

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**
**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11 rue, Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet SWITCH,LIQUID LEVEL	
Solicitation No. - N° de l'invitation W8482-122047/A	Date 2012-05-04
Client Reference No. - N° de référence du client W8482-122047	
GETS Reference No. - N° de référence de SEAG PW-\$\$PV-926-60397	
File No. - N° de dossier pv926.W8482-122047	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-29	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Buller, Julie	Buyer Id - Id de l'acheteur pv926
Telephone No. - N° de téléphone (819) 956-7365 ()	FAX No. - N° de FAX (819) 956-3814
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Scientific, Medical and Photographic Division / Division de l'équipement scientifique, des produits photographiques et pharmaceutiques
11 Laurier St./ 11 rue, Laurier
6B1, Place du Portage
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Department of National Defence (DND) has a requirement for the supply of six (6) Switch, Liquid Level (NSN: N6680-99-801-6762) and nine (9) Switch, Liquid Level (NSN: N6680-01-313-1536) in accordance with the requirement detailed in Annex "A".

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
 Insert: ninety (90) days

1.1 SACC Manual Clauses

B1000T	Condition of Materiel	2007-11-30
B3000T	Equivalent Products	2006-06-16

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two (2) copies)
Section II: Financial Bid (one (1) copy)
Section III: Certifications (one (1) copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement.

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

1.1 Section I: Technical Bid

The following applies to the Requirement and bidders must provide the following information in the bid where applicable:

1.1.1 Manuals

One complete set of user documentation in a PDF format in English and French must be supplied.

1.1.2 Product(s) Offered

The Bidder must indicate the make and model number of the products offered (identify specific components which make up the system):

Name of Manufacturer: _____

Model/Part Number: _____

Literature attached: Yes (____) No (____)

1.1.3 Point of Manufacture/Shipping

The Bidder must state the point of manufacture/shipping of goods:

Location: _____

Postal Code: _____

1.1.4 Delivery

While delivery is requested by June 22, 2012, the best delivery that could be offered by the Bidder is _____.

1.1.5 Contacts

Bidders are requested to provide the following: Information pertaining to Article 5.3 Contractor Representatives under Part 5, Resulting Contract Clauses.

1.2 Section II: Financial Bid

The bidder must quote firm unit prices, FOB (Victoria, BC and Halifax, NS), the Goods and Services Tax (GST) and/or the Harmonized Sales Tax (HST) extra, as applicable. Freight charges to destination and all applicable Customs duties must be included.

1.2.1 SACC Manual Clauses

C3011T	Exchange Rate Fluctuation	2010-01-11
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PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

All proposals submitted shall be completed in full and provide all of the information requested in the Request for Proposal (RFP) package to enable a full and complete evaluation. If the requirement is not addressed in the bidder's proposal, the proposal will be considered incomplete or non-responsive and will be rejected. The onus is on the bidder to provide all the information necessary to ensure a complete and accurate assessment.

Factors for Evaluation

1. PRICING BASIS (MANDATORY): Prices must be firm, FOB Free On Board.
2. ABILITY TO MEET THE TECHNICAL REQUIREMENT (MANDATORY):

a) For Items Identified by Trade Reference, Model, or Part Number:

Ability to offer the stores specified "or equivalent". Equivalent substitutes for the stores specified herein will be considered provided the trade reference and the words "or equivalent" are crossed out and replaced by the trade reference of the stores offered. Equivalents will be evaluated in terms of form, fit, performance/function and quality. Equivalents must provide service equal to or better than the stores specified. The bidder warrants that all proposed substitutes will be fully interchangeable with the trade reference specified.

b) Provision of Supporting Technical Documentation:

Supporting technical documentation for the stores offered shall be provided with the bid at time of bid closing.

Technical brochures or technical data MUST be provided to verify compliancy to the technical mandatory specifications.

3. COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS REQUEST FOR PROPOSAL (MANDATORY)

4. FOR CANADIAN SUPPLIERS ONLY: Please note that the requirements of the Federal Contractors Program for Employment Equity may apply - see herein. (MANDATORY if applicable)

1.2 Financial Evaluation

A0220T Evaluation of Price 2007-05-25

1.3 Basis of Selection

A0031T Basis of Selection 2010-08-16

PART 5 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

2.1 Requirement

The Department of National Defence (DND) has a requirement for the supply of six (6) Switch, Liquid Level (NSN: N6680-99-801-6762) and nine (9) Switch, Liquid Level (NSN: N6680-01-313-1536) in accordance with the requirement detailed in Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-03-02) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before _____ (to be filled in only at contract award).

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Julie Buller
Public Works and Government Services Canada
Acquisitions Branch
Commercial Consumer Products Directorate
11 Laurier Street, 6A2, Phase III
Place du Portage, Hull, Quebec, K1A 0S5
Telephone: (819) 956-7365 Facsimile: (819) 956-3814
E-mail address: julie.buller@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority (to be filled in only at contract award)

The Technical Authority for the Contract is:

Name: _____
 Telephone: (____) _____
 Facsimile: (____) _____
 E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 DND Procurement Authority (to be filled in only at contract award)

The DND Procurement Authority for the Contract is:

Name: _____
 Telephone: (____) _____
 Facsimile: (____) _____
 E-mail address: _____

The DND Procurement Authority is responsible for the DND contract management and for the authorization of all work against this contract.

