
Reissue of Request for Standing Offers

This request for standing offers (RFSO) cancels and supersedes previous RFSO number 23331-120192/A dated December 23, 2011 with a closing of February 6, 2012 at 14:00 HNE.

NOTICE to departments not part to the current standing offer

After considering this standing offer (S/O), please indicate your interest in joining users who have requirements similar to those described herein. You may do so by contacting the Public Works and Government Services Canada (PWGSC) supply officer indicated on the first page of this standing offer by telephone, fax or e-mail. We will review your request and provide you with confirmation of our recommendations. If we do give our approval, a new request may be published specifying that it is a Regional Master Standing Offer (RMSO) or National Master Standing Offer (NMSO).

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Solicitation No. - N° de l'invitation

23331-120192/B

Client Ref. No. - N° de réf. du client

23331-12-0192

Amd. No. - N° de la modif.

File No. - N° du dossier

QCN-1-34375

Buyer ID - Id de l'acheteur

qcn008

CCC No./N° CCC - FMS No/ N° VME

List of Annexes:

Annex "A" Statement of Work
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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

Attachments include documents on evaluation criteria and basis of selection. Annexes include the Statement of Work, Basis of Payment and Insurance Requirements.

2. Summary

In accordance with the Statement of Work in Appendix A, provide, as and when needed, lithogeochemical analysis services in accordance with the mandatory specifications listed in the Request for Standing Offer for the Geological Survey of Canada (GSC), Quebec City, QC.

The GSC requires different whole-rock analyses for the characterization of hydrothermal alteration and geochemical fingerprinting of various gold, Cu-Zn-Pb, Ni-Cu-PGE and uranium deposits on volcanic, plutonic and sedimentary host rocks in relatively short time frames.

Canada may issue up to **two (2) standing offers** for provision of the services from **the date of the Standing Offer to March 31, 2015 inclusive**. The allowed budget of **\$1,370,000 (plus taxes)** is for a period firm and will be shared among all standing offers issued.

This requirement is subject to the provisions of the World Trade Organization's Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA) and the Internal Trade Agreement (ITA).

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2011-05-16) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 12.1. (a) and (b) of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

1. Canada may reject an offer where any of the following circumstances is present:

- (a) the Offeror is subject to a Vendor Performance Corrective Measure, under the Vendor Performance Corrective Measure Policy, which renders the Offeror ineligible to submit an offer for the requirement;
- (b) an employee, or subcontractor included as part of the offer, is subject to a Vendor Performance Corrective Measure, under the Vendor Performance Corrective Measure Policy, which would render that employee or subcontractor ineligible to submit an offer for the requirement, or the portion of the requirement the employee or subcontractor is to perform;

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

1.1 SACC Manual Clauses

List of Proposed Subcontractors

If the bid includes the use of subcontractors, the Bidder agrees, upon request from the Contracting Authority, to provide a list of all subcontractors including a description of the things to be purchased, a description of the work to be performed and the location of the performance of that work. The list should not include the purchase of off-the-shelf items, software and such standard articles and materials as are ordinarily produced by manufacturers in the normal course of business, or the provision of such incidental services as might ordinarily be subcontracted in performing the Work.

2. Submission of Offers

The bid opening will be done at PWGSC's new address on D'Estimauville Street:

Offers **must** be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date and time indicated on page 1 of the Request for Standing Offers at the **new** following address:

PWGSC
Bid Receiving
1550 D'Estimauville Avenue
Quebec, Qc.,
G1J 0C7

Due to the nature of the Request for Standing Offers, transmission of offers by fax and email to PWGSC will not be accepted.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **seven (7) days** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (4 hard copies)

Section II: Financial Offer (1 hard copie)

Section III: Certifications (1 hard copie)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. Offerors should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical offer should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the offer will be evaluated. Simply repeating the statement contained in the Request for Standing Offer is not sufficient. **In order to facilitate the evaluation of the offer, Canada requests that offerors address and present topics in the order of the evaluation criteria under the same headings.** To avoid duplication, offerors may refer to different sections of their offers by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Offer

Offerors must submit their financial offer in **Canadian dollars** in accordance with the Basis of Payment, Annex B. The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives Canada will evaluate the offers.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

See Attachment 1.

