

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
**1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016**

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet METAL SHELVING	
Solicitation No. - N° de l'invitation E0225-132031/A	Date 2012-11-19
Client Reference No. - N° de référence du client E0225-13-2031	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-219-8828	
File No. - N° de dossier HAL-2-69251 (219)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-01-03	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Richard, Linda K.	Buyer Id - Id de l'acheteur hal219
Telephone No. - N° de téléphone (902) 496-5261 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 80 GARLAND AVE DARTMOUTH NOVA SCOTIA B3B0A7 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

1. Security Requirement
2. Requirement
3. Debriefings

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection
3. Security Requirement

PART 5 - CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Contract Award
2. Additional Certifications Precedent to Contract Award

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement
2. Requirement
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. SACC Manual Clauses
12. Shipping Instructions
13. Packing Requirements
14. Installation Services
15. Deficiency Procedures

List of Annexes:

Annex A Requirement

Annex B	Basis of Payment
Annex C	Security Requirements Check List
Annex D	Technical Drawings
Annex E	List of Directors

PART 1 - GENERAL INFORMATION

1. Security Requirement

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

2. Requirement

The requirement is detailed in Annex "A" - Requirement.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-09) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred 20 (120) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

The Bidder's Technical Bid must demonstrate compliance with all the minimum performance specifications and mandatory technical evaluation criteria detailed in Annex A.

Product documentation, specification, or literature demonstrating full compliance of the equipment and services offered with the minimum performance specifications and mandatory evaluation criteria listed in Annex A must be included with the bid.

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Delivered Duty Paid (DDP) Dartmouth, Nova Scotia, Canadian customs duties and excise taxes included.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

3. Security Requirement

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Website.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

- 1.1.1 By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are

true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form- PWGSC-TPSGC 229) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - Certification (Canadian Contractors only)

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

-
- a. () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b. () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- c. () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- d. () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____ .

Further information on the FCP is available on the HRSDC Web site.

3. Product Conformance

Bidders are to complete the certification for the products being proposed for this solicitation.

The Bidder certifies that all the products offered conform, and will continue to conform throughout the duration of the Contract including the warranty period, to all specifications of, and meet the testing requirements detailed in Annex A.

Bidder's Signature

Date

4. Dealer Authorization

If the Bidder is not the manufacturer of the products proposed, but is submitting a bid offering the products of the manufacturer, the Bidder must be an Authorized Dealer of the manufacturer for whom the Bidder is acting.

The Bidder must also provide, as part of its bid, a letter of authorization from the Manufacturer that it claims to represent. The letter must be an original, under the letterhead of the prime Manufacturer, confirming that the Bidder is in fact the authorized agent/distributor.

Name of Bidder's authorizing signatory

Date

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of **PROTECTED A**, issued by the Canadian and International Industrial Security Director, Public Works and Government Services Canada.

2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by the Canadian and International Industrial Security Directorate (CIISD), Public Works and Government Services Canada (PWGSC).
3. The Contractor/Offeror MUST NOT perform any PROTECTED Automatic/Electronic Data Processing and/or production until CIISD/PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed at the level of **PROTECTED A**.
4. Subcontractors which contain security requirements are NOT to be awarded without the prior written permission of CIISD/PWGSC.
5. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List, attached at Annex C.
 - (b) Industrial Security Manual (latest manual)

2. Requirement

The Contractor must provide metal storage shelving in accordance with the Requirement at Annex "A" and the Contractor's technical bid entitled _____, dated _____.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-07-16), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

The text under Subsection 4 of Section 29 - Code of Conduct and Certifications - Contract of 2010A (2012-07-16) referenced above is replaced by:

During the entire period of the Contract, the Contractor must diligently update, by written notice to the Contracting Authority, the list of names of all individuals who are directors of the Contractor whenever there is a change. As well, whenever requested by Canada, the Contractor must provide the corresponding Consent Forms.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received after January 15, 2013 but no later than March 20, 2013.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Linda Richard
Title: Supply Officer
Public Works and Government Services Canada
Address: 1713 Bedford Row, Halifax, NS B3J 3C9

Telephone: (902) 496-5261
Facsimile: (902) 496-5016
E-mail address: linda.k.richard@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is (inserted by PWGC upon award of contract):

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative (to be completed by Contractor)

Name: _____
Title: _____
Organization: _____
Procurement Business Number: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex C "for a cost of \$ _____ (PWGSC will insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.3 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department
 C2604C (2010-01-11) Customs Duties, Excise Taxes and Goods and Services Tax/Harmonized Sales Tax - Non-resident
 C6000C (2011-05-16) Limitation of Price

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
 - a. The original and two (2) copies must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2012-07-16), General Conditions - Goods (Medium Complexity),

- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Checklist
- (f) Annex D, Technical Drawings
- (g) the Contractor's bid dated _____ (*insert date of bid*)

11. SACC Manual Clauses

A9068C (2010-01-11) Government Site Regulations
 B7500C (2006-06-16) Excess Goods
 G1005C (2008-05-12) Insurance

12. Shipping Instructions

Ship to: PWGSC/TPSGC
 RCMP H Division
 80 Garland Avenue
 Dartmouth, Nova Scotia B3B 0A7
 CANADA

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Dartmouth, Nova Scotia, Incoterms 2000 for shipments from a commercial contractor.

13. Installation Services

Installation services must be provided for the products contracted. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all products/pieces to the staging and/or installation site;
2. Unpack all pieces and inspect products for shipping damage;
3. Install all products in accordance with the manufacturer's specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the product that may have occurred during installation;
6. Clean the products once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor; and
8. Upon completion of the installation and at the convenience of the Project Authority, the Contractor (or his authorized representative) must walk through the installation site with the Project

Authority (or an authorized representative of the Project Authority) to verify the operating condition of all products in accordance with the Deficiency Procedures.

14. Deficiency Procedures

The Contractor must adhere to the following deficiency procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;
5. The Project Authority, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every installation area;
6. The deficiency list must be forwarded by the Project Authority to the Contractor;
7. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
8. For all deficiencies other than those identified in point 7, the Contractor must submit the plan of action with delivery dates or completion dates within fourteen calendar days from receipt of the deficiency list from the Project Authority and;
9. The Contractor must notify the Project Authority when all deficiencies have been completed. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Contractor a final sign-off that the deficiencies have been satisfied.

ANNEX "A"

REQUIREMENT

1. General

The Royal Canadian Mounted Police requires new metal storage shelving for the new RCMP Headquarters building at 80 Garland Avenue, Dartmouth, Nova Scotia.

2. Location of Shelving Units

The shelving units are to be supplied and installed. Refer to sketches provided for shelving types, quantities, sizes and locations.

3. Types of Shelving Units:

Following are the general types of storage shelving units required:

- Open-type, heavy-duty metal storage shelving for storage of boxed files and/or materials.
- Closed-type, heavy duty metal file storage shelving for storage of active files, boxed files and/or materials.

Sketch layouts (SK-1 to SK-24 inclusive) which show the layout of the various type of shelving noted above are attached as per Annex "E".

