

## RETURN BIDS TO:

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Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier Street / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Solicitation remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Procurement Strategies Division / Division des  
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

<b>Title - Sujet</b> TSPS - Solutions Based SA		
<b>Solicitation No. - N° de l'invitation</b> E60ZN-13TSSB/B		<b>Date</b> 2013-05-01
<b>Client Reference No. - N° de référence du client</b> E60ZN-13TSSB		<b>Amendment No. - N° modif.</b> 004
<b>File No. - N° de dossier</b> 017zn.E60ZN-13TSSB	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-017-25970		
<b>Date of Original Request for Supply Arrangement</b> <b>Date de demande pour un arrangement en matière d'app. originale</b>		2013-04-16
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-05-28</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Kingan, Sherrie		<b>Buyer Id - Id de l'acheteur</b> 017zn
<b>Telephone No. - N° de téléphone</b> (819) 956-1673 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60ZN-13TSSB/B

Amd. No. - N° de la modif.

004

Buyer ID - Id de l'acheteur

017zn

Client Ref. No. - N° de réf. du client

E60ZN-13TSSB

File No. - N° du dossier

017znE60ZN-13TSSB

CCC No./N° CCC - FMS No/ N° VME

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**See attached document**

## THIS AMENDMENT #004 IS RAISED TO AMEND THE RFSA AND TO ANSWER QUESTIONS

### REASON FOR AMENDMENT:

Canada is publishing herein responses to enquiries that it received pertaining to this solicitation subject to Period 1 - Initial Question Period as set out in accordance with article 3 - Enquiries - Request for Arrangements. Please note that Canada may respond to questions in a non-sequential order, but all questions submitted during Period 1 will be answered and industry will be notified when Canada is proceeding to Period 2 - Supplementary Question Period.

### Correction to the RFSA Documentation

1. This amendment is raised for consistency of appropriate wording regarding taxes. In the RFSA including all Attachments and Annexes, where it says "GST/HST" **DELETE** the wording and **REPLACE WITH** "applicable taxes".
2. This amendment is raised to extend Period 1 - Initial Question Period. At page 10, Part 2 - SUPPLIER INSTRUCTIONS, **Delete** clause 3. Enquiries - Request for Supply Arrangements in its entirety.

### Replace with:

#### 3. Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority in accordance with the period schedule as set out in the table below. Enquiries received after the time specified in each period may not be answered.

Suppliers should make enquiries as early as possible and should not make assumptions about the nature of the requirements of this solicitation.

Period 1 - Initial Question Period	Period 2 - Supplementary Question Period	Period 3 - Final Supplementary Question Period
The end date for the Initial question period for bidders is May 3, 2013, at 14:00 (Eastern Daylight saving Time)	The Supplementary question period for bidders raising issue(s) to Canada's initial response(s) only, will conclude at 14:00 EDT on the 5th calendar day after the responses to the questions submitted from Period 1 – Initial Question Period are posted on MERX.	The Final supplementary question period raising issue(s) only to Canada's supplementary response(s) only, will conclude 14:00 EDT on the 5th calendar day after the response(s) to the questions submitted during Period 2 – the Supplementary Question Period are posted on MERX.
Canada will then respond to the questions from suppliers.		Canada does not intend to modify the solicitation during this period.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item.

Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that Suppliers do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

## QUESTIONS AND ANSWERS

### Question 17:

- (a) Your arrangement submission grid indicates 3 mandatories however Attachment B indicates only 2 – can you please provide clarification.
- (b) Also, the submission grid indicates that we need to submit the mandatories on DCC and in the paper submission. DCC requires only that we submit the project number and page reference can you confirm that is all that is required for submission electronically.

### Canada's response to Question 17:

- (a) Canada confirms that there was an error in the English version of the RFSA document. The following administrative amendment does not affect the French version of the RFSA.

