

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 1T3  
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> METAL SHELVING	
<b>Solicitation No. - N° de l'invitation</b> E0225-132031/A	<b>Date</b> 2012-11-19
<b>Client Reference No. - N° de référence du client</b> E0225-13-2031	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-219-8828	
<b>File No. - N° de dossier</b> HAL-2-69251 (219)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-01-03</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Standard Time AST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Richard, Linda K.	<b>Buyer Id - Id de l'acheteur</b> hal219
<b>Telephone No. - N° de téléphone</b> (902) 496-5261 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 80 GARLAND AVE DARTMOUTH NOVA SCOTIA B3B0A7 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

### **PART 1 - GENERAL INFORMATION**

1. Security Requirement
2. Requirement
3. Debriefings

### **PART 2 - BIDDER INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

### **PART 3 - BID PREPARATION INSTRUCTIONS**

1. Bid Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection
3. Security Requirement

### **PART 5 - CERTIFICATIONS**

1. Mandatory Certifications Required Precedent to Contract Award
2. Additional Certifications Precedent to Contract Award

### **PART 6 - RESULTING CONTRACT CLAUSES**

1. Security Requirement
2. Requirement
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. SACC Manual Clauses
12. Shipping Instructions
13. Packing Requirements
14. Installation Services
15. Deficiency Procedures

#### **List of Annexes:**

Annex A Requirement

---

Annex B	Basis of Payment
Annex C	Security Requirements Check List
Annex D	Technical Drawings
Annex E	List of Directors

## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

### **2. Requirement**

The requirement is detailed in Annex "A" - Requirement.

### **3. Debriefings**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-09) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred 20 (120) days

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid ( 2 hard copies)  
Section II: Financial Bid ( 1 hard copy)  
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 
- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
  - 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders

### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

The Bidder's Technical Bid must demonstrate compliance with all the minimum performance specifications and mandatory technical evaluation criteria detailed in Annex A.

Product documentation, specification, or literature demonstrating full compliance of the equipment and services offered with the minimum performance specifications and mandatory evaluation criteria listed in Annex A must be included with the bid.

#### **1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Delivered Duty Paid (DDP) Dartmouth, Nova Scotia, Canadian customs duties and excise taxes included.

### **2. Basis of Selection**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### 3. Security Requirement

1. Before award of a contract, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Website.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### 1. Mandatory Certifications Required Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

- 1.1.1 By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are

---

true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Bidders bidding as sole proprietorship, including those bidding as a joint venture, must provide the name of the owner with their bid or promptly thereafter. Bidders bidding as societies, firms, partnerships or associations of persons do not need to provide lists of names. If the required names have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply will render the bid non-responsive. Providing the required names is a mandatory requirement for contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms ([Consent to a Criminal Record Verification form- PWGSC-TPSGC 229](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html)) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals aforementioned within the time specified. Failure to provide such Consent Forms within the time period provided will result in the bid being declared non-responsive.

## **2. Additional Certifications Precedent to Contract Award**

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

### **2.1 Federal Contractors Program - Certification (Canadian Contractors only)**

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a. ( ) s not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b. ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- c. ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- d. ( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_ .

Further information on the FCP is available on the HRSDC Web site.

**3. Product Conformance**

Bidders are to complete the certification for the products being proposed for this solicitation.

The Bidder certifies that all the products offered conform, and will continue to conform throughout the duration of the Contract including the warranty period, to all specifications of, and meet the testing requirements detailed in Annex A.

\_\_\_\_\_  
Bidder's Signature

\_\_\_\_\_  
Date

**4. Dealer Authorization**

If the Bidder is not the manufacturer of the products proposed, but is submitting a bid offering the products of the manufacturer, the Bidder must be an Authorized Dealer of the manufacturer for whom the Bidder is acting.

The Bidder must also provide, as part of its bid, a letter of authorization from the Manufacturer that it claims to represent. The letter must be an original, under the letterhead of the prime Manufacturer, confirming that the Bidder is in fact the authorized agent/distributor.

\_\_\_\_\_  
Name of Bidder's authorizing signatory

\_\_\_\_\_  
Date

**PART 6 - RESULTING CONTRACT CLAUSES**

**1. Security Requirement**

- 1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of **PROTECTED A**, issued by the Canadian and International Industrial Security Director, Public Works and Government Services Canada.

- 
2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by the Canadian and International Industrial Security Directorate (CIISD), Public Works and Government Services Canada (PWGSC).
  3. The Contractor/Offeror MUST NOT perform any PROTECTED Automatic/Electronic Data Processing and/or production until CIISD/PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed at the level of **PROTECTED A**.
  4. Subcontractors which contain security requirements are NOT to be awarded without the prior written permission of CIISD/PWGSC.
  5. The Contractor/Offeror must comply with the provisions of the:
    - (a) Security Requirements Check List, attached at Annex C.
    - (b) Industrial Security Manual (latest manual)

## 2. Requirement

The Contractor must provide metal storage shelving in accordance with the Requirement at Annex "A" and the Contractor's technical bid entitled \_\_\_\_\_, dated \_\_\_\_\_ .

## 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### 3.1 General Conditions

2010A (2012-07-16), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

The text under Subsection 4 of Section 29 - Code of Conduct and Certifications - Contract of 2010A (2012-07-16) referenced above is replaced by:

During the entire period of the Contract, the Contractor must diligently update, by written notice to the Contracting Authority, the list of names of all individuals who are directors of the Contractor whenever there is a change. As well, whenever requested by Canada, the Contractor must provide the corresponding Consent Forms.

## 4. Term of Contract

### 4.1 Delivery Date

All the deliverables must be received after January 15, 2013 but no later than March 20, 2013.

## 5. Authorities

**5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Linda Richard  
Title: Supply Officer  
Public Works and Government Services Canada  
Address: 1713 Bedford Row, Halifax, NS B3J 3C9

Telephone: (902) 496-5261  
Facsimile: (902) 496-5016  
E-mail address: linda.k.richard@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

**5.2 Project Authority**

The Project Authority for the Contract is (inserted by PWGC upon award of contract):

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**5.3 Contractor's Representative (to be completed by Contractor)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Procurement Business Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone : \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**6. Payment**

**6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex C "for a cost of \$ \_\_\_\_\_ (PWGSC will insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## 6.2 Single Payment

*SACC Manual* clause H1000C (2008-05-12) Single Payment

## 6.3 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department  
 C2604C (2010-01-11) Customs Duties, Excise Taxes and Goods and Services Tax/Harmonized Sales Tax - Non-resident  
 C6000C (2011-05-16) Limitation of Price

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
  - a. The original and two (2) copies must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2012-07-16), General Conditions - Goods (Medium Complexity),

- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Checklist
- (f) Annex D, Technical Drawings
- (g) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 11. SACC Manual Clauses

A9068C (2010-01-11) Government Site Regulations  
 B7500C (2006-06-16) Excess Goods  
 G1005C (2008-05-12) Insurance

## 12. Shipping Instructions

**Ship to:** PWGSC/TPSGC  
 RCMP H Division  
 80 Garland Avenue  
 Dartmouth, Nova Scotia B3B 0A7  
 CANADA

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Dartmouth, Nova Scotia, Incoterms 2000 for shipments from a commercial contractor.

## 13. Installation Services

Installation services must be provided for the products contracted. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all products/pieces to the staging and/or installation site;
2. Unpack all pieces and inspect products for shipping damage;
3. Install all products in accordance with the manufacturer's specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the product that may have occurred during installation;
6. Clean the products once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor; and
8. Upon completion of the installation and at the convenience of the Project Authority, the Contractor (or his authorized representative) must walk through the installation site with the Project

---

Authority (or an authorized representative of the Project Authority) to verify the operating condition of all products in accordance with the Deficiency Procedures.

#### **14. Deficiency Procedures**

The Contractor must adhere to the following deficiency procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;
5. The Project Authority, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every installation area;
6. The deficiency list must be forwarded by the Project Authority to the Contractor;
7. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
8. For all deficiencies other than those identified in point 7, the Contractor must submit the plan of action with delivery dates or completion dates within fourteen calendar days from receipt of the deficiency list from the Project Authority and;
9. The Contractor must notify the Project Authority when all deficiencies have been completed. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Contractor a final sign-off that the deficiencies have been satisfied.

---

## ANNEX "A"

### REQUIREMENT

#### **1. General**

The Royal Canadian Mounted Police requires new metal storage shelving for the new RCMP Headquarters building at 80 Garland Avenue, Dartmouth, Nova Scotia.

#### **2. Location of Shelving Units**

The shelving units are to be supplied and installed. Refer to sketches provided for shelving types, quantities, sizes and locations.

#### **3. Types of Shelving Units:**

Following are the general types of storage shelving units required:

- Open-type, heavy-duty metal storage shelving for storage of boxed files and/or materials.
- Closed-type, heavy duty metal file storage shelving for storage of active files, boxed files and/or materials.

Sketch layouts (SK-1 to SK-24 inclusive) which show the layout of the various type of shelving noted above are attached as per Annex "E".

