

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Armoured Vehicles Support/Soutien des véhicules blindés
11 Laurier St./11, rue Laurier
Place du Portage Phase III 6C1
Attn: Ms. Edna Baynes
Gatineau
Québec
K1A 0S5

LETTER OF INTEREST
LETTRE D'INTÉRÊT

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Armoured Vehicles Support/Soutien des véhicules blindés
11 Laurier St./11, rue Laurier
Place du Portage Phase III 6C1
Gatineau
Québec
K1A 0S5

Title - Sujet CONVERSION OF MILITARY VEHICLES	
Solicitation No. - N° de l'invitation W8484-11P2DM/A	Date 2012-04-27
Client Reference No. - N° de référence du client W8484-11P2DM	GETS Ref. No. - N° de réf. de SEAG PW-\$\$BL-235-22711
File No. - N° de dossier 235bl.W8484-11P2DM	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-22	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Baynes, Edna	Buyer Id - Id de l'acheteur 235bl
Telephone No. - N° de téléphone (819) 956-0232 ()	FAX No. - N° de FAX (819) 956-0648
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

LETTER OF INTEREST

CONVERSION OF MILITARY VEHICLES TO COMMEMORATIVE MONUMENTS

1. GENERAL

- 1.1 The Department of National Defence (DND), Director of Disposal, Sales, Loans and Artifacts (DDSAL) has a requirement for the provision of labour, material, tools, products, storage space, transportation and equipment necessary to transport military vehicles from 25 Canadian Forces Supply Depot, Montreal, Quebec to the Contractor's facility, convert them into Commemorative Monuments and deliver them to their final destination.
- 1.2 The services are required for a period of two (2) years (from the date of issuance to 31 March 2014) with the irrevocable option for extension of up to two (2) additional one-year periods.

2. BACKGROUND

- 2.1 The Canadian Forces currently has fifty-one (51) military vehicles (quantities: 5 M113A2s, 28 M109s, 15 C1 Howitzers and 3 Cougars) that are out of commission and have been declared surplus. The objective is to remove the existing residual, unserviceable materiel and carry out specific work in order to convert each of these vehicles into a commemorative monument on an an-and-when-required basis. Quantities: 15 Cougars, 12 Howitzers and other vehicles like the Husky and Grizzly are also scheduled for conversion; however, none has been declared surplus at this time.
- 2.2 This Letter of Interest (LOI) document provides the planned directions PWGSC expects to follow as outlined in the attached draft Statement of Work.

3. PURPOSE OF THE LETTER OF INTEREST

- 3.1 The purpose of this LETTER OF INTEREST (LOI) is to communicate the Canadian Forces (CF) requirements and solicit information and feedback from Industry regarding the possible conversion of Military Vehicles into Commemorative Monuments on an "an-and-when-required basis". The information may be used to support the Government of Canada's decision-making process such as finalizing its requirements and determining its procurement strategy.
- 3.2 This is not a bid solicitation and no Contract will result directly from this LOI. Potential suppliers of any goods or services described in the LOI should neither reserve stock, facilities, nor allocate resources as a result of any information contained in this LOI.

Whether or not any potential supplier responds to this LOI will not preclude them from participating in any future procurement.

4. PROJECT SCOPE

- 4.1 The interim mandatory requirements are contained in the Annex "I" attached. The draft Statement of Work (SOW) is also attached and includes Annexes "A" to "H".

5. CONSTRAINTS

- 5.1 Contractor's facility, where the conversion will be performed, must be located within a 300-kilometer perimeter from the Longue-Pointe Military Base to allow the Technical Authority (TA) and the Quality Assurance Representative (QAR) regular access to the site where the work will be performed. The relatively close proximity is also required to limit the risk of having Controlled Goods system on the road for a long period of time.