4. Shelving Specifications

4.1 References

- 1a. American Society for Testing and Materials International (ASTM)
ASTM A490M-ae1, Standard Specification for High-Strength Steel Bolts, Classes 10.9 and 10.9.3, for Structural Steel Joints.
ASTM A653/A653M-06a, Standard Specification for Steel Sheet, Zinc-Coated, (Galvanized) or Zinc-Iron Alloy-Coated (Galvanized) by the Hot-Dip Process.
Canadian Standards Association (CSA International)
- 1b. CSA-G40.20-04/G40.21-04 General Requirements for Rolled or Welded Structural Quality Steel/Structural Quality Steel.
- 1c. CSA W59-03, Welded Steel Construction (Metal Arc Welding)

4.2 Design Requirements

1. Design and construct metal storage shelving units to fulfil all requested requirements as outlined in this document.

4.3 Maintenance Data

- 4.3.1 Provide maintenance data for inclusion in building O & M manuals to PWGSC as follows:

- A. One (1) hard and one (1) electronic copy of reviewed manufacturer's printed product literature, installation instructions, specifications and data sheet.
- B. One (1) hard and one (1) electronic copy of reviewed and accepted shop drawings.
- C. Provide any special tools for assembly and disassembly, standard with storage shelving manufacturer.

5. Products

5.1 Materials

- 5.1.1. Galvanized steel sheet: commercial grade to ASTM A653/A653M with Z275 zinc coating.
- 5.1.2. Steel sections and plates: to CSA G40.20/G40.21, Type 400 W.
- 5.1.3. Steel bolts, nuts and washers: to ASTM A490M.
- 5.1.4. Welding materials: to CSA W59
- 5.1.5. Types of Storage Shelving:

5.2 Open-Type Heavy Duty Metal Storage Shelving:

- 5.2.1. Type: heavy-duty open shelving system
- 5.2.2. Load capacity: 650 lbs. Minimum per shelf
- 5.2.3. Size: varies, refer to layout sketches
- 5.2.4. Number of Shelves per bay: 650 lbs. Minimum per shelf
- 5.2.5. Number of shelving units and configuration of shelving as indicated on layout sketches.
- 5.2.6. Colour: prefinished, colour selected by PWGSC Interior Designer at later date.
- 5.2.7. Acceptable products: Open type Industrial Shelving System that meets requirements.

6. Components

- 6.1 Galvanized steel sheet: commercial grade to ASTM A653/A653M with Z275 zinc coating.

- **Uprights**

Roll formed steel angles or tees with perforations to accommodate shelves and other components.

Size and thickness of angles or tees to support 650 pounds per shelf total load.

- **Shelves**

Brake formed sheet metal box shelf reinforced to carry specified loads.

Pre-punched holes in shelves to accommodate dividers and other components.

- **Finishing panels:**

Formed steel sheet panels to close off ends, backs and tops of closed-type shelving units, or sections, and as partitions between adjacent bays.

Perforated sheet steel panels to close off ends, backs, and as separation between adjacent bays, as shown on layout sketches.

- **Gusset plates:**

Heavy gauge metal plates to reinforce corner connections of shelving components.

- **Braces**

Provide sway braces for open type shelving. Use side sway braces on two exposed sides of each rack and at alternate bays. Use back sway braces on two end sections of each bank and on alternate bays.

- **Accessories**

Various unitized items within shelving bays as indicated on layout sketches, such as compartments, drawers, boxes, clothes hanging rods, etc.

Label holders: attachable to front edge of shelf with provisions to hold paper or plastic labels.

- **Base plates:**

Metal plates to take uprights and to protect floor surfaces.

8. Execution

8.1. Manufacturers Instructions

- a. Comply with manufacturer's written instructions, including product technical bulletins, handling, storage and installation instruction and datasheets.

8.2 Installation

- a. Install metal storage shelving in accordance with reviewed layout.
- b. Follow manufacturer's written installation instructions, using tools specified by manufacturer for assembly.
- c. Brace, secure and anchor shelving units securely in place. Make good finished surfaces damaged during shipment or installation.

8.3 Cleaning

- a. Maintain clean work area on a daily basis until installation of all shelving is complete.
- b. Clean shelving once installation work is completed. Dust and clean shelving units again before final inspection.
- c. Remove all materials and products used for installation and cleaning of shelving units once work is completed.

8.4 Schedule

- a. Provide Open-Type Metal Storage Shelving as indicated on layout sketches, SK-01, SK-02, SK-03, SK-05, SK-06, SK-07, SK-08, SK-16, SK-19, SK-25.
- b. Provide Closed-Type Metal Storage Shelving as indicated on layout sketches SK-3, SK-4, SK-5, SK-6, SK-7, SK-9, SK-10, SK-11, SK-12, SK-13, SK-14, SK-15, SK-17, SK-18, SK-20, SK-21, SK-22, SK-23, SK-24.

ANNEX "B"**BASIS OF PAYMENT**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified in the contract. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable. Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Price is to include all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination.

Metal Shelving as detailed in Annex "A" Requirement

Requirement	Unit of Issue	Quantity (a)	Unit Price (b)	Extended Price (a x b = c)
OPEN TYPE METAL FILE STORAGE				
36"W x 18"D x 75"H	ea	33	\$ _____	\$ _____
36"W x 24"D x 75"H	ea	10	\$ _____	\$ _____
42"W x 24"D x 75"H	ea	2	\$ _____	\$ _____
48"W x 12"D x 75"H	ea	1	\$ _____	\$ _____
48"W x 18"D x 75"H	ea	9	\$ _____	\$ _____
48"W x 24"D x 75"H	ea	54	\$ _____	\$ _____
48"W x 36"D x 75"H	ea	8	\$ _____	\$ _____
CLOSED TYPE METAL STORAGE SHELVING				
36"W x 18"D x 75"H	ea	50	\$ _____	\$ _____

Solicitation No. - N° de l'invitation

E0225-132031/A

Client Ref. No. - N° de réf. du client

E0225-13-2031

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-2-69251

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

36"W x 24"D x 75"H	ea	75	\$ _____	\$ _____
48"W x 18"D x 75"H	ea	64	\$ _____	\$ _____
48"W x 24"D x 75"H	ea	97	\$ _____	\$ _____
Installation Costs				
Total Cost			\$ _____	\$ _____

Solicitation No. - N° de l'invitation

E0225-132031/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

E0225-13-2031

HAL-2-69251

ANNEX 'C'
SECURITY REQUIREMENTS CHECKLIST

(See attached)

Solicitation No. - N° de l'invitation

E0225-132031/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

E0225-13-2031

File No. - N° du dossier

HAL-2-69251

CCC No./N° CCC - FMS No/ N° VME

ANNEX 'D'
TECHNICAL DRAWINGS

(please see attached)

Solicitation No. - N° de l'invitation

E0225-132031/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

E0225-13-2031

File No. - N° du dossier

HAL-2-69251

CCC No./N° CCC - FMS No/ N° VME

ANNEX 'E'
LIST OF DIRECTORS

Bidders must submit with their bid, by the bid solicitation closing date:

- (a) a complete list of names of all individuals who are currently directors of the Bidder;

Directors: (Please print clearly)

