

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8  
Bid Fax: (604) 775-7526

**Request For a Standing Offer**  
**Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada - Pacific  
Region  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e étage  
Vancouver, BC V6Z 2V8

<b>Title - Sujet</b> Fleece fabric	
<b>Solicitation No. - N° de l'invitation</b> 21839-120157/A	<b>Date</b> 2012-08-21
<b>Client Reference No. - N° de référence du client</b> 21839-120157	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$VAN-524-6774
<b>File No. - N° de dossier</b> VAN-2-35055 (524)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-10-05</b>	
<b>Time Zone Fuseau horaire</b> Pacific Daylight Saving Time PDT	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yamamoto, Albert	<b>Buyer Id - Id de l'acheteur</b> van524
<b>Telephone No. - N° de téléphone</b> (604)775-7549 ( )	<b>FAX No. - N° de FAX</b> (604)775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CORRECTIONAL SERVICE OF CANADA CORCAN OPERATIONS (Pacific) VARIOUS LOCATIONS British Columbia V2V4L8 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, Basis of Payment, Request for Sample, and Consent to a Criminal Record Verification.

### **2. Summary**

Correctional Services Canada requires Inherently Flame Resistant 100% Polyester Fleece with Anti-Microbial Treatment. This requirement is for the supply of 100% Polyester Filament Yarn Fleece fabric on rolls in various colours, including, but not limited to Dakota Green, Dark Grey, Navy, Royal Blue, and Orange on an "as and when requested" basis during the period of the Standing Offer and delivered to Correctional Service of Canada, in Mission, Abbotsford and Agassiz, British Columbia. Fabric will be a 100% polyester fleece, double sided with a napped finish on one side only.

The Period of Standing Offer is two year from the date of issue.

Pursuant to section 01 of Standard Instructions 2006 and 2007, a Consent to a Criminal Record Verification form, must be submitted with the offer, by Request for Standing Offers closing date, for each individual who is currently on the Offeror's Board of Directors.

The requirement is subject to a preference for Canadian goods and/or services.

### **3. Debriefings**

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After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [\\_](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012-07-11) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: one hundred twenty (120) days

#### **1.1 SACC Manual Clauses**

M1004T (2011-05-16) Condition of Material

### **2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

### **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or

territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

#### **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)  
 Section II: Financial Offer (1 hard copy)  
 Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

- 1. Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

#### **Section III: Certifications**

Offerors must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

- (c) The evaluation team will determine first if there are three (3) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

## 1.1. Technical Evaluation

### 1.1.1 Mandatory Technical Criteria

Completion of Request for Standing Offer - sign and date offer

Compliance with Annex A - Requirement

Pricing in accordance with Annex B - Basis of Pricing

Delivery within 45 calendar days from receipt of call-up against the standing offer.

Compliance with the Federal Contractor's Program for Employment Equity (if applicable).

## 1.2 Financial Evaluation

### 1.2.1 M0019T (2007-05-25) Firm Price and/or Rates

The Offeror is required to submit firm prices, rates or both that will apply for the entire period of the Standing Offer.

### 1.2.2 M0220T (2007-05-25) Evaluation of Price

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

## 2. Basis of Selection

### 2.1 M0031T (2007-05-25) Basis of Selection - Mandatory Technical Criteria Only

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

## 1. Code of Conduct Certifications - Consent to a Criminal Record Verification

### 1.1 Offerors must submit as part of their offer, by Request for Standing Offers closing date:

- (a) a complete list of names of all individuals who are currently directors of the Offeror;
- (b) a properly completed and signed form Consent to a Criminal Record Verification (PWGSC-TPSGC 229), for each individual named in the list.

## 2. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

### 2.1 Federal Contractors Program - Certification

Federal Contractors Program - \$200,000 or more

For more information on the Federal Contractors Program, consult also Annex 5.1.