#### **4. Shelving Specifications**

##### **4.1 References**

- 1a. American Society for Testing and Materials International (ASTM)  
ASTM A490M-ae1, Standard Specification for High-Strength Steel Bolts, Classes 10.9 and 10.9.3, for Structural Steel Joints.  
ASTM A653/A653M-06a, Standard Specification for Steel Sheet, Zinc-Coated, (Galvanized) or Zinc-Iron Alloy-Coated (Galvanized) by the Hot-Dip Process.  
Canadian Standards Association (CSA International)
- 1b. CSA-G40.20-04/G40.21-04 General Requirements for Rolled or Welded Structural Quality Steel/Structural Quality Steel.
- 1c. CSA W59-03, Welded Steel Construction (Metal Arc Welding)

##### **4.2 Design Requirements**

1. Design and construct metal storage shelving units to fulfil all requested requirements as outlined in this document.

##### **4.3 Maintenance Data**

- 4.3.1 Provide maintenance data for inclusion in building O & M manuals to PWGSC as follows:

- A. One (1) hard and one (1) electronic copy of reviewed manufacturer's printed product literature, installation instructions, specifications and data sheet.
- B. One (1) hard and one (1) electronic copy of reviewed and accepted shop drawings.
- C. Provide any special tools for assembly and disassembly, standard with storage shelving manufacturer.

## **5. Products**

### **5.1 Materials**

- 5.1.1. Galvanized steel sheet: commercial grade to ASTM A653/A653M with Z275 zinc coating.
- 5.1.2. Steel sections and plates: to CSA G40.20/G40.21, Type 400 W.
- 5.1.3. Steel bolts, nuts and washers: to ASTM A490M.
- 5.1.4. Welding materials: to CSA W59
- 5.1.5. Types of Storage Shelving:

### **5.2 Open-Type Heavy Duty Metal Storage Shelving:**

- 5.2.1. Type: heavy-duty open shelving system
- 5.2.2. Load capacity: 650 lbs. Minimum per shelf
- 5.2.3. Size: varies, refer to layout sketches
- 5.2.4. Number of Shelves per bay: 650 lbs. Minimum per shelf
- 5.2.5. Number of shelving units and configuration of shelving as indicated on layout sketches.
- 5.2.6. Colour: prefinished, colour selected by PWGSC Interior Designer at later date.
- 5.2.7. Acceptable products: Open type Industrial Shelving System that meets requirements.

## **6. Components**

- 6.1 Galvanized steel sheet: commercial grade to ASTM A653/A653M with Z275 zinc coating.

- **Uprights**

Roll formed steel angles or tees with perforations to accommodate shelves and other components.

Size and thickness of angles or tees to support 650 pounds per shelf total load.

- **Shelves**

Brake formed sheet metal box shelf reinforced to carry specified loads.

Pre-punched holes in shelves to accommodate dividers and other components.

- **Finishing panels:**

Formed steel sheet panels to close off ends, backs and tops of closed-type shelving units, or sections, and as partitions between adjacent bays.

---

Perforated sheet steel panels to close off ends, backs, and as separation between adjacent bays, as shown on layout sketches.

- **Gusset plates:**

Heavy gauge metal plates to reinforce corner connections of shelving components.

- **Braces**

Provide sway braces for open type shelving. Use side sway braces on two exposed sides of each rack and at alternate bays. Use back sway braces on two end sections of each bank and on alternate bays.

- **Accessories**

Various unitized items within shelving bays as indicated on layout sketches, such as compartments, drawers, boxes, clothes hanging rods, etc.

Label holders: attachable to front edge of shelf with provisions to hold paper or plastic labels.

- **Base plates:**

Metal plates to take uprights and to protect floor surfaces.

## **8. Execution**

### **8.1. Manufacturers Instructions**

- a. Comply with manufacturer's written instructions, including product technical bulletins, handling, storage and installation instruction and datasheets.

### **8.2 Installation**

- a. Install metal storage shelving in accordance with reviewed layout.
- b. Follow manufacturer's written installation instructions, using tools specified by manufacturer for assembly.
- c. Brace, secure and anchor shelving units securely in place. Make good finished surfaces damaged during shipment or installation.

### **8.3 Cleaning**

- a. Maintain clean work area on a daily basis until installation of all shelving is complete.
- b. Clean shelving once installation work is completed. Dust and clean shelving units again before final inspection.
- c. Remove all materials and products used for installation and cleaning of shelving units once work is completed.

#### **8.4 Schedule**

- a. Provide Open-Type Metal Storage Shelving as indicated on layout sketches, SK-01, SK-02, SK-03, SK-05, SK-06, SK-07, SK-08, SK-16, SK-19, SK-25.
- b. Provide Closed-Type Metal Storage Shelving as indicated on layout sketches SK-3, SK-4, SK-5, SK-6, SK-7, SK-9, SK-10, SK-11, SK-12, SK-13, SK-14, SK-15, SK-17, SK-18, SK-20, SK-21, SK-22, SK-23, SK-24.

**ANNEX "B"****BASIS OF PAYMENT**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified in the contract. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable. Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Price is to include all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination.

**Metal Shelving as detailed in Annex "A" Requirement**

Requirement	Unit of Issue	Quantity (a)	Unit Price (b)	Extended Price (a x b = c)
<b>OPEN TYPE METAL FILE STORAGE</b>				
36"W x 18"D x 75"H	ea	33	\$ _____	\$ _____
36"W x 24"D x 75"H	ea	10	\$ _____	\$ _____
42"W x 24"D x 75"H	ea	2	\$ _____	\$ _____
48"W x 12"D x 75"H	ea	1	\$ _____	\$ _____
48"W x 18"D x 75"H	ea	9	\$ _____	\$ _____
48"W x 24"D x 75"H	ea	54	\$ _____	\$ _____
48"W x 36"D x 75"H	ea	8	\$ _____	\$ _____
<b>CLOSED TYPE METAL STORAGE SHELVING</b>				
36"W x 18"D x 75"H	ea	50	\$ _____	\$ _____

Solicitation No. - N° de l'invitation

E0225-132031/A

Client Ref. No. - N° de réf. du client

E0225-13-2031

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-2-69251

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

---

36"W x 24"D x 75"H	ea	75	\$ _____	\$ _____
48"W x 18"D x 75"H	ea	64	\$ _____	\$ _____
48"W x 24"D x 75"H	ea	97	\$ _____	\$ _____
Installation Costs				
<b>Total Cost</b>			\$ _____	\$ _____

Solicitation No. - N° de l'invitation

E0225-132031/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-2-69251

Buyer ID - Id de l'acheteur

hal219

Client Ref. No. - N° de réf. du client

E0225-13-2031

CCC No./N° CCC - FMS No/ N° VME

---

**ANNEX 'C'**  
**SECURITY REQUIREMENTS CHECKLIST**

**(See attached)**

Solicitation No. - N° de l'invitation

E0225-132031/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-2-69251

Buyer ID - Id de l'acheteur

hal219

CCC No./N° CCC - FMS No/ N° VME

E0225-13-2031

---

**ANNEX 'D'**  
**TECHNICAL DRAWINGS**

**(please see attached)**



# Annex C - Security Requirements Checklist

DEC 06 2002 16:24 FR  
1/1 00/2006 01:43 304-4.

DEPTL SECURITY 902 426 5251 T 365289  
CSD NUM'AAF-LCA 5

P. 03/07  
PAGE 02/07



Gouvernement du Canada  
Government of Canada

Designation/Classification  
*A*

*Revised*

## SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

### CONTRACT INFORMATION - INFORMATION CONTRACTUELLE

1. Originating department - Ministère expéditeur <b>Public Works and Government Services Canada</b>	2. Branch/Directorate - Direction/Direction générale <b>Project Management</b>	3. Contract number - N° du contrat <b>CO 225-02R038</b>
4. Description of contract - Description du contrat <b>New RCMP "H" Division Headquarters</b>		

5. Does the contract include NATO or foreign government information? - Le contrat contient-il des renseignements sur NATO ou un gouvernement étranger?  
 No (If no, proceed to no. 7) / Non (Dans la négative, passer au n° 7)  Yes / Oui

6. In addition to Canada, and Canadian citizens, indicate the countries or foreign nationals to which the sensitive information may be released. / En plus du Canada et des citoyens canadiens, indiquez les pays ou les ressortissants étrangers à qui on peut divulguer des renseignements de nature délicate.

<input type="checkbox"/> No release restrictions / Aucune restriction relative à la diffusion	<input type="checkbox"/> United States / États-Unis	<input type="checkbox"/> NATO members / Membres de NATO
<input type="checkbox"/> Not releasable / À ne pas diffuser	If not releasable, will the sensitive information or documentation be stamped "CANADIAN EYES ONLY"? / Lorsque l'on ne peut pas les diffuser, indiquez si les renseignements ou la documentation de nature délicate porteront la mention suivante: «CITOYENS CANADIENS SEULEMENT?»	
<input type="checkbox"/> Other (list countries) / Autre (énumérer les pays)	<input type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui

7. Does the contract require access to COMSEC material/data? (personnel to be briefed) / Le contrat exige-t-il l'accès à des documents/des données COMSEC? (le personnel doit recevoir des directives)  
 No / Non  Yes / Oui

8. Is a FOCI evaluation required? (mandatory if extremely sensitive INFOSEC involvement is identified) / Une vérification FOCI est-elle requise? (obligatoire s'il est démontré qu'INFOSEC de nature extrêmement délicate est en cause)  
 No / Non  Yes / Oui (If yes, specify material by title and level of sensitivity on Page 4. / Dans l'affirmative, précisez le titre et la nature délicate du matériel sur la page 4.)

