based on the following calculation = (Lowest rate of \$400.00 / Bidder's proposed rate of \$450.00) Multiplied by 75 pts)
- Programmer Year 2 = 66.67 points (based on the following calculation = (Lowest rate of \$400.00 / Bidder's proposed rate of \$450.00) Multiplied by 75 pts)

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System Analyst Year 1	= 46.15 points (based on the following calculation = (Lowest rate of \$600.00 / Bidder's proposed rate of \$650.00) Multiplied by 75 pts)
System Analyst Year 2	= 0 points (outside the lower and higher median band limits)
Tester Year 1	= 25 points (lowest price within the lower and upper median band limits)
Tester Year 2	= 25 points (lowest price within the lower and upper median band limits)

STEP 3 - TOTAL FINANCIAL SCORE:	
Bidder 1	75 + 75 + 50 + 50 + 0 + 22.22 = Total Financial Score of 272.22 points out of a possible 300 points
Bidder 2	71.43 + 66.67 + 50 + 48.39 + 23.33 + 25 = Total Financial Score of 284.82 points out of a possible 300 points
Bidder 3	66.67 + 66.67 + 46.15 + 0 + 25 + 25 = Total Financial Score of 229.49 points out of a possible 300 points

(d) **Financial Evaluation - Method 2:** The following evaluation method will be used if less than 3 bids are determined responsive:

(i) **STEP 1 - POINTS ALLOCATION:** Points will be allocated to the Bidder, for each period and each resource category, using the following calculation which will be rounded to 2 decimal places:

$$\frac{\text{LOWEST PROPOSED FIRM PER DIEM RATE}}{\text{BIDDER'S PROPOSED FIRM PER DIEM RATE}} \times \text{MAXIMUM FINANCIAL POINTS ASSIGNED AT TABLE 1 ABOVE FOR THE APPLICABLE SUB-REQUIREMENT}$$

A Bidder's proposed firm per diem rate that is the lowest proposed firm per diem rate, will be allocated the applicable maximum financial points at Table 1 above.

(ii) **STEP 2 - TOTAL FINANCIAL SCORE:** Points allocated under **STEP 1** will be added together and rounded to 2 decimal places, to produce the Total Financial Score for each Bidder.

(e) **Substantiation of Professional Services Rates**

In Canada's experience, bidders will from time to time propose rates at the time of bidding for one or more categories of resources that they later refuse to honour, on the basis that these rates do not allow them to recover their own costs and/or make a profit. When evaluating the rates for professional services bid, Canada may, but will have no obligation to, require price support in accordance with this Article. If Canada requests price support, it will be requested from all otherwise responsive bidders who have proposed a rate that is at least 20% lower than the median rate bid by all responsive bidders for the relevant Resource Category. If Canada requests price support, the following information is required:

- (i) an invoice (referencing a contract serial number or other unique contract identifier) that shows that the Bidder has recently provided and invoiced a customer (with whom the Bidder deals at arm's length) for services performed for that customer similar to the services that would be provided in the relevant Resource Category, where those services were provided in the National Capital Region for at least 3 months within the 12 months prior to the bid solicitation closing date, and the fees charged were equal to or less than the rate offered to Canada;
- (ii) in relation to the invoice in (i), evidence from the bidder's customer that the services identified in the invoice include at least 60% of the tasks listed in the Statement of Work for the category of resource being assessed for an unreasonably low rate. This evidence must consist of either a copy of the contract (which must describe the services to be provided and demonstrate that at least 60% of the tasks to be performed are the same as

those to be performed under the Statement of Work in this bid solicitation) or the customer's signed certification that the services subject to the charges in the invoice included at least 60% of the same tasks to be performed under the Statement of Work in this bid solicitation);

- (iii) in respect of each contract for which an invoice is submitted as substantiation, a résumé for the resource that provided the services under that contract that demonstrates that, in relation to the resource category and Level for which the rates are being substantiated, the resource would meet the Minimum Requirements at Attachment 3.4 for the applicable resource category and Level; and
- (iv) the name, telephone number and, if available, e-mail address of a contact person at the customer who received each invoice submitted under (i), so that Canada may verify any information provided by the Bidder.

Once Canada requests substantiation of the rates bid for any resource category, it is the sole responsibility of the Bidder to submit information (as described above and as otherwise may be requested by Canada, including information that would allow Canada to verify information with the resource proposed), that will allow Canada to determine whether it can rely, with confidence, on the Bidder's ability to provide the required services at the rates bid. If Canada determines that the information provided by the Bidder does not adequately substantiate the unreasonably low rates, the proposal will be declared non-responsive.

4.4 Basis of Selection

(a) The following selection process will be conducted for each sub-requirement:

- (i) To be declared responsive, a bid must comply with the requirements of the bid solicitation, meet all mandatory evaluation criteria and obtain the required pass mark for the point rated criteria identified for the applicable sub-requirement.
- (ii) Up to two Contracts may be awarded for each sub-requirement. Within each sub-requirement, the responsive bid that obtains the Highest Total Bidder Score, by adding the Final Technical Score with the Final Financial Score, will be recommended for award as the Contractor who has ranked first. The responsive bid that obtains the next Highest Total Bidder Score, by adding the Final Technical Score with the Final Financial Score, will be recommended for award as the Contractor who has ranked second.
- (iii) The total possible Final Technical Score is 60 while the total possible Final Financial Score is 40.

(A) Calculation of Final Technical Score: The Final Technical Score will be computed for each responsive bid by converting the Total Technical Score for the point-rated technical criteria using the following formula, rounded to 2 decimal places:

(1) For Sub-Requirement # 1 - Peoplesoft:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (140)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

(2) For Sub-Requirement # 2 - SAP:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (190)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

(3) For Sub-Requirement # 3 - BI Cognos:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (140)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

(4) For Sub-Requirement # 4 - Enterprise Architecture:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (150)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

(5) For Sub-Requirement # 5 - JAVA:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (150)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

(6) For Sub-Requirement # 6 - General:

$$\frac{\text{TOTAL TECHNICAL SCORE}}{\text{MAXIMUM TECHNICAL POINTS (145)}} \times 60 = \text{FINAL TECHNICAL SCORE}$$

- (B) Calculation of Final Financial Score: The Final Financial Score will be computed for each responsive bid by converting the Total Financial Score obtained for the financial evaluation using the following formula rounded to 2 decimal places:

(1) For Sub-Requirement # 1 - Peoplesoft:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (750)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

(2) For Sub-Requirement # 2 - SAP:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (1,575)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

(3) For Sub-Requirement # 3 - BI Cognos:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (1,080)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

(4) For Sub-Requirement # 4 - Enterprise Architecture:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (1,440)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

(5) For Sub-Requirement # 5 - JAVA:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (2,220)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

(6) For Sub-Requirement # 6 - General:

$$\frac{\text{TOTAL FINANCIAL SCORE}}{\text{MAXIMUM FINANCIAL POINTS (3,000)}} \times 40 = \text{FINAL FINANCIAL SCORE}$$

- (C) Calculation of the Total Bidder Score: The Total Bidder Score will be computed for each responsive bid in accordance with the following formula:

$$\text{FINAL TECHNICAL SCORE} + \text{FINAL FINANCIAL SCORE} = \text{TOTAL BIDDER SCORE}$$

- (iv) Contracts will be issued with an amount of funding specified in the article titled "Limitation of Expenditure" calculated based on the following:

- (A) when only one contract is awarded for the sub-requirement, the amount of the Limitation of Expenditure will be determined at Canada's discretion;
- (B) where two contracts are awarded for the sub-requirement, the amount of the Limitation of Expenditure of each contract will be determined in accordance with the following:
- (1) the Bidder with the highest Total Bidder Score will receive 99% of the funding initially allocated to that sub-requirement and

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- (2) the Bidder with the next highest Total Bidder Score will receive 1% of the funding initially allocated for that sub-requirement.
- (v) Bidders should note that all contract awards are subject to Canada's internal approvals process, which includes a requirement to approve funding in the amount of any proposed contract. Despite the fact that the Bidder may have been recommended for contract award, a contract will only be awarded if internal approval is granted according to Canada's internal policies. If approval is not granted, no contract will be awarded.
- (vi) In the event of identical total bidder scores, then the bid with the highest Final Financial Score will become the top-ranked bidder.

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PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

5.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

5.2 Federal Contractors Program - Certification

- (a) The Federal Contractors Program for Employment Equity (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.
- (b) Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the *Government Contract Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to fewer than 100 employees. Any bids from ineligible contractors will be declared non-responsive.
- (c) If the Bidder does not fall within the exceptions enumerated in (d)(i) or (ii) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
- (d) Each Bidder is requested to indicate in its bid whether it is:
 - (i) not subject to FCP, having a workforce of fewer than 100 permanent full or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada;
 - (ii) not subject to FCP, being a regulated employer under the *Employment Equity Act*, S.C. 1995, c. 44;
 - (iii) subject to the requirements of FCP, because it has a workforce of 100 or more permanent full or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada, but it has not previously obtained a certificate number from HRSD (because it has not bid before on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is required from the Bidder; or

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- (iv) subject to FCP, and has a valid certification number (i.e., has not been declared an ineligible contractor by HRSDC).
- (e) Further information on the FCP is available on the following HRSDC Website:
<http://www.hrsdc.gc.ca/en/gateways/topics/wzp-gxr.shtml>.

Note to Bidders: Bidders are requested to use the Bid Submission Form to provide information about their status under this program. For a joint venture Bidder, this information must be provided for each member of the joint venture.

5.3 Former Public Servant Certification

- (a) Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny and reflect fairness in spending public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, Bidders must provide the information required below.
- (b) For the purposes of this clause,
 - (i) **"former public servant"** means a former member of a department as defined in the *Financial Administration Act*, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police and includes:
 - (A) an individual;
 - (B) an individual who has incorporated;
 - (C) a partnership made of former public servants; or
 - (D) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.
 - (ii) **"lump sum payment period"** means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.
 - (iii) **"pension"** means, in the context of the fee abatement formula, a pension or annual allowance paid under the *Public Service Superannuation Act* (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the *Supplementary Retirement Benefits Act*, R.S. 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the *Canadian Forces Superannuation Act*, R.S., 1985, c. C-17, the *Defence Services Pension Continuation Act*, 1970, c. D-3, the *Royal Canadian Mounted Police Pension Continuation Act*, 1970, c. R-10, and the *Royal Canadian Mounted Police Superannuation Act*, R.S., 1985, c. R-11, the *Members of Parliament Retiring Allowances Act*, R.S., 1985, c. M-5, and that portion of pension payable to the *Canadian Pension Plan Act*, R.S., 1985, c. C-8.
- (c) If the Bidder is an FPS in receipt of a pension as defined above, the Bidder must provide the following information:
 - (i) name of former public servant;
 - (ii) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with the Contracting Policy Notice 2012-2 and the Guidelines on Proactive Disclosure of Contracts.

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- (d) If the Bidder is an FPS who received a lump sum payment pursuant to the terms of a work force reduction program, the Bidder must provide the following information:
- (i) name of former public servant;
 - (ii) conditions of the lump sum payment incentive;
 - (iii) date of termination of employment;
 - (iv) amount of lump sum payment;
 - (v) rate of pay on which lump sum payment is based;
 - (vi) period of lump sum payment including start date, end date and number of weeks; and
 - (vii) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.
- (e) For all contracts awarded during the lump sum payment period, the total amount of fee that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.
- (f) By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

Note to Bidders: Bidders are requested to provide the information required by this clause in their Bid Submission Form.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirement

- (a) Before award of a contract, the following conditions must be met:
 - (i) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses.
- (b) Canada will not delay the award of any contract to allow Bidders to obtain the required clearance.
- (c) For additional information on security requirements, Bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions to Bidders" document on the Departmental Standard Procurement Documents Website.
- (d) In the case of a joint venture Bidder, each member of the joint venture must meet the security requirements.

6.2 Financial Capability

- (a) SACC Manual clause A9033T (2011-05-16) Financial Capability; except that subsection 3 is deleted and replaced with the following: If the Bidder is a subsidiary of another company, then any financial information required by the Contracting Authority in 1(a) to (f) must be provided by each level of parent company, up to and including the ultimate parent company. The financial information of a parent company does not satisfy the requirement for the provision of the financial information of the Bidder; however, if the Bidder is a subsidiary of a company and, in the normal course of business, the required financial information is not generated separately for the subsidiary, the financial information of the parent company must be provided. If Canada determines that the Bidder is not financially capable but the parent company is, or if Canada is unable to perform a separate assessment of the Bidder's financial capability because its financial information has been combined with its parent's, Canada may, in its sole discretion, award the contract to the Bidder on the condition that the parent company grant a performance guarantee to Canada."
- (b) In the case of a joint venture Bidder, each member of the joint venture must meet the financial capability requirements.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses apply to and form part of any contract resulting from the bid solicitation.

7.1 Requirement

- (a) _____ (the "Contractor") agrees to supply to the Client the services described in the Contract, including the Statement of Work, in accordance with, and at the prices set out in, the Contract. This includes providing professional services, as and when requested by Canada to one or more locations to be designated by Canada, excluding any locations in areas subject to any of the Comprehensive Land Claims Agreements.
- (b) The Contractor acknowledges that two contracts have been issued (one to the Contractor and one to another contractor). Canada makes no commitment of exclusivity with respect to any professional services that are within the scope of this Contract. As provided for within this Contract, Canada is not obliged to request any goods or services under this Contract.

Note to Bidders: Article 7.1(b) will be deleted if one contract is awarded.

- (c) **Client:** Under the Contract, the "**Client**" is the Royal Canadian Mounted Police.
- (d) **Reorganization of Client:** The Contractor's obligation to perform the Work will not be affected by (and no additional fees will be payable as a result of) the renaming, reorganization, reconfiguration, or restructuring of any Client. The reorganization, reconfiguration and restructuring of the Client includes the privatization of the Client, its merger with another entity, or its dissolution, where that dissolution is followed by the creation of another entity or entities with mandates similar to the original Client.
- (e) **Defined Terms:** Words and expressions defined in the General Conditions or Supplemental General Conditions and used in the Contract have the meanings given to them in the General Conditions or Supplemental General Conditions. Any reference to an Identified User in the Supply Arrangement is a reference to the Client.

7.2 Task Authorizations

- (a) **Purpose of TA:** Services to be provided under the Contract on an as-and-when-requested basis will be ordered by Canada using a Task Authorization ("TA"). The Work described in the TA must be in accordance with the scope of the Contract.
- (b) **Process of Issuing a TA:** The processes for issuing, responding to, assessing and approving Task Authorizations are stated in Appendices 1 to 4 to Annex A.
- (c) **Authority to Issue a TA:** Any TA with a value less than or equal to \$500,000.00 (including GST/HST) may be issued by the Technical Authority or the Contracting Authority. Any TA with a value greater than this amount must be issued directly by the Contracting Authority. By providing written notice to the Contractor, the Contracting Authority may suspend the Technical Authority's authority to issue TAs at any time.
- (d) **Charges for Work under a TA:** The Contractor must not charge Canada anything more than the price set out in the Task Authorization unless Canada has issued a TA amendment authorizing the increased expenditure. Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before being incorporated into the Work.
- (e) **TA Amendment:** A TA amendment means a modification to an approved TA. Canada may, for any reason, seek the consent of the Contractor to modify the content of an approved TA, which modification will be evidenced by a TA Amendment.

- (f) **Consolidation of TAs for Administrative Purposes:** The Contract may be amended from time to time to reflect all Task Authorizations issued and approved by the Contracting Authority to date, to document the Work performed under those TAs for administrative purposes.
- (g) **Periodic Usage Reports:** The Contractor must compile and maintain records on its provision of services to the federal government under authorized TA's issued under the Contract. The Contractor must provide this data to Canada in accordance with the reporting requirements detailed in Annex D. If any required information is not available the Contractor must indicate the reason. If services are not provided during a given period, the Contractor must still provide a "NIL" report. The Contractor must submit the periodic usage reports on a monthly basis to the Technical Authority. From time to time, the Technical may also require an interim report during a reporting period. Data must be submitted to the Technical Authority no later than 10 calendar days after the first day of each month.
- (h) **Period of Services:** No Task Authorizations may be entered into after the expiry date of the Contract.

Note to Bidders: *If one contract is awarded in respect of a requirement the following sub-article 7.2(i)(ii) will not be included in the contract.*

(i) **STOT Response:**

- (i) In addition to Canada's other rights under the Contract (including termination), where in at least three instances in a six-month period the Contractor has either:

- (A) not responded or refused to respond to the STOT Request or a TA on time or
(B) provided a STOT Response that is declared non-responsive

Canada may, at its exclusive option, provide written notice to the Contractor that an action plan must be delivered to Canada describing measures or actions to be implemented to eliminate the problem. The Contractor will have five working days from the time of such notice to deliver the action plan to both the Technical Authority and the Contracting Authority and 20 working days to rectify the problem.

- (ii) The Contractor grants to Canada the following irrevocable option:

Canada may immediately remove a Resource Category from the available resource categories under which Work may be requested in the Contract, if the Contractor in at least three instances when issued a STOT Request for the same Resource Category, has either:

- (A) not responded or refused to respond to the STOT Request or a TA on time or
(B) provided a STOT Response that has been declared non-responsive.

This option may only be exercised by the Contracting Authority by notice in writing and will be evidenced, for administrative purposes only, by a contract amendment removing the Resource Category.