NAME	NAME

Annex C - Security Requirements Checklist

DEC 06 2002 16:24 FR
147 007 2006 01:43 304-4

DEPTL SECURITY 902 426 5251 T 365289
CDU RUM-AP-CCA 5

P.03/07
PAGE 02/07



Government of Canada
Gouvernement du Canada

Designation/Classification

Revised

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

CONTRACT INFORMATION - INFORMATION CONTRACTUELLE

1. Originating department - Ministère expéditeur Public Works and Government Services Canada	2. Branch/Directorate - Direction/Direction générale Project Management	3. Contract number - N° du contrat CO 225-02R038
4. Description of contract - Description du contrat New RCMP "H" Division Headquarters		
5. Does the contract include NATO or foreign government information? - Le contrat contient-il des renseignements sur NATO ou un gouvernement étranger? <input checked="" type="checkbox"/> No (If no, proceed to no. 7) <input type="checkbox"/> Yes Non (Dans la négative, passer au n° 7) Oui		
6. In addition to Canada, and Canadian citizens, indicate the countries or foreign nationals to which the sensitive information may be released. En plus du Canada et des citoyens canadiens, indiquez les pays ou les ressortissants étrangers à qui on peut divulguer des renseignements de nature délicate. <input type="checkbox"/> No release restrictions <input type="checkbox"/> United States <input type="checkbox"/> NATO members Aucune restriction relative à la diffusion États-Unis Membres de NATO <input type="checkbox"/> Not releasable <input type="checkbox"/> If not releasable, will the sensitive information or documentation be stamped "CANADIAN EYES ONLY"? <input type="checkbox"/> No <input type="checkbox"/> Yes À ne pas diffuser Lorsqu'il ne faut pas les diffuser, indiquer si les renseignements ou la documentation de nature délicate porteront la mention suivante: «CITOYENS CANADIENS SEULEMENT?» Non Oui <input type="checkbox"/> Other (list countries) <input type="checkbox"/> Autre (énumérer les pays)		
7. Does the contract require access to COMSEC material/data? (personnel to be briefed) Le contrat exige-t-il l'accès à des documents/des données COMSEC? (le personnel doit recevoir des directives) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui		
8. Is FOCI evaluation required? (mandatory if extremely sensitive INFOSEC involvement is identified) Une vérification FOCI est-elle requise? (obligatoire s'il est démontré qu'INFOSEC de nature extrêmement délicate est en cause) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui (If yes, specify material by title and level of sensitivity on Page 4. Dans l'affirmative, préciser le titre et la nature délicate du matériel sur la page 4.)		
9. Does the contract, including any related Requests for Proposal (RFP) or Requests for Quotation (RFQ), involve unclassified military data subject to the provisions of the Technical Data Control Regulations? Le contrat, y compris toute demande de proposition (DPP) ou demande de prix connexe (DPC), concerne-t-il des données militaires sans classification qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui		

PERSONNEL (CONTRACTOR) - PERSONNEL (ENTREPRENEUR)

10. May unscreened personnel be used for portions of this requirement? Peut-on faire appel à du personnel n'ayant pas fait l'objet d'une enquête de sécurité pour des étapes de ce projet? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui									
11. Indicate level of safeguards or information/assets to be accessed at customer site(s). Niveau de classification des mesures de protection, ou de l'information ou des biens auxquels le personnel a accès dans les installations du client.	Designated - Désigné				Classified - Classifié				
	PROTECTED - PROTÉGÉ				Confidential Confidentiel	Secret Secret	Top Secret Très secret	NATO	
	N/A	A	B	C				Confidential Confidentiel	Secret Secret
			✓						
12. Screening level required - Niveau de classification de sécurité exigé									
Reliability check Vérification de la fiabilité		<input checked="" type="checkbox"/> ENHANCED APPROPRIÉE			<input type="checkbox"/> Site access Accès aux installations				
<input type="checkbox"/> Level I (CONFIDENTIAL) Niveau I (CONFIDENTIEL)	<input type="checkbox"/> Level II (SECRET) Niveau II (SECRET)	<input type="checkbox"/> Level III (TOP SECRET) Niveau III (TRÈS SECRET)							
<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC COSMIC TRÈS SECRET			<input checked="" type="checkbox"/> Other Autre				
Specify - Préciser PWGSC Enhanced Reliability & RCMP Facility Site Access									

Designation / Classification

A

Designation/Classification

A

Contract number - N° du contrat

SAFEGUARDS (CONTRACTOR) - MESURES DE PROTECTION (ENTREPRENEUR)

13. Will the contractor be required to safeguard sensitive (designated/classified) information/assets at its facilities?
L'entrepreneur devra-t-il protéger de l'information/des biens de nature délicate (désignés ou classifiés) dans ses installations?

☐ No
☒ Yes

Category Catégorie	Designated - Désigné				Classified - Classifié					
	PROTECTED - PROTÉGÉ				Confidential Confidentiel	Secret	Top Secret Très secret	NATO		
	N/A	A	B	C				Confidential Confidentiel	Secret	COSMIC
Documents Documents		✓								
Equipment Équipement										
EDP Media Supports de TED		✓								

Nature of material to be stored - Nature du matériel à entreposer

Plans and Specifications, RCMP Organization Profiles, Fit-up Standards, Functional Unit & Space Data Sheets, etc
L'entrepreneur devra-t-il protéger des données /du matériel COMSEC? (COMSEC account is required).

☒ No
☐ Yes, specify

PRODUCTION - PRODUCTION

15. Will production of sensitive (designated/classified) material occur at the contractor's facilities?
Les installations de l'entrepreneur serviront-elles à la fabrication de matériel de nature délicate (désigné ou classifié)?

☒ No
☐ Yes, indicate level

16. Will repair or modification of sensitive (designated/classified) material occur at the contractor's facilities?
Les installations de l'entrepreneur serviront-elles à la réparation ou à la modification de matériel (désigné ou classifié)?

☒ No
☐ Yes, indicate level

If yes, specify
Dans l'affirmative, préciser

EDP DOCUMENT AND DATA PRODUCTION - PRODUCTION DE DOCUMENTS ET DE DONNÉES DE TED

17. Will the contractor be required to electronically process/reduce sensitive (designated/classified) data/information at its own site(s)?
L'entrepreneur sera-t-il tenu de traiter ou de produire par des moyens électroniques des données ou des renseignements de nature délicate (désignée ou classifiée) dans ses propres installations?

☐ No
☒ Yes, indicate level

A

The client department/agency may be required to specify the EDP security requirements for this procurement on an attached page or as a Security Guide (see instruction sheet).
Le ministère ou l'organisme client peut être tenu de préciser les exigences en matière de sécurité de TED pour la présente acquisition sur une feuille jointe ou dans un guide de sécurité (voir la feuille de directives).

SECURITY/CLASSIFICATION BLOCKS - CASES DE CLASSIFICATION DE SÉCURITÉ

18. Is the information within this checklist or documents attached to it sensitive (designated or classified)?
L'information fournie dans la présente liste de vérification ou jointe à celle-ci est-elle de nature délicate (désignée ou classifiée)?

☒ No
☐ Yes

If yes, the classification chosen will automatically appear in the security blocks at the top and bottom of each page of this document.
Dans l'affirmative, la cote choisie apparaîtra automatiquement dans les cases de sécurité qui se trouvent en haut et en bas de chaque page de ce document.