Canada acknowledges an administrative error in the article 1.3, Arrangement Submission Grid as raised by the supplier. As such, Canada amends PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS, Article 1.3 Arrangement Submission Grid, Section I Technical Arrangement of the Arrangement Submission Grid on page 14 and deletes the entire row 'Mandatory M.3 all Streams' and REPLACES the entire Arrangement Bid Submission Grid as follows:

### Arrangement Submission Grid

Column A	Column B	Column C	Column D	Column E	Column F	Column G
	<b>New TSPS Supplier</b> (Supplier is not a current SA Solutions Holder)	<b>Existing SA Solutions Holder</b> (whether active or inactive):  The Supplier is <b>NOT</b> changing the Technical arrangement already on file from the previous SA Solutions Solicitation	<b>Existing SA Solutions Holder</b> (whether active or inactive):  The Supplier <b>IS</b> applying for additional Tier(s) and/or, Stream(s), or is otherwise modifying their Technical Offer already on file from the previous SA Solutions Solicitation	<b>TEMS Holders</b> (The Supplier is <b>NOT</b> a current SA Solutions Holder)  The Supplier is <b>NOT</b> applying for additional Tier(s) and/or Stream(s), etc.	<b>Current SA Solutions Holder</b> (whether active or inactive) who is also a <b>TEMS Holder</b> :  The Supplier is <b>NOT</b> applying for additional Tier(s) and/or Stream(s), etc.	<b>Current SA Solutions Holder</b> (whether active or inactive) who is also a <b>TEMS Holder</b> : The Supplier <b>IS</b> applying for Tier(s) and/or, Stream(s), or is otherwise modifying their Technical Offer already on file from the previous TSPS Solutions Solicitation
<b>Section I Technical Arrangement</b>						
Region and metropolitan area selection	DCC	DCC	DCC	DCC	DCC	DCC
Mandatory M.1 all Streams	DCC & ADD	Grandfather Cert.	Grandfather Cert.	DCC	Grandfather Cert.	Grandfather Cert.
Mandatory M.2 all Streams	DCC & ADD	Grandfather Cert. & DCC	Grandfather Cert. & DCC & ADD	DCC	Grandfather Cert. & DCC	DCC & ADD & Grandfather Cert.
TEMS migration process applies	No	No	No	Yes	Yes	Yes
<b>Section II Certifications</b>						
Supplier's Statement	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)	DCC & Print (Attachment C)
Grandfather Certification	N/A	DCC & Print (Attachment C)	DCC & Print (Attachment C)	N/A	DCC & Print (Attachment C)	DCC & Print (Attachment C)
FCP EE Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Work Force Reduction	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC

Program Certification						
Former Public Servant Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Aboriginal Business Certification	DCC	Grandfather Cert.	Grandfather Cert. or DCC	DCC	Grandfather Cert.	Grandfather Cert. or DCC
Code of Conduct Certification	DCC	DCC	DCC	DCC	DCC	DCC
Current Security Clearance and current Document Safeguarding Clearance	DCC	DCC	DCC	DCC	DCC	DCC
Request for Security Sponsorship	DCC	DCC	DCC	DCC	DCC	DCC

(b) Canada confirms that DCC requires the Supplier to only input on the “Stream – Substantiation” page, their five applicable Stream project summary numbers in the “Project Summary Number:” box and also to input the applicable cross reference numbers in the “Cross Reference:” box.

**Question 18:**

Our organization qualified in the Human Resources Services and Change Management Services TSPS Solutions Based Professional Services. In both, we qualify for Tier 1- Maximum of \$2million. Some of the projects used to qualify are now over 5 years old. Do we need to submit new projects to replace these as part of the renewal?

**Canada’s response to Question 18:**

No, suppliers are not required to submit new projects for Streams in the Tier that they are currently qualified in and currently hold a Solutions SA for. Please refer to page 5 of the RFSA, COMPONENT I: REQUEST FOR SUPPLY ARRANGEMENT, PART 1 - GENERAL INFORMATION, Article 2. Summary, Sub-section 2.2 Existing SA Solutions Holders and page 41 Attachment B – Supply Arrangement Technical Evaluation Criteria which says:

“Existing SA Solutions Holders are not required to re-qualify for any Streams for which they already have a SA although they must otherwise comply with the requirements of this renewal solicitation.”