Note to Bidders: *If two contracts are awarded in respect of this requirement the following sub-article "Task Authorization Structure" will be included in the resulting contracts. If only one contract is awarded, it will not be included in the Contract.*

- (j) **Task Authorization Structure:** Two contracts have been awarded for this requirement. As a result, the Task Authorizations issued under this series of contracts will be allocated in accordance with the following:

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- (i) At the time the contracts were awarded, each contractor was allocated an amount of funding as specified in the Limitation of Expenditure in respect of Task Authorizations based on the evaluation process described in the bid solicitation that resulted in the award of the two contracts.
- (ii) Canada will allocate the Task Authorizations based on the amount of funding remaining under each of the respective contracts.
- (iii) Canada will send the Statement of Task Request (STOT) to the contractor with the greatest value of funding under its contract. For the purposes of calculations for the allocation of TAs, the value of that STOT will be subtracted from the funding allocated to that contractor.
- (iv) A contractor sent a STOT or a TA for signature will have the time set out in Appendix 1 to respond to the Contracting Authority in respect of those forms.
- (v) If the contractor to whom the STOT is sent either:
 - (A) does not respond or refuses to respond to the STOT Request or the TA on time or
 - (B) has provided a STOT Response that is declared non-responsive,
 the STOT will then be forwarded to the contractor with the next-greatest balance remaining of allocated funding in accordance with the process described at (iii) above and following.
- (vi) The process of sending out a STOT to the contractor with the greatest balance remaining will continue until Canada either cancels the requirement for the task or it has been issued to one of the contractors. If neither of the contractors have met the requirements under the process described at (iii) to (v) above, Canada may either issue the STOT again in accordance with the process described at (iii) above and following, or acquire the required Work by other means.
- (vii) Once the TA is issued, for the purposes of calculations for the allocation of Task Authorizations, the value of that Task Authorization (and the value of any subsequent amendment to that TA increasing or decreasing the value) will be adjusted from the funding allocated to that contractor.
- (viii) When the next requirement to perform a task is identified, the STOT will be sent to the contractor with the greatest balance remaining of allocated funding. If both contractors have equal amounts of allocated funding, the STOT will be sent to the contractor that ranked first under the bid solicitation evaluation process.
- (ix) Despite the processes described above, if a Contractor has not met a contractual obligation which has resulted in the partial or full termination of its Contract, Canada may (but is not obliged to) issue a STOT for Work associated with the default to the other contractor.

7.3 Minimum Work Guarantee

- (a) In this clause,
 - (i) "Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract (excluding GST/HST); and
 - (ii) "**Minimum Contract Value**" means 3% of the Maximum Contract Value on the date the Contract is first issued.
- (b) Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with sub-article (c) subject to sub-article (d). In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.

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- (c) In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
- (d) Canada will have no obligation to the Contractor under this article if Canada terminates the entire Contract:
 - (i) for default;
 - (ii) for convenience as a result of any decision or recommendation of a tribunal or court that the contract be cancelled, re-tendered or awarded to another supplier; or
 - (iii) for convenience within sixty business days of Contract award.

7.4 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

(a) General Conditions:

2035 (2011-05-16), General Conditions - Higher Complexity - Services, apply to and form part of the contract.

With respect to Article 30 of General Conditions 2035, sub article 4 is deleted and replaced with the following subsections 4, 5 and 6:

- 4. The total of the amounts, to which the Contractor is entitled to be paid under this section, together with any amounts paid, due or becoming due to the Contractor must not exceed the Contract Price.
- 5. Where the Contracting Authority terminates the entire Contract and the Articles of Agreement include a Minimum Work Guarantee, the total amount to be paid to the Contractor under the Contract will not exceed the greater of:
 - (a) the total amount the Contractor may be paid under this section, together with any amounts paid, becoming due other than payable under the Minimum Revenue Guarantee, or due to the Contractor as of the date of termination, or
 - (b) the amount payable under the Minimum Work Guarantee, less any amounts paid, due or otherwise becoming due to the Contractor as of the date of termination.
- 6. The Contractor will have no claim for damages, compensation, loss of profit, allowance arising out of any termination notice given by Canada under this section except to the extent that this section expressly provides. The Contractor agrees to repay immediately to Canada the portion of any advance payment that is unliquidated at the date of the termination.

(b) Supplemental General Conditions:

- (i) 4002 (2010-08-16), Software Development or Modification Services; and,
- (ii) 4006 (2010-08-16), Supplemental General Conditions - Contractor to Own Intellectual Property Rights in Foreground Information.

7.5 Security Requirement

- (a) The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

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- (b) The Contractor personnel requiring access to PROTECTED information, assets or sensitive work site(s) must EACH hold an appropriate RCMP security clearance, granted or approved by the RCMP. (NOTE: All security screenings undertaken by the RCMP on behalf of PWGSC for this contract will also be duplicated to CISD/PWGSC.) In addition, Contractor personnel must submit to a local verification of identity / information by RCMP, prior to admittance to the facility / site. The RCMP reserves the right to deny access to any facility / site or part thereof to any Contractor personnel, at any time.
- (c) The Contractor MUST NOT remove any PROTECTED information or assets from the identified work site(s), and the Contractor must ensure that its personnel are made aware of and comply with this restriction.
- (d) Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
- (e) The Contractor must comply with the provisions of the:
 - (i) Security Requirements Check List and security guide (if applicable), attached at Annex C; and
 - (ii) Industrial Security Manual (Latest Edition).

7.6 Contract Period

- (a) **Contract Period:** The "**Contract Period**" is the entire period of time during which the Contractor is obliged to perform the Work, which includes:
 - (i) The "**Initial Contract Period**", which begins on the date the Contract is awarded and ends two year(s) later; and
 - (ii) The period during which the Contract is extended, if Canada chooses to exercise any options set out in the Contract.
- (b) **Option to Extend the Contract:**
 - (i) The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three additional one-year periods under the same terms and conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions set out in the Basis of Payment.
 - (ii) Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced, for administrative purposes only, through a contract amendment.

7.7 Authorities

(a) Contracting Authority

The Contracting Authority for the Contract is:

Name: Monique Ouellet
 Title: Supply Specialist
 Public Works and Government Services Canada
 Acquisitions Branch
 Directorate: Informatics and Telecommunications Systems Procurement Directorate
 Address: 11 Laurier St., Gatineau, Québec
 Telephone: (819)956-1775
 Facsimile: (819)956-5925
 E-mail address: Monique.Ouellet@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform

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work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

(b) Technical Authority

The Technical Authority for the Contract is:

[The following to be identified in any resulting contract]

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority; however, the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

(c) Contractor's Representative

The Contractor's Representative is:

Name: _____
Title: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Contractor's Representative is the person identified by the Contractor to be responsible for the management and all technical and administrative matters relating to this Contract.

7.8 Payment

(a) Basis of Payment

- (i) Professional Services provided under a Task Authorization with a Maximum Price:** For professional services requested by Canada, in accordance with an approved Task Authorization, Canada will pay the Contractor, in arrears, up to the Maximum Price for the TA, for actual time worked and any resulting deliverables in accordance with the firm all-inclusive per diem rates set out in Annex B, Basis of Payment, GST/HST extra. Partial days will be prorated based on actual hours worked based on a 7.5-hour workday.
- (ii) Pre-Authorized Travel and Living Expenses:** Canada will reimburse the Contractor for its pre-authorized travel and living expenses reasonably and properly incurred in the performance of the Work at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the Treasury Board Travel Directive, and with the other provisions of the directive referring to "travellers", rather than those referring to "employees". All travel must have the prior authorization of the Technical Authority. All payments are subject to government audit. The Contractor will be able to charge for time spent travelling at the per diem rates set out in the Contract.
- (iii) Competitive Award:** The Contractor acknowledges that the Contract has been awarded as a result of a competitive process. No additional charges will be allowed to compensate for

errors, oversights, misconceptions or underestimates made by the Contractor when bidding for the Contract.

- (iv) **Professional Services Rates:** In Canada's experience, Bidders from time to time propose rates at the time of bidding for one or more categories of resources that they later refuse to honour, on the basis that these rates do not allow them to recover their own costs and/or make a profit. This denies Canada of the benefit of the awarded contract. If after a resource is added to the Contract through the TA process the Contractor does not provide that individual as described in the Contract within the time described in the Contract (or proposes instead to provide someone from an alternate resource category at a different rate), whether or not Canada terminates the Contract as a whole or in part, or chooses to exercise any of the rights provided to it under the General Conditions, Canada may impose sanctions or take other measures in accordance with the PWGSC Vendor Performance Corrective Measure Policy (or equivalent) then in effect, which measures may include an assessment that results in conditions applied against the Contractor to be fulfilled before doing further business with Canada, or full debarment of the Contractor's from bidding on future requirements.
- (v) **Purpose of Estimates:** All estimated costs contained in the Contract are included solely for the administrative purposes of Canada and do not represent a commitment on the part of Canada to purchase goods or services in these amounts. Any commitment to purchase specific amounts or values of goods or services are described elsewhere in the Contract.

(b) Limitation of Expenditure

- (i) Canada's total liability to the Contractor under the Contract must not exceed the amount set out on page one of the Contract, less any applicable GST or HST. With respect to the amount set out on page one of the Contract, Customs duties are excluded and Goods and Services Tax or Harmonized Sales Tax is included, if applicable. Any commitments to purchase specific amounts or values of goods or services are described elsewhere in the Contract.
- (ii) No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum when:
 - (A) it is 75 percent committed, or
 - (B) 4 months before the Contract expiry date, or
 - (C) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,
 whichever comes first.
- (iii) If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Providing this information does not increase Canada's liability.

(c) Method of Payment for Task Authorizations with a Maximum Price

- (i) Canada will make progress payments in accordance with the provisions of the Contract, no more than once a month for cost incurred in the performance of the Work, up to 100 percent of the amount claimed and approved by Canada if:
 - (A) An accurate and complete claim for payment using form PWGSC-TPSGC 1111 - Claim for Progress Payment and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
 - (B) The amount claimed is in accordance with the basis of payment;

- (C) The total amount for all progress payments paid by Canada does not exceed 100% percent of the total amount to be paid under the Contract;
 - (D) All certificates appearing on form PWGSC-TPSGC 1111 have been signed by the respective authorized representatives.
 - (ii) By the 10th business day of each month, the Contractor must forward the completed claim and other required documents to the invoicing address identified on page one of the Contract for appropriate certification after inspection and acceptance of the Work takes place.
 - (iii) Progress payments are interim payments only. Canada may conduct a government audit and interim time and cost verifications and reserves the rights to make adjustments to the Contract from time to time during the performance of the Work. Any overpayment resulting from progress payments or otherwise must be refunded promptly to Canada.
- (d) **Time Verification**
- Time charged and the accuracy of the Contractor's time recording system are subject to verification by Canada, before or after payment is made to the Contractor. If verification is done after payment, the Contract must repay any overpayment, at Canada's request.
- (e) **Payment Credits**
- (i) **Failure to Provide Resource:** If the Contractor does not provide a required professional services resource that has all the required qualifications within the time prescribed by this contract including its Task Authorizations, the Contractor must credit to Canada an amount equal to the per diem rate (based on a 7.5-hour workday) of the required resource for each day (or partial day) of delay in providing the resource, up to a maximum of 10 days.
 - (ii) **Corrective Measures:** If credits are payable under this Article for three consecutive Task Authorizations or for five Task Authorizations in any 12-month period, the Contractor must submit a written action plan describing measures it will implement or actions it will undertake to eliminate the recurrence of the problem. The Contractor will have five working days to deliver the action plan to the Client and the Contracting Authority and 20 working days to rectify the underlying problem.
 - (iii) **Credits Apply during Entire Contract Period:** The Parties agree that the credits apply throughout the Contract Period.
 - (iv) **Credits represent Liquidated Damages:** The Parties agree that the credits are liquidated damages and represent their best pre-estimate of the loss to Canada in the event of the applicable failure. No credit is intended to be, nor will it be construed as, a penalty.
 - (v) **Canada's Right to Obtain Payment:** The Parties agree that these credits are a liquidated debt. To collect the credits, Canada has the right to hold back, draw back, deduct or set off from and against any money Canada owes to the Contractor from time to time.
 - (vi) **Canada's Rights & Remedies not Limited:** The Parties agree that nothing in this Article limits any other rights or remedies to which Canada is entitled under the Contract (including the right to terminate the Contract for default) or under the law generally.
 - (vii) **Audit Rights:** The Contractor's calculation of credits under the Contract is subject to verification by government audit, at the Contracting Authority's discretion, before or after payment is made to the Contractor. The Contractor must cooperate fully with Canada during the conduct of any audit by providing Canada with access to any records and systems that Canada considers necessary to ensure that all credits have been accurately credited to Canada in the Contractor's invoices. If an audit demonstrates that past invoices contained errors in the calculation of the credits, the Contractor must pay to Canada the amount the audit reveals was required to be credited to Canada, plus interest, from the date Canada remitted the excess payment until the date of the refund (the interest rate is the Bank of Canada's discount annual rate of interest in effect on the date the credit was first owed to Canada, plus 1.25% per year). If, as a result of conducting an audit, Canada determines that

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the Contractor's records or systems for identifying, calculating or recording the credits are inadequate, the Contractor must implement any additional measures required by the Contracting Authority.

(f) No Responsibility to Pay for Work not performed due to Closure of Government Offices

- (i) Where the Contractor, its employees, subcontractors, or agents are providing services on government premises under the Contract and those premises are inaccessible because of the evacuation or closure of government offices, and as a result no work is performed, Canada is not responsible for paying the Contractor for work that otherwise would have been performed if there had been no evacuation or closure.
- (ii) If, as a result of any strike or lock-out, the Contractor or its employees, subcontractors or agents cannot obtain access to government premises and, as a result, no work is performed, Canada is not responsible for paying the Contractor for work that otherwise would have been performed if the Contractor had been able to gain access to the premises.

7.9 Invoicing Instructions

- (a) The Contractor must submit a separate invoice for each active TA accompanied by a time sheet, signed by the Project Manager identified on the TA Form, to support the time claimed. This invoice must be submitted on the Contractor's own form and must include:
 - (i) A unique invoice number;
 - (ii) Invoice date;
 - (iii) Task Authorization number;
 - (iv) Name of the TA's Project Manager;
 - (v) TA's Financial code;
 - (vi) Contract serial number;
 - (vii) Name and category of the resource;
 - (viii) Period covered;
 - (ix) Daily rate multiplied by the time billed for the month;
 - (x) Travel expenses related to the task (with proof of pre-approval of authorized travel) and receipts;
 - (xi) The amount invoiced (exclusive of the Goods and Services Tax [GST] or Harmonized Sales Tax [HST] as appropriate) and the amount of GST or HST, as appropriate, shown separately;
 - (xii) Client Reference Number (CRN);
 - (xiii) Procurement Business Number (PBN).
- (b) By submitting invoices, the Contractor is certifying that the goods and services have been delivered and that all charges are in accordance with the Basis of Payment provision of the Contract, including any charges for work performed by subcontractors.
- (c) The Contractor must provide the original of each invoice to the Technical Authority, and a copy to the Contracting Authority.

7.10 Copyright in Material

In this section, "Material" means anything that is created by the Contractor as part of the Work under the Contract, that is required by the Contract to be delivered to Canada and in which copyright subsists, excluding any computer software code and all documentation manuals or guides intended to assist end users or

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technicians in respect of that code. " Material" does not include anything created by the Contractor before the award date of the Contract.

Copyright in the Material belongs to Canada and the Contractor must include the copyright symbol and either of the following notice on the Material: © Her Majesty the Queen in right of Canada (year) or © Sa Majesté la Reine du chef du Canada (année).

The Contractor must not use, copy, divulge or publish any Material except as is necessary to perform the Contract. The Contractor must execute any conveyance and other documents relating to copyright in the Material as Canada may require.

The Contractor must provide at the request of Canada a written permanent waiver of moral rights, in a form acceptable to Canada, from every author that contributed to the Material. If the Contractor is the author of the Material, the Contractor permanently waives its moral rights in the Material.

7.11 Certifications

Compliance with the certifications provided by the Contractor in its response to the bid solicitation or under Article 7.2 is a condition of the Contract and subject to verification by Canada during the entire Contract Period. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid or under Article 7.2 is untrue, whether made knowingly or unknowingly, Canada has the right, under the default provision of the Contract, to terminate the Contract for default.

7.12 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

7.13 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the following list, the wording of the document that first appears on the list has priority over the wording of any document that appears later on the list:

- (a) these Articles of Agreement, including any individual SACC clauses incorporated by reference in these Articles of Agreement and its Appendices;
- (b) supplemental general conditions, in the following order:
 - (i) 4002 (2010-08-16), Supplemental General Conditions - Software Development or Modification Services; and
 - (ii) 4006 (2010-08-16), Supplemental General Conditions - Contractor to Own Intellectual Property Rights in Foreground Information;
- (c) General Conditions 2035 (2011-05-16);
- (d) Annex A, Statement of Work including its Appendices;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Security Requirements Check List;
- (g) Annex D, Sample Reports
- (h) the signed Task Authorizations including any Appendices;
- (i) Supply Arrangement Number EN578-055605/XXX/EL (the "Supply Arrangement"); and
- (j) the Contractor's bid dated _____ (to be filled at contract award).

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7.14 Foreign Nationals (Canadian Contractor)

SACC Manual clause A2000C (2006-06-16) Foreign Nationals (Canadian Contractor)

7.15 Insurance Requirements

(a) Contractor's Responsibility

- (i) It will be the sole responsibility of the Contractor to decide whether or not any insurance coverage is necessary for its own protection or to fulfill its obligations under the Contract. Any such insurance will be provided and maintained by the Contractor at its own expense. The insurance stipulation provisions contained herein will not limit any insurance required by federal, provincial or municipal law. The required insurance is to the benefit and protection of the Contractor and will not be deemed to release or diminish its liability in any manner including as may be referenced elsewhere by the provision of the Contract.
- (ii) To meet the insurance requirements of the Contract, the Contractor must provide in its application a Certificate of Insurance containing reasonable detail of the insurance coverage, exclusions, deductibles and conditions applying to such policies and confirming that the insurance is in force to meet these requirements or, at the request of the Contracting Authority, a certified true copy of all applicable insurance policies.

(b) Commercial General Liability (CGL)

Commercial General Liability insurance will be effected by the Contractor and maintained in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but, in any case, for a limit of liability **NOT LESS THAN \$10 million** per accident or occurrence and in the annual aggregate.