9. Does the contract, including any related Requests for Proposal (RFP) or Requests for Quotation (RFQ), involve unclassified military data subject to the provisions of the Technical Data Control Regulations? / Le contrat, y compris toute demande de proposition (DDP) ou demande de prix soumise (DPS), concerne-t-il des données militaires sans classification qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?  
 No / Non  Yes / Oui

### PERSONNEL (CONTRACTOR) - PERSONNEL (ENTREPRENEUR)

10. May unscreened personnel be used for portions of this requirement? / Peut-on faire appel à du personnel n'ayant pas fait l'objet d'une enquête de sécurité pour des étapes de ce projet?  
 No / Non  Yes / Oui

11. Indicate level of safeguards or information/assets to be accessed at customer site(s) / Niveau de classification des mesures de protection, ou de l'information ou des biens assujettis à l'accès dans les installations du client.

Designated - Désigné	Classified - Classifié									
	PROTECTED - PROTÉGÉ				Confidential / Confidentiel	Secret / Secret	Top Secret / Très secret	NATO		
	N/A	A	B	C				Confidential / Confidentiel	Secret / Secret	CSM/C
		✓								

12. Screening level required - Niveau de classification de sécurité exigé

Reliability check / Vérification de la fiabilité

<input type="checkbox"/> Level I (CONFIDENTIAL) / Niveau I (CONFIDENTIEL)	<input type="checkbox"/> Level II (SECRET) / Niveau II (SECRET)	<input type="checkbox"/> Level III (TOP SECRET) / Niveau III (TRÈS SECRET)	<input type="checkbox"/> Site access / Accès aux installations
<input checked="" type="checkbox"/> ENHANCED APPROFONDIE	<input type="checkbox"/> NATO CONFIDENTIAL / NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET / NATO SECRET	<input checked="" type="checkbox"/> Other / Autre
		<input type="checkbox"/> COSMIC / COSMIC TRÈS SECRET	

Specify - Préciser  
*PWGSC Enhanced Reliability & RCMP Facility Site Access*

Designation / Classification  
*A*

Designation/Classification **A** Contract number - N° du contrat

**SAFEGUARDS (CONTRACTOR) - MESURES DE PROTECTION (ENTREPRENEUR)**

13. Will the contractor be required to safeguard sensitive (designated/classified) information/assets at its facilities?  
L'entrepreneur devra-t-il protéger de l'information/des biens de nature délicate (désignés ou classifiés) dans ses installations?  
 No Non  Yes Oui

Category Catégorie	Designated - Désigné				Classified - Classifié					
	PROTECTED - PROTÉGÉ				Confidential Confidentiel	Secret Secret	Top Secret Très secret	NATO		
	N/A	A	B	C				Confidential Confidentiel	Secret Secret	COSMIC
Documents		✓								
Equipment										
EOP Media Supports de TED		✓								

Nature of material to be stored - Nature du matériel à entreposer

**Plans and Specifications, RCMP Organization Profiles, Fit-up Standards, Functional Unit & Space Data Sheets, etc**

14. Will the contractor be required to safeguard COMSEC data/material? (COMSEC account is required).  
L'entrepreneur devra-t-il protéger des données /du matériel COMSEC? (compte COMSEC requis).  
 No Non  Yes, specify Oui, préciser

**PRODUCTION - PRODUCTION**

15. Will production of sensitive (designated/classified) material occur at the contractor's facilities?  
Les installations de l'entrepreneur serviront-elles à la fabrication de matériel de nature délicate (désigné ou classifié)?  
 No Non  Yes, indicate level Oui, indiquer le niveau

16. Will repair or modification of sensitive (designated/classified) material occur at the contractor's facilities?  
Les installations de l'entrepreneur serviront-elles à la réparation ou à la modification de matériel (désigné ou classifié)?  
 No Non  Yes, indicate level Oui, indiquer le niveau  
If yes, specify Dans l'affirmatif, préciser

**EOP DOCUMENT AND DATA PRODUCTION - PRODUCTION DE DOCUMENTS ET DE DONNÉES DE TED**

17. Will the contractor be required to electronically process/produce sensitive (designated/classified) data/information at its own site(s)?  
L'entrepreneur sera-t-il tenu de traiter ou de produire par des moyens électroniques des données ou l'information au site(s) de ses propres installations?  
 No Non  Yes, indicate level Oui, indiquer le niveau **"A"**

The client department/agency may be required to specify the EOP security requirements for this procurement on an attached page or as a Security Guide (see instruction sheet).  
Le ministère ou l'organisme client peut être tenu de préciser les exigences en matière de sécurité de TED pour la présente acquisition sur une feuille jointe ou dans un guide de sécurité (voir la feuille de directives).

**SECURITY/CLASSIFICATION BLOCKS - CASES DE CLASSIFICATION DE SÉCURITÉ**

18. Is the information within this checklist or documents attached to it sensitive (designated or classified)?  
L'information fournie dans la présente liste de vérification ou jointe à celle-ci est-elle de nature délicate (désignée ou classifiée)?  
 No Non  Yes Oui  
If yes, the classification chosen will automatically appear in the security blocks at the top and bottom of each page of the document.  
Dans l'affirmative, la cote choisie apparaîtra automatiquement dans les cases de sécurité qui se trouvent en haut et au bas de chaque page de ce document.

**NOTE - NOTA**

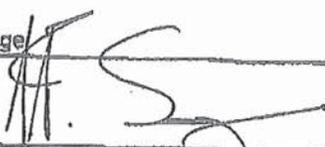
19. Is a Security Guide attached? Le guide de sécurité est-il annexé?  
 N/A S/O  Yes Oui

Designation / Classification

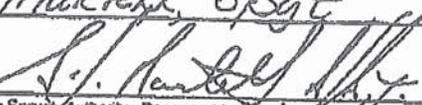
Designation/Classification	Contract number - N° du contrat
----------------------------	---------------------------------

**AUTHORIZATION - AUTORISATION**

**20. Departmental/Agency Project Authority - Responsable du projet du ministère ou de l'organisme**

Name - Nom	Title - Titre		
Jim Savage	Project Manager		
Signature	Telephone no. - N° de téléphone	Facsimile - Télécopieur	Date
	(902) 496-5153	(902) 496-5289	2002-12-04

**21. Departmental/Agency Security Authority (Customer) - Adient de sécurité du ministère ou de l'organisme (Client)**

Name - Nom	Title - Titre		
G.J. Maclellan, S/Sgt	NCO i/c Atlantic Region Dept. Security		
Signature	Telephone no. - N° de téléphone	Facsimile - Télécopieur	Date
	(902) 426-6963	(902) 426-5251	02-12-06

**22. Contracting Security Authority - Responsable contractuel de la sécurité**

Name - Nom	Title - Titre		
Suzanne Beach	Contract Security Officer		
Signature	Telephone no. - N° de téléphone	Facsimile - Télécopieur	Date
	(613) 948-1645	(613) 948-1710	Feb. 5/03

DKS

Designation / Classification
------------------------------



**Public Works and  
Government Services  
Canada**

**Travaux publics et  
Services gouvernementaux  
Canada**

**GOCB  
HALIFAX REGIONAL MUNICIPALITY  
HALIFAX  
NOVA SCOTIA**

**PROJECT NO. R.046665.014**

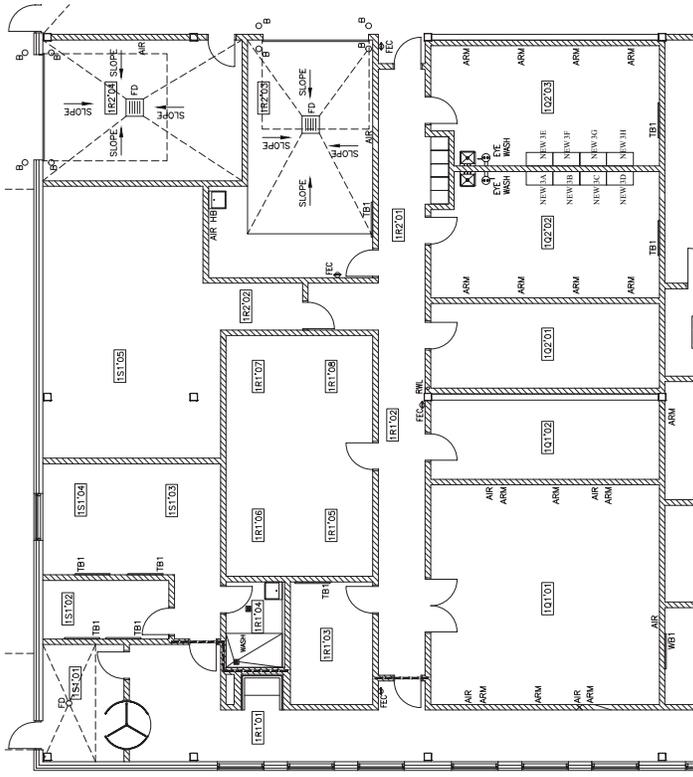
RCMP METAL SHELVING COUNTS

OPEN TYPE METAL FILE STORAGE	
SIZE	QUANTITY
36"W x 18"D x 75"H	33
36"W x 24"D x 75"H	10
42"W x 24"D x 75"H	2
48"W x 12"D x 75"H	1
48"W x 18"D x 75"H	9
48"W x 24"D x 75"H	54
48"W x 36"D x 75"H	8

