

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 1T3  
Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
B3J 3C9

Title - Sujet CLEANING SERVICES	
Solicitation No. - N° de l'invitation E0225-130263/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20130263	Date 2012-08-21
GETS Reference No. - N° de référence de SEAG PW-\$HAL-503-8727	
File No. - N° de dossier HAL-2-69054 (503)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-09-05	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Forward (HAL), LeeAnne	Buyer Id - Id de l'acheteur hal503
Telephone No. - N° de téléphone (902) 496-5070 ( )	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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RCMP FORENSICS LAB  
SITE VISIT & BIDDERS' CONFERENCE  
JANITORIAL SERVICES  
Monday August 20, 2012 - 9:30 a.m.

Attendees present:

Lee Anne Forward (PWGSC Acquisitions Branch)  
JoAnne LeBlanc (PWGSC Acquisitions Branch)  
Ross Sheppard (PWGSC)  
Bruce Henneberry (PWGSC Bldg. Manager)

Vendors:

C & D Cleaning & Security (Terry Creelman)  
Imperial Cleaners Ltd. (Mary Cunningham, Peter Canning)  
Enfield Cleaning Services (Ed Crawford, Alan Warman)  
Novacos Building Cleaning (David Betts)  
JMP Property Services Ltd. (Jason Perras)  
Buff Zone Cleaning (Gary Baxter)  
New Era Cleaning Services (Trevor Hurley)

Walk-thru of the building to view all of the areas that would require janitorial services was conducted by Bruce Henneberry (PWGSC).

Q: Is there an ideal time to clean?

A: During the day, coffee breaks, and lunchtime, is ideal.

Q: Is the vendor responsible for the garbage and recycling pick up?

A: Yes.

Q: Is the vendor responsible for the "Chemical Storage room" and "Generator room"?

A: No.

Q: How many washrooms are there to clean?

A: There are 3 washrooms on the 1st floor, and two on the top floor and one on the bottom floor.

Q: Is there designated parking for the vendor for janitorial services?

A: No, but there is a parking lot available for parking.

Q: Is there a specified amount of hours required, weekly, for this janitorial service?

A: Yes, an average of 40 hours determined to be 07:00 - 15:00 Monday to Friday.

Q: In the solicitation document, it states that the janitorial services should comprise of two individuals - a man, and a woman. Why?

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A: This is an error and is corrected in the Solicitation document. It should state 2 individuals.

Q: Do our bids need to be provided electronically?

A: No, just the Financial (price table) needs to be provided on a spreadsheet (Excel format).

The walk-thru tour was followed by a Bidders' Conference (10:00 am) , led by Lee Ann Forward (PWGSC)

Opened by Lee Anne Forward, with the following points:

- The solicitation amendments were brought up and the fact that they should all be signed and a copy provided with their bid proposal response.
- The security clearance requirement only needs to be obtained by contract award, and not by bid submission.
- Vendor questions will not be answers after the date identified in the solicitation document.

In the Target Practice room: Vendors must have lead awareness certifications, which are identified in the Solicitation document.

Bruce identified the fact that many rooms on the lower level have restricted access, thus no cleaning required.

A cleaning room closet is located on each floor (one was viewed on the lower level).

The bidders' conference concluded at 10:30.