(c) CGL Endorsements: The following endorsements must be incorporated into the conditions of the Contractor's Commercial General Liability insurance policy:

- (i) Additional Insured Endorsement: Canada is included as an additional insured, but only with respect to liabilities that may arise from the contractor's own negligence, in the performance of the contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
- (ii) Notice of Cancellation Endorsement: The Insurer agrees to provide the Contracting Authority thirty (30) days written notice of policy cancellation;
- (iii) Cross Liability Endorsement: Without increasing the limit of liability, the policy will protect all insured parties to the full extent of coverage provided. Further, the policy will apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each;
- (iv) Contractual Liability Endorsement: The policy will, on a blanket basis or by specific reference to threshold limits of the SO/SA Tiers, extend to assumed liabilities with respect to contractual insurance provisions;
- (v) Contingent Employer's Liability Endorsement: To protect Contractor for liabilities arising in the management and administration of statutory and contractual entitlements of their employees;
- (vi) Employees and (where applicable) Volunteers as Additional Insured: All employees and (where applicable) volunteers, on behalf of the Contractor, will be included as additional insured.
- (vii) Voluntary Medical Payments, \$5,000 per person, \$25,000 per accident: To provide, without contestation, for expenses incurred in instances of minor accidental bodily injuries.
- (viii) Products and Completed Operations Broad Form (24 months): While not limited to, the endorsement should include service, assembly and repair activities as well as material, parts

or equipment furnished in connection with the work performed by the Contractor or on its behalf.

- (ix) Personal Injury Broad Form: While not limited to, the endorsement should include coverage for Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
- (x) Independent Contractors Liability Endorsement (if any): Unless otherwise insured elsewhere, and evidence thereof is secured by the Contractor; all subcontractors are included as Insured by the policy;
- (xi) Non-Owned Automobile Endorsement: To protect the Contractor for liabilities arising by their use of vehicles owned by other parties including Canada.

Where the Contractor is a Joint Venture, for the purposes of this Contract and any related documents (including insurance certificates), Canada requires that the Joint Venture Contractor identify itself by a single name. Upon request by Canada, a Joint Venture Contractor must specify the name of the Joint Venture to the Contracting Authority.

(d) Errors and Omissions insurance

Errors and Omissions Liability insurance will be effected by the Contractor and maintained in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but, in any case, for a limit of liability **NOT LESS THAN \$1 million** per loss and in the annual aggregate, inclusive of defense costs.

If this is a claims made policy and the duration of the Contract exceeds the policy term; in the event of cancellation or non-renewal of the policy, an Extended Claims Reporting Endorsement, minimum twelve (12) months, must be secured by the Contractor.

(e) Errors and Omissions Endorsements

The following clauses must be incorporated into the conditions of the Contractor's Errors and Omissions Liability coverage:

Notice of Cancellation Endorsement: The Insurer agrees to provide the Contracting Authority thirty-day written notice of policy cancellation.

7.16 Limitation of Liability - Information Management/Information Technology

- (a) This section applies despite any other provision of the Contract and replaces the section of the general conditions entitled "Liability". Any reference in this section to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees. This section applies regardless of whether the claim is based in contract, tort, or another cause of action. The Contractor is not liable to Canada with respect to the performance of or failure to perform the Contract, except as described in this section and in any section of the Contract pre-establishing any liquidated damages. The Contractor is only liable for indirect, special or consequential damages to the extent described in this Article, even if it has been made aware of the potential for those damages.

(b) First Party Liability:

- (i) The Contractor is fully liable for all damages to Canada, including indirect, special or consequential damages, caused by the Contractor's performance or failure to perform the Contract that relate to:
 - (A) any infringement of intellectual property rights to the extent the Contractor breaches the section of the General Conditions entitled "Intellectual Property Infringement and Royalties";
 - (B) physical injury, including death.

- (ii) The Contractor is liable for all direct damages affecting real or tangible personal property owned, possessed, or occupied by Canada.
- (iii) Each of the Parties is liable for all direct damages resulting from any breach of confidentiality under the Contract. Each of the Parties is also liable for all indirect, special or consequential damages in respect of any unauthorized disclosure of the other Party's trade secrets (or trade secrets of a third party provided by one Party to another under the Contract) relating to information technology.
- (iv) The Contractor is liable for all direct damages relating to any encumbrance or claim relating to any portion of the Work for which Canada has made any payment. This does not apply to encumbrances or claims relating to intellectual property rights, which are addressed under (i)(A) above.
- (v) The Contractor is also liable for any other direct damages to Canada caused by the Contractor in any way relating to the Contract, including:
 - (A) any breach of the warranty obligations under the Contract, up to the total amount paid by Canada (including any applicable taxes) for the goods and services affected by the breach of warranty; and
 - (B) Any other direct damages, including all identifiable direct costs to Canada associated with re-procuring the Work from another party if the Contract is terminated either in whole or in part for default, up to an aggregate maximum for this subparagraph (B) of the greater of .75 times the total estimated cost (meaning the dollar amount shown on the first page of the Contract in the cell titled "Total Estimated Cost" or shown on each call-up, purchase order or other document used to order goods or services under this instrument), or \$1,000,000.00.

In any case, the total liability of the Contractor under subparagraph (v) will not exceed the total estimated cost (as defined above) for the Contract or \$1,000,000.00, whichever is more.

- (vi) If Canada's records or data are harmed as a result of the Contractor's negligence or willful act, the Contractor's only liability is, at the Contractor's own expense, to restore Canada's records and data using the most recent back-up kept by Canada. Canada is responsible for maintaining an adequate back-up of its records and data.

(c) Third Party Claims:

- (i) Regardless of whether a third party makes its claim against Canada or the Contractor, each Party agrees that it is liable for any damages that it causes to any third party in connection with the Contract as set out in a settlement agreement or as finally determined by a court of competent jurisdiction, where the court determines that the Parties are jointly and severally liable or that one Party is solely and directly liable to the third party. The amount of the liability will be the amount set out in the settlement agreement or determined by the court to have been the Party's portion of the damages to the third party. No settlement agreement is binding on a Party unless its authorized representative has approved the agreement in writing.
- (ii) If Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, the Contractor must reimburse Canada by the amount finally determined by a court of competent jurisdiction to be the Contractor's portion of the damages to the third party. However, despite Sub-article (i), with respect to special, indirect, and consequential damages of third parties covered by this Section, the Contractor is only liable for reimbursing Canada for the Contractor's portion of those damages that Canada is required by a court to pay to a third party as a result of joint and several liability that relate to the infringement of a third party's intellectual property rights; physical injury of a third party, including death; damages affecting a third party's real or tangible personal property; liens or encumbrances on any portion of the Work; or breach of confidentiality.
- (iii) The Parties are only liable to one another for damages to third parties to the extent described in this Sub-article (c).

7.17 Joint Venture Contractor

- (a) The Contractor confirms that the name of the joint venture is _____ and that it is comprised of the following members:

- (b) With respect to the relationship among the members of the joint venture Contractor, each member agrees, represents and warrants (as applicable) that:
- (i) _____ has been appointed as the "representative member" of the joint venture Contractor and has fully authority to act as agent for each member regarding all matters relating to the Contract;
 - (ii) by giving notice to the representative member, Canada will be considered to have given notice to all the members of the joint venture Contractor; and
 - (iii) all payments made by Canada to the representative member will act as a release by all the members.
- (c) All the members agree that Canada may terminate the Contract in its discretion if there is a dispute among the members that, in Canada's opinion, affects the performance of the Work in any way.
- (d) All the members are jointly and severally or solidarily liable for the performance of the entire Contract.
- (e) The Contractor acknowledges that any change in the membership of the joint venture (i.e., a change in the number of members or the substitution of another legal entity for an existing member) constitutes an assignment and is subject to the assignment provisions of the General Conditions.

The Contractor acknowledges that all security and controlled goods requirements in the Contract, if any, apply to each member of the joint venture Contractor.

Note to Bidders: This Article will be deleted if the Bidder awarded the contract is not a joint venture. If the Contractor is a joint venture, this clause will be completed with information provided in its bid.

7.18 Professional Services - General

- (a) The Contractor must provide professional services on request as specified in this Contract. All resources provided by the Contractor must meet the qualifications described in the Contract (including those relating to previous experience, professional designation, education, language proficiency and security clearance) and must be competent to provide the required services by any delivery dates described in the Contract.
- (b) If the Contractor fails to deliver any deliverable or complete any task described in the Contract on time, in addition to any other rights or remedies available to Canada under the Contract or the law, Canada may notify the Contractor of the deficiency, in which case the Contractor must submit a written plan to the Technical Authority within ten working days detailing the actions that the Contractor will undertake to remedy the deficiency. The Contractor must prepare and implement the plan at its own expense.
- (c) In General Conditions 2035, Article 08 is deleted and the following applies instead:
- (i) If a specific individual is identified in the Contract to perform the Work, the Contractor must provide his or her services within ten working days of the first date of his or her Work stated in the Contract or Task Authorization, unless the Contractor is unable to do so due to the sickness, death, extended leave (including parental leave or disability leave), retirement, resignation or dismissal for cause of the individual.
 - (ii) If the Contractor is unable to provide the services of any specific individual identified in the Contract to perform the services, within five working days of the departure of an existing

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resource (or, if Canada has requested the replacement, within ten working days of Canada's notice of the requirement for a replacement) the Contractor must provide to the Contracting Authority, a new STOT Response to the original STOT Request that resulted in the specific individual being identified in the Contract, which response must include all the information originally requested under the STOT Request. The STOT Response and process for issuing an amendment to the TA to replace the specific individual will proceed in accordance with the procedures stated in Article 7.2 and Appendix 1 of Annex A.

- (iii) Where Canada becomes aware that an individual identified under the Contract to provide the services has not been provided or is not performing, the Contracting Authority may elect to:
 - (A) exercise Canada's rights or remedies under the Contract or at law, including terminating the Contract for default, or
 - (B) require the Contractor propose a replacement acceptable to Canada in accordance with the replacement procedures identified in (c)(ii) above.
- (d) The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Contracting Authority may order that a resource stop performing the Work. In such a case, the Contractor must immediately comply with the order. The fact that the Contracting Authority does not order that a resource stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.
- (e) The obligations in this article apply despite any changes that Canada may have made to the Client's operating environment.

7.19 Safeguarding Electronic Media

- (a) Before using them on Canada's equipment or sending them to Canada, the Contractor must use a regularly updated product to scan electronically all electronic media used to perform the Work for computer viruses and other coding intended to cause malfunctions. The Contractor must notify Canada if any electronic media used for the Work are found to contain computer viruses or other coding intended to cause malfunctions.
- (b) If magnetically recorded information or documentation is damaged or lost while in the Contractor's care or at any time before it is delivered to Canada in accordance with the Contract, including accidental erasure, the Contractor must immediately replace it at its own expense.

7.20 Representations and Warranties

The Contractor made statements regarding its and its proposed resources' experience and expertise, both in its bid and in its STOT Responses that have resulted in the award of the Contract or the issuance of TA's. The Contractor represents and warrants that all those statements are true and acknowledges that Canada relied on those statements in awarding the Contract. The Contractor also represents and warrants that it has, and all its resources and subcontractors that perform the Work have, and at all times during the Contract Period they will have, the skills, qualifications, expertise and experience necessary to perform and manage the Work in accordance with the Contract, and that the Contractor (and any resources or subcontractors it uses) has previously performed similar services for other customers.

7.21 Access to Canada's Property and Facilities

Canada's property, facilities, equipment, documentation, and personnel are not automatically available to the Contractor. If the Contractor would like access to any of these, it is responsible for making a request to the Technical Authority. Unless expressly stated in the Contract, Canada has no obligation to provide any of these to the Contractor. If Canada chooses, in its discretion, to make its property, facilities, equipment, documentation or personnel available to the Contractor to perform the Work, Canada may require an adjustment to the Basis of Payment and additional security requirements may apply.

7.22 Government Property

- (a) Canada agrees to supply the Contractor with the items listed below (the **"Government Property"**) where they are necessary to accomplish the Work described in an approved TA. For any given TA, whether or not to supply any of the items listed below is entirely within Canada's sole discretion. The section of the General Conditions entitled "Government Property" also applies to the use of the Government Property by the Contractor.
- (i) Telephones, pagers and cellular phones;
 - (ii) Laptop or desktop; and,
 - (iii) Any other tools as described in the TA.

7.23 Transition-In of Professional Services:

- (a) In relation to any Task Authorization, if upon the date of its issuance similar professional services are being provided by another supplier, the Contractor must ensure that any transition in to the professional services it provides under the Contract is completed in a way that does not disrupt Canada's operations or users, and does not result in any interim degradation to the timeliness or quality of service. The Contractor is solely responsible for any additional training required by its resources to transition-in to be able to perform the Work, and time spent by resources on that training or becoming familiar with the Client's environment must not be charged to Canada. Il costs associated with establishing itself to provide the professional services are the responsibility of the Contractor.

7.24 Transition Services at End of Contract Period

- (a) The Contractor agrees that, in the 90 calendar day period leading up to the end of the Contract Period, if required to do so by Canada, it will make all reasonable efforts to assist Canada in the transition from the Contract to a new contract with another supplier - the transition out.
- (b) The Contractor will cooperate with the Technical Authority and with any subsequent supplier to ensure where required a seamless transition and a continuance of service in accordance with the Contract.

7.25 Identification Protocol Responsibilities

The Contractor will be responsible for ensuring that each of its agents, representatives or subcontractors (hereinafter referred to as Contractor Representatives) complies with the following self-identification requirements:

- (a) Contractor Representatives who attend a Government of Canada meeting (whether internal or external to Canada's offices) must identify if an individual is not a permanent employee of the Contractor prior to the commencement of the meeting, to ensure that each meeting participant is aware of the fact that the individual is not a Contractor permanent employee;
- (b) During the performance of any Work at a Government of Canada site, each Contractor Representative must be clearly identified at all times as being a Contractor Representative; and
- (c) If a Contractor Representative requires the use of the Government of Canada's e-mail system in the performance of the Work, then the individual must clearly identify him or herself as an agent or subcontractor of the Contractor in all electronic mail in the signature block as well as under "Properties." This identification protocol must also be used in all other correspondence, communication, and documentation.
- (d) If Canada determines that the Contractor is in breach of any obligation stated in this Article, upon written notice from Canada the Contractor must submit a written action plan describing corrective measures it will implement to eliminate the recurrence of the problem. The Contractor will have 5 working days to deliver the action plan to the Client and the Contracting Authority, and 20 working days to rectify the underlying problem.

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- (e) In addition to any other rights it has under the Contract, Canada may terminate the Contract for default if the corrective measures required of the Contractor described above are not met.

ANNEX A

STATEMENT OF WORK

1. INTRODUCTION

- 1.1 The CIO sector of the Royal Canadian Mounted Policy (RCMP) is responsible for the RCMP Information Management and Information Technology (IM/IT) program. This includes ongoing design, development, support and maintenance of the following RMCP Operational Systems:
- 1.1.1 Various law enforcement systems associated with crime scene occurrences, intelligence gathering, criminal cases, investigations and tactical logistics. These systems encompass over 90 national individual applications and databases developed in JAVA, Windows, COBOL, ETL and IDOL;
 - 1.1.2 The Human Resources System (HRMIS) based on PeopleSoft;
 - 1.1.3 The Financial System (TEAM) based on SAP; and
 - 1.1.4 Business Intelligence (BI) systems based on IBM BI Cognos to transform RCMP data assets into information assets.
- 1.2 The above systems run on mainframe and open systems platforms.

2. REQUIREMENT

- 2.1 The Contractor must provide informatics support services for the ongoing development, support and maintenance of the RCMP's operational systems on an "as and when requested" basis as described in this Contract for: _____.

Note to Bidders: This information will be inserted at Contract award from among the following and the corresponding Article 4 below will be inserted:

- 1) PeopleSoft; or
- 2) SAP; or
- 3) BI Cognos; or
- 4) Enterprise Architecture; or
- 5) Java; or
- 6) Windows based technologies, Cobol, ETL, IDOL and Rational.

3. CONTRACT GOVERNANCE

- 3.1 A Senior Management Committee (SMC) comprised of the Technical Authority and other representatives as deemed necessary by the Technical Authority, the Contractor's Representative and any other representatives as deemed necessary by the Contractor, will meet (teleconference and face-to-face) on a monthly basis, or as required, to plan, report progress and resolve schedule slippage. Unless otherwise specified, face to face meetings will be held in the National Capital Region.

4. SCOPE OF WORK - PEOPLESOFT

The Contractor must provide informatics support services of the RCMP HRMIS on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for any of the following TBIPS resource categories specializing in PeopleSoft (preferably with the Government of Canada version of PeopleSoft) requiring experience in up to five technologies and any or all of the modules to be identified on the STOT Request:

PEOPLESOFT		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.2	ERP FUNCTIONAL ANALYST	3
A.3	ERP PROGRAMMER ANALYST	2

4. SCOPE OF WORK - SAP

The Contractor must provide informatics support services of the RCMP TEAM requirements on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for any of the following TBIPS resource categories specializing in SAP requiring experience in up to five technologies and any or all of the module(s) to be identified on the STOT Request:

SAP		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.1	APPLICATION/SOFTWARE ARCHITECT	3
A.2	ERP FUNCTIONAL ANALYST	3
A.3	ERP PROGRAMMER ANALYST	3

4. SCOPE OF WORK - BI COGNOS

The Contractor must provide informatics support services of the RCMP Business Intelligence requirements on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for any of the following TBIPS resource categories specializing in BI Cognos technologies requiring experience in any or all technologies to be identified on the STOT Request:

BI COGNOS		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.1	APPLICATION/SOFTWARE ARCHITECT	2
A.7	PROGRAMMER ANALYST	2

4. SCOPE OF WORK - ENTERPRISE ARCHITECTURE

The Contractor must provide informatics support services of the RCMP's Enterprise Architecture requirements of in house developed Open Systems on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for the following TBIPS resource category specializing Enterprise Architecture technologies requiring experience in up to five technologies to be identified on the STOT Request:

ENTERPRISE ARCHITECTURE		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.1	APPLICATION/SOFTWARE ARCHITECT	2

4. SCOPE OF WORK - JAVA

The Contractor must provide informatics support services of the RCMP's JAVA requirements on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for the following TBIPS resource categories specializing in JAVA technologies requiring experience in up to five technologies to be identified on the STOT Request:

JAVA		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.7	PROGRAMMER ANALYST	2

4. SCOPE OF WORK - WINDOWS, COBOL, ETL, IDOL AND RATIONAL

The Contractor must provide informatics support services of the RCMP's Windows based technologies, Cobol, ETL, IDOL and Rational requirements on an "as and when requested" basis as initiated through Task Authorizations. Task Authorizations may be issued for any of the following TBIPS resource categories requiring experience in:

- 4.1 Up to five Windows based technologies to be identified on the STOT Request; or
- 4.2 The five Cobol technologies identified on the STOT Request; or
- 4.3 Up to five ETL technologies to be identified on the STOT request and the two modules identified on the STOT Request.
- 4.4 Up to five IDOL technologies and any or all of the module(s) to be identified on the STOT Request.
- 4.5 Up to five Rational technologies to be identified on the STOT request

WINDOWS, COBOL, ETL, IDOL AND RATIONAL		
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL
A.1	APPLICATION/SOFTWARE ARCHITECT (WINDOWS)	2
	APPLICATION/SOFTWARE ARCHITECT (ETL)	2
	APPLICATION/SOFTWARE ARCHITECT (IDOL)	2
A.5	ERP TECHNICAL ANALYST (ETL)	2
A.7	PROGRAMMER ANALYST (COBOL)	2
	PROGRAMMER ANALYST (ETL)	2

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	PROGRAMMER ANALYST (IDOL)	2
A.8	SYSTEMS ANALYST (WINDOWS)	2
A.11	TESTER (RATIONAL)	2
I.5	IM ARCHITECT (IDOL)	2

Note to Bidders: Only one of the above tables, as applicable to the sub-requirement, will be included in any resulting contract.		
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5. DELIVERABLES

The Contractor must provide all deliverables as described on the approved Task Authorizations.

