

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Furniture Division/Division des produits de  
l'ameublement  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> Freestanding Office Furniture	
<b>Solicitation No. - N° de l'invitation</b> 72000-120067/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> 72000-120067	<b>Date</b> 2013-01-15
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-427-61836	
<b>File No. - N° de dossier</b> pq427.72000-120067	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-01-21</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Robitaille, Gail	<b>Buyer Id - Id de l'acheteur</b> pq427
<b>Telephone No. - N° de téléphone</b> (819) 956-0780 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**THIS AMENDMENT IS BEING RAISED TO:**

- a. **publish answers to questions received to date; and**
- b. **modify the solicitation**

**A. QUESTIONS (Q) AND ANSWERS (A):****At Annex A-1 - Freestanding Executive - Purchase Description and Annex B - Component List and Pricing Schedule**

**Q1.** 5.4.11 states "All task lights must be equipped with linear LED". However in 8.0 Environmental Requirements 8.2.1 it requests "All under shelf task lights must be equipped with linear or compact fluorescent lamp technology". Please confirm product design requirements?

**A1.** Either LED or compact fluorescent is acceptable.

**Q2.** 5.1.4 states "A quantity of (15) freestanding enclosed offices must have height adjustable surfaces". However in Annex B Item 1, Item 2 and Item 3 all require "adjustable height legs". Do you require all desks to be height adjustable or just a quantity of 15?

**A2. THE REQUIREMENT FOR HEIGHT ADJUSTABLE METAL LEGS IS TO BE OMITTED FROM ANNEX B - COMPONENT LIST AND PRICING SCHEDULE.**

5.1.4 to be replaced with -

An additional quantity of (10) 24"D X 30"H full gables, (5) ±12"D X 30"H half gables and (5) 30"D X 30"H full gables are to be added to the total procurement quantity to allow for desks and return surfaces of (5) office suites to be installed at a 30" height. Items 1, 2 and 3 to now have a full gable one side and flush mount and half gable (if required) on other side joining to adjacent worksurface, and items 4, 5, and 6 to be supported by full end gables and a center half gable if required for longer lengths.

In Annex B - Items 1, 2 and 3 - replace "2 X adjustable height metal leg supports" with "full gable"; Items 4, 5 and 6 - replace "adjustable metal leg supports" with "full gables".

**Q3.** At 5.1.2 General Requirements - Freestanding Work surface states "Worksurfaces must be supported by a combination of full gable panel or recessed panel and/or polished or anodized metal leg".

In Annex B Items 1-6 indicate "metal legs only". Which statement takes precedent?

**A3. REQUIREMENT FOR HEIGHT ADJUSTABLE METAL LEGS TO BE OMITTED FROM ANNEX B - COMPONENT LIST AND PRICING SCHEDULE.**

5.1.2 General Requirements - Freestanding Work surface to be replaced with - "Desk worksurfaces (items 1, 2 and 3) to be supported by a full gable one side and flush mount and half gable (if required) on other side joining to adjacent worksurface, and return worksurfaces (items 4, 5 and 6) to be supported by full end gables and a center half gable if required for longer lengths..

In Annex B - Items 1-3 - replace "2 X adjustable height metal leg supports" with "full gable"; items 4-6 - replace "adjustable metal leg supports" with "full gables".

- Q4.** At Annex B - Component List and Pricing Schedule: Item 1, Item 2 and Item 3 requests "Adjustable height metal leg". Item 4, Item 5 and Item 6 requires "adjustable metal leg". Please clarify the difference between the two.
- A4.** At Annex B - Component List and Pricing Schedule - Items 1-3 - replace "2 X adjustable height metal leg supports" with "full gable"; items 4-6 - replace "adjustable metal leg supports" with "full gables".
- Q5.** At Annex B - Component List and Pricing Schedule: At Item 18, can you clarify how the credenza is to be configured and also provide an elevation drawing?
- A5.** Item 18 - 20" x 72" credenza is to have full height bookcase pedestals with adjustable shelves and (4) hinged doors.
- Q6.** At Annex C - Typical Layout
- Typical Enclosed Office 10m2(interior) - qty 4: Typical layout shows a return of 2134mm. However, the diagram below shows size of worksurface as 1829mm. Can you confirm correct size?
- A6.** The length of the return surface should be 2134 as per layout.
- Q7.** At Part 6 - Resulting Contract Clauses  
Item 4.1.1 Delivery Date & Installation, references product to be delivered by March 31st, 2013 - However, not be installed until May 01, 2013. At Annex B, it does not allow for storage charges. How would you like these storage charges to be shown on Annex B - Pricing Schedule?
- A7.** The Bidder must indicate if storage can be provided by the manufacturer or supplier for the time Period indicated, and provide a cost on a separate line item from the product bid. If no storage can be provided and the manufacturer must ship the product out to a storage facility, PPSC will identify a location and be responsible for storage cost.
- Q8.** At item 4.1.7 calls for a polyurethane finish at 45 degrees. Under tables they say polyurethane or conversion varnish. Is conversion varnish acceptable for the desks? As well the subsequent reference is to a range for the sheen (25-45). Does it have to be 45 degrees on the desks?
- A8.** Sheen level can range from 25 to 45 degrees.
- Q9.** At item 6.2.4 for the credenzas they are asking for solid wood frame and solid wood top. Do they mean wood veneer ?
- A9.** Yes, finish to be wood veneer.
- Q10.** At item 8.1.11 asks for birch. Is this the Species they want?
- A10.** Or equivalent.
- Q11.** At item 6.1.11 tables must be available with or without flip-up power grommets and wire management capabilities. Is the Power Port acceptable?
- A11.** The Power Port is acceptable so long as it is equivalent to a flip-up power grommet type

