

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet FITNESS	
Solicitation No. - N° de l'invitation W0103-12S036/B	Date 2012-03-27
Client Reference No. - N° de référence du client QS036	
GETS Reference No. - N° de référence de SEAG PW-\$VIC-220-5860	
File No. - N° de dossier VIC-1-34406 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-07	
Time Zone Fuseau horaire Pacific Daylight Saving Time PDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mathewson (Vic220), Don	Buyer Id - Id de l'acheteur vic220
Telephone No. - N° de téléphone (250) 363-0585 ()	FAX No. - N° de FAX (250) 363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE CFB ESQUIMALT BLDG 702 DKYD STN FORCES P.O.BOX 17000 VICTORIA British Columbia V9A7N2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This solicitation cancels and supersedes solicitation

W0103-12S036/A

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

SEE ANNEX A

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2011-05-16) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than TEN (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (01 hard copies)

Section II: Financial Bid (01 hard copies)

Section III: Certifications (01 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Mandatory Technical Criteria SEE ANNEX A

1.2 Financial Evaluation SEE ANNEX B

2. Basis of Selection SEE ANNEX B

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program - Certification

Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

(d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement SEE ANNEX A

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/achoc-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2011-05-16), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables MUST be received **on or before 08 JUN 2012**

5. Authorities

5.1 Contracting Authority: The Contracting Authority for the Contract is:

Don Mathewson
Supply Team Leader
Public Works & Government Services Canada
Telephone / Téléphone: 250-363-0585
Facsimile / Télécopier: 250-363-0395
E-mail / Courriel: don.mathewson@tpsgc-pwgsc.gc.ca/

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is: **TBD**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6. Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex B for a cost of \$TBD (insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

SACC Manual clause H1000C (2008-05-12) Single Payment

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

8. Certifications

8.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

SACC Manual clause 2006-06-16 B1501C Electrical Equipment (2006-06-16)

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*)

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2011-05-16), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____

ANNEX "A" - STATEMENT OF WORK & EVALUATION/METHOD OF SELECTION

Solicitation No. - N° de l'invitation

W0103-12S036/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

vic220

Client Ref. No. - N° de réf. du client

QS036

File No. - N° du dossier

VIC-1-34406

CCC No./N° CCC - FMS No/ N° VME

SYSTEM COMPONENTS, SERVICES AND SPECIFICATIONS The specifications itemized below are minimum specifications. Where supplier specifications differ, indicate how and state the comparable quality, technology or service offered.

All units must be commercial grade, as applicable

Must include warranty commensurate with industry standard

ALL measurements are approximate where applicable

ALL ITEMS MUST BE BID

	HMCS SASKATOON vessel is located in Victoria, BC	Cross Reference (to bidders technical information)	MET
Spinner bike	Upright design		
Qty : 01	Adjustable to heights at least between 60 to 75 in (approximate height of user)		
	Must use Kevlar belts vice chain		
	Maximum dimensions:		
	Length 60 in max		
	Width 25 in max		
	Height 42 in max		
Adjustable Bench	Flat/Incline/Straight		
Qty : 01	Maximum dimensions:		
	Width 30 in max		
	Height 25 in max		
	Length 60 in max		
Functional Trainer	Must have two independent weight stacks		
Qty : 01	-Adjustable		
	-Maximum weight no less then 200lbs (per stack)		
	Must have built in pull-up bar		
	Maximum dimensions:		
	Width 65 in max		
	Height 84 in max		
	Depth 40 in max		
Suspension trainer	Suspension Trainer - TRX Force or equivalent		
Qty : 01	must have door anchoring system, and be rated up to 1000 lbs.		
Dumbbell	Hexagonal Design		
Qty : 1 pr	Rubber coating is necessary to protect flooring and equipment, diminish noise.		
	2 x 75 lb		
Exercise mat	Sizes: 2'x4' to 2'x6'. Thickness: 1-3/8", to 2"		
Qty : 10	Robust construction 18 oz. vinyl filled with firm, closed-cell crosslink foam or equivalent,		
	without folds, handles on top		
	Hand washable top surface.		