6. SECURITY

The Contractor must cooperate with the RCMP to streamline the effort and time involved in achieving personnel security clearances.

7. LANGUAGE OF SERVICE

The Contractor must provide all services delivered under the Contract in English unless otherwise specified to be in French or a combination of French and English.

8. LOCATION OF WORK

It is anticipated that the majority of the Work associated with each TA will be carried out on-site at RCMP's facilities in Ottawa.

APPENDIX A TO ANNEX A

RESOURCE CATEGORIES RESPONSIBILITIES

Note to Bidders: Only the resource category(ies) applicable to the sub-requirement will be included in any resulting contract. For Appendix 2, only the corresponding Appendix 2 will be included.

A1. APPLICATION/SOFTWARE ARCHITECT

The Application/Software Architect may be required to perform any combination of the following, without limitation:

- A1.1 Develop technical architectures, frameworks and strategies, either for an organization or for a major application area, to meet the business and application requirements.
- A1.2 Identify the policies and requirements that drive out a particular solution.
- A1.3 Analyze and evaluate alternative technology solutions to meet business problems.
- A1.4 Ensures the integration of all aspects of technology solutions.
- A1.5 Monitor industry trends to ensure that solutions fit with government and industry directions for technology.
- A1.6 Analyze functional requirements to identify information, procedures and decision flows.
- A1.7 Evaluate existing procedures and methods, identify and document database content, structure, and application sub-systems, and develop data dictionary.
- A1.8 Define and document interfaces of manual to automated operations within application sub-systems, to external systems and between new and existing systems.
- A1.9 Define input/output sources, including detailed plan for technical design phase, and obtain approval of the system proposal.
- A1.10 Identify and document system specific standards relating to programming, documentation and testing, covering program libraries, data dictionaries, naming conventions, etc.

A2. ERP FUNCTIONAL ANALYST

The ERP Functional Analyst may be required to perform any combination of the following, without limitation:

- A2.1 Develop and document ERP functional, business, and/or system requirements specifications.
- A2.2 Develop and document screen, report and interface requirements.
- A2.3 Develop functional, business, and/or system interface or capability interaction.
- A2.4 Gather and analyze information to establish the functional needs of a system or project.
- A2.5 Design methods and procedures for computer systems, and sub-systems of larger systems.
- A2.6 Develop, test and implement small computer systems, and sub-systems of larger systems.
- A2.7 Document forms, manuals, programs, data files, and procedures.

A3. ERP PROGRAMMER ANALYST

The ERP Programmer Analyst may be required to perform any combination of the following, without limitation:

- A3.1 Requirement gathering and analysis.
- A3.2 Solution design and prototyping.
- A3.3 Develop programs.
- A3.4 Document technical/program specs.
- A3.5 Program testing.
- A3.6 Program debug and problem identification.
- A3.7 Provide recommendations on new technologies.

A5. ERP TECHNICAL ANALYST

The ERP Technical Analyst may be required to perform any combination of the following, without limitation:

- A5.1 Develop or assist with business and functional requirements, project scope, estimates of effort and duration.
- A5.2 Translate functional and business requirements into technical requirements.
- A5.3 Develop and/or manage technical aspects of application software, user interfaces, and third-party components.
- A5.4 Conduct, assist with, an/or manage unit and system tests.
- A5.5 Establish technical standards for the technical framework.

A7. PROGRAMMER ANALYST

The Programmer Analyst may be required to perform any combination of the following, without limitation:

- A7.1 Create and modify code and software.
- A7.2 Create and modify screens and reports.
- A7.3 Gather and analyze data for the conduct of studies to establish the technical and economic feasibility of proposed computer systems, and for the development of functional and system design specifications.
- A7.4 Design methods and procedures for small computer systems, and sub-system of larger systems.
- A7.5 Develop, test and implement small computer systems, and sub-systems of larger systems.
- A7.6 Produce forms, manuals, programs, data files, and procedures for systems and/or applications.

A8. SYSTEM ANALYST

The System Analyst may be required to perform any combination of the following, without limitation:

- A8.1 Develop requirements, feasibility, cost, design, and specification documents for systems.
- A8.2 Implement systems to support projects, departments, organizations or businesses.
- A8.3 Translate business requirements into systems design and specifications.
- A8.4 Analyse and recommend alternatives and options for solutions.

A8.5 Develop technical specifications for systems development, design and implementation.

A11. TESTER

The Tester may be required to perform any combination of the following, without limitation:

A11.1 Test planning and coordination.

A11.2 Supervision of testing in accordance with the plan.

A11.3 Management and monitoring of test plans for all levels of testing.

A11.4 Management of walkthroughs and reviews related to testing and implementation readiness.

A11.5 Status reporting.

A11.6 Development of test scenarios and test scripts.

A11.7 Establishing and maintaining source and object code libraries for a multi-platform, multi-operating system environment.

A11.8 Establishing software testing procedures for unit test, integration testing and regression testing with emphasis on automating the testing procedures.

A11.9 Establishing and operating "interoperability" testing procedures to ensure that the interaction and co-existence of various software elements, which are proposed to be distributed on the common infrastructure, conform to appropriate departmental standards (e.g. For performance, compatibility, etc.) and have no unforeseen detrimental effects on the shared infrastructure.

A11.10 Establishing a validation and verification capability which assumes functional and performance compliance.

I5. IM ARCHITECT

The IM Architect may be required to perform any combination of the following, without limitation:

I5.1 Analyse existing capabilities and requirements, develop redesigned frameworks and recommend areas for improved capability and integration. Develop and document detailed statements of requirements.

I5.2 Evaluate existing procedures and methods, identify and document database content, structure, and application subsystems, and develop data dictionary.

I5.3 Define and document interfaces of manual to automated operations within application subsystems, to external systems, and between new and existing systems.

I5.4 Prototype potential solutions, provide tradeoff information and suggest recommended courses of action.

I5.5 Perform information modelling in support of BPR implementation.

I5.6 Perform cost/benefit analysis of implementing new processes and solutions.

I5.7 Provide advice in developing and integrating process and information models between business processes to eliminate information and process redundancies.

I5.8 Provide advice in defining new requirements and opportunities for applying efficient and effective solutions; identify and provide preliminary costs of potential options

APPENDIX 1 TO ANNEX A

PROCESS FOR ISSUING A TA

1. TA INITIATION

Where a requirement for a specific task is identified, a Statement of Task Form (STOT) for services will be provided to the Contractor by e-mail by the Technical Authority in accordance with the Contract Article titled "Task Authorizations". The STOT consists of a completed STOT Form at Appendix 2 and attached Statement of Work, and will describe any other constraints that could affect the completion of the task.

2. CONTRACTOR'S STOT RESPONSE - GENERAL

- 2.1 Once it receives the STOT Form, the Contractor must submit its signed response to the RCMP Project Manager identified on the STOT form with a copy to the Technical Authority, within the time response identified in the STOT Form. The Contractor's response must provide the supporting information required under Article 3 below.
- 2.2 The Contractor will be given a minimum of five working days turnaround time to submit its response. The Contractor will not be paid for providing information required to prepare and issue the STOT response.

3. CONTRACTOR'S STOT RESPONSE - SUPPORTING INFORMATION

- 3.1 **Proposed Resources Resume** - The Contractor must provide a resume for the proposed resource applicable to the Resource Category identified in the STOT.
- 3.2 **Proposed Resource Security Clearance** - For each proposed resource that does not have the required RCMP security clearance, the Contractor must submit, within 10 working days after the submission of its STOT response, security forms accurately completed by the proposed resource. If the security forms are not submitted as required, the STOT Response will be declared non-responsive.
- 3.3 **Response Templates** - The Contractor must provide to Canada the completed Contractor's Response Templates provided in Appendix 3 to substantiate the experience of proposed resources as it applies to the STOT request. The substantiation must not simply be a repetition of the requirement(s), but must explain and demonstrate how the resource meets the requirements. Simply stating that the resource meets the experience requirements is not sufficient. When completing the Reference, the reference to the Assigned Resource Project Reference Number(s) should be incorporated so the assessor can verify this information. Where Canada determines that the substantiation is not complete, the resource will not be accepted.

The Contractor's Response Template for Proposed Resource Project Reference must, at a minimum, include:

- 3.3.1 The Project Reference Contact Information who must confirm, if requested by Canada, the information provided by the Contractor;
- 3.3.2 The Project Detail (as defined on page 2 of Appendix 3); and,
- 3.3.3 The Resource Involvement. With respect to the resource involvement, it must demonstrate:
 - 1) At least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category identified on the STOT request. For example, where the Application Software Architect at Appendix A of Annex A identifies 10 tasks under Article A1, the Application Software Architect's involvement must match to at least 6 of the 10 tasks;
 - 2) The resource's experience with the Essential technology(ies) identified on the STOT request; and

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- 3) Where applicable to the STOT request, the resource's experience with the Essential module(s) identified on the STOT request;

It is requested that, where desirable or "D" experience can be demonstrated, the Contractor's STOT Response also include information to demonstrate the requirements identified as desirable or "D" in the STOT Request. However, the inclusion of this information is not mandatory and will not be assessed.

3.4 Contractor's STOT Response - Certifications

3.4.1 Proposed Resource Experience - By providing supporting information within a STOT response, the Contractor certifies that all the information so provided, including the resume and supporting material, particularly as this information pertains to experience and work history, has been verified by the Contractor to be true and accurate. Furthermore, the Contractor warrants that the individual proposed is capable of satisfactorily performing the Work described in the STOT.

3.4.2 Status and Availability of Resources - If the Contractor has proposed any individual who is not an employee of the Contractor, by submitting that individual in its STOT response, the Contractor certifies that it has the permission from that individual to propose his/her services in relation to the Work to be performed and to submit his/her résumé to Canada. At any time the Contractor must, upon request by Canada, provide a copy of the written confirmation that was given to the Contractor of his/her availability in the form as provided below, signed by the individual. Failure to comply with the request may result in either i) a STOT being declared non-responsive, or, if the failure to comply becomes evident after TA issuance, ii) a default under the Contract in accordance with the General Conditions.

AUTHORIZATION AND AVAILABILITY CERTIFICATION FOR NON-EMPLOYEES Under Contract M7594-125928/___/EL	
"I _____ (name of proposed resource) certify that I consent to my resume being submitted by: _____ (name of Contractor) _____ in response to STOT # _____ and that I have, or my employer, on my behalf has, entered into an agreement with the Contractor to provide the services described in the STOT."	
Signature of Non-Employee:	
Date:	Telephone Number:

4. STOT ASSESSMENT

- 4.1 The qualifications and experience of the proposed resources will be assessed against the Resource Minimum Qualification Requirements provided at Appendix 3. In situations in which a proposed resource worked at the same time on more than one project, only one project will be counted toward any requirements that relate to the individual's length of experience. Proposed resources that do not comply with each and every minimum qualification will result in the STOT Response being declared non-responsive.
- 4.2 The résumés must demonstrate that each proposed individual meets the qualification requirements described (including any work experience). With respect to the proposed resource:
- 4.2.1 Proposed resources may be employees of the Contractor or employees of a subcontractor, or these individuals may be independent contractors to whom the Contractor would subcontract a portion of the Work.

- 4.2.2 For work experience, Canada will not consider experience gained as part of an educational programme, except for experience gained through a formal co-operative programme at a post-secondary institution.
- 4.2.3 For any requirements that specify a particular time period (e.g., 2 years) of work experience, Canada will disregard any information about experience if it does not include the relevant dates (month and year) for the experience claimed (i.e., the start date and end date). Canada will assess only the duration that the resource actually worked on a project or projects (from his or her start date to end date), instead of the overall start and end date of a project or a combination of projects in which a resource has participated.
- 4.2.4 A résumé must not simply indicate the title of the individual's position, but must demonstrate that the resource has the required work experience by explaining the responsibilities and work performed by the individual while in that position. Only listing experience without providing any supporting data to describe responsibilities, duties and relevance to the STOT requirement, or reusing the same wording as the STOT Form, will not be considered "demonstrated" for the purposes of the assessment. The Contractor must provide complete details as to where, when, month and year, and how, through which activities/responsibilities, the stated qualifications / experience were obtained. In situations in which a proposed resource worked at the same time on more than one project, the duration of any overlapping time period will be counted only once toward any requirements that relate to the individual's length of experience.
- 4.3 Canada may request proof of certifications. Canada may conduct reference checks to verify the accuracy of the information provided. If reference checks are done, they will be conducted in writing by e-mail (unless the contact at the reference is only available by telephone). Wherever information provided by a reference differs from the information supplied by the Contractor, the information supplied by the reference will be the information assessed. Crown references will be accepted. The Contractor's STOT Response will not be responsive unless the response is received to an e-mail reference check request within five working days. On the third working day after sending out the e-mails, if Canada has not received a response, Canada will notify the Contractor by e-mail, to allow the Contractor to contact its reference directly to ensure that it responds to Canada within five working days. If the individual named within the Contractor's Response Template for Project Reference is unavailable when required during the assessment period, the Contractor may provide the name and contact information of one alternate contact from the same organization. During the assessment of the resources proposed, should the second reference for a resource required under that STOT not respond within five working days, or any reference fail to substantiate the required qualifications of the proposed resource, Canada will declare the STOT Response non-responsive.
- 4.4 For each proposed resource that passes all other requirements of the STOT assessment, where a resource does not have the required RCMP Security clearance, he or she will be contacted by the RCMP Security Unit for a two-hour security interview and fingerprinting session to take place at an RCMP designated location in the National Capital Area.
- 4.5 In the circumstances where the proposed resource does not pass Canada's security requirements, the Contractor may propose an alternate resource for assessment by submitting a new response to the original STOT request. The Contractor's new response must be submitted within the time delay specified by Canada, which will be no less than five working days after notification by Canada that the first resource did not pass security. If the alternate resource does not pass the security requirements, then the STOT Response will be declared non-responsive.

5. APPROVAL PROCESS

Whether or not to approve or issue a TA is entirely within Canada's discretion. If Canada accepts the Contractor's proposed resource, Canada (by its authorized representative, as described in Article 7.2 of this contract) will issue the TA by attaching the Statement of Work to a completed TA Form and forwarding a signed copy of the TA form, as provided in Appendix 4, to the Contractor for signature. The TA Form must be signed by the Contractor and returned to Canada within five working days, and if not so signed and returned, the STOT Response will be declared non-responsive. The

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Contractor must not commence work until a fully signed TA Form has been issued, and any work performed in its absence is done at the Contractor's own risk.

6. EXTENSION OF TIME

If additional time from that which is specified under this Appendix, is requested by the Contractor, Canada may grant an extension at his or her sole discretion.

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APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - PEOPLESOFT

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE :
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

<input type="checkbox"/> A2 - ERP Functional Analyst (Level 3)	<input type="checkbox"/> A3 - ERP Programmer Analyst (Level 2)
--	--

RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) PEOPLESOFT TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> APPLICATION ENGINE	<input type="checkbox"/> SQR	<input type="checkbox"/>
<input type="checkbox"/> IBM/DB2 UDB v. 8.0+	<input type="checkbox"/> UPK (FOR COURSEWARE)	<input type="checkbox"/>
<input type="checkbox"/> MICROSOFT SQL	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> PEOPLESOFT HCM v. 8.9+	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> PEOPLESOFT HCM v. 9.1	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> PEOPLETOLS/PEOPLECODE v. 8.51	<input type="checkbox"/>	<input type="checkbox"/>

¹ Maximum of 5 essential technologies.