CLOSED TYPE METAL STORAGE SHELVING

CLOSED TYPE METAL STORAGE SHELVING	
SIZE	QUANTITY
36"W x 18"D x 75"H	50
36"W x 24"D x 75"H	75
48"W x 18"D x 75"H	64
48"W x 24"D x 75"H	97

**Canada**

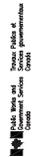


1st FLOOR ROOM # 1Q2'02 & 1Q2'03

SCALE : 1:100



DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 3A TO D	1Q2'02	38'W x 18'D x 75'H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 3E TO H	1Q2'03	38'W x 18'D x 75'H



Province of Nova Scotia  
Department of Planning and Economic Development

PROJECT: COCB  
HALIFAX REGIONAL  
MUNICIPALITY  
NOVA SCOTIA

WORK: NEW SHELVING  
LOCATIONS

DATE	DESCRIPTION
NOV. 2012	ISSUED FOR PERMIT
AUG. 2012	APPROVED
PROJECT NUMBER: R.04685.014	
PROJECT TITLE: SK-1	

DATE: 08/21/2012

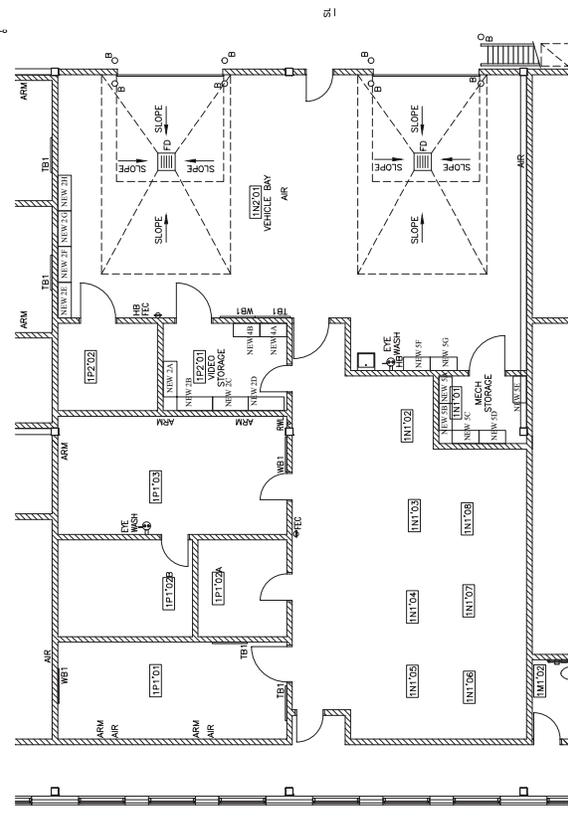


Project	00CB HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA
Phase	NEW SHELVING LOCATIONS

Prepared by	T. LILLY
Date	JULY 2012
Checked by	W. G. GIBSON
Date	AUG. 2012
Approved by	
Client	00CB Halifax Regional Municipality, 1000 Rt. 101, 1000
Project Number	R.04685.014
Drawing No.	SK-3

1:1000  
0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m

DESCRIPTION	EFSE #	LOCATION#	DIMENSIONS
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW2A TO D	1P201	48'W x 18'D x 75'H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW2E TO H	1N201	48'W x 18'D x 75'H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW4A & B	1N101	36'W x 18'D x 75'H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW5A TO G	1N201	36'W x 18'D x 75'H

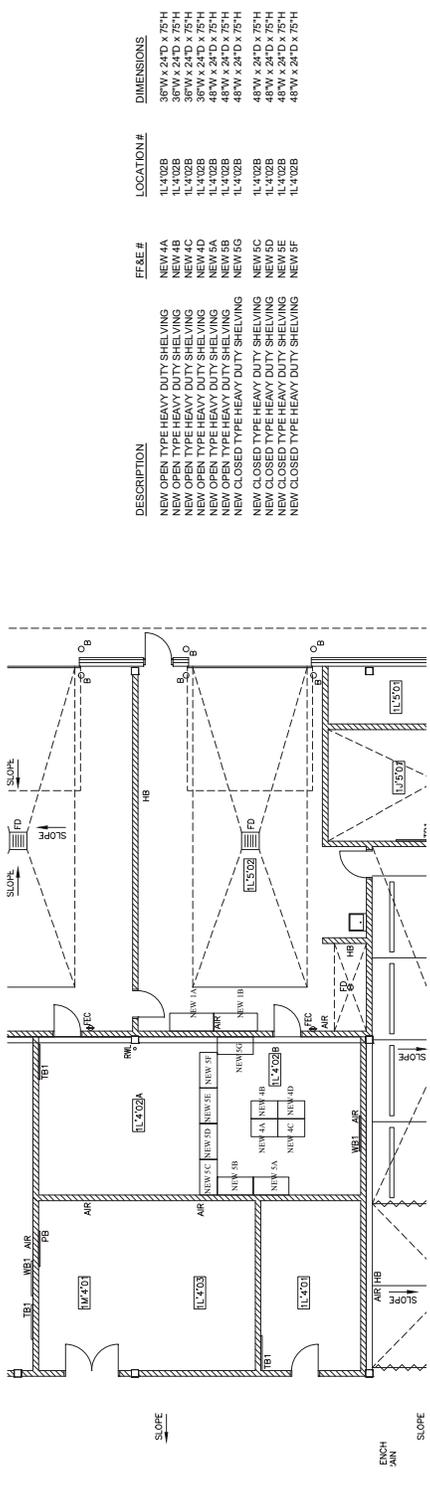


1st FLOOR ROOM # 1P2'01, 1N1'01 & 1N2'01

SCALE : 1:100

0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m





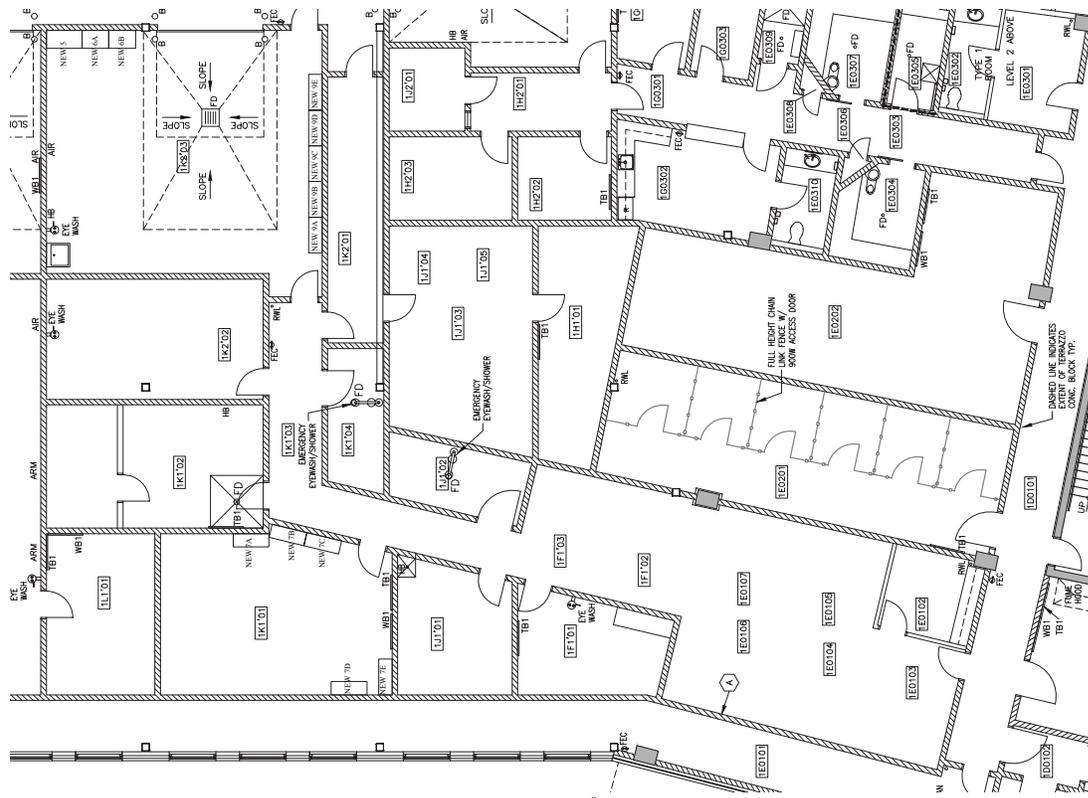
**1st FLOOR ROOM # 1L'4'02B**  
SCALE : 1:100



DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4A	1L'4'02B	36"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4B	1L'4'02B	36"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4C	1L'4'02B	36"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 4D	1L'4'02B	36"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5A	1L'4'02B	48"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5B	1L'4'02B	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5C	1L'4'02B	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5D	1L'4'02B	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5E	1L'4'02B	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 5F	1L'4'02B	48"W x 24"D x 75"H

PROJECT	DATE
CLIENT	DATE
DESIGNER	DATE
APPROVER	DATE
PROJECT NUMBER	PROJECT NAME
R.046685.014	NEW SHELVING LOCATIONS
SCALE	NO. OF SHEETS
SK-5	1 OF 1 SHEETS

DESCRIPTION	FEE #	LOCATION #	DIMENSIONS
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 5	1K2'03	48"W x 24"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 6A & B	1K2'03	36"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 7A TO E	1K1'01	48"W x 18"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 9A TO E	1K2'03	48"W x 18"D x 75"H