NOTE - NOTA

19. Is a Security Guide attached? Le guide de sécurité est-il annexé?

☒ N/A
☐ Yes

Designation / Classification

Designation/Classification

Contract number - N° du contrat

AUTHORIZATION - AUTORISATION

20. Departmental/Agency Project Authority - Responsable du projet du ministère ou de l'organisme

Name - Nom

Jim Savage

Signature

Title - Titre

Project Manager

Telephone no. - N° de téléphone

Facsimile - Télécopieur

Date

(902) 496-5153

(902) 496-5289

2002-12-04

21. Departmental/Agency Security Authority (Customer) - Adient de sécurité du ministère ou de l'organisme (Client)

Name - Nom

G.J. Martell, S/Sgt

Signature

Title - Titre

NCO i/c Atlantic Region Dept Security

Telephone no. - N° de téléphone

Facsimile - Télécopieur

Date

(902) 426-6963

(902) 426-5251

02.12.06

22. Contracting Security Authority - Responsable contractuel de la sécurité

Name - Nom

Suzanne Beach

Signature

Title - Titre

Contract Security Officer

Telephone no. - N° de téléphone

Facsimile - Télécopieur

Date

(613) 948-1645

(613) 948-1710

Feb. 5/03

DK

Designation / Classification



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

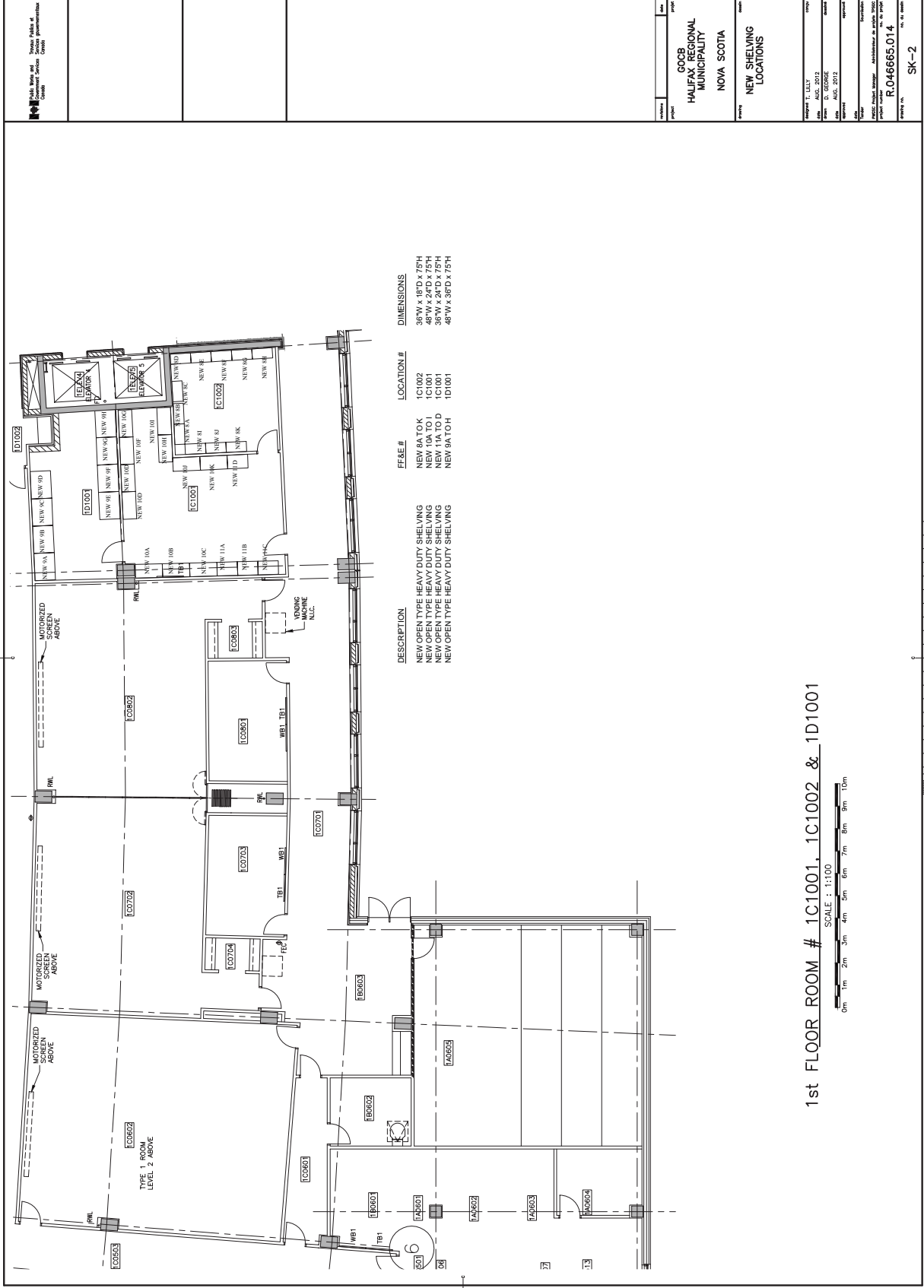
GOCB
HALIFAX REGIONAL MUNICIPALITY

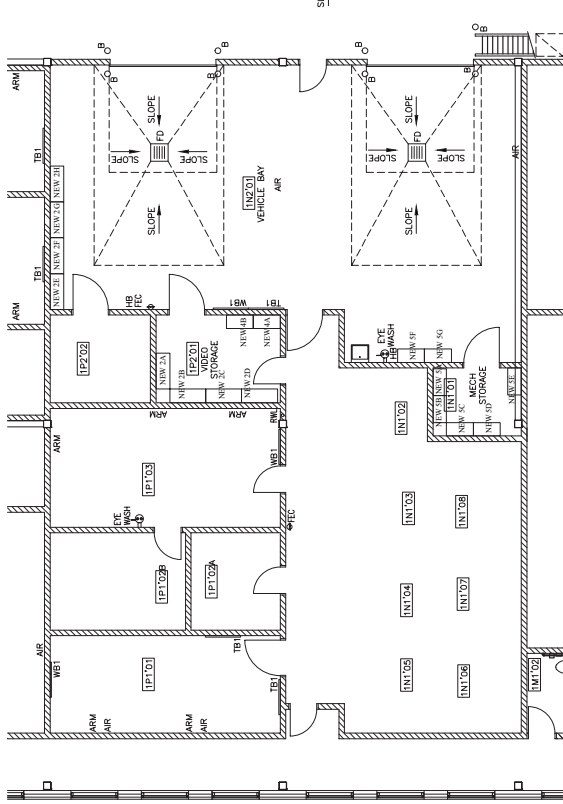
HALIFAX
NOVA SCOTIA

PROJECT NO. R.046665.014

RCMP METAL SHELVING COUNTS		
OPEN TYPE METAL FILE STORAGE		
SIZE		QUANTITY
36"W x 18"D x 75"H		33
36"W x 24"D x 75"H		10
42"W x 24"D x 75"H		2
48"W x 12"D x 75"H		1
48"W x 18"D x 75"H		9
48"W x 24"D x 75"H		54
48"W x 36"D x 75"H		8