RESOURCE ESSENTIAL (E) DESIRABLE (D) PEOPLESOFT MODULE REQUIREMENT(S)

<input type="checkbox"/> ABSENCE MANAGEMENT	<input type="checkbox"/> LABOUR ADMINISTRATION	<input type="checkbox"/> RCMP REPORTING	<input type="checkbox"/> WORKFORCE ADMINISTRATION
<input type="checkbox"/> APPLICATION DIAGNOSTIC	<input type="checkbox"/> MANAGE PRIORITIES	<input type="checkbox"/> RECRUITING	<input type="checkbox"/> WORKFORCE DEVELOPMENT
<input type="checkbox"/> BASE BENEFITS	<input type="checkbox"/> MANAGER SELF SERVICE	<input type="checkbox"/> REPORTING TOOLS	<input type="checkbox"/> WORKFORCE MONITORING
<input type="checkbox"/> ePERFORMANCE	<input type="checkbox"/> NORTH AMERICAN PAYROLL	<input type="checkbox"/> SET UP HRMS	<input type="checkbox"/> WORKFORCE SCHEDULING
<input type="checkbox"/> COMPETENCY MANAGEMENT	<input type="checkbox"/> PAY INTERFACE	<input type="checkbox"/> SUCCESSION PLANNING	<input type="checkbox"/> WORKLIST/WORKFLOW
<input type="checkbox"/> EMPLOYEE SELF SERVICE	<input type="checkbox"/> PEOPLETOLS (SECURITY)	<input type="checkbox"/> SUPERANNUATION	<input type="checkbox"/>
<input type="checkbox"/> ENTERPRISE LEARNING	<input type="checkbox"/> POSITION MANAGEMENT	<input type="checkbox"/> TIME AND LABOUR	<input type="checkbox"/>
<input type="checkbox"/> HEALTH & SAFETY	<input type="checkbox"/> RCMP PERSONNEL SECURITY	<input type="checkbox"/> TREE MANAGER	<input type="checkbox"/>

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

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APPENDIX 2 to Annex A**STATEMENT OF TASK FORM (STOT) - SAP**

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY
☐ A1 - Application/Software Architect (Level 3)
☐ A2 - ERP Functional Analyst (Level 3)
☐ A3 - ERP Programmer Analyst (Level 3)
RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) SAP TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> SAP ABAP WebDynpro	<input type="checkbox"/> SAP Netweaver Bus. Process Mgmt	<input type="checkbox"/> SAP Sybase (Mobile infrastructure)
<input type="checkbox"/> SAP Auto-identification infrastructure	<input type="checkbox"/> SAP Netweaver Composition Env.	<input type="checkbox"/> SAP Workflow
<input type="checkbox"/> SAP Business Warehouse	<input type="checkbox"/> Sap Netweaver Process Integration	<input type="checkbox"/> _____
<input type="checkbox"/> SAP JAVA WebDynpro	<input type="checkbox"/> SAP Portal	<input type="checkbox"/> _____

¹Maximum of 5 essential technologies**RESOURCE ESSENTIAL (E) DESIRABLE (D) SAP MODULE REQUIREMENT(S)**

<input type="checkbox"/> BUSINESS WAREHOUSE	<input type="checkbox"/> HUMAN RESOURCES	<input type="checkbox"/> PROJECT SYSTEMS	<input type="checkbox"/> TRAVEL MANAGEMENT
<input type="checkbox"/> CONTROLLING	<input type="checkbox"/> LOGISTICS EXECUTION	<input type="checkbox"/> REAL ESTATE	<input type="checkbox"/> _____
<input type="checkbox"/> FINANCIAL ACCOUNTING	<input type="checkbox"/> MATERIALS MANAGEMENT	<input type="checkbox"/> SALES & DISTRIBUTION	<input type="checkbox"/> _____
<input type="checkbox"/> FUNDS MANAGEMENT	<input type="checkbox"/> PLANT MAINTENANCE	<input type="checkbox"/> SECURITY AND AUTHORIZATIONS	<input type="checkbox"/> _____

RESOURCE CATEGORY DESIRABLE SAP CERTIFICATION REQUIREMENT

NAME OF CERTIFICATION(S) (TYPE OR PRINT): _____

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

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APPENDIX 2 to Annex A**STATEMENT OF TASK FORM (STOT) - BI COGNOS**

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

<input type="checkbox"/> A1 - Application/Software Architect (Level 2)	<input type="checkbox"/> A7 - Programmer Analyst (Level 2)
--	--

RESOURCE ESSENTIAL (E) DESIRABLE (D) BI COGNOS TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> DATA MANAGER V. 8.4.1+	<input type="checkbox"/> METRICS STUDIO V. 8.4.1+	<input type="checkbox"/>
<input type="checkbox"/> FRAMEWORK MGR. (MODELING) V. 8.4.1+	<input type="checkbox"/> TRANSFORMER (LAP) V. 8.4.1+	<input type="checkbox"/>
<input type="checkbox"/> REPORT STUDIO V. 8.4.1+	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> QUERY STUDIO V. 8.4.1+	<input type="checkbox"/>	<input type="checkbox"/>

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

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APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - ENTERPRISE ARCHITECTURE

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☒ A1 - Application/Software Architect (Level 2)RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) ENTERPRISE ARCHITECTURE TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> .NET v. 4+	<input type="checkbox"/> DELPHI	<input type="checkbox"/> MS SQL SERVER 2008	<input type="checkbox"/> SQL
<input type="checkbox"/> ACTIVE X	<input type="checkbox"/> HTML/XHTML	<input type="checkbox"/> MS-CAPI/WINDOWS API(s)	<input type="checkbox"/> TSO/ISPF
<input type="checkbox"/> ASP v. 2+	<input type="checkbox"/> IBM WEBSHERE MQ	<input type="checkbox"/> ODBC/JDBC	<input type="checkbox"/> VISUAL BASIC
<input type="checkbox"/> ASSEMBLER	<input type="checkbox"/> IBMDB2	<input type="checkbox"/> ORACLE v.10+	<input type="checkbox"/> VISUAL C++
<input type="checkbox"/> C#	<input type="checkbox"/> J2EE/STRUTS/MVC	<input type="checkbox"/> PEARL	<input type="checkbox"/> WEBLOGIC v. 10+ (BEA/ORACLE/WORKSHOP)
<input type="checkbox"/> C++	<input type="checkbox"/> JAVA v. 6+	<input type="checkbox"/> PHP	<input type="checkbox"/> XML v.1+
<input type="checkbox"/> CICS TSv3.1+	<input type="checkbox"/> JCL	<input type="checkbox"/> PL/SQL	<input type="checkbox"/> _____
<input type="checkbox"/> COBOL	<input type="checkbox"/> JMS (BEA/ORACLE)	<input type="checkbox"/> POWERBUILDER	<input type="checkbox"/> _____
<input type="checkbox"/> COLD FUSION	<input type="checkbox"/> JSP v. 2+	<input type="checkbox"/> RBAC/SECURITY	<input type="checkbox"/> _____

¹ Maximum of 5 essential technologies.

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier
602eIM7594-125928

Buyer ID - Id de l'acheteur

602eI

Client Ref. No. - N° de réf. du client
M7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - JAVA

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☒ A7 - Programmer Analyst (Level 2)RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) JAVA TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> AJAX	<input type="checkbox"/> JAVA V. 6+	<input type="checkbox"/> RBAC/SECURITY	<input type="checkbox"/>
<input type="checkbox"/> DIRECTORIES/LDAP/x.500/.509	<input type="checkbox"/> JAVASCRIPT	<input type="checkbox"/> SMTP/POP/IMAP	<input type="checkbox"/>
<input type="checkbox"/> ECLIPSE/MyECLIPSE	<input type="checkbox"/> JDBC	<input type="checkbox"/> SOA	<input type="checkbox"/>
<input type="checkbox"/> ENTRUST GetAccess, TRUEPASS	<input type="checkbox"/> JMS v. 1 (BEA/ORACLE)	<input type="checkbox"/> SOURCE INTEGRITY MKS	<input type="checkbox"/>
<input type="checkbox"/> HIBERNATE	<input type="checkbox"/> JSP v. 2+	<input type="checkbox"/> SQL	<input type="checkbox"/>
<input type="checkbox"/> HTML/XHTML	<input type="checkbox"/> MS SQL SERVER 2008	<input type="checkbox"/> WCAG	<input type="checkbox"/>
<input type="checkbox"/> IBM WEBSHERE MQ	<input type="checkbox"/> ORACLE V. 10+	<input type="checkbox"/> WEBLOGIC V. 10+ (BEA/ORACLE/WORKSHOP)	<input type="checkbox"/>
<input type="checkbox"/> IBMDB2	<input type="checkbox"/> PERL	<input type="checkbox"/> XML v.1+	<input type="checkbox"/>
<input type="checkbox"/> JASPER REPORTS	<input type="checkbox"/> PHP	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> J2EE/STRUTS/MVC/SPRING/WET	<input type="checkbox"/> PL/SQL	<input type="checkbox"/>	<input type="checkbox"/>

¹ Maximum of 5 essential technologies.

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier

602eIM7594-125928

Buyer ID - Id de l'acheteur

602eI

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - WINDOWS BASED TECHNOLOGIES

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☐ A1 - Application/Software Architect (Level 2) ☐ A8 - System Analyst (Level 2)

RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) WINDOWS TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> .NET v. 4+	<input type="checkbox"/> GIS	<input type="checkbox"/> PERL	<input type="checkbox"/> VISUAL C++
<input type="checkbox"/> ACTIVE X	<input type="checkbox"/> HIBERNATE	<input type="checkbox"/> PHP	<input type="checkbox"/> XML v. 1+
<input type="checkbox"/> ASP v.2+	<input type="checkbox"/> HTML/XHTML	<input type="checkbox"/> PL/SQL	_____
<input type="checkbox"/> ASSEMBLER	<input type="checkbox"/> IBM WEBSHERE MQ	<input type="checkbox"/> POWERBUILDER	_____
<input type="checkbox"/> C#	<input type="checkbox"/> IBMDB2	<input type="checkbox"/> RBAC/SECURITY	_____
<input type="checkbox"/> C++	<input type="checkbox"/> JCL	<input type="checkbox"/> SMTP/POP/IMAP	_____
<input type="checkbox"/> CICS TS v.3.1+	<input type="checkbox"/> MS SQL SERVER 2008	<input type="checkbox"/> SOA	_____
<input type="checkbox"/> COLD FUSION	<input type="checkbox"/> MS-CAPI/WINDOWS API(s)	<input type="checkbox"/> SOURCE INTEGRITY MKS	_____
<input type="checkbox"/> DELPHI	<input type="checkbox"/> NICHE RMS	<input type="checkbox"/> SQL	_____
<input type="checkbox"/> DIRECTORIES/LDAP/x.500/x.509	<input type="checkbox"/> ODBC/JDBC	<input type="checkbox"/> TSO/ISPF	_____
<input type="checkbox"/> ENTRUST GETACCESS, TRUEPASS	<input type="checkbox"/> ORACLE v. 10+	<input type="checkbox"/> VISUAL BASIC	_____

¹ Maximum of 5 essential technologies.

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier
602eIM7594-125928

Buyer ID - Id de l'acheteur

602eI

Client Ref. No. - N° de réf. du client
M7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - COBOL

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☒ A7 - Programmer Analyst (Level 2)

RESOURCE ESSENTIAL (E) DESIRABLE (D) COBOL TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> \$AVRS	<input type="checkbox"/> ENDEVOR	<input type="checkbox"/>
<input type="checkbox"/> ASSEMBLER	<input checked="" type="checkbox"/> ENTERPRISE COBOL V. 3+	<input type="checkbox"/>
<input type="checkbox"/> CA SERVICE DESK MANAGER	<input checked="" type="checkbox"/> JCL	<input type="checkbox"/>
<input checked="" type="checkbox"/> CICS TS v. 3.1+	<input type="checkbox"/> SAS	<input type="checkbox"/>
<input type="checkbox"/> CONTROL-M	<input type="checkbox"/> VIAISOFT TEST SUITE	<input type="checkbox"/>
<input checked="" type="checkbox"/> DB2 v. 8+	<input type="checkbox"/> Z/OS C LANGUAGE	<input type="checkbox"/>
<input type="checkbox"/> EASYTREAVE +	<input checked="" type="checkbox"/> Z/OS	<input type="checkbox"/>

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

602el

Client Ref. No. - N° de réf. du client

M7594-125928

File No. - N° du dossier

602elM7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - ETL

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☐ A1 - Application/Software Architect (Level 2)
☐ A5 - ERP Technical Analyst (Level 2)
☐ A7 - Programmer Analyst (Level 2)
RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) ETL TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> CONTROL-M	<input type="checkbox"/> ORACLE v. 10+	<input type="checkbox"/> _____
<input type="checkbox"/> DB2 v. 8+	<input type="checkbox"/> RBAC	<input type="checkbox"/> _____
<input type="checkbox"/> IBM WEBSPPHERE MQ	<input type="checkbox"/> SQL SERVER 2008	<input type="checkbox"/> _____
<input type="checkbox"/> NIEM	<input type="checkbox"/> XML v. 1+	<input type="checkbox"/> _____

¹ A maximum of 5 essential technologies.

RESOURCE ESSENTIAL (E) DESIRABLE (D) ETL MODULE REQUIREMENT(S)

☒ IBM INFOSPHERE CHANGE DATA CAPTURE
☒ IBM INFOSPHERE DATASTAGE
☐ _____

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

602el

Client Ref. No. - N° de réf. du client

M7594-125928

File No. - N° du dossier

602elM7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - IDOL

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☐ A1 - Application/Software Architect (Level 2)
☐ A7 - Programmer Analyst (Level 2)
☐ I5 - IM Architect (level 2)
RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) COBOL TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> COVEO ENTERPRISE SEARCH	<input type="checkbox"/> MICROSOFT FAST SEARCHER	<input type="checkbox"/> XML
<input type="checkbox"/> DB2	<input type="checkbox"/> MS SQL SERVER 2008	<input type="checkbox"/> _____
<input type="checkbox"/> ENDECA LATITUDE	<input type="checkbox"/> NIEM	<input type="checkbox"/> _____
<input type="checkbox"/> GOOGLE SEARCH APPLIANCE	<input type="checkbox"/> ORACLE V.10+	<input type="checkbox"/> _____
<input type="checkbox"/> JAVA V.6+	<input type="checkbox"/> UNIX SCRIPTING	<input type="checkbox"/> _____

¹ A maximum of 5 essential technologies.

RESOURCE ESSENTIAL (E) DESIRABLE (D) IDOL MODULE REQUIREMENT(S)

<input type="checkbox"/> AUTONOMY IDOL AGENTS	<input type="checkbox"/> AUTONOMY IDOL EDUCATION	<input type="checkbox"/> IDOL SECURITY
<input type="checkbox"/> AUTONOMY IDOL AUTOMATIC CLUSTERING	<input type="checkbox"/> AUTONOMY IDOL TAXONOMIES	<input type="checkbox"/> _____
<input type="checkbox"/> AUTONOMY IDOL AUTOMATIC HYPERLINKING	<input type="checkbox"/> CUSTOM IDOL COMPONENTS AND/OR EXTENSION	<input type="checkbox"/> _____
<input type="checkbox"/> AUTONOMY IDOL CONCEPTUAL SEARCH	<input type="checkbox"/> IDOL APPLICATION INTEGRATION	<input type="checkbox"/> _____

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier
602eIM7594-125928

Buyer ID - Id de l'acheteur

602eI

CCC No./N° CCC - FMS No./N° VME

APPENDIX 2 to Annex A

STATEMENT OF TASK FORM (STOT) - RATIONAL

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/ /EL
STOT # :	PROJECT MANAGER NAME:
CONTRACTOR REPRESENTATIVE E-MAIL:	PROJECT MANAGER PHONE #:
ANTICIPATED WORK TERM START DATE (YYYY/MM/DD): ____/____/____ END DATE (YYYY/MM/DD): ____/____/____	STOT ISSUE DATE (YYYY/MM/DD): ____/____/____
ESTIMATED NUMBER OF WORKING DAYS:	RESPONSE REQUIRED BY (YYYY/MM/DD): ____/____/____
WORK LOCATION:	
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

RESOURCE CATEGORY

☒ A11- Tester (Level 2)RESOURCE ESSENTIAL (E)¹ DESIRABLE (D) RATIONAL TECHNOLOGY REQUIREMENT(S)

<input type="checkbox"/> RATIONAL APPSCAN	<input type="checkbox"/> RATIONAL ROBOT	<input type="checkbox"/>
<input type="checkbox"/> RATIONAL CLEARQUEST	<input type="checkbox"/> RATIONAL SUITE	<input type="checkbox"/>
<input type="checkbox"/> RATIONAL FUNCTIONAL TESTER	<input type="checkbox"/> SQL	<input type="checkbox"/>
<input type="checkbox"/> RATIONAL PERFORMANCE TESTER	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> RATIONAL PUBLISHING ENGINE/SODA FOR WORD	<input type="checkbox"/>	<input type="checkbox"/>

¹ A maximum of 5 essential technologies.

CONTRACTOR'S RESPONSE AND SIGNATURE

- 1) The Contractor hereby proposes the resource named below in response to this STOT.
- 2) The Contractor certifies that the resource named below is able to communicate orally and in writing, in the language specified in this STOT request, without any assistance and with minimal errors.

Resource name (type or print): _____

Name and Title and Signature of Individual Authorized to Sign on behalf of the Contractor (type or print)

Signature of Individual Authorized to Sign on behalf of the Contractor

Date:

STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC.): AS PER THE ATTACHED.