6. PROCUREMENT MILESTONES

- 6.1 In providing responses the following schedule should be utilized as a baseline:

Milestones	Projected Timeline
LOI closing	22 May 2012
Request for Proposal release	22 June 2012
Request for Proposal closing	13 July 2012
Contract Award (CA)	01 August 2012

7. SECURITY

- 7.1. Respondents are requested to indicate their ability, and that of any subcontractors, to accommodate personnel and facility security requirements, together with controlled goods restrictions (e.g. International Traffic in Arms Regulations (ITAR), export licenses and 3rd party release requirements). Respondents are to clearly identify any implications that may affect delivery of the proposed project in accordance with the Industrial Security Program of Public Works and Government Services Canada (PWGSC) requirements.

8. REQUESTED INFORMATION

8.1. Based on the requirements detailed in this document, the LOI seeks potential suppliers to provide the following information:

- 8.1.1. The respondent's interest and capability for the different aspects of the work addressed at Annexes A, B, C, D and I. Respondents are invited to provide their comments and concerns on the technical aspect, feasibility and reasonability of the requirement. Respondents should feel free to provide alternative recommendations where applicable. Respondents should explain their rationale for a change or addition to the requirement.
- 8.1.2. In responding to this LOI, respondents should clearly identify all assumptions with clear explanations as to why those assumptions were made.
- 8.1.3. A statement of the delivery capability. Indicate the best delivery schedule based on the work required for each vehicle fleet. The respondents should highlight any critical areas that will impact the schedule either positively or negatively.
- 8.1.4. Information on any controlled goods restrictions (e.g. International Traffic in Arms Regulations (ITAR), Controlled Goods Regulations), export licenses, security and 3rd party release implications that may affect delivery and constraints.
- 8.1.5. Pricing estimates as requested in Annex J. Prices should be in Canadian dollars, with exchange rate assumptions specified. This information will be used to establish cost estimates. The pricing information and any other financial information are not to be attached to or contained within the Technical, Delivery or Mandatory Information. This is necessary in order to protect the confidentiality of your price estimates.
- 8.1.6. Company point of contact for future communications.

9. RESPONSE FORMAT

- 9.1 Respondents to this LOI are requested to submit five (5) paper copies and five (5) electronic copies of their response to the PWGSC Contracting Authority in order to facilitate review.

10. NOTE TO RESPONDENTS

- 10.1. This is not a bid solicitation and a Contract will not result.

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- 10.2. This Letter Of Interest (LOI) consists of a draft Statement of Work (SOW) which is subject to change based on feedback/information provided by industry.
 - 10.3. Potential respondents are advised that any information submitted to Canada in response to this LOI may be used by Canada in the development of a competitive Request For Proposal (RFP).
 - 10.4. The issuance of this LOI does not create an obligation for Canada to issue a draft or final Request For Proposal, and does not bind Canada legally or otherwise, to enter into any agreement or to accept or reject any suggestions.
 - 10.5. Canada assumes no responsibility or obligation with respect to the cost of preparing a response to this LOI.
 - 10.6. Participation in this LOI is not a condition or prerequisite for participation in any subsequent draft or final Request For Proposal (RFP). As a result of this LOI there will be no short listing of firms for the purposes of undertaking future work.
 - 10.7. Respondents to this LOI should clearly identify all submitted information as to whether or not it must be considered as confidential and/or proprietary. Information provided in response to this LOI will be divulged only to government officials authorized to participate in this pre-procurement activity. However, respondents must be aware that aspects of their response may be used as a basis for modifying the draft documents, as any future procurement for this requirement is prepared.
 - 10.8. PWGSC reserves the right to meet with industry concerning the feedback, suggestions or alternative approaches related to the project scope.

11. ENQUIRIES

- 11.1. All enquiries, clarification requests and other communications related to this LOI shall be directed in writing only to the Public Works and Government Services Canada (PWGSC) Contracting Authority.
- 11.2. Interested suppliers who intend to respond to this LOI are requested to advise PWGSC by e-mail so that questions and answers, clarification or changes may be promulgated if required.

12. CLOSING DATE

12.1. Responses to this LOI are to be submitted to the PWGSC Contracting Authority identified below, on or before the close of business on 22 May 2012.