1.The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2.If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3.The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

a.( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

b.( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

c.( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

d.( ) is subject to FCP, and has a valid certificate number as follows: \_\_\_\_\_ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

## 2.2 Canadian Content Certification

### 2.2.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

## 2.3 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offers, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

( ) the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

## PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 1. Offer

##### 1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

#### 2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) issued by Public Works and Government Services Canada.

##### 2.1 General Conditions

2005 (2012-07-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### 2.2 Standing Offers Reporting

M7010C (2010-01-11) Periodic Usage Reports - Standing Offer

Solicitation No. - N° de l'invitation

21839-120157/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

van524

Client Ref. No. - N° de réf. du client

21839-120157

File No. - N° du dossier

VAN-2-35055

CCC No./N° CCC - FMS No/ N° VME

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The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;  
2nd quarter: July 1 to September 30;  
3rd quarter: October 1 to December 31;  
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

Include the following information in the quarterly reports:

the standing offer;  
the supplier name;  
the reporting period;  
the call-up number for each call-up, including amendments;  
the client department;  
the contracting authority;  
the date of the call-up;  
the line items acquired;  
the value of the call-up, Goods or Services Tax/Harmonized Sales Tax included, as applicable.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

**\*\*\*A period of two year\*\*\*\***

The period for making call-ups against the Standing Offer is from \_\_\_\_\_ to \_\_\_\_\_.

### **4. Authorities**

#### **4.1 Standing Offer Authority**

The Standing Offer Authority is:

Albert Yamamoto  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions, Vancouver  
800 Burrard Street, Room 641  
Vancouver, British Columbia V6Z 2V8  
Canada

Solicitation No. - N° de l'invitation  
21839-120157/A

Amd. No. - N° de la modif.  
VAN-2-35055

Buyer ID - Id de l'acheteur  
van524

Client Ref. No. - N° de réf. du client  
21839-120157

File No. - N° du dossier  
VAN-2-35055

CCC No./N° CCC - FMS No/ N° VME

Telephone : 604-775-7549  
Fax : 604-775-7526

E-mail : albert.yamamoto@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

#### 4.2 Project Authority

The Project Authority for the Standing Offer is:

Name: xxxxxxxxxxxxxxxxxxxx  
Title: xxxxxxxxxxxxxxxxxxxx  
Organization: xxxxxxxxxxxxxxxxxxxx  
Address: xxxxxxxxxxxxxxxxxxxx

Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Facsimile: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

#### 4.3 Offeror's Representative

Xxxxxxxxxxxxxxxxxxxxxxxxxx  
Xxxxxxxxxxxxxxxxxxxxxxxxxx  
Xxxxxxxxxxxxxxxxxxxxxxxxxx  
Xxxxxxxxxxxxxxxxxxxxxxxxxx

#### 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Correctional Services Canada, Pacific Region.

#### 6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

#### 7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$80,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

#### 8. Financial Limitation

Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$\_\_\_\_\_ (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any

articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or *four* months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-07-16), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2030 (2012-07-16) Higher Complexity - Goods;
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_ (insert date of offer), \_\_\_\_\_ (if the offer was clarified or amended, insert at the time of issuance of the offer. "as clarified on \_\_\_\_\_" or "as amended \_\_\_\_\_". (insert date(s) of clarification(s) or amendment(s) if applicable).

## 10. Certifications

### 10.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### 2. Standard Clauses and Conditions

#### 2.1 General Conditions

2030 (2012-07-16), General Conditions - Higher Complexitiy - Goods, apply to and form part of the Contract.

### 3. Term of Contract

### **3.1 Delivery Date**

Delivery must be made within 45 calendar days from receipt of a call-up against the Standing Offer.

## **4. Payment**

### **4.1 Basis of Payment**

See Annex B herein.