connectivity. Picture of power port provided is acceptable.

- Q12.** At Item 5.1.4 - does the complete freestanding suite which has a hutch specified pass all Canadian General Standards Board requirements? Typically a veneer hutch would be specified to be installed in this application. Wall mounting would be a solution that would remove any risk from having the hutch mounted on the surface with freestanding legs, additional support would likely be needed in walls for this weight of overhead. This application is not used on the NMSO and will not have been tested with most if not all manufacturers.
- A12.** This requirement does not refer to any NMSO or SA product. The hutch (overhead storage unit) is to be supported laterally by the adjacent storage units (wardrobe and shelving). Therefore, any adjustment to the worksurfaces will not impact the overhead storage unit nor is the hutch supported on the surfaces.
- Manufacturers should identify any additional supports that may be required for longer lengths (78" and 84") of overhead storage units by specifying wall anchoring.
- Q13.** Item 6.3.5 requests that the grommet holes can integrate videoconferencing microphones. Can you confirm how the microphones are mounted through the grommet? If it is a clamp mount it would be no issue. Can you confirm this will determine if they are compatible with a standard grommet hole, or if they would need a special hole on their own.
- A13.** Requirement for integrated videoconferencing microphones to be omitted.
- Q14.** At Annex B - Component List and Pricing Schedule, Item 12, the credenza is requested to have no modesty panel. Would a half modesty be acceptable on this credenza to ensure stability? It would still allow access to wall outlets.
- A14.** Please specify the credenza with a full modesty and include cut-out for wire management.
- Q15.** life of 10,000 8.2.1 All under-shelf task lights must be equipped with linear or compact fluorescent lamp technology. If a linear fluorescent lighting hours system is provided, it must have high frequency electronic ballast, and a minimum lamp life of 15,000 hours. Alternatively, if a compact fluorescent lamp technology is provided, it must have electronic ballast and a minimum lamp life (\_\_\_?). In point 5.4.10 they ask for LED. Can we use either one ?
- A15.** Either LED or compact fluorescent is acceptable.
- Q16.** item #2.3 (pg. 23 of 32) calls for non-freestanding overhead storage unit, which is mounted on a primary work surface. In Annex B all of the work surfaces are to have adjustable height metal leg supports. How are we going to attach a hutch on a height adjustable credenza?
- A16. REQUIREMENT FOR HEIGHT ADJUSTABLE METAL LEGS TO BE OMITTED FROM ANNEX B - COMPONENT LIST AND PRICING SCHEDULE**

The overhead unit is to be supported laterally by the adjacent storage units (wardrobe and shelving). Therefore any adjustment to the worksurface will not impact the overhead storage unit. Manufacturers should identify any additional support that may be required for longer lengths (78" and 84") of overhead storage units by specifying wall anchoring. The return worksurfaces (items 4, 5 and 6) are now to have full end gables, and a center half gable if required for longer lengths.

Items 1, 2 and 3 to have a full gable one side and flush mount and half gable (if required) on

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other side joining to adjacent worksurface.

**Q17.** Item #4 on pg. 1 of Annex B. Also, item 5.4.4 (pg. 27 of 32) says that the overhead storage must be securely but not permanently attached to the top of the supporting surface, so that the storage unit, when removed, must not cause any damage to the top of the supporting surface or the storage unit. We should confirm if the items #4, 5 and 6 are with adjustable metal legs, or with full end gables.

**A17.** Items # 4, 5, and 6 are with full end gables. See clarification above to modified overhead storage unit support.

**B. MODIFICATIONS TO THE SOLICITATION:**

At Part 6 - Resulting Contract Clauses - Item 4.1.1

**DELETE:** Estimated Contract Award Date: January 21st, 2013

**INSERT:** Estimated Contract Award Date: January 29th, 2013

**La version française suivra sous peu.**