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QS036

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	HMCS YELLOWKNIFE vessel is located in Victoria, BC	Cross Reference (to bidders technical information)	MET
Rowing Machine	Flywheel design.		
Qty : 01	Robust frame suitable for semi-industrial use		
	Ergonomic handle.		
	Rowing beam able to accommodate tall personnel (6'6" - 6' 9").		
	Able to fold or disassemble for compact storage		
	Adjustable foot footrests.		
Spinner bike	Upright design		
Qty : 01	Adjustable to heights at least between 60 to 75 in (approximate height of user)		
	Must use Kevlar belts vice chain		
	Maximum dimensions:		
	Length 60 in max		
	Width 25 in max		
	Height 42 in max		
Kettle bell	1 x 10/25/35/50 lb		
Qty : 04			
Medicine ball	Soft impact absorbing medicine ball 14" in diameter, leather outer.		
Qty : 02	1 x 5 kg		
	1 x 9 kg		
Dumbbells	Bright vinyl-coated dumbbells color-coordinated weight increments.		
Qty : 6 pr	No-roll hex-ends for easy stacking and storage.		
	Weight permanently stamped onto barbell ends.		
	2 x 3/5/8/10/12/15 lb		
Suspension trainer	Suspension Trainer - TRX Force or equivalent		
Qty : 02	must have door anchoring system, and be rated up to 1000 lbs.		
Stability Ball	55cm rubber stability ball		
Qty : 02	includes pump		
abdominal exercise wheel	8 to 9 inches exercise wheels		
Qty : 01	have rubber covered handles.		
pull-up bar	Specifications: Diameter: 1.25" 3 feet long.		
Qty : 01	Finish in black powder coat on the ends and bare steel in the middle.		
	Works with bulk head mount unit.		
Dumbbell	To have contoured, knurled chrome handles and durable rubber covered heads for increased safety and comfort.		
Qty: 8 pr	Rubber coating is necessary to protect flooring and equipment, diminish noise.		
	2 x 20/25/30/35/40/45/50/55 lb		
Dumb / Kettle bells Tray	Bent 3/8" this steel plate.		

Qty : 01	Each tray is 60" long and 16" deep.		
	Enough space to fit (24) dumbbells/kettle bells on one tray stacked 2 deep. To accomodate different sizes from 10 to 55 lb		
	The kettle bell trays are flat and the dumbbell trays have a slight incline to allow for easy racking.		
	The base has a footprint of 66x21"		
Weight vest	Black in color,		
Qty : 01	16" (shoulder width) X 16" (upper chest) X 13" (lower chest) with total adjustable length (up and down VS side to side).		
	Double padding and lining throughout body and shoulder.		
	Can hold up to 60lbs in increments of 1.5lbs.		
	Must have belts systems to maximum hold, reducing, bouncing and no shifting.		
	Weights are loaded at top body front & back for optimum performance.		
Parallettes	23" Long X 14" Width X 12" Height,		
Qty : 02	steel construction and powder coated using a rough textured coating to prevent slipping		
Exercise mat	Sizes: 2'x4' to 2'x6'. Thickness: 1-3/8", to 2"		
Qty : 10	Robust construction 18 oz. vinyl filled with firm, closed-cell crosslink foam or equivalent,		
	-without folds, handles on top		
	Hand washable top surface.		
Boxing gloves	16oz training gloves,		
Qty : 03	made from flexible latex with rubber padding,		
	Velcro closure, robust lining and synthetic dura-skin material.		
	Ranging in sizes: 1 x small, 1 x medium and 1x large.		
Leather heavy bag	Heavy leather construction,		
Qty : 01	reinforced ring tabs at the top of the bag.		
	Must include heavy-duty chain and swivel		
	Bag approximately four feet tall		
	approximately 18 - 24 inches in diameter		
	approximately 80 - 100 lbs		
Weights 5-10Lbs	Adjustable Ankle and Wrist weights		
Qty : 02 pr	10" long x 5 1/2" wide,		
	must be interchangeable between wrists and ankles,		
	padded for comfort.		
	Product must be scalable, 2 x 1 - 5 lbs units and 2 x 5 -10 lbs units .		
Weighted bar	Weighted bar approx 2" in diameter and between 45 - 50" in length.		
Qty : 05	Solid steel construction, encased in neoprene type cover is preferred.		
	The bar can be utilized in different types of workouts ranging from strength and conditioning, circuit and interval classes, balance and alignment, sports conditioning, kick boxing and martial arts, and flexibility training and Pilates/yoga workouts		
	1 x 5 lbs / 1 x 10 lbs / 1 x 15 lbs / x 20 lbs / 1 x 25 lbs		

