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**11 Laurier Street / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0A1 / Noyau 0A1**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

THERE IS A SECURITY REQUIREMENT  
ASSOCIATED WITH THIS REQUIREMENT

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Procurement Strategies Division / Division des  
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

<b>Title - Sujet</b> TEMPORARY HELP SERVICES		
<b>Solicitation No. - N° de l'invitation</b> E60ZN-110002/A		<b>Date</b> 2012-04-30
<b>Client Reference No. - N° de référence du client</b> E60ZN-110002		<b>Amendment No. - N° modif.</b> 013
<b>File No. - N° de dossier</b> 002zn.E60ZN-110002	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-002-24060		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2012-03-26
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-15</b>		<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Riley, Stephanie		<b>Buyer Id - Id de l'acheteur</b> 002zn
<b>Telephone No. - N° de téléphone</b> (819) 956-1678 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> AS SHOWN IN THE RESULTING CALL-UPS		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

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Amd. No. - N° de la modif.

013

Buyer ID - Id de l'acheteur

002zn

Client Ref. No. - N° de réf. du client

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File No. - N° du dossier

002znE60ZN-110002

CCC No./N° CCC - FMS No/ N° VME

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**THIS AMENDMENT #013 IS RAISED TO AMEND THE RFSO CLOSING DATE AND TO ANSWER QUESTIONS**

### **AMENDMENT**

On page 1 of 2 (cover page) of the Request for Standing Offer,

**Delete the following:**

Solicitation Closes-at 02:00 PM on 2012-05-08

**Replace with the following:**

Solicitation Closes-at 02:00 PM on 2012-05-15

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

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## QUESTIONS AND ANSWERS

**QUESTION 107**

We would like to know if the criterion: M2C, 37.5 hours of experience that we must show for each of our proposed resources must be absolutely a project that passes under a request for temporary help? Because we have several consultants with several years of experience but who have not necessarily done a project in an application for temporary help.

**ANSWER 107**

PWGSC is not asking for projects. PWGSC is asking bidders to supply temporary help resource names and For M2A, M2B and M2C, the following information must, as a minimum, be provided for each of the temporary help resources resources named:

- 1) THS Classification and level as defined in Annex "A" - "Requirement" that closely match the duties the resource provided;
- 2) Name of the Joint Venture member that supplied the resource if it is applicable;
- 3) Start and End Dates of the temporary help placement; and
- 4) Client Contact

**QUESTION 108**

Our company has the following question, which is in two parts:  
Regarding Attachment 1 to Part 4 (page 14)

4. For M2A, M2B, and M2C, the following information must as a minimum, be provided for each of the temporary help resources named:
  - 1) THS Classification as defined in Annex "A – "Requirement" that closely match the duties of the resource provided;
  - 2) Name of the Joint Venture member that supplied the resource if it is applicable
  - 3) Start and end dates of the temporary help placement; and
  - 4) Client Contact.
- a. Scenario: A temporary help resource who:
  - a. is placed on a customer premises
  - b. provided some/all of the same tasks and/or **who closely match** the Major Duties as a subset of the overall resource's tasks
  - c. but, has a different Category name to that of the THS categories

Please confirm that this placement qualifies as one of the 20 resources, since some/all the duties are the same?

- b. Scenario: A temporary help resource:
  - a. has been hired by a Company for a project which is being delivered to the Crown,
  - b. is itemized and paid for by the customer (Crown) on an hourly basis,

- c. whose tasks closely match the Major Duties of the respective RFP category, and
- d. is managed by said Company

Please confirm that this temporary resource qualifies as one of the 20 resources, since some/all of the duties are the same, and the client is paying for the individual's duties/tasks.

#### ANSWER 108

- a. Yes
- b. With the only the information that is provide it appears that this would qualify as one of the 20 resources.

#### QUESTION 109

We are currently qualified in the THS SO, stream 5, sub-stream 5c) communications services. We have the categories: communications, marketing, and writer. What is the minimum information we need to submit to qualify for the remaining categories - editor, media monitor, technical writer?

#### ANSWER 109

If you were qualified in a sub-stream in Stream 5 under RFSO no. EN578-060502/C, you were qualified for all the classifications in that sub-stream.

Refer to RFSO amendment #010, question and answer 86a

#### QUESTION 110

- a. Could you kindly clarify the following: If a Supplier is pre-qualified for Stream 5, sub-stream 5a,5b,5c,5e and 5f, and wishes to qualify for sub-stream 5g, How would they go about doing this? Since they have already supplied adequate resources to be compliant for this stream, would they only need to provide resource names for each of the categories in the sub-stream?
- b. If for example, I qualified for the SUB-STREAMS 5a, 5b, 5c and 5e AND I would like to qualify for 5g, In terms of resume submissions, to be compliant, would I then only send in ONE resume for 2 classifications in 5g? Therefore, I would submit only 2 resumes, example, one Biologist and one chemist and I would then qualify for that SUB-STREAM?
- c. We would like to ask a clarification for an earlier response to Question 16c. In this example, do we still need to provide a minimum of 20 different resource names even though all we want is the 2 classifications in sub-stream 5b?

#### ANSWER 110

a.b.c. If an existing offeror wants to qualify for a sub-stream in Stream 5 that they were not qualified under in the previous RFSO no. EN578-060502/C, they must demonstrate their compliance with M2C which states:

"The offeror may provide up to a maximum of 40 temporary help resource names and may provide up to a maximum of 4 temporary help resource names in each sub-stream. The offeror must provide a minimum of 20 different temporary help resource names and a minimum of 2 different temporary help resource names in the sub-stream that are compliant.

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The offeror may repeat any of the 20 compliant temporary help resource names in any of the sub-streams to demonstrate the 2 temporary help resource names in each sub-stream."

Offerors must also comply with the entire solicitation which includes Annexes and Attachments.