**Question 19:**

I have a few questions regarding TSPS, TEMS, and ProServices.

Currently my organization is a supplier under TEMS and TSPS Solution Based.

a) My understanding is that there are currently bids open for TSPS Solutions, TSPS Tasks, and ProServices.

b) (i) It is also my understanding that TEMS is being integrated into TSPS and (ii) TSPS is being integrated into ProServices.

My questions are as follows:

c) What do we have to do to maintain our TEMS agreement under TSPS?

d) Do we need to submit a bid for TSPS following the grid instructions for current TEMS holders?

e) If so, should we submit a bid under the Solutions Based TSPS or the Task Based?

f) Generally we would try to submit a bid for all the open solicitations. However, if TSPS is being integrated into ProServices, does it still make sense to apply for both TSPS Tasks as well as ProServices? Or, will the ProServices bid already incorporate the TSPS bid?

**Canada's response to Question 19:**

a) Correct; the following solicitations are currently posted on MERX that suppliers if interested need to respond to and comply with in terms of the various Methods of Supply:

Solicitation No: E60ZN-13TSSB/B RFSA for Solutions-based TSPS;

Solicitation No: E60ZN-13TSPS/B RFSA/SO for Task-based TSPS; and

Solicitation No: E60ZT-120001/D RFSA for ProServices.

b) (i) Correct, TEMS is being migrated to TSPS is correct. All active TEMS suppliers that currently hold a TEMS Supply Arrangement were already advised as an administrative matter with respect to this transition. To reconfirm this activity supports the objective set out in the PWGSC's National Procurement Strategy for Professional Services, PWGSC will streamline the number of Supply Arrangements and Standing Offers, and as such the TEMS Method of Supply and all of its categories will be merged and transferred between Task Based Informatics Professional Services (TBIPS) and Task and Solutions Professional Services (TSPS). TSPS Stream 5 TEMS includes all Streams of the TEMS SA, excluding the Telecommunications Stream.

b) (ii) Clarification there is no migration of TSPS into ProServices. ProServices *will* be aligned to contain Streams and Categories from both the Task and Solutions Professional Services [task based] (TSPS) and Task Based Informatics Professional Services (TBIPS). ProServices is a separate method of supply to TSPS. For more information on ProServices please refer to the following link <http://www.tpsgc-pwgsc.gc.ca/app-acq/sp-ps/proservices-eng.html> any questions pertaining to ProServices should follow the Enquiries process for ProServices. Solicitation No: E60ZT-120001/D RFSA for ProServices is currently posted on MERX.

**Canada's response to Question 19 c) and d):**

Current TEMS Suppliers that wish to be grandfathered into the TSPS Solutions-based SA need to provide an arrangement in accordance with this RFSA. Correct, please refer to the Arrangement Submission Grid on page 14 of this RFSA, specifically columns E, F and G which pertains to TEMS SA Holders. Also please refer to Attachment B – Supply Arrangement Technical Evaluation Criteria, page 40 Instructions to Suppliers and page 45 Process for the Migration of the TEMS SA (excluding the Telecommunications Services (Stream) as a new Stream into TSPS.

**Canada's response to Question 19 e):**

Canada has published its answer on this similar question/topic area, and directs industry to review Canada's responses provided in Questions 13, published in Amendment 001 which remains unchanged.

Should after review of the response, the response still does not address the question, Canada requests the Supplier to restate/rephrase and submit a new question in accordance with Article 3, Enquiries - Request for Arrangements as outlined in the solicitation.

**Canada's response to Question 19 f):**

TSPS and ProServices are separate solicitations and different methods of supply. The decision to provide a submission to a solicitation is a business decision that is up to each individual supplier. Canada can only recommend that bidders interested in bidding in either or both solicitations must do so prior to the solicitation closing dates and times.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**