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Jump rope	Leather jump rope		
Qty : 10	7 x 9 feet long		
	3 x 10 feet long		
Resistance bands	Resistance Tubing, covered with sleeve (for safety in case of failure).		
Qty : 10	2 x 10 lbs equivalent / 2 x 15 lbs / 2 x 20 Lbs / 2 x 30 lbs / 2 x 40 lbs		
rubber matting	4x6 ft ,1/2" thick rubber floor matting for use in Gym applications,		
Qty : 25	sections anti-skid pattern, non porous and non absorbent.		

****Equivalent Products:** 1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:

- (a) designates the brand name, model and/or part number of the substitute product;
- (b) states that the substitute product is fully interchangeable with the item specified;
- (c) provides complete specifications and descriptive literature for each substitute product;
- (d) provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and

(e) clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.

2. Products offered as equivalent in form, fit, function and quality will not be considered if:

- (a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
- (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.

3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluation total will be recommended for award of a contract.

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QS036

VIC-1-34406

ANNEX "B" - BASIS OF PAYMENT

EVALUATION OF PRICE: The price of bids are to be submitted and will be evaluated in Canadian dollars, the Goods and Services Tax (GST) or the Harmonized Sales Tax (HST) excluded, FOB destination, Customs duties and Excise taxes included. NOTE: Pricing must be an all-inclusive price for the provision of all labour, supervision, material, equipment, transportation and profit. No other charges will be allowed.

ALL ITEMS MUST BE BID

DELIVERABLES as specified Annex A	Qty	UNIT PRICE	EXTENSION (CAD)
SASKATOON			
Spinner bike	1	\$	\$
Adjustable Bench	1	\$	\$
Functional trainer	1	\$	\$
Suspension trainer	1	\$	\$
Dumbbell	1 pr	\$	\$
Excercise Mat	10	\$	\$
YELLOWKNIFE			
Rowing Machine	1	\$	\$
Spinner bike	1	\$	\$
Kettle bell	4	\$	\$
Medicine ball	2	\$	\$
Dumbbells	6 pr	\$	\$
Suspension trainer	2	\$	\$
Stability Ball	2	\$	\$
abdominal exercise wheel	1	\$	\$
pull-up bar	1	\$	\$
Dumbbell	8 pr	\$	\$
Dumb / Kettle bells Tray	1	\$	\$
Weight vest	1	\$	\$
Parallettes	2	\$	\$
Exercise mat	10	\$	\$
Boxing gloves	3	\$	\$
Leather heavy bag	1	\$	\$
Weights 5-10Lbs	2 pr	\$	\$
Weighted bar	5	\$	\$
Jump rope	10	\$	\$
Resistance bands	10	\$	\$
rubber matting	25	\$	\$
EVALUATION TOTAL			\$
VENDOR INFORMATION			
Company Name			
Physical Address			
Mailing Address			
Telephone Number			
Fax Number			
Company Website			
PBN			
Service Contact Name			
Telephone Number(s)			
E-mail(s)			
Back up / alternate for above:			

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Telephone Number(s)	
E-mail(s)	
Accounting/ Invoicing Contact Name	
Back up / alternate for above:	
Telephone Number(s)	
E-mail(s)	