### **4.2 Limitation of Price**

SACC Manual clause C6000C 2011-05-16, Limitation of Price

### **4.3 Single Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

## **5. Insurance**

SACC Manual clause G1005C (2008-05-12) Insurance

## **6. Excess Goods**

SACC Manual Clauses B7500C (2006-06-16) Excess Goods

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## **ANNEX A - STATEMENT OF REQUIREMENT (Revised 2012/04/20)**

### **Requirement for Inherently Flame Resistant 100% Polyester Fleece with Anti-Microbial Treatment:**

To supply 100% Polyester Filament Yarn Fleece fabric on rolls in various colours, including, but not limited to Dakota Green, Dark Grey, Navy, Royal Blue, and Orange on an "as and when requested" basis during the period of the Standing Offer and delivered to Correctional Service of Canada, in Mission, Abbotsford and Agassiz, British Columbia. Fabric must be 100% polyester fleece, double sided with a napped finish on one side only.

It is estimated that up to 5,000 linear meters of fabric may be ordered per call-up against the established standing offer. The minimum order quantity will be 500 linear metres.

#### **Quantity-Approximation**

The quantity specified is only an approximation of requirements given in good faith. Canada will not be bound to accept delivery of the commodity in the maximum quantity specified, but will have the right to accept only delivery in such quantity as is actually required.

#### **Fabric Samples will be provided by Correctional Service of Canada upon request - Complete Annex C - Request for sample.**

Note: Pantones will not be provided.

Technical specifications on inherently fire retardant fibre must be submitted with tender documents. All information including source, product number and other technical information must be included. Failure to submit technical information will result in your bid not being considered.

Estimated Annual usage as follows:

#### **Width: 64" cuttable:**

7.5oz per sq yd (255 grams sq m): 20,000 metres

10 oz per sq yd (340 grams sq m): 1,000 metres

#### **Width: 72" cuttable:**

10 oz per sq yd (340 grams sq m): 20,000 metres

#### **Width: 78" cuttable:**

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10 oz per sq yd (340 grams sq m): 1,000 metres

The fleece is intended for the construction of blankets used in high-risk situations and, therefore, only inherently flame resistant products are acceptable. Any post-production treatments used on the fleece to enhance flame resistance are not acceptable.

Three different widths and 2 different weights of materials are required as follows:

Widths: 64" cuttable, 72" cuttable and 78" cuttable

Weights: 7.5oz and 10 oz per square yard.

The fabric must have an anti-microbial treatment to eliminate growth of odour causing bacteria.

**Printing:** The bidder must submit a price per linear meter to apply printing in permanent black ink as follows '**CSC-SCC**'. Typeface must be 6" high. There must be a 10" space between repeats. There must be at least one full version (CSC-SCC) of the printing every 80". The printing must be in the centre of the fleece, running lengthways down the roll on the napped side.

Bidders must provide 2 samples (in each weight) of the proposed material and submit them with their bid. Sample will be 1 metre x 73 inches.

### **Performance Requirements:**

Fabric must be able to withstand repeated laundering and comply with the requirements of The American Association of Textile Chemists and Colorists (AATCC) Test Method 61, 4 A wash test.

**Bidders must supply wash test results with their bid submission.**

### **Flame Resistance Requirement:**

The fleece, after having been laundered ten times according to the manufacturer's specifications, must comply with the flame resistance requirements of the following flammability standards:

National Fire Prevention Association Standard, NFPA 701, 1999 Edition. "Standard Methods of Fire Tests for Flame Propagation of Textiles and Films", Test Method 2 (Large Scale test) and;

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National Standard of Canada, CAN/ULC-S109-M87, "Standard for Flame Tests of Flame-Resistant Fabrics and Films", Small and Large Flame Tests.

**Bidders must submit their flame tests results along with their bid submission.**

Fabric should meet minimum standards established for ISO 9001:2008 Quality Assurance System.

**ANNEX B - BASIS OF PRICING.**

Note: Prices are FOB Destination including all delivery charges to Corrections Canada at the following 3 locations in B.C., HST extra.