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier
602eIM7594-125928

Buyer ID - Id de l'acheteur

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Client Ref. No. - N° de réf. du client
M7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 3 to Annex A**Contractor's Response Template - Resource Minimum Qualification Requirements**

NAME OF CONTRACTOR: _____ CONTRACT NUMBER: M7594-125928/____/EL STOT # _____

PROPOSED RESOURCE NAME: _____ TBIPS CATEGORY: _____ TBIPS LEVEL: _____

MQ- ID	Minimum Qualifications (MQ)	Reference
1	<p>The Contractor must demonstrate that the proposed resource has the minimum number of years of experience specified below for the resource category identified in the STOT Request.</p> <p>For Level 2 resource categories: 5 Years within the past 7 years For Level 3 resource categories: 10 Years within the past 15 years</p> <p>In order for a Resource Project Reference to be accepted, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category identified in the STOT Request.</p>	Cross Reference to Assigned Resource Project Reference Number(s):
2	<p>The Contractor must demonstrate that the proposed resource's experience submitted under MQ-ID 1 includes the minimum number of months of experience specified below, in each Technology and Module identified as Essential (E) in the STOT Request.</p> <p>For Level 2 categories: 24 months within the past 48 months For Level 3 categories: 48 months within the past 96 months</p>	Cross Reference to Assigned Resource Project Reference Number(s):
DQ- ID	Desirable Qualifications (DQ) (Not Essential)	Reference
1	<p>It is desirable that the Contractor demonstrate that the proposed resource has experience in each Technology and Module identified as Desirable ("D") in the STOT Request.</p>	Cross reference to CV Page/Article #:

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

File No. - N° du dossier

602e1M7594-125928

Buyer ID - Id de l'acheteur

602e1

CCC No./N° CCC - FMS No./N° VME

Client Ref. No. - N° de réf. du client

M7594-125928

APPENDIX 3 to Annex A (Cont'd)
CONTRACTOR'S RESPONSE TEMPLATE
PROPOSED RESOURCE PROJECT REFERENCE

PROPOSED RESOURCE PROJECT REFERENCE NUMBER (CONTRACTOR ASSIGNED): _____

CONTRACTOR NAME:	CONTRACT NUMBER M7594-125928/____/EL
------------------	--------------------------------------

RESOURCE NAME:	RESOURCE CATEGORY:
----------------	--------------------

PROJECT REFERENCE CONTACT INFORMATION

NAME OF ORGANIZATION:	CONTACT NAME:
-----------------------	---------------

E-MAIL ADDRESS:	TELEPHONE NUMBER:
-----------------	-------------------

PROJECT DETAIL

PROJECT TITLE:

PROJECT START DATE (MM/YY):	PROJECT END DATE (MM/YY):
-----------------------------	---------------------------

RESOURCE INVOLVEMENT

Cross Reference to Response Template MQ ID #	Cross Reference to SOW Article #	Description of resource involvement as linked to the SOW, MQ, CV and description of Technology and Module (where applicable to the STOT Request)	Cross Reference to CV Page/ Article #

Solicitation No. - N° de l'invitation

M7594-125928/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

602el

Client Ref. No. - N° de réf. du client

M7594-125928

File No. - N° du dossier

602elM7594-125928

CCC No./N° CCC - FMS No./N° VME

APPENDIX 4 to Annex A TASK AUTHORIZATION (TA) AND ACCEPTANCE FORM

CONTRACTOR NAME:	CONTRACT NUMBER: M7594-125928/___/EL
STOT NUMBER:	TASK NUMBER (AMENDMENT #):
RESOURCE CATEGORY:	TA/TA AMENDMENT DATE:
TBIPS LEVEL:	RESOURCE NAME:
WORK TERM (YYYY/MM/DD): START DATE: ___/___/___ END DATE: ___/___/___	FINANCIAL CODING:
RCMP PROJECT MANAGER NAME:	RCMP PROJECT MANAGER E-MAIL:
WORK LOCATION:	SECURITY LEVEL: RCMP RELIABILITY STATUS
TRAVEL REQUIRED (Yes/No):	LANGUAGE OF WORK:

TA PRICE

DESCRIPTION/REASON FOR AMENDMENT	PER DIEM	ESTIMATED # OF WORKING DAYS	ESTIMATED COST
ORIGINAL TA			\$
AMENDMENT # 1			\$
AMENDMENT # 2			\$
AMENDMENT # 3			\$
AMENDMENT # 4			\$
AMENDMENT # 5			\$
TOTAL ESTIMATED COST			\$
GST/HST @ 13%			\$
TOTAL ESTIMATED LABOUR COST			\$
TOTAL ESTIMATED TRAVEL AND LIVING COST (GST/HST INCLUDED)			\$
TOTAL TA ESTIMATED VALUE			\$

TA APPROVAL

APPROVAL AUTHORITIES	SIGNATURE	DATE (YYYY-MM-DD)
RCMP FINANCIAL AUTHORITY NAME (TYPE OR PRINT): 	Pursuant to Subsection 32.(1) of the Financial Administration Act (FAA), Funds are available.	
RCMP TECHNICAL AUTHORITY NAME (TYPE OR PRINT):		
PWGSC CONTRACTING AUTHORITY NAME ¹ (TYPE OR PRINT):		

¹ Signature mandatory for projects valued at more than \$500K, GST/HST included.

CONTRACTOR'S SIGNATURE AT AFTER RCMP'S SIGNATURE

Name and Title of Individual Authorized to Sign on behalf of the Contractor (type or print)	Signature of Individual Authorized to Sign on behalf of the Contractor
The Contractor agrees to sell to her Majesty The Queen in Right of Canada, in accordance with the terms and conditions set out herein, referred to herein, or attached hereto, the services listed herein and in any attached sheets at the price set out thereof.	
STATEMENT OF WORK (INCLUDING TASKS, DELIVERABLES, ETC): SEE ATTACHED	

Solicitation No. - N° de l'invitation

M7594-125928/A

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602eIM7594-125928

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M7594-125928

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ANNEX B BASIS OF PAYMENT

PEOPLESOFT						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.2	ERP FUNCTIONAL ANALYST	3				
A.3	ERP PROGRAMMER ANALYST	2				

SAP						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	3				
A.2	ERP FUNCTIONAL ANALYST	3				
A.3	ERP PROGRAMMER ANALYST	3				

BI COGNOS						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	2				
A.7	PROGRAMMER ANALYST	2				

ENTERPRISE ARCHITECTURE						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	2				

JAVA						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.7	PROGRAMMER ANALYST	2				

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WINDOWS, COBOL, ETL, IDOL AND RATIONAL						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT (WINDOWS)	2				
	APPLICATION/SOFTWARE ARCHITECT (ETL)	2				
	APPLICATION/SOFTWARE ARCHITECT (IDOL)	2				
A.5	ERP TECHNICAL ANALYST (ETL)	2				
A.7	PROGRAMMER ANALYST (COBOL)	2				
	PROGRAMMER ANALYST (ETL)	2				
	PROGRAMMER ANALYST (IDOL)	2				
A.8	SYSTEM ANALYST (WINDOWS)	2				
A.11	TESTER (RATIONAL)	2				
I.5	IM ARCHITECT (IDOL)	2				

Note to Bidders: Only one of the above tables, as applicable to the sub-requirement, will be included with amounts in any resulting contract.

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602e1M7594-125928

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ANNEX C

SECURITY REQUIREMENTS CHECKLIST (SRCL)

UNDER SEPARATE COVER

ANNEX D - SAMPLE REPORTS

MONTHLY STATUS REPORT - STOTs REPORT: 2013-06					Contractor Name: _____ Contract Serial Number: M7594-125928/____/EL		
STOT Ident. # ¹	STOT Issue Date	TA# ²	Project Manager	Organization	Resource name	Category Name	Notes
002.1	yyyy-mm-dd		Manager 2	Organization Y	Resource 2	Tester	2013-03-30 Security papers delivered to RCMP. 2013-03-15 Resource submitted for assessment.
002	yyyy-mm-dd		Manager 2	Organization Y	Resource 1	Tester	2013-03-01 Resource no longer available. 2013-02-10 Security papers delivered to RCMP. 2013-01-25 Resource submitted for assessment.
001	yyyy-mm-dd	7111111	Manager 1	Organization X	Resource a	Programmer Analyst	2013-02-10 Security papers delivered to RCMP. 2013-01-25 Resource submitted for assessment.

¹Assigned by the RCMP. Sorted sequentially with the newest at the top. ²Assigned by the RCMP

NOTE: Use red font to indicate changes from last report. In the next reporting period, this would be back in black font. Any changes are to remain in the report, as an historical synopsis.

MONTHLY STATUS REPORT - PENDING TAs: 2013-06					Contractor Name: _____ Contract Serial Number: M7594-125928/____/EL		
Date ¹ (yyyy-mm-dd)	STOT Ident. #	Resource Name	Category Name	Anticipated Start Date (yyyy-mm-dd)	Anticipated End Date (yyyy-mm-dd)	Per Diem	Anticipated # of W/ Days
2013-03-30	002.1	Resource 2	Tester	2013-06-01	2014-03-31	\$ 425.00	200

¹ Insert the date that the security papers are delivered to the RCMP and sort by date with the newest at the top.

MONTHLY STATUS REPORT - TA STATUS: 2013-06							Contractor Name: _____ Contract Serial Number: M7594-125928/____/EL						
CUMULATIVE AMOUNTS - INCLUDING GST/HST													
STOT Ident. # ¹	TA #	Status ¹	Resource Name	Category Name	TA Start Date (yyyy-mm-dd)	TA End Date (yyyy-mm-dd)	Estimated Labour Cost	Estimated Travel Cost	Estimated Value	Labour Invoiced	Travel Invoiced	TA Balance	
001	7111111	Active	Resource a	Programmer Analyst	2013-04-01	2014-03-31	\$ 450.00	240	\$122,040.00	\$0.00	\$122,040.00	\$61,020.00	\$61,020.00

¹ E.g. Active, Complete, Canceled. **Note:** Use red font to indicate changes from last report. In the next reporting period, this would be back in black font. Use one line for each TA#.

The format and content of reports is subject to change from time to time.

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602elM7594-125928

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ATTACHMENT 3.1**BID SUBMISSION FORM**

Sub-Requirement Name:			
Bidder's full legal name:			
Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)	Name		
	Title		
	Address		
	Telephone #		
	Fax #		
	Email		
Representative Information Information will be included in the resulting contract if Bidder is awarded a Contract	Name		
	Title		
	Address		
	Telephone #		
	Fax #		
	Email		
Bidder's Procurement Business Number (PBN) [see the <i>Standard Instructions 2003</i>]			
Jurisdiction of Contract: Province in Canada the Bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)			
Former Public Servants See the Article in Part 5 of the bid solicitation entitled Former Public Servant Certification for a definition of "Former Public Servant".	Is the Bidder a FPS in receipt of a pension as defined in the bid solicitation? Yes ____ No ____ If yes, provide the information required by the Article in Part 5 entitled "Former Public Servant Certification"		
	Is the Bidder a FPS who received a lump sum payment under the terms of a work force reduction program? Yes ____ No ____ If yes, provide the information required by the Article in Part 5 entitled "Former Public Servant Certification"		
Federal Contractors Program for Employment Equity (FCP EE) Certification: If the bidder is exempt, please indicate the basis for the exemption to the right. If the bidder does not fall within the exceptions enumerated to the right, the Program requirements do apply and the bidder is required either to: (a) submit to the Department of HRSD form LAB 1168, Certificate of Commitment to Implement Employment Equity, DULY SIGNED; or (b) submit a valid Certificate number confirming its adherence to the FCP-EE. Bidders are requested to include their FCP EE Certification or signed LAB 1168 with their bid; if this information is not provided in the bid, it must be provided upon request by the Contracting Authority during evaluation. For joint ventures, be sure to provide this information for each of the members of the joint venture.	On behalf of the bidder, by signing below, I also confirm that the bidder [check the box that applies]:		
	(a) is not subject to Federal Contractors Program for Employment Equity (FCP-EE), because it has a workforce of less than 100 permanent full or part-time employees in Canada;		
	(b) is not subject to FCP-EE, because it is a regulated employer under the <i>Employment Equity Act</i> ;		
	(c) is subject to the requirements of FCP-EE, because it has a workforce of 100 or more permanent full or part-time employees in Canada, but has not previously obtained a certificate number from the Department of Human Resources and Skills Development (HRSD) (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached; OR		
	(d) is subject to FCP-EE, and has a valid certification number as follows: _____ (and has not been declared an Ineligible Contractor by HRSD).		

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Number of FTEs [Bidders are requested to indicate, the total number of full-time-equivalent positions that would be created and maintained by the bidder if it were awarded the Contract. This information is for information purposes only and will not be evaluated.]

Security Clearance Level of Bidder

[include both the level and the date it was granted]

On behalf of the bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:

1. The bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;
2. This bid is valid for the period requested in the bid solicitation;
3. All the information provided in the bid is complete, true and accurate; and
4. If the bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.

Signature of Authorized Representative of Bidder

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 1 - PEOPLESOFT****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - PeopleSoft	Cross Reference
M1	The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below). To be accepted, 1) The billable days must have been for the delivery of PeopleSoft services in the National Capital Region; 2) The billable days must have occurred within the past 5 years prior to the bid closing date; 3) The billable days must have been provided under a maximum of 5 contract references; and 4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.	
	RESOURCE CATEGORY	Minimum Billable Days
	ERP FUNCTIONAL ANALYST	1,560
	ERP PROGRAMMER ANALYST	3,000
	M2	The Bidder must have demonstrated Corporate contract experience, in the past 5 years prior to the bid closing date, involving a transition-in, for a minimum of 3 contracts of a minimum billable value of \$5 million each. To be accepted the Bidder's contract transition-in experience must demonstrate that it includes: 1) Collaboration with the former PeopleSoft service provider; 2) At least one billable day each, for a minimum of 5 IT resources, for PeopleSoft services, delivered in the NCR, falling within the first 60 calendar days of the contract award date; 3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer; 4) The reporting of transition-in progress; and 5) The resolution of transition-in issues. The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted to substantiate experience.

Solicitation No. - N° de l'invitation M7594-125928/A	Amd. No. - N° de la modif. 602e1	Buyer ID - Id de l'acheteur 602e1
Client Ref. No. - N° de réf. du client M7594-125928	File No. - N° du dossier 602e1M7594-125928	CCC No./N° CCC - FMS No./N° VME

ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

SUB-REQUIREMENT # 1 - PEOPLESOFT

CORPORATE RATED REQUIREMENTS

Criteria	Corporate Rated Criteria - PeopleSoft	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.
R1	The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.	100	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side. In this example the Bidder would score 74 points out of a possible maximum score of 100.	
	EXAMPLE EVALUATION SCENARIO			
R2		40		
	The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following PeopleSoft technology(ies):			
	TOTAL (Minimum Pass Mark)	140(84)		

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 2 - SAP****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - SAP	Cross Reference								
M1	<p>The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below).</p> <p>To be accepted,</p> <ol style="list-style-type: none">1) The billable days must have been for the delivery of SAP services in the National Capital Region;2) The billable days must have occurred within the past 5 years prior to the bid closing date;3) The billable days must have been provided under a maximum of 5 contract references; and4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. <p>The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.</p>									
	<table><tr><th>RESOURCE CATEGORY</th><th>Minimum Billable Days</th></tr><tr><td>APPLICATION/SOFTWARE ARCHITECT</td><td>600</td></tr><tr><td>ERP FUNCTIONAL ANALYST</td><td>2,100</td></tr><tr><td>ERP PROGRAMMER ANALYST</td><td>3,600</td></tr></table>		RESOURCE CATEGORY	Minimum Billable Days	APPLICATION/SOFTWARE ARCHITECT	600	ERP FUNCTIONAL ANALYST	2,100	ERP PROGRAMMER ANALYST	3,600
	RESOURCE CATEGORY		Minimum Billable Days							
	APPLICATION/SOFTWARE ARCHITECT		600							
	ERP FUNCTIONAL ANALYST		2,100							
	ERP PROGRAMMER ANALYST		3,600							
M2	<p>The Bidder must have demonstrated Corporate contract experience, in the past 5 years prior to the bid closing date, involving a Transition-In, for a minimum of 3 contracts of a minimum billable value of \$5 million each.</p> <p>To be accepted the Bidder's contract transition-in experience must demonstrate that it includes:</p> <ol style="list-style-type: none">1) Collaboration with the former SAP service provider;2) At least one billable day each, for a minimum of 5 IT resources, for SAP services, delivered in the NCR, falling within the first 60 calendar days of the contract award date3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer;4) The reporting of transition-in progress; and5) The resolution of transition-in issues. <p>The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted to substantiate experience.</p>									

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

**SUB-REQUIREMENT # 2 - SAP
CORPORATE RATED REQUIREMENTS**

Criteria	Corporate Rated Criteria - SAP	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.																																					
R1	<div>The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.</div> <div>EXAMPLE EVALUATION SCENARIO</div> <table><thead><tr><th rowspan="4">Resource Category</th><th colspan="4">Billable Days</th></tr><tr><th>(A)</th><th>(B)</th><th>(C)</th><th>(D)</th></tr><tr><th>Billable Days Provided by Bidder</th><th>Minimum Identified Under M1</th><th>Bidder Excess</th><th>Bidder % Increase to a Maximum of 100</th></tr><tr><th>(C)=(A)-(B)</th><th>(D)=(C)/(B)*100</th><th></th><th></th></tr></thead><tbody><tr><td>Application/Software Architect</td><td>1,500</td><td>600</td><td>900</td><td>100</td></tr><tr><td>ERP Functional Analyst</td><td>4,000</td><td>2,100</td><td>1,900</td><td>90</td></tr><tr><td>ERP Programmer Analyst</td><td>4,750</td><td>3,600</td><td>1,150</td><td>32</td></tr><tr><td colspan="3">Bidder Score = Sum of (D) for all 3 categories / 3</td><td>74</td><td></td></tr></tbody></table>	Resource Category	Billable Days				(A)	(B)	(C)	(D)	Billable Days Provided by Bidder	Minimum Identified Under M1	Bidder Excess	Bidder % Increase to a Maximum of 100	(C)=(A)-(B)	(D)=(C)/(B)*100			Application/Software Architect	1,500	600	900	100	ERP Functional Analyst	4,000	2,100	1,900	90	ERP Programmer Analyst	4,750	3,600	1,150	32	Bidder Score = Sum of (D) for all 3 categories / 3			74		100	<div>The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion.</div> <div>The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side.</div> <div>In this example the Bidder would score 74 points out of a possible maximum score of 100.</div>	
Resource Category	Billable Days																																								
	(A)		(B)	(C)	(D)																																				
	Billable Days Provided by Bidder		Minimum Identified Under M1	Bidder Excess	Bidder % Increase to a Maximum of 100																																				
	(C)=(A)-(B)	(D)=(C)/(B)*100																																							
Application/Software Architect	1,500	600	900	100																																					
ERP Functional Analyst	4,000	2,100	1,900	90																																					
ERP Programmer Analyst	4,750	3,600	1,150	32																																					
Bidder Score = Sum of (D) for all 3 categories / 3			74																																						
R2	<div>5 The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following technology (ies):</div> <table><thead><tr><th>Technology</th><th>Number of Points Assigned</th></tr></thead><tbody><tr><td>SAP ABAP WebDynpro</td><td>5</td></tr><tr><td>SAP Auto-identification infrastructure</td><td>5</td></tr><tr><td>SAP Business Warehouse</td><td>5</td></tr><tr><td>SAP JAVA WebDynpro</td><td>5</td></tr><tr><td>SAP Netweaver Business Process Management</td><td>5</td></tr><tr><td>SAP Netweaver Composition Environment</td><td>5</td></tr><tr><td>SAP Netweaver Process Integration</td><td>5</td></tr><tr><td>SAP Portal</td><td>5</td></tr><tr><td>SAP Sybase (Mobile infrastructure)</td><td>5</td></tr></tbody></table>	Technology	Number of Points Assigned	SAP ABAP WebDynpro	5	SAP Auto-identification infrastructure	5	SAP Business Warehouse	5	SAP JAVA WebDynpro	5	SAP Netweaver Business Process Management	5	SAP Netweaver Composition Environment	5	SAP Netweaver Process Integration	5	SAP Portal	5	SAP Sybase (Mobile infrastructure)	5	50																			
Technology	Number of Points Assigned																																								
SAP ABAP WebDynpro	5																																								
SAP Auto-identification infrastructure	5																																								
SAP Business Warehouse	5																																								
SAP JAVA WebDynpro	5																																								
SAP Netweaver Business Process Management	5																																								
SAP Netweaver Composition Environment	5																																								
SAP Netweaver Process Integration	5																																								
SAP Portal	5																																								
SAP Sybase (Mobile infrastructure)	5																																								