1st FLOOR ROOM # 1K1'01 & 1K2'03

SCALE: 1:100  
 0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m

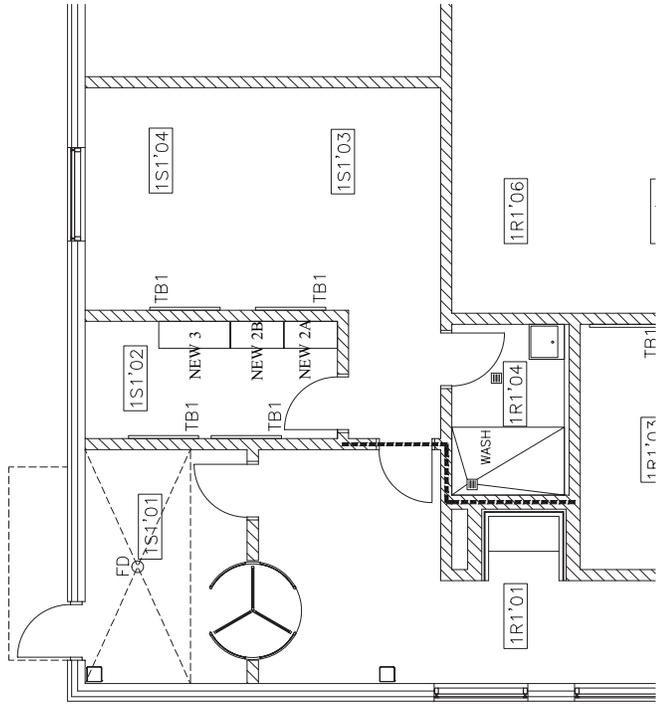



PROJECT	COCE HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA
DATE	

PROJECT	NEW SHELVING LOCATIONS
DATE	

DESIGNED BY	T. LILLY
DATE	AUG. 2012
APPROVED BY	
DATE	AUG. 2012
PROJECT NUMBER	R.04685.014
PROJECT TITLE	SK-8

DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 2A & B	1S1'03	36"W x 18"D x 75"H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 3	1S1'03	48"W x 18"D x 75"H



1st FLOOR ROOM # 1S1'02

SCALE: 1:50

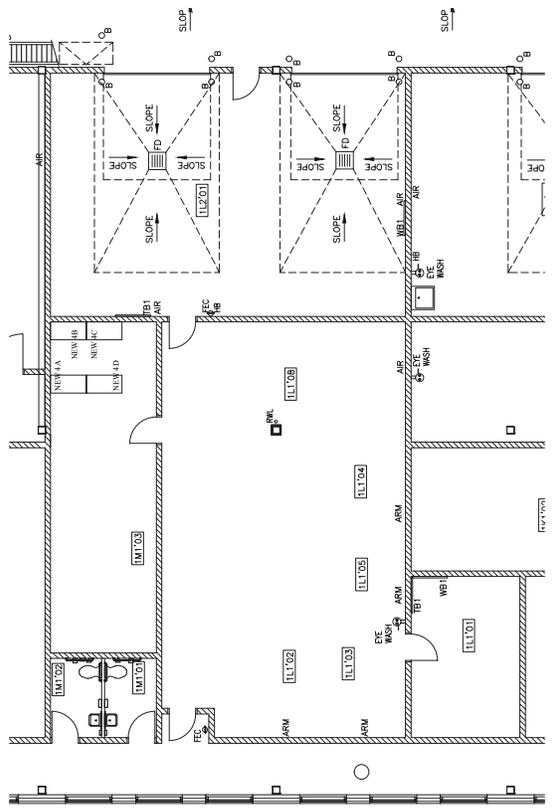


**DESCRIPTION**  
 NEW CLOSED TYPE HEAVY DUTY SHELVING

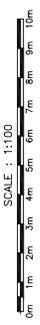
**FF&E #**  
 NEW 4A TO D

**LOCATION #**  
 1M1'03

**DIMENSIONS**  
 45'W x 24'D x 75'H



1st FLOOR ROOM # 1M1'03

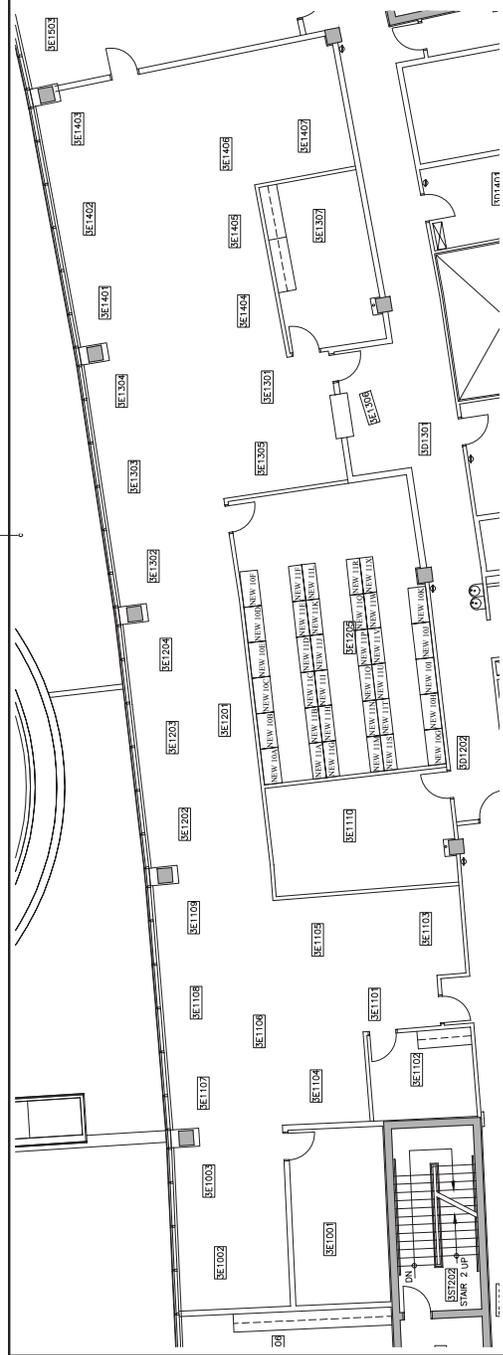


PROJECT	DATE
CLIENT	DATE
LOCATION	DATE
DESCRIPTION	DATE
DESIGNER	DATE
CHECKER	DATE
APPROVER	DATE
PROJECT NUMBER	PROJECT NAME
R.04685.014	NEW SHELVING LOCATIONS
SCALE	NO. OF SHEETS
SK-9	1

Project	GC0B HALIFAX REGIONAL MUNICIPALITY
Client	NOVA SCOTIA
Project Name	NEW SHELVING LOCATIONS

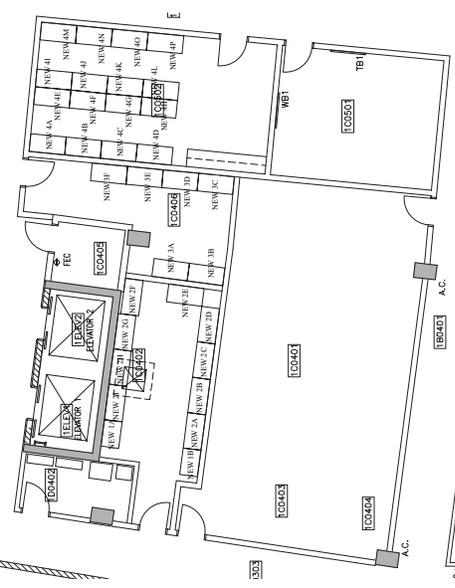
Designer	THOMAS T. LILLY
Date	2012
Scale	1:100
Sheet No.	100-000-000-000
Project No.	R.046865.014
Sheet Title	SK-10

DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A B B	100402	98"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A TO I	100402	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A TO F	100406	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 4A TO P	100502	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 10A TO K	3E1205	48"W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 11A TO X	3E1205	48"W x 18"D x 75"H



3rd FLOOR ROOM # 3C1205

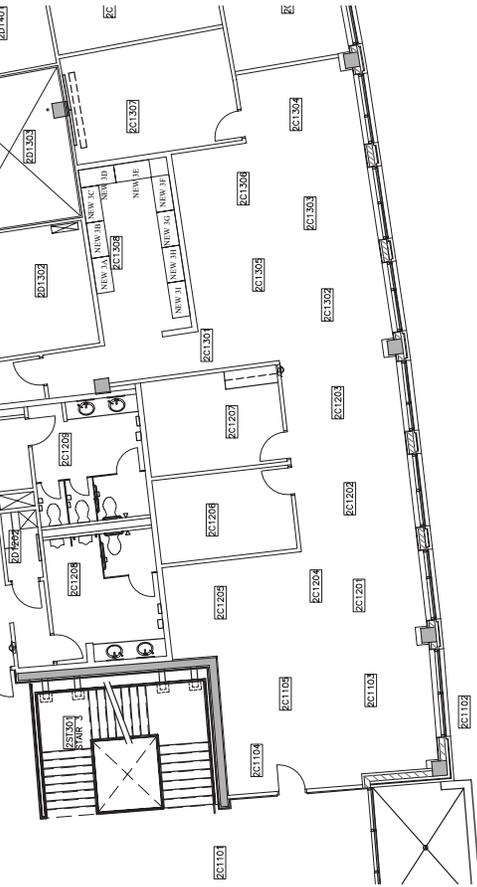
SCALE : 1:100



1st FLOOR ROOM # 1C0402

SCALE : 1:100





2nd FLOOR ROOM # 2C1308



DESCRIPTION: NEW CLOSED TYPE HEAVY DUTY SHELVING  
 FF&E #: NEW 3A TO 1  
 LOCATION #: 2C-1308  
 DIMENSIONS: 48FW X 24TD X 75-H