CLOSED TYPE METAL STORAGE SHELVING		
SIZE		QUANTITY
36"W x 18"D x 75"H		50
36"W x 24"D x 75"H		75
48"W x 18"D x 75"H		64
48"W x 24"D x 75"H		97

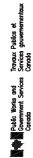




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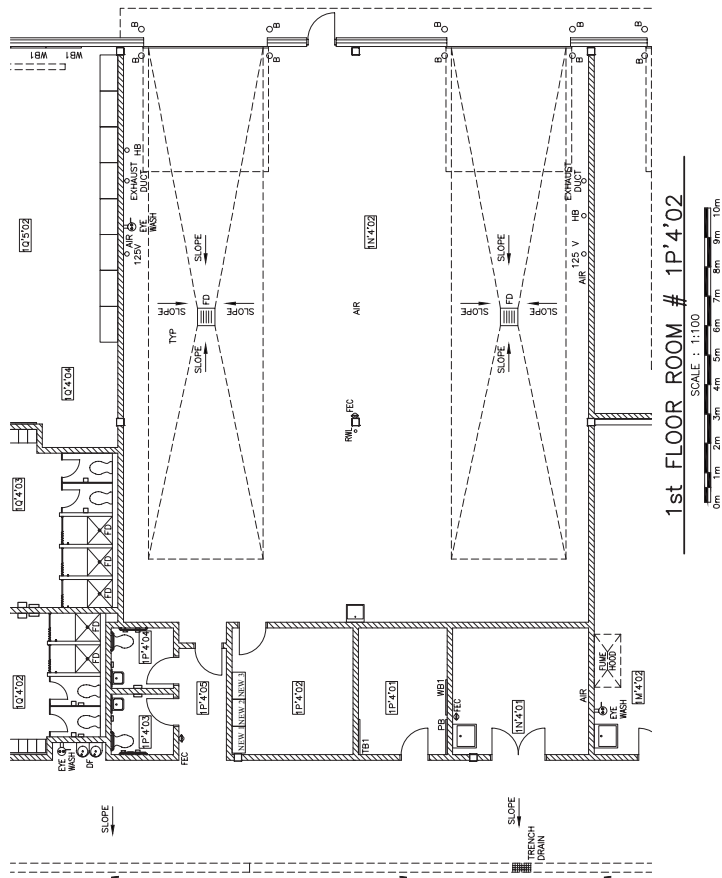
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NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 4A & B	1P201	36"W x 18"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 4C & D	1N201	36"W x 18"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5F & G	1N201	36"W x 18"D x 75"H



Technical Public and
Professional Services
Division

author	date	project
GOCB		HALIFAX REGIONAL MUNICIPALITY
NOVA SCOTIA		
drawing	name	sheet
NEW SHELVING LOCATIONS		
prepared by T. LILLY	date AUG. 2012	sheet 1
checked by	date AUG. 2012	sheet 1
approved by	date AUG. 2012	sheet 1
project number R.046865.014	project name R.046865.014	project number R.046865.014
drawing no. SK-3	no. of sheets 1	no. of sheets 1