5.4 Contractor's Representative (Bidder to Complete)

The telephone number of the person responsible for:

General enquiries

Name: _____
 Telephone No. _____
 Facsimile No. _____
 E-mail address: _____

Delivery Follow-up

Name: _____
 Telephone No. _____
 Facsimile No. _____
 E-mail address: _____

6. Payment

6.1 Basis of Payment - Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in the contract for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual Clauses

C2608C	Canadian Customs Documentation	2010-01-11
C2610C	Customs Duty - DND - Importer	2007-11-30
H1001C	Multiple Payment	2008-05-12

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the following addresses for certification and payment.

i. Department of National Defence
Maritime Forces Atlantic
ACCT Payable Section
PO Box 99000 STN Forces
Halifax, NS
B3K 5X5

ii. Department of National Defence
Base Logistic Officer
CFB Esquimalt
STN Forces PO Box 17000
Victoria, BC
V9A 7N2

- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- (c) One (1) copy must be forwarded to the consignee

Department of National Defence
National Defence Headquarters
101 Colonel By Drive
Ottawa, Ontario
K1A 0K2
Attention: D Mar P 4-4-2

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2012-03-02) General Conditions - Goods (Medium Complexity);
- (c) the Contractor's bid dated _____ (insert date of bid).

11. SACC Manual clause

B1501C	Electrical Equipment	2006-06-16
D2000C	Marking	2007-11-30
D2001C	Labelling	2007-11-30
D9002C	Incomplete Assemblies	2007-11-30
D5545C	ISO 9001:2008 - Quality Management Systems - Requirements (QAC C)	2010-08-16
B7500C	Excess Goods	2006-06-16

12. Preparation for Delivery

The Contractor must prepare items for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification D-LM-008-036/SF-000, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package all items in quantities of one (1) by package.

13. Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the Contract and delivered:

FOB Destination (Victoria, BC and Halifax, Nova Scotia) including all delivery charges and customs duties and taxes.

2. The Contractor must deliver the goods to Canadian Forces (CF) Supply Depots by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the Depot Traffic Section at the appropriate location shown below. The consignee may refuse shipments when prior arrangements have not been made.

A. 2B1 CF Esquimalt
Esquimalt, B.C.
Telephone: 250-363-4963

B.7H1 CF Halifax
Halifax, N.S.
Telephone: 902-427-1441

ANNEX A

REQUIREMENT / BASIS OF PAYMENT

The Department of National Defence (DND) has a requirement for the supply of six (6) Switch, Liquid Level (NSN: N6680-99-8016762) and nine (9) Switch, Liquid Level (NSN: N6680-01-3131536) for delivery to Victoria, British Columbia and Halifax, Nova Scotia.

Note: Taxes = NS (15%) and BC (12%) if applicable.

Item #	Description	Destination	Firm Qty	Firm Unit Price	Taxes (if applicable)	Total
1	<p>NSN -NNO: 6680-99-801-6762 Switch, Liquid Level <i>Description:</i> Overall Length; 345.00 Millimeters maximum Overall diameter; 67.00 Millimeters nominal Overall height; 121.00 Special Features: Comprising switch mechanism, float & adaptor, magnetic gaiter & housing assembly, shroud & joint; copper alloy & steel corrosion resisting proprietary characteristics; NPAC NSCM/CAGE-COF/CAGE: K1175 PART No. - S16D/F19</p>	Halifax, Nova Scotia	1			
2	<p>NSN -NNO: 6680-99-801-6762 Switch, Liquid Level <i>Description:</i> Overall Length; 345.00 Millimeters maximum Overall diameter; 67.00 Millimeters nominal Overall height; 121.00 Special Features: Comprising switch mechanism, float & adaptor, magnetic gaiter & housing</p>	Victoria, British Columbia	5			

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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CCC No./N° CCC - FMS No/ N° VME

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	assembly, shroud & joint; copper alloy & steel corrosion resisting proprietary characteristics; NPAC NSCM/CAGE-COF/CAGE: K1175 PART No. - S16D/F19					
3	NSN -NNO: 6680-01-313-1536 Switch, Liquid Level <i>Description:</i> 250 VAC Rating, Bouyancy actutaion method, flange MTG, horizontal MTG Postion, 10.550 IN. LG, 4 MTG Holes NSCM/CAGE-COF/CAGE: 47WD8 PART No. - 5500036	Halifax, Nova Scotia	5			
4	NSN -NNO: 6680-01-313-1536 Switch, Liquid Level <i>Description:</i> 250 VAC Rating, Bouyancy actutaion method, flange MTG, horizontal MTG Postion, 10.550 IN. LG, 4 MTG Holes NSCM/CAGE-COF/CAGE: 47WD8 PART No. - 5500036	Victoria, British Columbia	4			

Delivery Address

	Shipping	Invoicing
Item 1 & 3	Department of National Defence HMC Dockyard BLDG D- 206 Door 1 thru 13 Halifax, Nova Scotia B3K 5X5 Canada	Department of National Defence Acct Payable Section PO Box 99000 Stn Forces Halifax, Nova Scotia B3K 5X5 Canada
Item 2 & 4	Department of National Defence CFB Esquimalt BLDG 66 Colwood Victoria, British Columbia V9A 7N2 Canada	Department of National Defence CFB Esquimalt Stn Forces PO Box 17000 Victoria, British Columbia V9A 7N2 Canada

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Buyer ID - Id de l'acheteur

pv926

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W8482-122047

CCC No./N° CCC - FMS No/ N° VME