Division of Public and  
 Environmental Services  
 Planning and  
 Design

Project: COCB  
 HALIFAX REGIONAL  
 MUNICIPALITY  
 NOVA SCOTIA

NEW SHELVING LOCATIONS

Prepared by: T. LILLY  
 Date: AUG. 2012  
 Checked by: J. LILLY  
 Date: AUG. 2012  
 Approved by: J. LILLY  
 Date: AUG. 2012  
 Project Number: R.046865.014  
 Drawing No.: SK-11


PROJECT  
 COCB  
 HALIFAX REGIONAL  
 MUNICIPALITY  
 NOVA SCOTIA

WORK  
 NEW SHELVING  
 LOCATIONS

DESIGNED BY: LILLY  
 DATE: 2012  
 DATE: 2012  
 DATE: 2012  
 PROJECT NUMBER: R.04685.014  
 SHEET NO.: SK-12

DESCRIPTION  
 NEW CLOSED TYPE HEAVY DUTY SHELVING  
 NEW CLOSED TYPE HEAVY DUTY SHELVING

FF&E #  
 NEW 2  
 NEW 3A & B

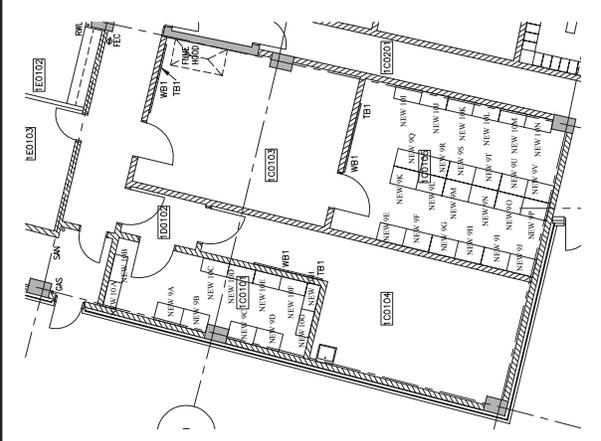
LOCATION #  
 3D0601  
 3D0601

DIMENSIONS  
 48"W x 24"D x 75"H  
 36"W x 24"D x 75"H



3rd FLOOR ROOM # 3D0601

SCALE: 1:50  
 0m 1m 2m 3m 4m 5m



1st FLOOR ROOM # 1C0101 & 1C0105

SCALE : 1:100

**DESCRIPTION**  
NEW CLOSED TYPE HEAVY DUTY SHELVING  
NEW CLOSED TYPE HEAVY DUTY SHELVING

**FF&E #**  
NEW 8A TO V  
NEW 10A TO N

**LOCATION #**  
1C0101 & 1C0105  
1C0101 & 1C0105

**DIMENSIONS**  
36'W x 24'D x 75'H  
36'W x 18'D x 75'H

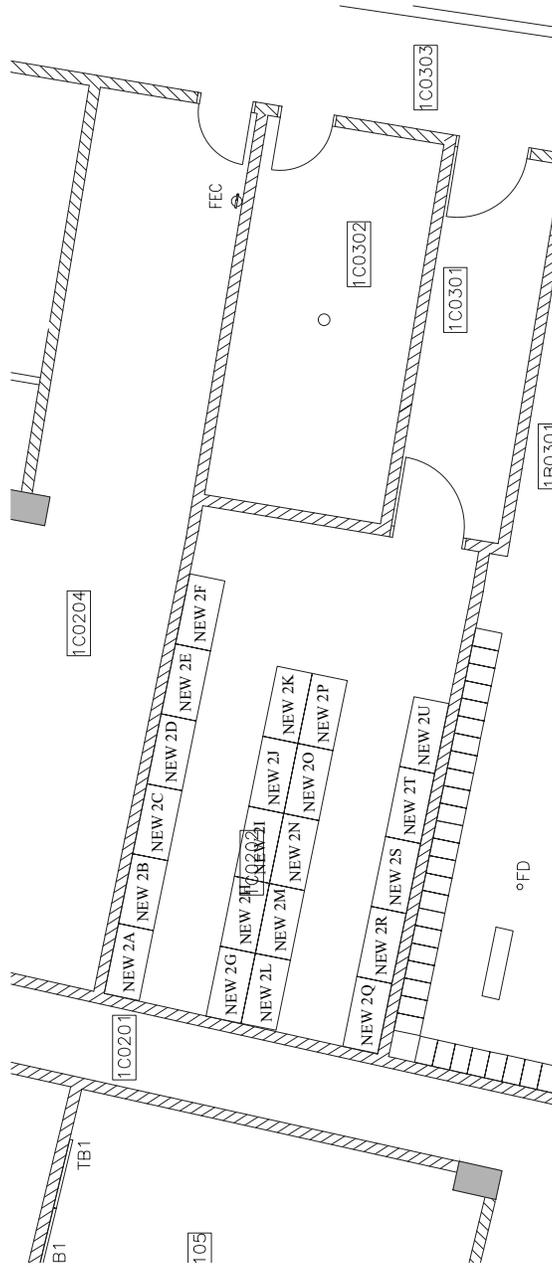
Project	GC0B HALIFAX REGIONAL MUNICIPALITY
Location	NOVA SCOTIA
Room	NEW SHELVING LOCATIONS
Designer	THOMAS T. LILLY
Date	AUG. 2012
Client	HALIFAX REGIONAL MUNICIPALITY
Scale	AUG. 2012
Sheet	SK-13
Project Number	R.04685.014
Project Name	Halifax Regional Municipality R.04685.014
Scale	SK-13
Sheet	SK-13