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Criteria	Corporate Rated Criteria - SAP			Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.													
	SAP Workflow		5																
	TOTAL		50																
R3	The Bidder will be awarded points as follows where a contract reference(s) submitted at M1 and/or M2 demonstrates delivery of service in the following SAP Modules:			40															
	<table><tr><th>MODULES</th><th>NUMBER OF POINTS ASSIGNED</th></tr><tr><td>Business Warehouse</td><td>10</td></tr><tr><td>Human Resources</td><td>10</td></tr><tr><td>Plant Maintenance</td><td>10</td></tr><tr><td>Real Estate</td><td>10</td></tr><tr><td>TOTAL</td><td>40</td></tr></table>			MODULES	NUMBER OF POINTS ASSIGNED	Business Warehouse	10	Human Resources	10	Plant Maintenance	10	Real Estate	10	TOTAL	40				
MODULES	NUMBER OF POINTS ASSIGNED																		
Business Warehouse	10																		
Human Resources	10																		
Plant Maintenance	10																		
Real Estate	10																		
TOTAL	40																		
	TOTAL (Minimum Pass Mark)			190(114)															

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 3 - BI COGNOS****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - BI Cognos	Cross Reference						
M1	<p>The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below).</p> <p>To be accepted,</p> <ol style="list-style-type: none">1) The billable days must have been for the delivery of BI Cognos services in the National Capital Region;2) The billable days must have occurred within the past 5 years prior to the bid closing date;3) The billable days must have been provided under a maximum of 5 contract references; and4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. <p>The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.</p>							
	<table><tr><th>RESOURCE CATEGORY</th><th>Minimum Billable Days</th></tr><tr><td>APPLICATION/SOFTWARE ARCHITECT</td><td>1,200</td></tr><tr><td>PROGRAMMER ANALYST</td><td>4,200</td></tr></table>		RESOURCE CATEGORY	Minimum Billable Days	APPLICATION/SOFTWARE ARCHITECT	1,200	PROGRAMMER ANALYST	4,200
	RESOURCE CATEGORY		Minimum Billable Days					
	APPLICATION/SOFTWARE ARCHITECT		1,200					
	PROGRAMMER ANALYST		4,200					
APPLICATION/SOFTWARE ARCHITECT	1,200							
PROGRAMMER ANALYST	4,200							
M2	<p>The Bidder must have demonstrated Corporate contract experience, in the past 5 years prior to the bid closing date, involving a transition-in, for a minimum of 3 contracts of a minimum billable value of \$5 million each.</p> <p>To be accepted the Bidder's contract transition-in experience must demonstrate that it includes:</p> <ol style="list-style-type: none">1) Collaboration with the former BI Cognos service provider;2) At least one billable day each, for a minimum of 5 IT resources, for BI Cognos services, delivered in the NCR, falling within the first 60 calendar days of the contract award date;3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer;4) The reporting of transition-in progress; and5) The resolution of transition-in issues. <p>The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted to substantiate experience.</p>							

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

SUB-REQUIREMENT # 3 - BI COGNOS
CORPORATE RATED REQUIREMENTS

Criteria	Corporate Rated Criteria - BI Cognos	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.																
R1	The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.	100	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side. In this example the Bidder would score 74 points out of a possible maximum score of 100.																	
	EXAMPLE EVALUATION SCENARIO																			
	BILLABLE DAYS																			
	(A)				(B)	(C)	(D)													
	RESOURCE CATEGORY				BILLABLE DAYS PROVIDED BY BIDDER	MINIMUM IDENTIFIED UNDER M1	BIDDER EXCESS	BIDDER % INCREASE TO A MAXIMUM OF 100												
	APPLICATION/SOFTWARE ARCHITECT				1,900	1,200	700	(D)=(C)/(B)*100												
	PROGRAMMER ANALYST				8,000	4,200	3,800	58												
BIDDER SCORE = SUM OF (D) FOR ALL 2 CATEGORIES / 2		74																		
R2	The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following BI Cognos technology (ies):		40																	
		<table><tr><th>TECHNOLOGY</th><th>NUMBER OF POINTS ASSIGNED</th></tr><tr><td>DATA MANAGER V.8.4.1 OR HIGHER</td><td>10</td></tr><tr><td>FRAMEWORK MANAGER V.8.4.1 OR HIGHER</td><td>10</td></tr><tr><td>REPORT STUDIO V.8.4.1 OR HIGHER</td><td>7</td></tr><tr><td>TRANSFORMER V.8.4.1 OR HIGHER</td><td>7</td></tr><tr><td>METRIC STUDIO V.8.4.1 OR HIGHER</td><td>4</td></tr><tr><td>QUERY STUDIO V.8.4.1 OR HIGHER</td><td>2</td></tr><tr><td>TOTAL</td><td>40</td></tr></table>			TECHNOLOGY	NUMBER OF POINTS ASSIGNED	DATA MANAGER V.8.4.1 OR HIGHER	10	FRAMEWORK MANAGER V.8.4.1 OR HIGHER	10	REPORT STUDIO V.8.4.1 OR HIGHER	7	TRANSFORMER V.8.4.1 OR HIGHER	7	METRIC STUDIO V.8.4.1 OR HIGHER	4	QUERY STUDIO V.8.4.1 OR HIGHER	2	TOTAL	40
TECHNOLOGY	NUMBER OF POINTS ASSIGNED																			
DATA MANAGER V.8.4.1 OR HIGHER	10																			
FRAMEWORK MANAGER V.8.4.1 OR HIGHER	10																			
REPORT STUDIO V.8.4.1 OR HIGHER	7																			
TRANSFORMER V.8.4.1 OR HIGHER	7																			
METRIC STUDIO V.8.4.1 OR HIGHER	4																			
QUERY STUDIO V.8.4.1 OR HIGHER	2																			
TOTAL	40																			
TOTAL (Minimum Pass Mark)		140(84)																		

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 4 - ENTERPRISE ARCHITECTURE****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - Enterprise Architecture		Cross Reference
M1	The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below). To be accepted, 1) The billable days must have been for the delivery of Enterprise Architecture services in the National Capital Region that meets the definition below. 2) The billable days must have occurred within the past 5 years prior to the bid closing date. 3) The billable days must have been provided under a maximum of 5 contract references. 4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. Definition: Enterprise Architecture means the process of examining the inner workings of an organization to derive models and requirements for a solution or opportunity. The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.		
	RESOURCE CATEGORY	Minimum Billable Days	
	APPLICATION/SOFTWARE ARCHITECT	7,200	
M2	The Bidder must have demonstrated Corporate contract experience, in the past 5 years prior to the bid closing date, involving a Transition-In, for a minimum of 3 contracts of a minimum billable value of \$5 million each. To be accepted the Bidder's contract transition-in experience must demonstrate that it includes: 1) Collaboration with the former Enterprise Architecture service provider; 2) At least one billable day each, for a minimum of 5 IT resources, for Enterprise Architecture services, delivered in the NCR, falling within the first 60 calendar days of the contract award date 3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer; 4) The reporting of transition-in progress; and 5) The resolution of transition-in issues. The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted to substantiate experience.		

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

SUB-REQUIREMENT # 4 - ENTERPRISE ARCHITECTURE

CORPORATE RATED REQUIREMENTS

Criteria	Corporate Rated Criteria - Enterprise Architecture	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.														
R1	The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.	100	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side. In this example the Bidder would score 74 points out of a possible maximum score of 100.															
	EXAMPLE EVALUATION SCENARIO																	
	BILLABLE DAYS																	
	(A)				(B)	(C)	(D)											
	RESOURCE CATEGORY				BILLABLE DAYS PROVIDED BY BIDDER	MINIMUM IDENTIFIED UNDER M1	BIDDER EXCESS	BIDDER % INCREASE TO A MAXIMUM OF 100										
					12,500	7,200	5,300	(D)=(C)/(B)*100 74										
					BIDDER SCORE = SUM OF (D)			74										
R2	10 The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following Enterprise Architecture technology (ies): <table><tr><th>TECHNOLOGY</th><th>NUMBER OF POINTS ASSIGNED</th></tr><tr><td>.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE</td><td>10</td></tr><tr><td>C++</td><td>10</td></tr><tr><td>JAVA EE V. 6 OR ABOVE AND JSP V. 2 OR ABOVE</td><td>10</td></tr><tr><td>WEBLOGIC V. 10 (BEA/ORACLE/WORKSHOP)</td><td>10</td></tr><tr><td>ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE</td><td>10</td></tr><tr><td>TOTAL</td><td>50</td></tr></table>	TECHNOLOGY	NUMBER OF POINTS ASSIGNED	.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE	10	C++	10	JAVA EE V. 6 OR ABOVE AND JSP V. 2 OR ABOVE	10	WEBLOGIC V. 10 (BEA/ORACLE/WORKSHOP)	10	ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE	10	TOTAL	50	50		
TECHNOLOGY	NUMBER OF POINTS ASSIGNED																	
.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE	10																	
C++	10																	
JAVA EE V. 6 OR ABOVE AND JSP V. 2 OR ABOVE	10																	
WEBLOGIC V. 10 (BEA/ORACLE/WORKSHOP)	10																	
ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE	10																	
TOTAL	50																	
	TOTAL (Minimum Pass Mark)		150(90)															

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 5 - JAVA****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - JAVA		Cross Reference				
M1	The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below). To be accepted, 1) The billable days must have been for the delivery of JAVA services in the National Capital Region; 2) The billable days must have occurred within the past 5 years prior to the bid closing date; 3) The billable days must have been provided under a maximum of 5 contract references; and 4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.						
	<table><tr><th>RESOURCE CATEGORY</th><th>Minimum Billable Days</th></tr><tr><td>PROGRAMMER ANALYST</td><td>11,100</td></tr></table>			RESOURCE CATEGORY	Minimum Billable Days	PROGRAMMER ANALYST	11,100
	RESOURCE CATEGORY	Minimum Billable Days					
	PROGRAMMER ANALYST	11,100					
M2	The Bidder must have demonstrated Corporate contract experience, in the past 5 years prior to the bid closing date, involving a Transition-In, for a minimum of 3 contracts of a minimum billable value of \$5 million each. To be accepted the Bidder's contract transition-in experience must demonstrate that it includes: 1) Collaboration with the former JAVA service provider; 2) At least one billable day each, for a minimum of 10 IT resources, for Java services, delivered in the NCR, falling within the first 60 calendar days of the contract award date 3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer; 4) The reporting of transition-in progress; and 5) The resolution of transition-in issues. The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted to substantiate experience.						

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

SUB-REQUIREMENT # 5 - JAVA

CORPORATE RATED REQUIREMENTS

Criteria	Corporate Rated Criteria - JAVA	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.														
R1	The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.	100	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side. In this example the Bidder would score 74 points out of a possible maximum score of 100.															
	EXAMPLE EVALUATION SCENARIO																	
	RESOURCE CATEGORY				BILLABLE DAYS													
					(A)	(B)	(C)	(D)										
					BILLABLE DAYS PROVIDED BY BIDDER	MINIMUM IDENTIFIED UNDER M1	BIDDER EXCESS	BIDDER % INCREASE TO A MAXIMUM OF 100										
					19,275	11,100	8,175	(D)=(C)/(B)*100 74										
PROGRAMMER ANALYST		BIDDER SCORE = SUM OF (D) 74																
R2	The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following JAVA technology (ies): <table><thead><tr><th>TECHNOLOGY</th><th>NUMBER OF POINTS ASSIGNED</th></tr></thead><tbody><tr><td>JAVA EE v. 6 OR ABOVE AND JSP v. 2 OR ABOVE</td><td>10</td></tr><tr><td>J2EE v. 1.4 OR ABOVE OR STRUTS v. 1 & 2 OR MVC v. 2 OR ABOVE</td><td>10</td></tr><tr><td>JMS v. 1 OR ABOVE (BEA/ORACLE)</td><td>10</td></tr><tr><td>WEBLOGIC v. 10 (BEA/ORACLE/WORKSHOP)</td><td>10</td></tr><tr><td>ORACLE DATABASE V.10 OR ABOVE OR MS SQL SERVER 2008 OR ABOVE</td><td>10</td></tr><tr><td>TOTAL</td><td>50</td></tr></tbody></table>	TECHNOLOGY	NUMBER OF POINTS ASSIGNED	JAVA EE v. 6 OR ABOVE AND JSP v. 2 OR ABOVE	10	J2EE v. 1.4 OR ABOVE OR STRUTS v. 1 & 2 OR MVC v. 2 OR ABOVE	10	JMS v. 1 OR ABOVE (BEA/ORACLE)	10	WEBLOGIC v. 10 (BEA/ORACLE/WORKSHOP)	10	ORACLE DATABASE V.10 OR ABOVE OR MS SQL SERVER 2008 OR ABOVE	10	TOTAL	50	50		
TECHNOLOGY	NUMBER OF POINTS ASSIGNED																	
JAVA EE v. 6 OR ABOVE AND JSP v. 2 OR ABOVE	10																	
J2EE v. 1.4 OR ABOVE OR STRUTS v. 1 & 2 OR MVC v. 2 OR ABOVE	10																	
JMS v. 1 OR ABOVE (BEA/ORACLE)	10																	
WEBLOGIC v. 10 (BEA/ORACLE/WORKSHOP)	10																	
ORACLE DATABASE V.10 OR ABOVE OR MS SQL SERVER 2008 OR ABOVE	10																	
TOTAL	50																	
	TOTAL (Minimum Pass Mark)		150(90)															

ATTACHMENT 3.2**CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES****SUB-REQUIREMENT # 6 - GENERAL (Windows, Cobol, ETL, Idol and Rational)****CORPORATE MANDATORY REQUIREMENTS**

ID	Corporate Mandatory Criteria - General	Cross Reference																																
M1	<p>The Bidder must have demonstrated billable days experience supplying ALL of the Resource Categories (in the identified minimum billable days below).</p> <p>To be accepted,</p> <ol style="list-style-type: none">1) The billable days must have been for the delivery of services in the technology(ies) identified below in the National Capital Region;2) The billable days must have occurred within the past 5 years;3) The billable days must have been provided under a maximum of 5 contract references; and4) The work billed for the resource category must include at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category. <p>The bidder must provide a completed Billable Days Response Template as well as a Bidders' Response Template for Corporate References provided in this Attachment 3.2 for each contract reference submitted in the Billable Days Response Template.</p>																																	
	<table><tr><th>RESOURCE CATEGORY</th><th>Minimum Billable Days</th></tr><tr><td colspan="2">WINDOWS BASED TECHNOLOGIES</td></tr><tr><td>APPLICATION/SOFTWARE ARCHITECT</td><td>1,200</td></tr><tr><td>SYSTEM ANALYST</td><td>600</td></tr><tr><td colspan="2">COMBINED COBOL, DB2 AND CICS TECHNOLOGIES</td></tr><tr><td>PROGRAMMER ANALYST</td><td>1,800</td></tr><tr><td colspan="2">ETL TECHNOLOGY</td></tr><tr><td>APPLICATION/SOFTWARE ARCHITECT</td><td>600</td></tr><tr><td>ERP TECHNICAL ANALYST</td><td>600</td></tr><tr><td>PROGRAMMER ANALYST</td><td>3,000</td></tr><tr><td colspan="2">IDOL TECHNOLOGY</td></tr><tr><td>APPLICATION/SOFTWARE ARCHITECT</td><td>600</td></tr><tr><td>PROGRAMMER ANALYST</td><td>600</td></tr><tr><td>IM ARCHITECT</td><td>600</td></tr><tr><td colspan="2">RATIONAL TECHNOLOGY</td></tr><tr><td>TESTER</td><td>5,400</td></tr></table>	RESOURCE CATEGORY	Minimum Billable Days	WINDOWS BASED TECHNOLOGIES		APPLICATION/SOFTWARE ARCHITECT	1,200	SYSTEM ANALYST	600	COMBINED COBOL, DB2 AND CICS TECHNOLOGIES		PROGRAMMER ANALYST	1,800	ETL TECHNOLOGY		APPLICATION/SOFTWARE ARCHITECT	600	ERP TECHNICAL ANALYST	600	PROGRAMMER ANALYST	3,000	IDOL TECHNOLOGY		APPLICATION/SOFTWARE ARCHITECT	600	PROGRAMMER ANALYST	600	IM ARCHITECT	600	RATIONAL TECHNOLOGY		TESTER	5,400	
	RESOURCE CATEGORY	Minimum Billable Days																																
	WINDOWS BASED TECHNOLOGIES																																	
	APPLICATION/SOFTWARE ARCHITECT	1,200																																
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	PROGRAMMER ANALYST	1,800																																
	ETL TECHNOLOGY																																	
	APPLICATION/SOFTWARE ARCHITECT	600																																
	ERP TECHNICAL ANALYST	600																																
	PROGRAMMER ANALYST	3,000																																
	IDOL TECHNOLOGY																																	
	APPLICATION/SOFTWARE ARCHITECT	600																																
	PROGRAMMER ANALYST	600																																
	IM ARCHITECT	600																																
	RATIONAL TECHNOLOGY																																	
	TESTER	5,400																																