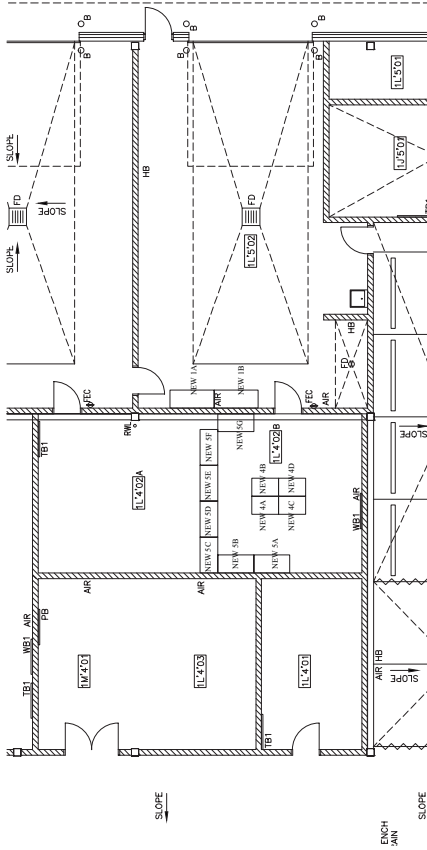
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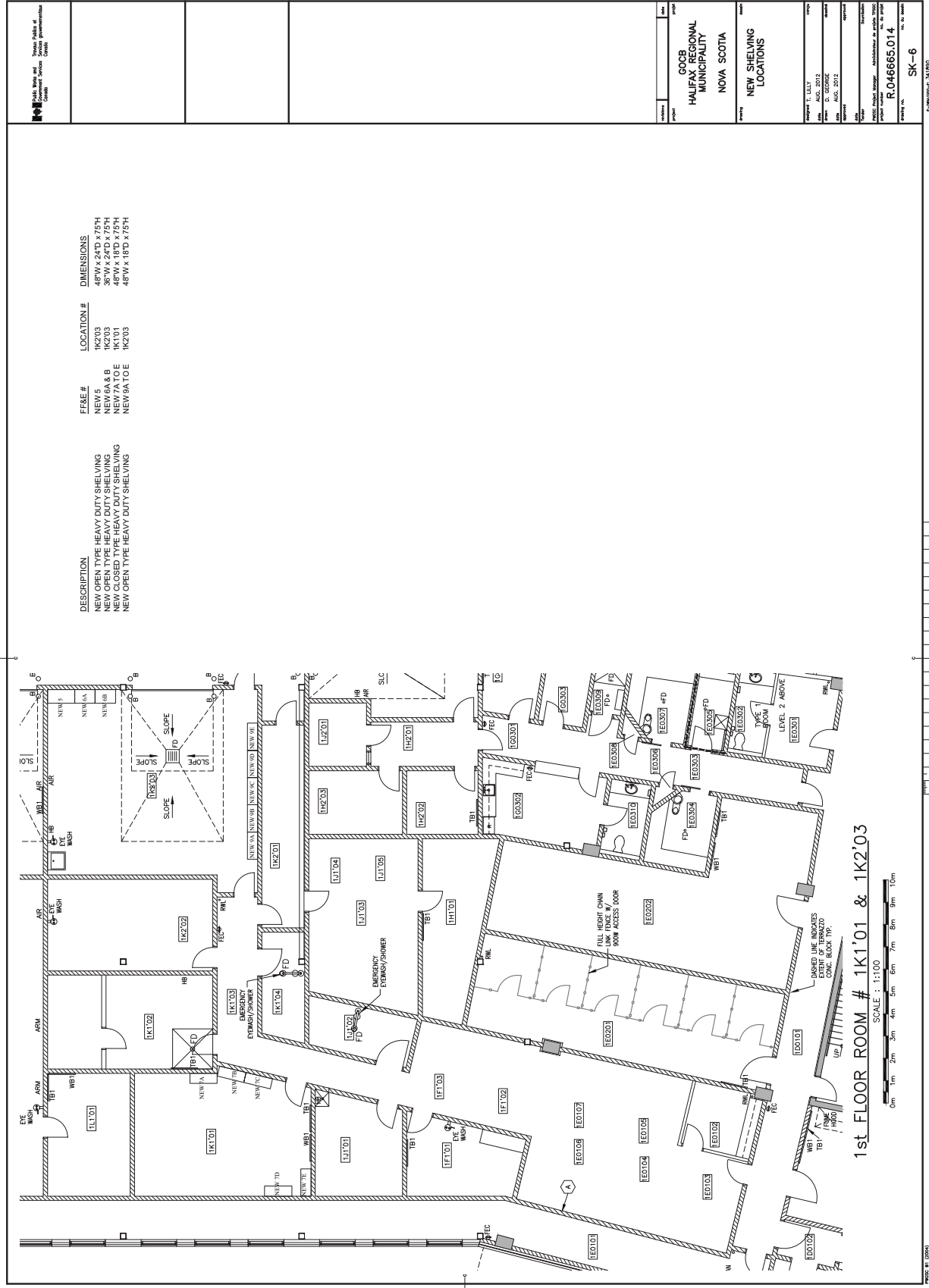
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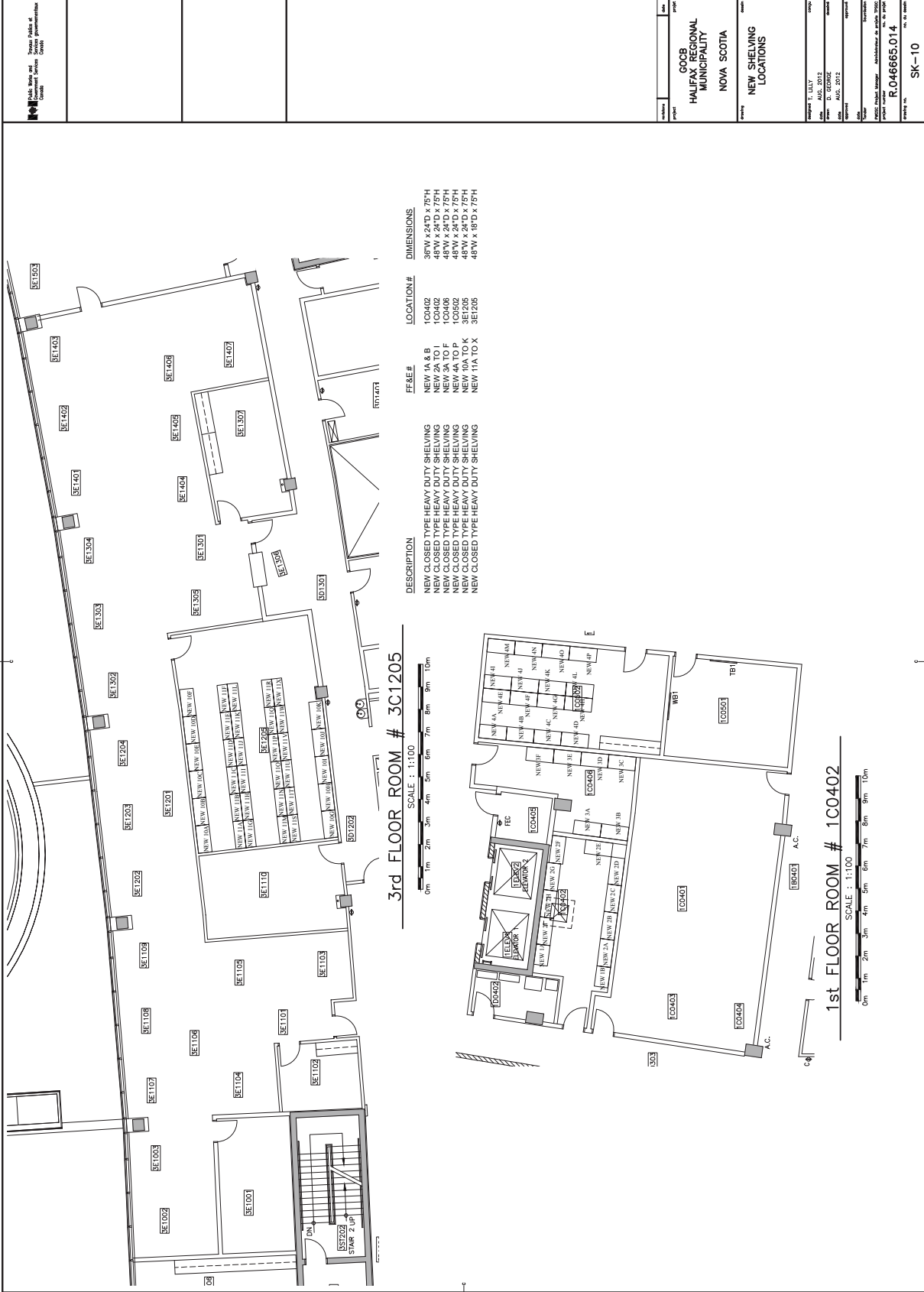
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NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4C	141028	36W x 24D x 75H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4C	141028	36W x 24D x 75H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4D	141028	36W x 24D x 75H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4D	141028	36W x 24D x 75H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5B	141028	48W x 24D x 75H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5B	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5G	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5C	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5C	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5D	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5D	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5F	141028	48W x 24D x 75H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5F	141028	48W x 24D x 75H

[illegible]



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2023-24 (2024)



Approved: Public Works and
Infrastructure Committee
Date: 10/10/2012

Project: GOCB
HALIFAX REGIONAL
MUNICIPALITY
NOVA SCOTIA

Drawing: NEW SHELVING
LOCATIONS

Prepared: T. LILLY
Date: 10/10/2012
Scale: 1:100
Sheet: 1 of 1
Project Number: R.046865.014
Drawing No.: SK-10
Rev. 10/10/2012