**DESCRIPTION**  
 NEW CLOSED TYPE HEAVY DUTY SHELVING

**FE&E #**  
 NEW 2A TO U

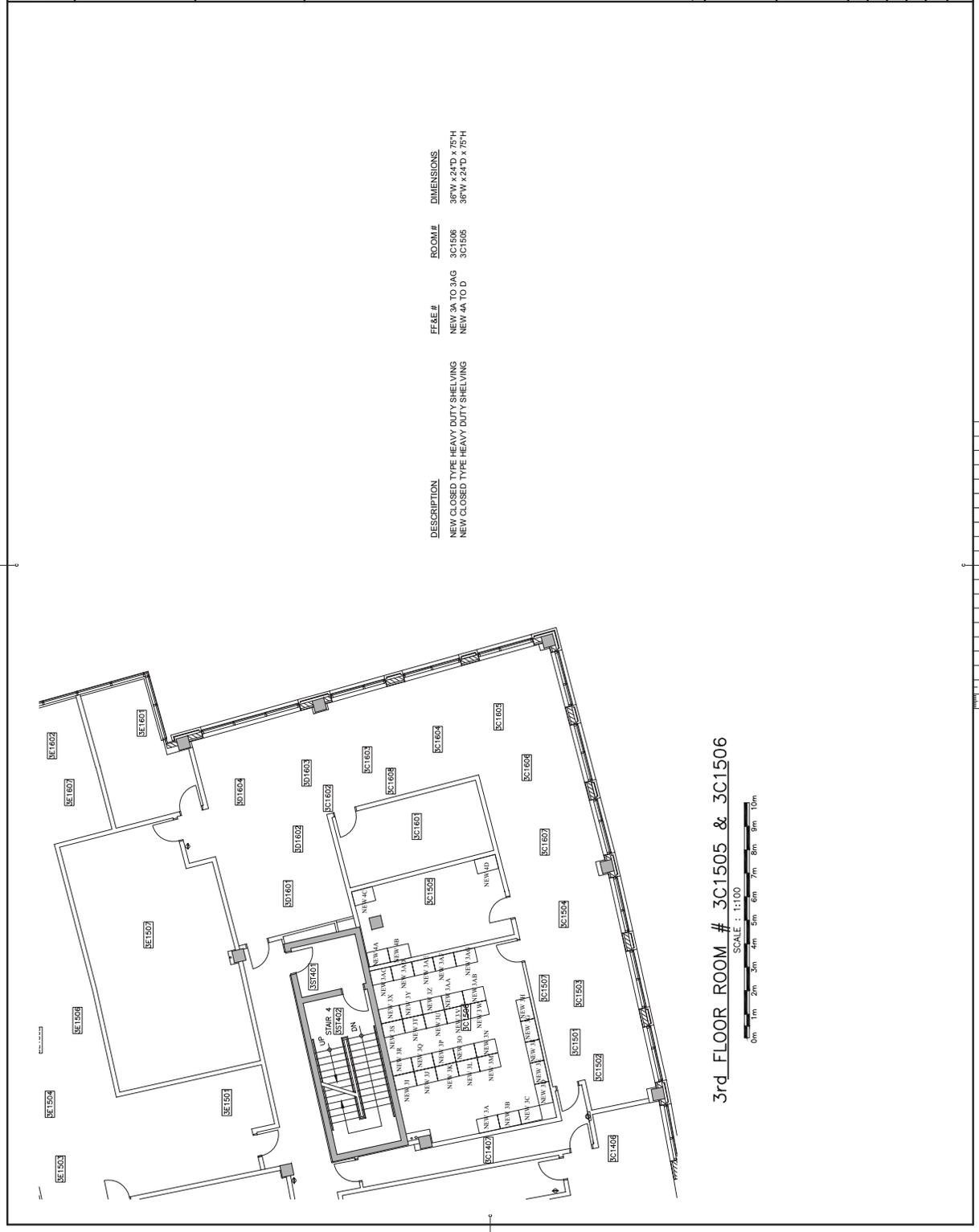
**LOCATION #**  
 1C0202

**DIMENSIONS**  
 48'W x 24'D x 7.5'H



**1st FLOOR ROOM # 1C0202**  
 SCALE: 1:50

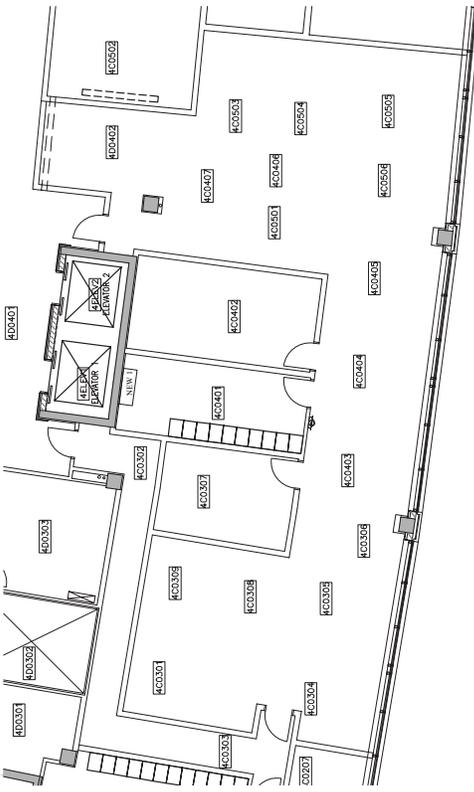




3rd FLOOR ROOM # 3C1505 & 3C1506

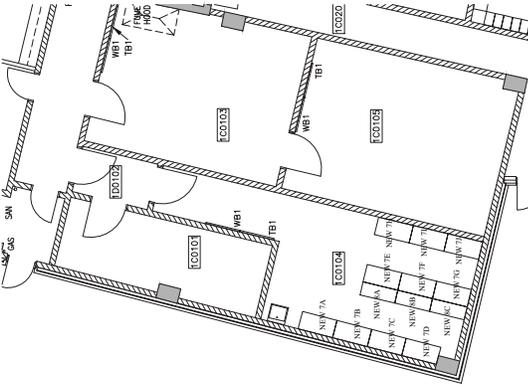
SCALE : 1:100  
 0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m





4th FLOOR ROOM # 4C0401

SCALE : 1:100



1st FLOOR ROOM # 1C0104

SCALE : 1:100



DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 1	4C0401	48'W X 12'D X 7'5'H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 7A TO J	1C0104	48'W X 24'D X 7'5'H
NEW OPEN TYPE HEAVY DUTY SHELVING	NEW 8A TO C	1C0104	48'W X 18'D X 7'5'H

Project	Client	Location
4000 - 4th Floor and 1st Floor Renovation	GOVERNMENT OF NOVA SCOTIA	HALIFAX REGIONAL MUNICIPALITY

Project	Client	Location
4000 - 4th Floor and 1st Floor Renovation	GOVERNMENT OF NOVA SCOTIA	HALIFAX REGIONAL MUNICIPALITY

Project	Client	Location
4000 - 4th Floor and 1st Floor Renovation	GOVERNMENT OF NOVA SCOTIA	HALIFAX REGIONAL MUNICIPALITY

Project	Client	Location
4000 - 4th Floor and 1st Floor Renovation	GOVERNMENT OF NOVA SCOTIA	HALIFAX REGIONAL MUNICIPALITY

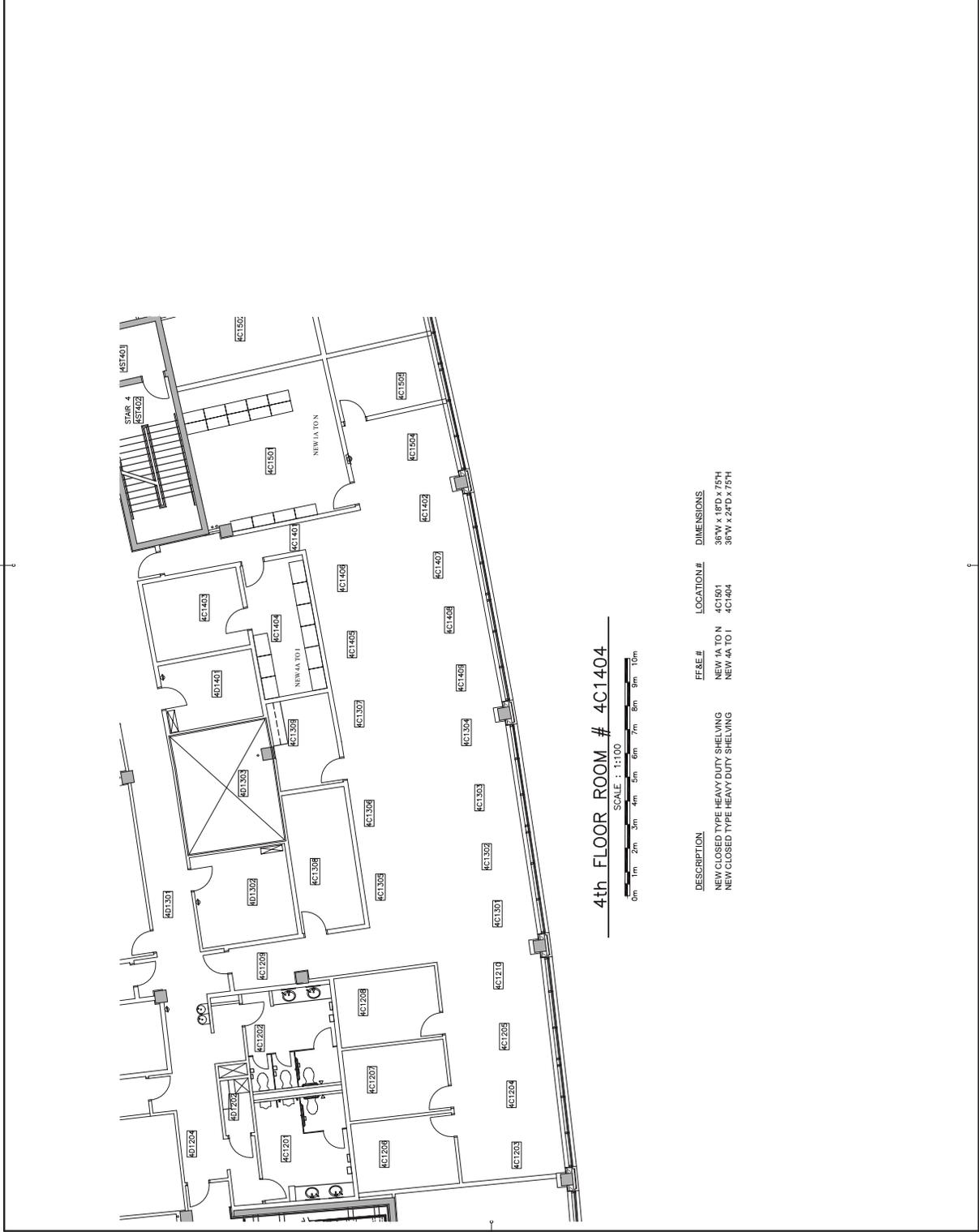


**4th FLOOR ROOM # 4C1102**  
SCALE : 1:100

0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m

DESCRIPTION	FF&E #	LOCATION #	DIMENSIONS
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A TO C	4C1102	48W x 24"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A TO J	4C1102	48W x 18"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 3A TO D	4C1102	36W x 18"D x 75"H

PROJECT	DATE
GC03 HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA	
ISSUE	NO.
NEW SHELVING LOCATIONS	
DESIGNED BY	DATE
PROJECT NUMBER	PROJECT NAME
R.046865.014	Architectural Project 1902
PROJECT NO.	NO. OF SHEETS
SK-17	16 OF 16



4th FLOOR ROOM # 4C1404

SCALE : 1:100  
 0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m

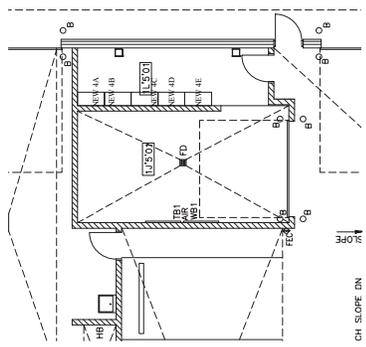
DESCRIPTION	F&E #	LOCATION #	DIMENSIONS
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 1A TO N	4C1401	36"W x 18"D x 75"H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 4A TO I	4C1404	36"W x 24"D x 75"H

PROJECT	DATE
COCB HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA	
ISSUE	NO
NEW SHELVING LOCATIONS	
DESIGNED BY	DATE
PROJECT NUMBER	PROJECT NAME
R.046865.014	NOVA SCOTIA
PROJECT NO.	NO. OF SHEETS
	SK-18