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ID	Corporate Mandatory Criteria - General	Cross Reference
M2	<p>The Bidder must have demonstrated Corporate contract experience, in the past 5 years, involving a transition-in, for a minimum of 3 contracts of a minimum billable value of \$5 million each.</p> <p>To be accepted the Bidder's contract transition-in experience must demonstrate that it includes:</p> <ol style="list-style-type: none"> 1) Collaboration with the former Windows, Cobol, ETL, IDOL or Rational service provider; 2) At least one billable day each, for a minimum of 10 IT resources, for Windows, Cobol, ETL , IDOL or Rational services, delivered in the NCR, falling within the first 60 calendar days of the contract award date 3) The planning, execution and monitoring of Resource Training and/or Knowledge Transfer; 4) The reporting of transition-in progress; and 5) The resolution of transition-in issues. <p>The bidder must provide a Bidders' Response Template for Corporate References provided in this Attachment for each contract reference submitted to substantiate experience.</p>	

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

SUB-REQUIREMENT # 6 - GENERAL (Windows, Cobol, ETL, Idol and Rational)

CORPORATE RATED REQUIREMENTS

Criteria	Corporate Rated Criteria - General	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.				
R1	The Bidder should demonstrate its billable days experience in excess of the minimum billable days under M1.	100	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points for billable days in excess of the minimums identified under M1 as demonstrated in the example evaluation scenario on the left side. In this example the Bidder would score 74 points out of a possible maximum score of 100.					
	EXAMPLE EVALUATION SCENARIO							
	RESOURCE CATEGORY				BILLABLE DAYS			
					(A)	(B)	(C)	(D)
					BILLABLE DAYS PROVIDED BY BIDDER	MINIMUM IDENTIFIED UNDER M1	BIDDER EXCESS	BIDDER % INCREASE TO A MAXIMUM OF 100
							(C)=(A)-(B)	(D)=(C)/(B)*100
					WINDOWS BASED TECHNOLOGIES			
	APPLICATION/SOFTWARE ARCHITECT				2,500	1,200	1,300	100
	SYSTEM ANALYST				890	600	290	48
	COMBINED COBOL, DB2 AND CICS TECHNOLOGIES							
	PROGRAMMER ANALYST				3,125	1,800	1,325	74
	ETL TECHNOLOGY							
	APPLICATION/SOFTWARE ARCHITECT				1,500	600	900	100
	ERP TECHNICAL ANALYST				1,000	600	400	67
	PROGRAMMER ANALYST				4,700	3,000	1,700	57
	IDOL TECHNOLOGY							
	APPLICATION/SOFTWARE ARCHITECT				1,500	600	900	100
	PROGRAMMER ANALYST				1,000	600	400	67
	IM ARCHITECT				925	600	325	54
	RATIONAL TECHNOLOGY							
	TESTER				9,500	5,400	4,100	76
	BIDDER SCORE = SUM OF (D) FOR ALL 10 CATEGORIES / 10				74			

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Criteria	Corporate Rated Criteria - General	Maximum Points (Minimum)	Evaluation Guidelines	Cross Ref.																						
R2	<div>The Bidder will be awarded points as follows where a contract reference(s) submitted for M1 and/or M2 demonstrates delivery of services in the following technologies:</div> <table><tr><th>TECHNOLOGY</th><th>NUMBER OF POINTS ASSIGNED</th></tr><tr><td>ENDEVOR</td><td>5</td></tr><tr><td>VIA SOFT TEST SUITE</td><td>5</td></tr><tr><td>.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE</td><td>5</td></tr><tr><td>C++</td><td>5</td></tr><tr><td>XML V. 1 OR ABOVE</td><td>5</td></tr><tr><td>ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE</td><td>5</td></tr><tr><td>JAVA</td><td>5</td></tr><tr><td>DB2</td><td>5</td></tr><tr><td>RATIONAL ROBOT</td><td>5</td></tr><tr><td>TOTAL</td><td>45</td></tr></table>	TECHNOLOGY	NUMBER OF POINTS ASSIGNED	ENDEVOR	5	VIA SOFT TEST SUITE	5	.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE	5	C++	5	XML V. 1 OR ABOVE	5	ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE	5	JAVA	5	DB2	5	RATIONAL ROBOT	5	TOTAL	45	45		
TECHNOLOGY	NUMBER OF POINTS ASSIGNED																									
ENDEVOR	5																									
VIA SOFT TEST SUITE	5																									
.NET V. 4 OR ABOVE AND ASP V. 2 OR ABOVE	5																									
C++	5																									
XML V. 1 OR ABOVE	5																									
ORACLE DATABASE V. 10 OR ABOVE OR MS SQLSERVER 2008 OR ABOVE	5																									
JAVA	5																									
DB2	5																									
RATIONAL ROBOT	5																									
TOTAL	45																									
	TOTAL (Minimum Pass Mark)	145(87)																								

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

RESPONSE TEMPLATE - BILLABLE DAYS (FOR CRITERIA M1 AND R1)

SUB-REQUIREMENT # 1 - PEOPLESOFT

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 1 - PEOPLESOFT					
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS				Total
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	
ERP FUNCTIONAL ANALYST					
ERP PROGRAMMER ANALYST					
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:					
1) An invoice(es) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,					
2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for the performance of PeopleSoft work in the NCR.					
If Canada requests proof, it will be requested from all responsive bidders.					

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BILLABLE DAYS RESPONSE TEMPLATE FOR CRITERIA M1 AND R1

SUB-REQUIREMENT # 2 - SAP

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 2 - SAP				
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS			
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Total
APPLICATION/SOFTWARE ARCHITECT				
ERP FUNCTIONAL ANALYST				
ERP PROGRAMMER ANALYST				
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:				
1) An invoice(es) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,				
2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for SAP work in the NCR.				
If Canada requests proof, it will be requested from all responsive bidders.				

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BILLABLE DAYS RESPONSE TEMPLATE FOR CRITERIA M1 AND R1

SUB-REQUIREMENT # 3 - BI COGNOS

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 3 - BI COGNOS					
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS				
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Total
APPLICATION/SOFTWARE ARCHITECT					
PROGRAMMER ANALYST					
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:					
1) An invoice(es) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,					
2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for the performance of BI Cognos work in the NCR.					
If Canada requests proof, it will be requested from all responsive bidders.					

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BILLABLE DAYS RESPONSE TEMPLATE FOR CRITERIA M1 AND R1

SUB-REQUIREMENT # 4 - Enterprise Architecture

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 4 - ENTERPRISE ARCHITECTURE					
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS				
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Total
APPLICATION/SOFTWARE ARCHITECT					
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:					
<div> <div>1) An invoice(es) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,</div> <div>2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for the performance of Enterprise Architecture work in the NCR.</div> </div>					
If Canada requests proof, it will be requested from all responsive bidders.					

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ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BILLABLE DAYS RESPONSE TEMPLATE FOR CRITERIA M1 AND R1

SUB-REQUIREMENT # 5 - JAVA

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 5 - JAVA				
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS			
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #
PROGRAMMER ANALYST				
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:				
1) An invoice(s) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,				
2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for the performance of JAVA work in the NCR.				
If Canada requests proof, it will be requested from all responsive bidders.				

Solicitation No. - N° de l'invitation M7594-125928/A	Amd. No. - N° de la modif. 602e1	Buyer ID - Id de l'acheteur 602e1
Client Ref. No. - N° de réf. du client M7594-125928	File No. - N° du dossier 602e1M7594-125928	CCC No./N° CCC - FMS No./N° VME 602e1M7594-125928

ATTACHMENT 3.2 - CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BILLABLE DAYS RESPONSE TEMPLATE FOR CRITERIA M1 AND R1

SUB-REQUIREMENT # 6 - GENERAL (Windows based technologies, Cobol, ETL, Idol and Rational)

The Bidder certifies that billable days provided below occurred for the following contract references for ALL of the resource categories listed. The Bidder also certifies that the work billed for each resource category includes at least 60% of the associated tasks listed in the Statement of Work at Appendix A to Annex A of this Bid Solicitation for that resource category.

SUB-REQUIREMENT # 6 - GENERAL					
RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS				
	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Cross Reference to Contract Reference #	Total
WINDOWS BASED TECHNOLOGIES					
APPLICATION/SOFTWARE ARCHITECT					
SYSTEM ANALYST					
COMBINED COBOL, DB2 & CICS TECHNOLOGIES					
PROGRAMMER ANALYST					
ETL TECHNOLOGY					
APPLICATION/SOFTWARE ARCHITECT					
ERP TECHNICAL ANALYST					
PROGRAMMER ANALYST					
IDOL TECHNOLOGY					
APPLICATION/SOFTWARE ARCHITECT					
PROGRAMMER ANALYST					
IM ARCHITECT					
RATIONAL TECHNOLOGY					
TESTER					
Canada may, but will have no obligation to, request proof for any or for all of the resource categories to verify bidders' compliance with the above certification. Failure to comply with the request of the Contracting Authority will render the bid non-responsive. Where such proof is requested, the following information will be required:					
1) An invoice(es) (referencing above contract serial number) that shows that the Bidder has invoiced the customer in the number of billable days for the associated category(ies); and,					
2) A signed contract or a letter (referencing above contract serial number) signed by the Bidder's client for the associated contract reference(s), that includes 60% of the tasks listed in this solicitation's Statement of Work for the resource category(ies) for the performance of work in its associated technology such as Windows, Cobol, ETL, IDOL or Rational in the NCR.					
3) If Canada requests proof, it will be requested from all responsive bidders.					

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ATTACHMENT 3.2

CORPORATE TECHNICAL REQUIREMENTS AND BIDDERS RESPONSE TEMPLATES

BIDDER'S RESPONSE TEMPLATE FOR CORPORATE REFERENCES

CONTRACT REFERENCE				
<i>Sub-Requirement Name:</i>				
<i>Bidder Name:</i>		<i>Bidder Assigned Corporate Contract Reference Number:</i> _____		
CUSTOMER CONTACT INFORMATION				
<i>Name of Organization:</i>		<i>Contact Name:</i>		
<i>E-mail address:</i>		<i>Contact Title:</i>		
<i>Telephone number:</i>				
PROJECT DETAIL				
<i>Project Start Date (mm/yy):</i>		<i>Project End Date (mm/yy):</i>		
<i>Project Title and description:</i>				
<i>Service delivery region:</i>		<i>Billable Value (M2):</i> \$		
RESOURCE CATEGORY SUBSTANTIATION				
<i>Cross Reference to Resource Category Name under M1</i>	<i>Resource Category Involvement Substantiation (M1 - Article 4)</i>	<i>Associated Technologies (R2)</i>	<i>Associated Modules (were applicable to R3)</i>	<i>Cross Reference to SOW article(s) at Appendix A to Annex A</i>
CORPORATE INVOLVEMENT (M2)				

Solicitation No. - N° de l'invitation

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602el

File No. - N° du dossier

602elM7594-125928

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ATTACHMENT 3.3**BIDDER'S RESPONSE TEMPLATE FOR FIRM ALL INCLUSIVE PER DIEM RATES**

SUB-REQUIREMENT # 1 - PEOPLESOFT						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.2	ERP FUNCTIONAL ANALYST	3				
A.3	ERP PROGRAMMER ANALYST	2				

SUB-REQUIREMENT # 2 - SAP						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	3				
A.2	ERP FUNCTIONAL ANALYST	3				
A.3	ERP PROGRAMMER ANALYST	3				

SUB-REQUIREMENT # 3 - BI COGNOS						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	2				
A.7	PROGRAMMER ANALYST	2				

SUB-REQUIREMENT # 4 - ENTERPRISE ARCHITECTURE						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT	2				

SUB-REQUIREMENT # 5 - JAVA						
TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.7	PROGRAMMER ANALYST	2				

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

M7594-125928/A

602e1

Client Ref. No. - N° de réf. du client

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SUB-REQUIREMENT # 6 - GENERAL

TBIPS ID	RESOURCE CATEGORY	TBIPS LEVEL	FIRM ALL INCLUSIVE PER DIEM RATES			
			Initial Period	Option Period 1	Option Period 2	Option Period 3
A.1	APPLICATION/SOFTWARE ARCHITECT (WINDOWS)	2				
	APPLICATION/SOFTWARE ARCHITECT (ETL)	2				
	APPLICATION/SOFTWARE ARCHITECT (IDOL)	2				
A.5	ERP TECHNICAL ANALYST (ETL)	2				
A.7	PROGRAMMER ANALYST (COBOL)	2				
	PROGRAMMER ANALYST (ETL)	2				
	PROGRAMMER ANALYST (IDOL)	2				
A.8	SYSTEM ANALYST (WINDOWS)	2				
A.11	TESTER (RATIONAL)	2				
I.5	IM ARCHITECT (IDOL)	2				

Note to Bidders: Only one of the above tables, as applicable to the sub-requirement, will be included with amounts in any resulting contract.

ATTACHMENT 3.4**RESOURCE CATEGORY MANDATORY REQUIREMENTS FOR RATE SUBSTANTIATION****BIDDER'S RESPONSE TEMPLATE****(IF REQUESTED BY PWGSC AFTER BID CLOSING)****SUB-REQUIREMENT # 1 - PEOPLESOFT****Mandatory Requirement****Cross Reference to CV Article**

For categories of level 2: 5 years of experience within the past 7 years as the resource category including 24 months of experience with PeopleSoft within the past 48 months.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

For categories of level 3: 10 years of experience within the past 15 years as the resource category including 48 months of experience with PeopleSoft within the past 96 months.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

SUB-REQUIREMENT # 2 - SAP**Mandatory Requirement****Cross Reference to CV Article**

10 years of experience within the past 15 years as the resource category including 48 months of experience with SAP within the past 96 months.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

SUB-REQUIREMENT # 3 - BI COGNOS**Mandatory Requirement****Cross Reference to CV Article**

5 years of experience within the past 7 years as the resource category including 24 months of experience with BI Cognos within the past 48 months.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

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File No. - N° du dossier

602eIM7594-125928

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602eI

Client Ref. No. - N° de réf. du client

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ATTACHMENT 3.4 (CONT'D)**RESOURCE CATEGORY MANDATORY REQUIREMENTS FOR RATE SUBSTANTIATION****BIDDER'S RESPONSE TEMPLATE****(IF REQUESTED BY PWGSC AFTER BID CLOSING)****SUB-REQUIREMENT # 4 - ENTERPRISE ARCHITECTURE****Mandatory Requirement****Cross Reference to CV Article**

5 years of experience within the past 7 years as the resource category including 24 months of experience with enterprise architectures within the past 48 months. To be accepted, experience with enterprise architecture must meet the definition below.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

Definition: Enterprise Architecture means the process of examining the inner workings of an organization to derive models and requirements for a solution or opportunity.

SUB-REQUIREMENT # 5 - JAVA**Mandatory Requirement****Cross Reference to CV Article**

5 years of experience within the past 7 years as the resource category including 24 months of experience with JAVA within the past 48 months.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

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File No. - N° du dossier

602eIM7594-125928

Buyer ID - Id de l'acheteur

602eI

CCC No./N° CCC - FMS No./N° VME

ATTACHMENT 3.4 (CONT'D)**RESOURCE CATEGORY MANDATORY REQUIREMENTS FOR RATE SUBSTANTIATION****BIDDER'S RESPONSE TEMPLATE****(IF REQUESTED BY PWGSC AFTER BID CLOSING)****SUB-REQUIREMENT # 6 - GENERAL****Mandatory Requirement****Cross Reference to CV Article**

5 years of experience within the past 7 years as the resource category including 24 months of experience within the past 48 months in the technology(ies) specified below for the applicable resource category.

In order for a Resource Project Reference to be accepted as the category, it must demonstrate at least 60% of the responsibilities enumerated at Appendix A of Annex A for the specific resource category.

RESOURCE CATEGORY	TECHNOLOGY(IES)
Application/Software Architect (Windows)	Windows based technologies
Application/Software Architect (ETL)	ETL
Applications/Software Architect (IDOL)	IDOL
ERP Technical Analyst (ETL)	ETL
Programmer Analyst (Cobol)	Cobol, DB2 and CICS
Programmer Analyst (ETL)	ETL
Programmer Analyst IDOL	IDOL
System Analyst (Windows)	Windows Based technologies
Tester (Rational)	Rational
IM Architect (IDOL)	IDOL



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SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction CIO Sector	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail To acquire professional services for application development for numerous projects and across the entire system development life cycle (SDLC).		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input checked="" type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



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PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?

Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?

Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis



RELIABILITY STATUS
COTE DE FIABILITÉ



CONFIDENTIAL
CONFIDENTIEL



SECRET
SECRET



TOP SECRET
TRÈS SECRET



TOP SECRET - SIGINT
TRÈS SECRET - SIGINT



NATO CONFIDENTIAL
NATO CONFIDENTIEL



NATO SECRET
NATO SECRET



COSMIC TOP SECRET
COSMIC TRÈS SECRET



SITE ACCESS
ACCÈS AUX EMPLACEMENTS

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?

Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

☒ No ☐ Yes
Non Oui

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté?

☐ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?

Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?

Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?

Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?

Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?

Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?

☒ No ☐ Yes
Non Oui



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PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



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PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)

Lepage, Philippe

Title - Titre

Director

Signature

Telephone No. - N° de téléphone
613-993-5293

Facsimile No. - N° de télécopieur
613-993-8600

E-mail address - Adresse courriel
philippe.lepage@rcmp-grc.gc.ca

Date

20120327

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)

Glenna Buick

Title - Titre

Sec. Security Officer

Signature

Telephone No. - N° de téléphone
613 843-5938

Facsimile No. - N° de télécopieur
613 825-4415

E-mail address - Adresse courriel
glenna.buick@rcmp-grc.gc.ca

Date

April 25, 2012

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?

Dés instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No ☐ Yes
Non Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)

Pamela Stewart

Title - Titre

Senior Procurement Officer

Signature

Telephone No. - N° de téléphone
613 843-5851

Facsimile No. - N° de télécopieur
613 825-0082

E-mail address - Adresse courriel
Pamela.Stewart@rcmp-grc.gc.ca

Date

May 29/12

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)

Title - Titre

Signature

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

E-mail address - Adresse courriel

Date