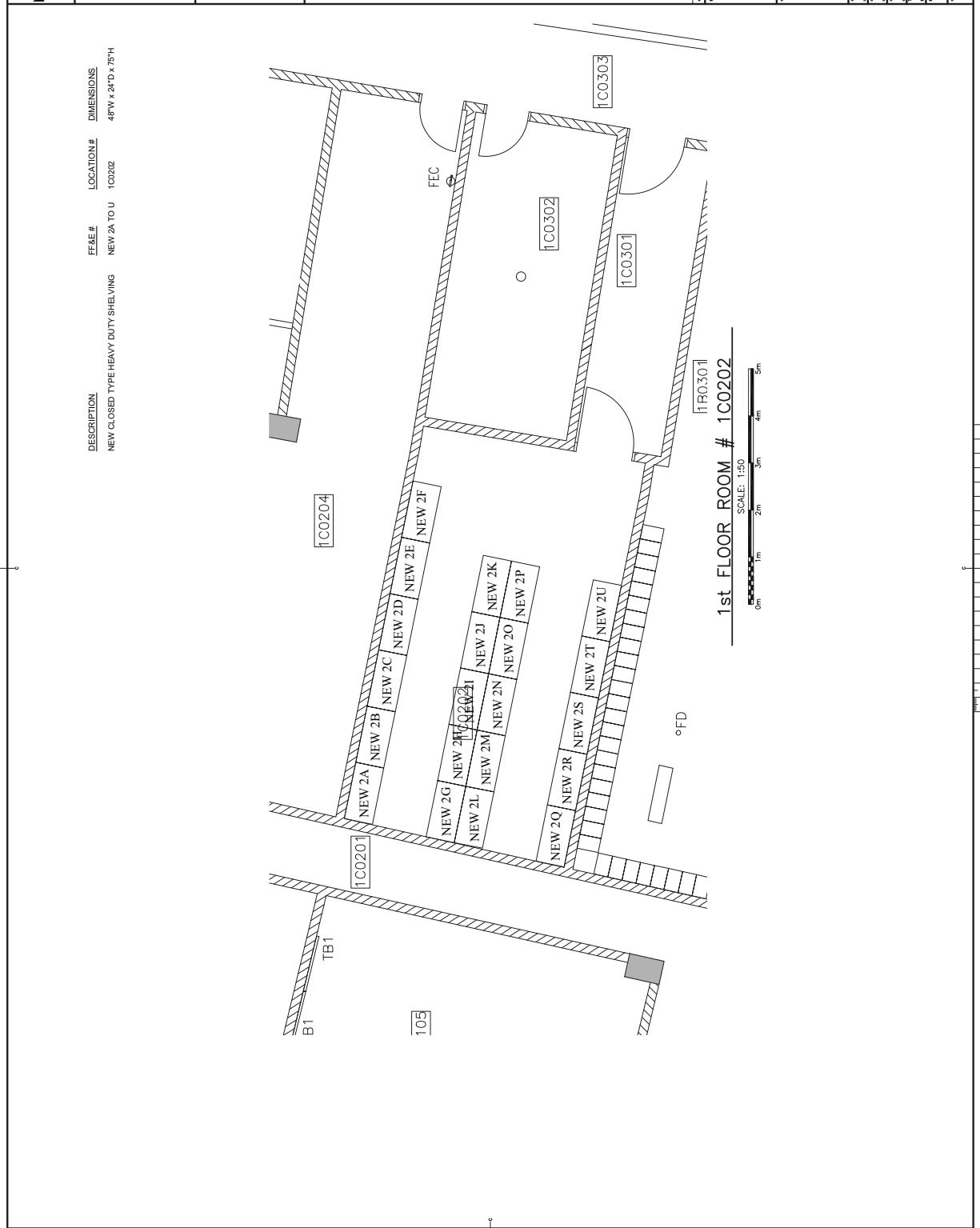
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revision		date	project