1.1.2 Point Rated Technical Criteria

See Attachment 1.

1.2 Financial Evaluation

1.2.1 Evaluation of Price

See Attachment 1.

2. Basis of Selection

See Attachment 1.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1.1 Federal Contractors Program - Certification

1.1.1 Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3. The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

(d) () is subject to FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, offerors must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S. 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

Is the Offeror a FPS in receipt of a pension as defined above? YES () NO ()

If so, the Offeror must provide the following information:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

Work Force Reduction Program

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? YES () NO ()

If so, the Offeror must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting an offer, the Offeror certifies that the information submitted by the Offeror in response to the above requirements is accurate and complete.

1.3 Status and Availability of Resources

The Offeror certifies that, should it be issued a standing offer as a result of the Request for Standing Offer, every individual proposed in its offer will be available to perform the Work resulting from a call-up against the Standing Offer as required by Canada's representatives and at the time specified in a call-up or agreed to with Canada's representatives. If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

1.4 Education and Experience

The Offeror certifies that all the information provided in the résumés and supporting material submitted with its offer, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Offeror to be true and accurate. Furthermore, the Offeror warrants that every individual offered by the Offeror for the requirement is capable of performing the Work resulting from a call-up against the Standing Offer.

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

1. Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex C.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2011-05-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2.2 Standing Offers Reporting

2.2.1 Periodic Usage Reports - Standing Offer

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from **the date of the Standing Offer to March 31, 2015** inclusive.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Claire Roy
Public Works and Government Services Canada
Acquisitions Branch
1550 D'Estimauville Avenue
Quebec QC G1J 0C7

Telephone: (418) 649-2721
Facsimile: (418) 648-2209
E-mail address: claire.roy@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative (to be completed by Offeror)

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: ____ - ____ - _____

Facsimile: ____ - ____ - _____

E-mail address: _____

4.4 Contact at the Client's Department

For all information related to invoicing and/or payments you may communicate with: The project authority identified on the call-up.

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is : **The Geological Survey of Canada (GSC), various regions.**

6. Call-up Procedures

Breakdown of work volumes and duration

After evaluating the bids, PWGSC will issue a maximum of two (2) offers in order to meet the analysis requirements of the Geological Survey of Canada (GSC). The projected total value of all standing offers is \$1,370,000 (plus taxes) for the period ending on March 31, 2015.

Standing offers will have to be used during the established period for several projects grouped together under the same research program. To ensure the integrity of the analysis results throughout the project, each project will be assigned to a specific offer for the term of the standing offer.

The projects will be distributed among the offerors in accordance with the best score obtained in the analysis requirements evaluation planned at the time of issuing of the offers, as described below. However, it is possible that upon expiry of the standing offer, the proportion described herein will not be adhered to exactly.

Based on the budgets allocated to each research project, the ideal distribution of work volume in terms of a budgeted amount (plus taxes) is as follows:

- " 60% to the most qualified offeror (\$822,000) (plus taxes)
- " 40% to the second most qualified offeror (\$548,000) (plus taxes)

If only one offer is responsive, the percentage for the second most qualified offeror (40%) will be redistributed to the first offeror since there will be only one offeror for the whole project.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer" or electronic document.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$60,000.00** (Goods and Services Tax or Harmonized Sales Tax included) for standing offer 001 and **\$40,000.00** (Goods and Services Tax or Harmonized Sales Tax included) for standing offer 002.