- (1) Ferndale institution, 33737 Dewdney Trunk Rd., Mission, B.C. V2V 4L8.
- (2) Matsqui Institution, 33344 King Rd., Abbotsford, B.C. V2S 4P3
- (3) Mountain Institution, 4732 Cemetery Rd., Agassiz, B.C. V0M 1A0

**Prices must be in Canadian Dollars.**

**Fleece in accordance with Annex A:**

**Width: 64" cuttable:**

7.5oz per sq yd (225 grams sq m): \$\_\_\_\_\_ per linear metre

\$\_\_\_\_\_ per linear metre X 40,000 metres = \$\_\_\_\_\_ (a)

10 oz per sq yd (340 grams sq m): \$\_\_\_\_\_ per linear metre

\$\_\_\_\_\_ per linear metre X 2,000 metres = \$\_\_\_\_\_ (b)

**Width: 72" cuttable:**

10 oz per sq yd (340 grams sq m): \$\_\_\_\_\_ per linear metre

\$\_\_\_\_\_ per linear metre X 40,000 metres = \$\_\_\_\_\_ (c)

**Width: 78" cuttable:**

10 oz per sq yd (340 grams sq m): \$\_\_\_\_\_ per linear metre

\$\_\_\_\_\_ per linear metre X 2,000 metres = \$\_\_\_\_\_ (d)

Printing \$\_\_\_\_\_ per linear metre

\$\_\_\_\_\_ per linear metre X 40,000 metres = \$\_\_\_\_\_ (e)

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Total Evaluated Price is (a) + (b) + (c) + (d) + (e) = \$\_\_\_\_\_

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### **Annex C - Request for Sample**

Fabric samples are available from Public Works and Government Services Canada.

If you would like to obtain a fabric sample, send your request by email to:

albert.yamamoto@pwgsc.gc.ca

Include the following Information in your email or fax:

Request for Leno Weave Fabric Sample - Solicitation no. 21839-120157/A

Name: \_\_\_\_\_

Company \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

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### **ANNEX D**

### **CONSENT TO A CRIMINAL RECORD VERIFICATION**

**Attached separately**

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CCC No./N° CCC - FMS No/ N° VME

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**NOTE TO BIDDERS:** Please use **ONE** of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

**AVIS AUX FOURNISSEURS:** Pour le retour par la poste ou par messenger, veuillez utiliser **UNE** des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

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**Bid Receiving**  
**Public Works & Government Services Canada**  
**12TH FLOOR - 800 BARRARD STREET**  
**VANCOUVER BC V6Z 2V8**

**Solicitation No. : 21839-120157/A SD U000**

**Solicitation Closes at : 2:00 PM Pacific Time**  
**on : 2012-10-05**

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**Réception des soumissions**  
**Travaux publics et services gouvernementaux Canada**  
**800 rue Burrard, 12<sup>e</sup> étage**  
**Vancouver (C.-B) V6Z 2Z8**

**N° de l'invitation : 21839-120157/A SD U000**

**La réception des soumissions prend fin le : 2012-10-05**  
**à : 14h HP**

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# Annexe) - D



Public Works and Government  
Services  
Canada

Travaux publics et Services  
gouvernementaux  
Canada

Protected (when completed and received by government)  
Protégé (lorsque rempli et reçu par le gouvernement)

If completed manually, please print  
Si rempli manuellement, veuillez écrire en lettres moulées

FOR GOVERNMENT USE ONLY POUR USAGE DU GOUVERNEMENT SEULEMENT	
Special Investigations Directorate File No. N° de dossier de la Direction des enquêtes spéciales	Date Received (Y-A M D-J) Date de réception

## CONSENT TO A CRIMINAL RECORD VERIFICATION CONSENTEMENT À LA VÉRIFICATION DE L'EXISTENCE D'UN CASIER JUDICIAIRE

This form must be completed and signed by each individual who is currently on the Board of Directors of the Bidder/Offeror/Supplier and provided with the Bid/Offer/Arrangement.  
Le présent formulaire doit être rempli et signé par chaque membre du conseil d'administration du soumissionnaire/ de l'offrant/du fournisseur et fourni avec la soumission/l'offre/l'arrangement.