PROJECT	GC08 HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA
DATE	

NEW SHELVING  
 LOCATIONS

DESIGNED BY	T. LILLY
DATE	AUG. 2012
APPROVED BY	
DATE	AUG. 2012
PROJECT NUMBER	R.046665.014
PROJECT NAME	SK-19



1st FLOOR ROOM # 1'5'01



DESCRIPTION  
 NEW OPEN TYPE HEAVY DUTY SHELVING

FR&E # LOCATION # DIMENSIONS  
 NEW4A TO E 1L'5'01 38"W x 18"D x 75"H

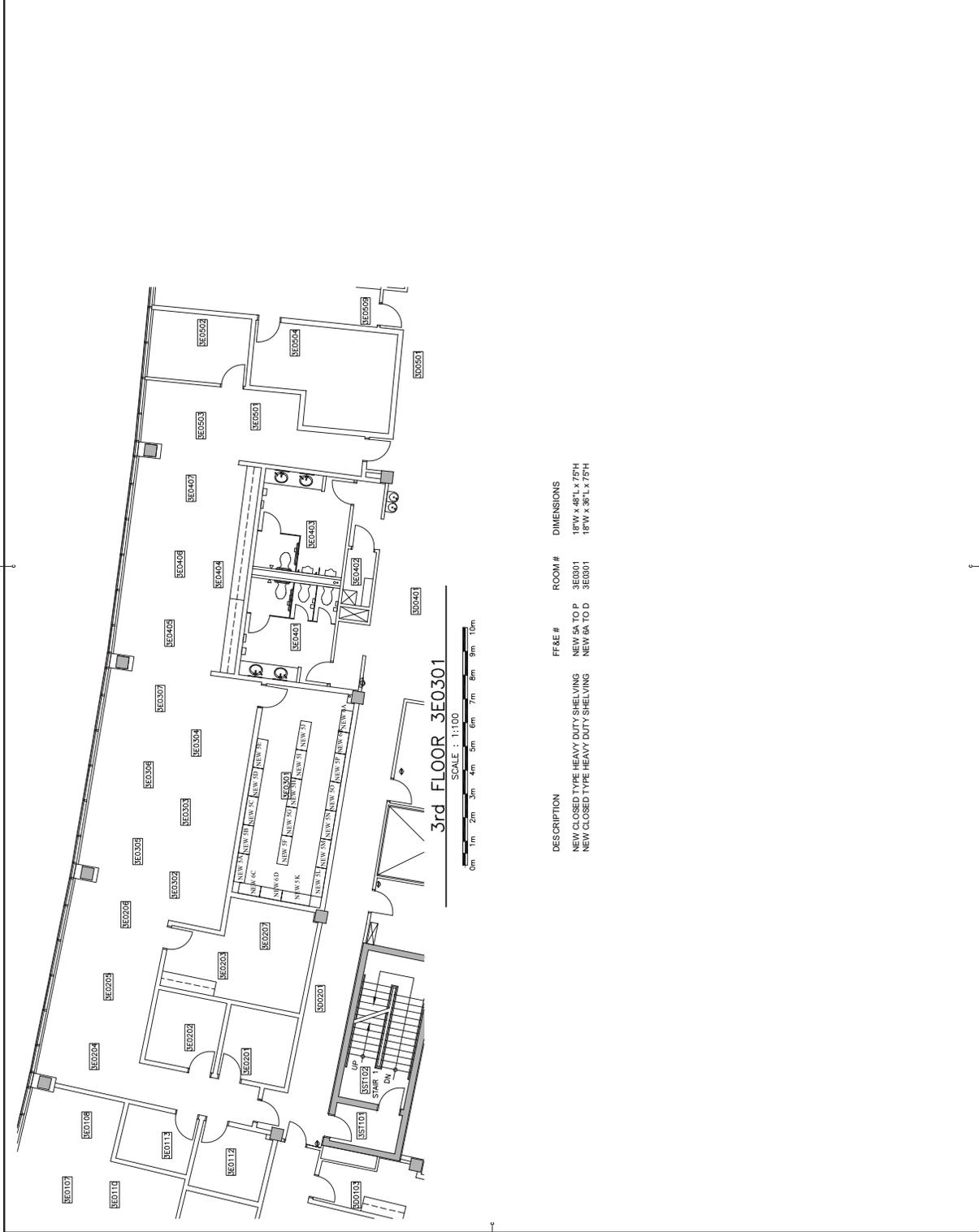








Project: 2012-01-01  
 Project Name: 2012-01-01  
 Project Number: 2012-01-01



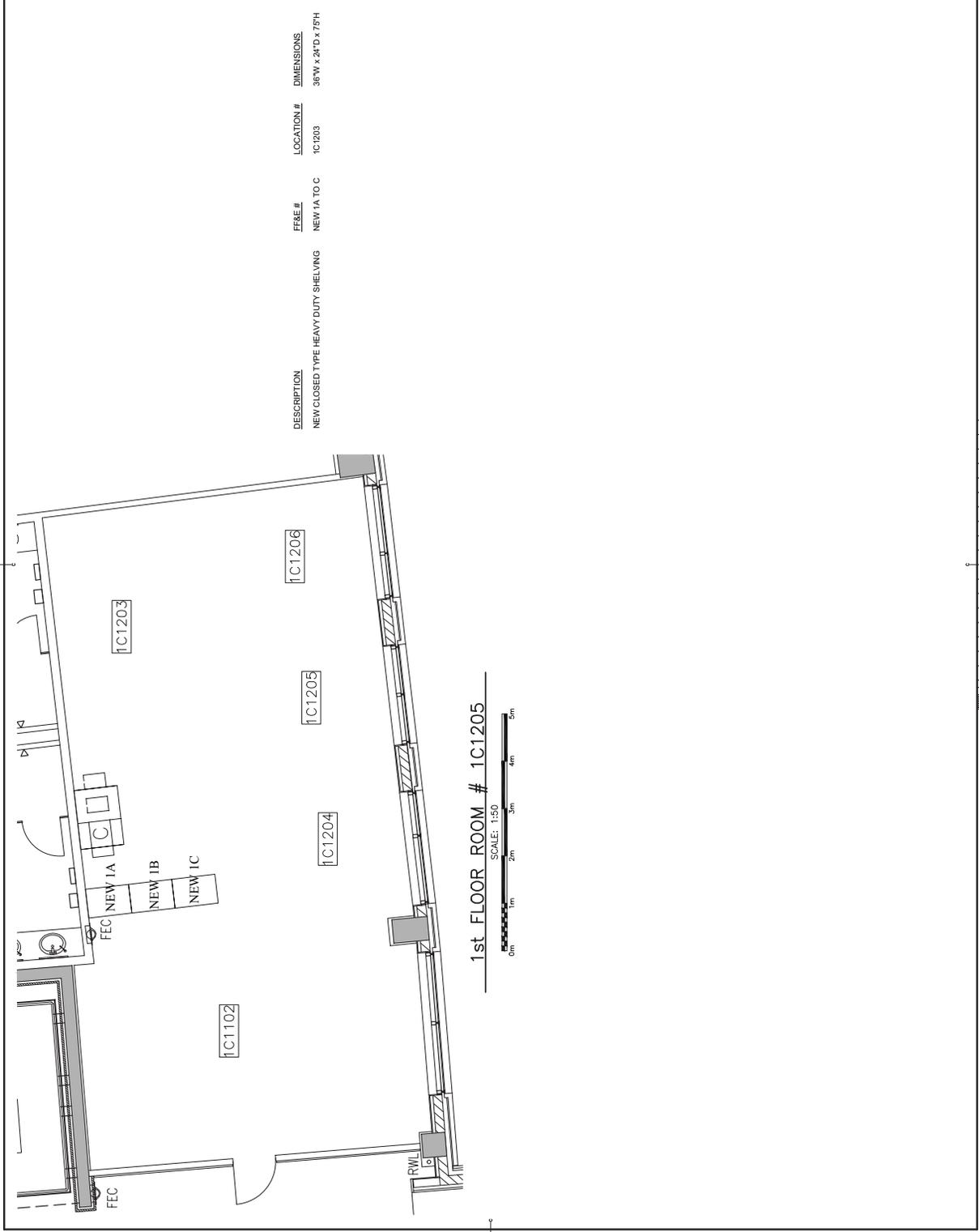
### 3rd FLOOR 3E0301

SCALE : 1:100  
 0m 1m 2m 3m 4m 5m 6m 7m 8m 9m 10m

DESCRIPTION	FFBE #	ROOM #	DIMENSIONS
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 6A T O P	3E0301	18'W x 48'L x 75'H
NEW CLOSED TYPE HEAVY DUTY SHELVING	NEW 6A T O D	3E0301	18'W x 36'L x 75'H







DESCRIPTION: NEW CLOSED TYPE HEAVY DUTY SHELVING  
 FBEE #: NEW IA TO C  
 LOCATION #: 1C1203  
 DIMENSIONS: 36"W x 24"D x 75"H

PROJECT	GC0B HALIFAX REGIONAL MUNICIPALITY NOVA SCOTIA
CLIENT	SS-ORST CRIME STOPPERS SYSTEMS FURNITURE LAYOUT
DESIGNER	STUDIO 2011
DATE	2011
PROJECT NUMBER	R.046865.014
PROJECT TITLE	SK-22