13. CONTRACTING AUTHORITY

13.1 The single point of contact for this LOI is:

Public Works and Government Services Canada
Defence and Major Projects Directorate
Place du Portage, Phase III, Floor 6C1
11 Laurier Street
Gatineau, Quebec
K1A 0S5
Attention: Ms. Edna Baynes

Tel.: (819) 956-0232
Fax.: (819) 956-0648
E-mail: edna.baynes@tpsgc-pwgsc.gc.ca

14. ATTACHMENTS:

Draft Statement of Work; including:

- Annex A - Technical Specifications for the Preparation of a M113 Vehicle as a Display Monument;
- Annex B - Technical Specifications for the Preparation of a M109 and a M578 Vehicle as a Display Monument;
- Annex C - Technical Specifications for the Preparation of a C1 105mm Howitzer as a Display Monument;
- Annex D - Technical Specifications for the Preparation of an Armoured Vehicle, General Purpose (AVGP) as a Display Monument;
- Annex E - Warning Plate Instructions;
- Annex F - Conversion to Display Monument Confirmation;
- Annex G - Halon Decommissioning Certificate;
- Annex H - Equipment Photos;
- Annex I - Mandatory Technical Requirements; and
- Annex J - Pricing Information

ANNEX I**Interim Mandatory Requirements****1. Technical Evaluation****1.1 Mandatory Technical Criteria**

Criteria	Evaluation Criteria	Reference
M1	A visit of the selected Contractor's location will be done, before awarding the contract, by the Technical Inspector of the Department of National Defence, accompanied by a Military Police representative in order to validate the security and conformity of the equipment storage site.	Security requirement evaluation.
M2	The bidder must demonstrate the ownership of the special tools and equipment required to perform the work on all vehicles at its facility and at the final delivery destination.	SOW, Para 6. SOW annex B, Para 3

Criteria	Evaluation Criteria	Reference
M3	The bidder must certify that they have an area with a lockable fenced enclosure of at least 6 feet high and under 24 hour surveillance. The minimum dimensions of the secure area to enclose the vehicles shall be 16 feet by 36 feet with a minimum height of 16 feet.	A-SJ-100-001/AS-001 National Defence Security Instructions (NDSI) 57
M4	The bidder must certify that their facility can accommodate the receipt and the movement of the work identified in the SOW.	SOW Para 8 and SOW Annex H
M5	The bidder's facility where the conversion will be performed must be located in a 300 kilometre perimeter from the Longue-Pointe Military base.	Justification: The location of the facility must be at a reasonable distance to accommodate the TA and the QAR who will be required to visit the location regularly. The relatively close proximity is also required to limit the risk of having Control Goods system on the road for a long period of time.
M6	The bidder must provide documented proof of being certified ISO90001:2008 Or the Contractor's quality management system must address all requirements appropriate to the scope of the Work. Only exclusions in accordance with clause 1.2 of ISO 9001 are acceptable.	
M7	The bidder must provide documented proof of being certified by the Canadian Welding Bureau.	

ANNEX J**Basis of Payment**

<u>Item No.</u>	<u>Conversion (Vehicle Type)</u>	<u>U of I</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Delivery</u>
1	M113 (as per Statement of Work ANNEX A)	EA	5	\$_____	\$_____	_____
2	M109 and M578 (as per Statement of Work ANNEX B)	EA	28	\$_____	\$_____	_____
3	C1 105MM Howitzers (as per Statement of Work ANNEX C)	EA	15	\$_____	\$_____	_____
	OPTION:	EA	12	\$_____	\$_____	_____
4	AVGP / Cougar (as per Statement of Work ANNEX D)	EA	3	\$_____	\$_____	_____
	OPTION:	EA	15	\$_____	\$_____	_____
5	Huskies (as per Statement of Work ANNEX D)	EA	0	\$_____	\$_____	_____
6	Grizzlys (as per Statement of Work ANNEX D)	EA	0	\$_____	\$_____	_____