GOCB
HALIFAX REGIONAL
MUNICIPALITY

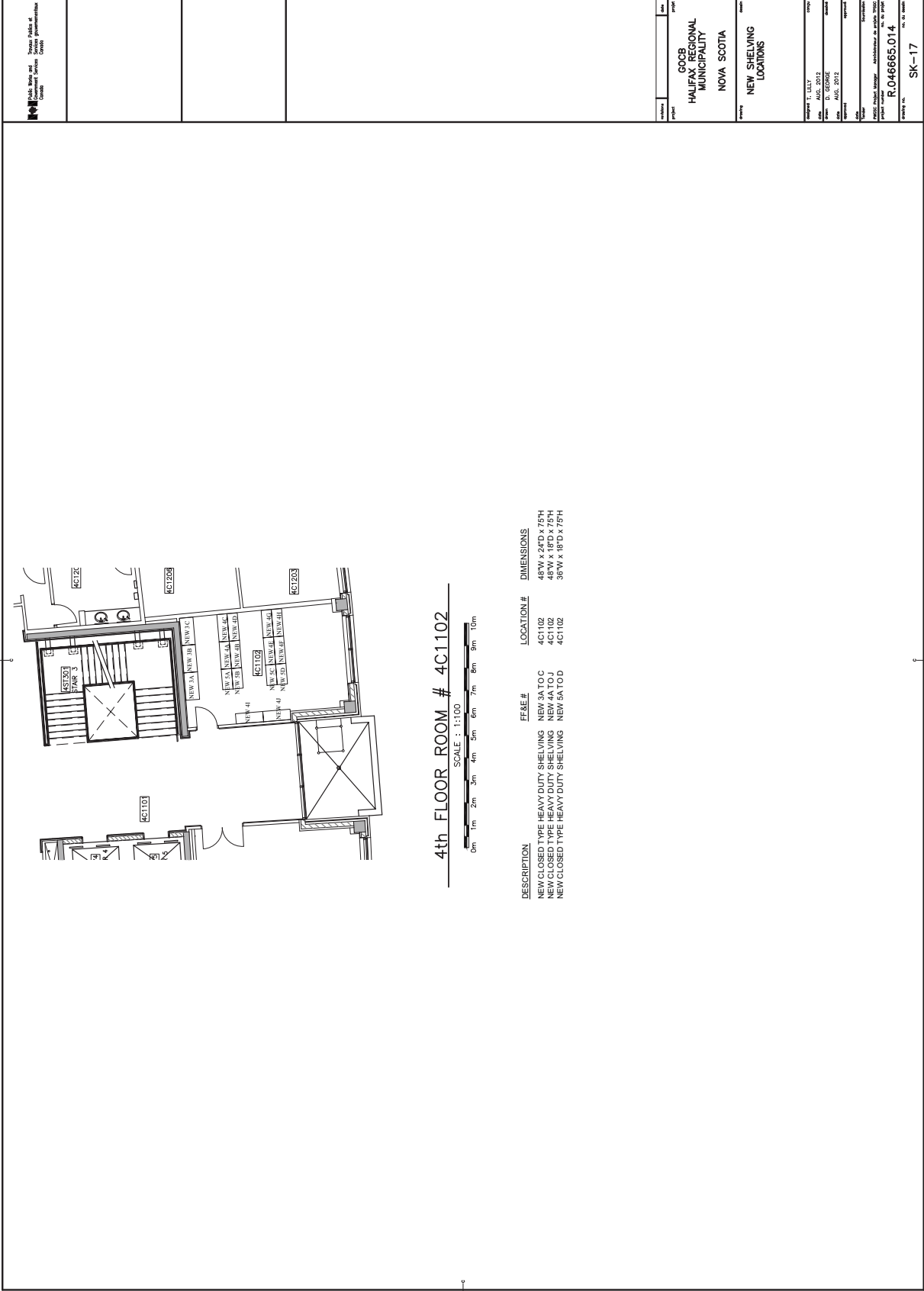
NOVA SCOTIA

NEW SHELVING LOCATIONS

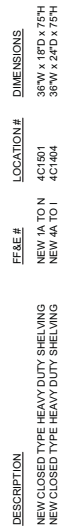
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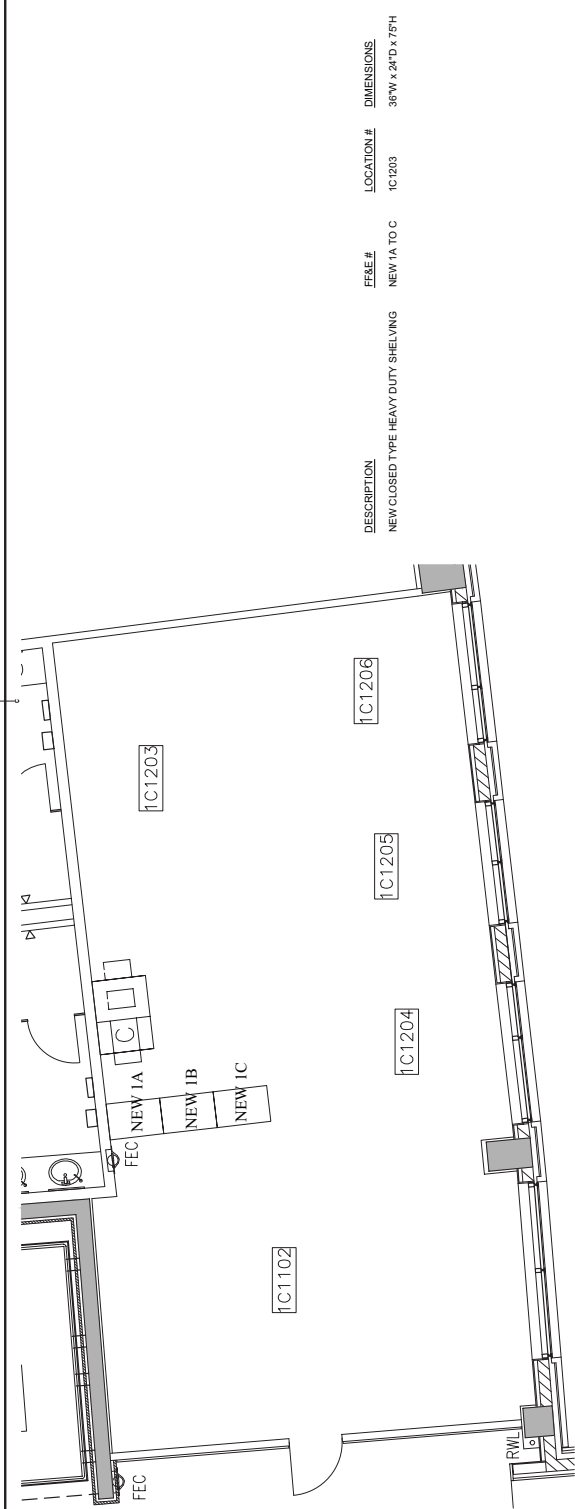
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E-000/000-E 341890





1st FLOOR ROOM # 1C1205



DESCRIPTION
NEW CLOSED TYPE HEAVY DUTY SHELVING

FILE #
NEW 1A TO C

LOCATION #
1C1203

DIMENSIONS
36"W x 24"D x 75"H

1-800-367-3673
Technical Services
Customer Support

PROJECT
GOCB
HALIFAX REGIONAL
MUNICIPALITY
NOVA SCOTIA

SYSTEMS
SS-ORST
CRIME STOPPERS
SYSTEMS FURNITURE
LAYOUT

DESIGNED BY
T. LILLY

DATE
2011

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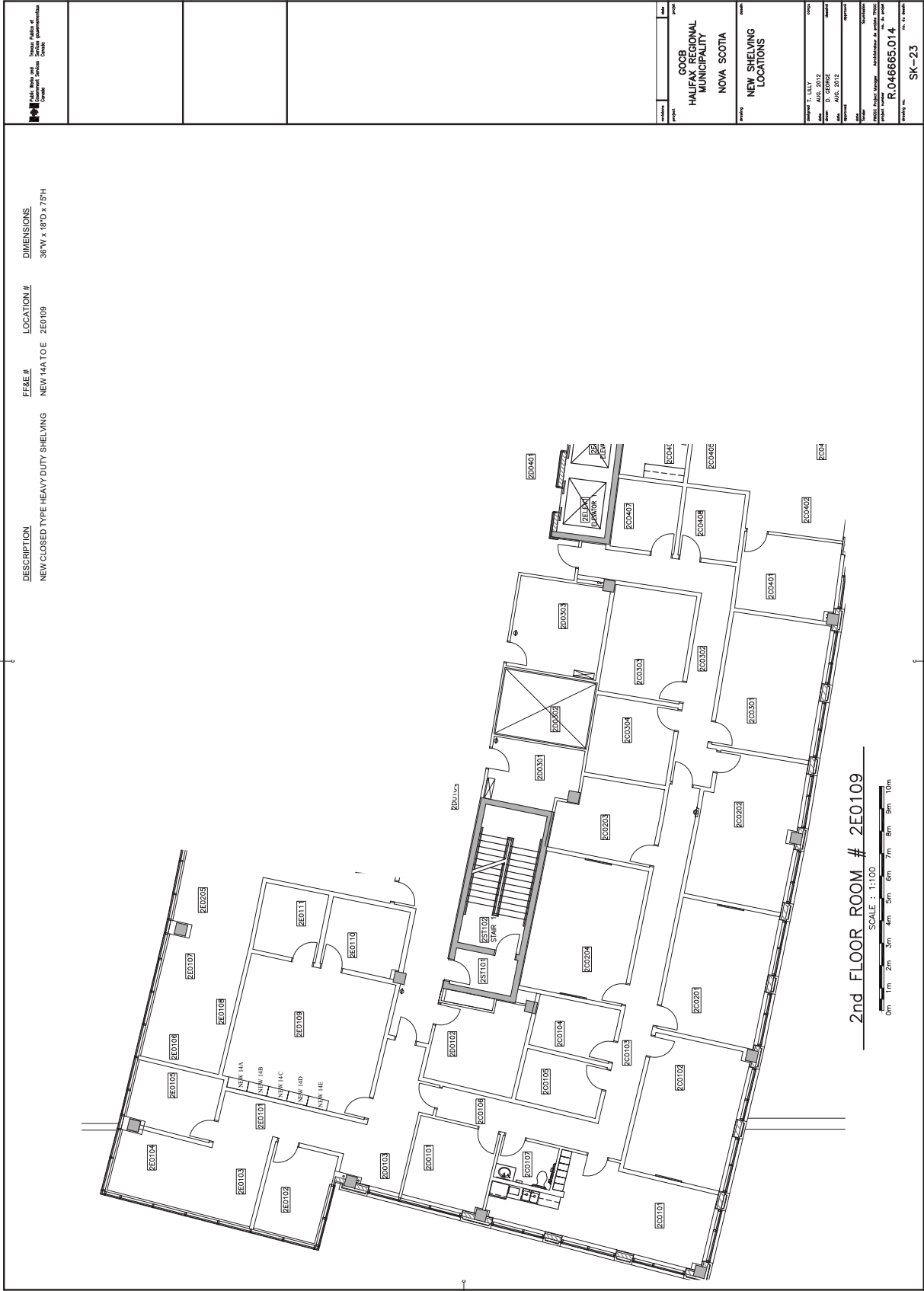
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DATE
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SK-22

C-046665-014-010





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FF&E #	LOCATION #	DIMENSIONS
NEW 2A TO C	4E0802	36"W x 18"D x 1

reference	project	date	status
	GOCB HALFAX REGIONAL MUNICIPALITY		
	NOVA SCOTIA		
reference	project	date	status
	NEW SHELVING LOCATIONS		
employee T. LILLY	date	status	
	AUG. 2012		
client D. GEORGE	date	status	
	AUG. 2012		
approved	approved		
date	date		
APPROVED Project Manager	APPROVED date	APPROVED by	APPROVED by
reference	project	date	status
	R.046665.014		
employee no.	SK-24		