### A PRIVACY ACT STATEMENT ÉNONCÉ CONCERNANT LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The personal information requested on this form is collected under the authority of subsection 750(3) of the *Criminal Code*, paragraph 42(1(c)) of the *Financial Administration Act*, and sections 7 and 21 of the *Department of Public Works and Government Services Act*. The information will be used for validating the criminal conviction certifications necessary for obtaining or maintaining a procurement instrument. It may be shared with other government departments, agencies, as well as provincial, territorial, and federal courts, within the limits of what is required to conduct the criminal conviction verification.

Les renseignements personnels demandés dans le présent formulaire sont recueillis en vertu du paragraphe 750(3) du *Code criminel*, du paragraphe 42(1(c)) de la *Loi sur la gestion des finances publiques* et des articles 7 et 21 de la *Loi sur le ministère des Travaux publics et des Services gouvernementaux*. Ces renseignements seront utilisés pour valider les attestations de condamnation au criminel nécessaires pour obtenir ou conserver un instrument d'approvisionnement. Les renseignements peuvent être diffusés à d'autres ministères et organismes fédéraux, ainsi qu'à des tribunaux provinciaux, territoriaux et fédéraux, dans les limites de ce qui est requis pour la vérification des condamnations au criminel.

A refusal to provide information will result in the bid/offer/arrangement being rejected or the contract terminated, the standing offer being set-aside or the supply arrangement being cancelled, as applicable.

À défaut de fournir les renseignements demandés, la soumission/l'offre/l'arrangement sera rejeté ou le contrat résilié, l'offre à commandes sera mise de côté ou l'arrangement en matière d'approvisionnement sera annulé, selon le cas.

The personal information is described in personal information bank PWGSC PPU 184 - Integrity Assessment Program. Individuals have a right of access to, correction of and protection of their information in accordance with the *Privacy Act*.

Les renseignements personnels sont décrits dans les fichiers de renseignement personnels n° TPSGC PPU 184 - Programme de l'évaluation de l'intégrité. Les personnes ont le droit d'accéder aux renseignements personnels qui les concernent, ainsi que de les faire corriger ou protéger, conformément à la *Loi sur la protection des renseignements personnels*.

B BIOGRAPHICAL INFORMATION - Must be completed by the individual RENSEIGNEMENTS BIOGRAPHIQUES - À remplir par l'individu	
Family Name (Last Name) - Nom (de famille)	Family Name at Birth - Nom de famille à la naissance
Full Given Names (No initials) - Prénoms au complet (aucune initiale)	
All other previously used names (i.e. maiden name, previously married names, legal name change, nicknames) Tout autre nom utilisé (tel que nom de jeune fille, noms maritaux précédents, changement de nom légaux, sobriquets)	
Gender - Sexe <input type="checkbox"/> Male Masculin <input type="checkbox"/> Female Féminin	Date of Birth - Date de naissance (Y-A M D-J)

### Current Residential Information Information résidentielle actuelle

Apartment No. - N° d'appartement	Street No. - N° civique	Street Name - Nom de la rue	
City - Ville	Province	Postal Code - Code postal	

<b>C</b>	<b>CONSENT - Must be signed by the individual CONSENTEMENT - Doit être signé par l'individu</b>
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I, the undersigned, confirm that I have read and understand the above *Privacy Act* statement and that I consent to the collection and use of my personal information as described therein.

Je, soussigné, confirme avoir pris connaissance de l'Énoncé concernant la *Loi sur la protection des renseignements personnels* et consens à la collecte et à l'utilisation des renseignements personnels fournis aux présentes.

Signature	
Print Name - Nom en lettres moulées	Date (Y-A M D-J)

<b>D</b>	<b>ADMINISTRATIVE INFORMATION - Internal Government Use Only RENSEIGNEMENTS ADMINISTRATIFS - Pour usage interne du gouvernement seulement</b>
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Requesting Branch/Sector/Directorate/Division - Direction générale/Secteur/Direction/Division requérante	
Solicitation/Proposed Contract No. - N° de la demande de soumission/N° du contrat	Date of Request (Y-A M D-J) Date de la demande
Requesting Contact Person - Personne-ressource requérante	Contact Person Tel. No. - N° de tél. de la personne-ressource