9. Financial Limitation

Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ **(to be fulfilled by Canada at the issuance of the Standing Offer)** (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2011-05-16), General Conditions - Standing Offers - Goods or Services
- (d) Annex "A" - Statement of Work;
- (e) Annex "B" - Basis of Payment - Sediment;
- (f) Annex "C" - Basis of Payment - Soil, Water, Residual Material;
- (g) the Offeror's offer _____ (*insert date of offer*), _____ (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" or "as amended _____". (insert date(s) of clarification(s) or amendment(s) if applicable).*

11. Certifications

11.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11.2 SACC Manual Clauses

SACC Manual Clause M3020C (2010-01-11), Status and Availability of Resources

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010C (2011-05-16), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

2.2 SACC Manual Clauses

Liquidated Damages

1. If the Contractor fails to deliver the goods *or* perform the services within the time specified in the Contract, the Contractor agrees to pay to Canada liquidated damages in the amount of **one percent (1%) of the contract price** for each calendar day of delay. The total amount of the liquidated damages must not exceed **ten percent (10%)** percent of the contract price.
2. Canada and the Contractor agree that the amount stated above is their best pre-estimate of the loss to Canada in the event of such a failure, and that it is not intended to be, nor is it to be interpreted as, a penalty.
3. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any liquidated damages owing and unpaid under this section.
4. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.

3. Term of Contract

3.1 Period of the Contract

The delivery must be carried out as indicated in items "Transport and schedule" of Annex A, Statement of Work.

4. Payment

4.1 Basis of Payment

Contractor will be paid a firm unit price(s), as specified in Annex "B". Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Method of Payment

The call-up shall specify the applicable method of payment:

Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) all such documents have been verified by Canada;
- c) the Work delivered has been accepted by Canada.

4.3 SACC Manual Clauses

A2000C(2006-06-16), Foreign Nationals (Canadian Contractor)
A2001C(2006-06-16), Foreign Nationals (Foreign Contractor)
A9117C(2007-11-30), T1204 - Direct Request by Customer Department
C0100C(2010-01-11), Discretionary Audit - Comm. Goods/or Serv.
C2604C(2010-01-11), Customs Duties, Excise Taxes and GST/HST - Non-resident
A7017C(2008-05-08), Replacement of Specific Individuals

4.4 Payment by Credit Card

The following credit cards are accepted: _____ and _____.

5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Claims cannot be submitted until all work identified in the claim is completed.

Each claim must be supported by:

- (a) a copy of the release document and any other documents as specified in the Contract.
2. Claims must be distributed as follows:
 - a) Invoices shall be submitted using one of the following methods :

<u>Regular Mail :</u>	<u>or E-Mail :</u>	<u>or FAX :</u>
Natural Resources Canada Invoice Receipt 615 Booth Street Mailbox SSO-1-A - 1st Floor Ottawa, Ontario K1A 0E9	Invoicing-Facturation@NRCan.-RNCan.gc.ca Note: Attach "PDF" file. No other formats will be accepted	Local NCR region: 613-947-0987 Toll-free: 1-877-947-0987 Note: Use highest quality settings available.

Invoices and all documents relating to a contract must be submitted on the Contractor's own form and shall bear the following order reference number (see right top corner of the purchase order).

6. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7. SACC Manual Clauses

A9039C(2008-05-12), Salvage

A9068C(2010-01-11), Government Site Regulations

ATTACHMENT 1

EVALUATION CRITERIA AND BASIS OF SÉLECTION

1. Technical Evaluation

1.1 Mandatory Technical Evaluation Criteria

At this stage, only offers conforming to the mandatory technical criteria below will be considered further in the assessment.

IMPORTANT: It is imperative that the offeror gives a response for each of the mandatory criteria.

MANDATORY TECHNICAL CRITERIA	CONFORM (check appropriate box)		COMMENTS
	YES	NO	
1. Certification and accreditation The Offeror must, by closing date of the Standing Offer posting, accredited ISO/IEC 17025:2005 by the Standards Council of Canada for multiple elements analytical methods and provide proof of these certification (certificate).			
2. The Offeror must clearly describe the handling protocols in place for samples containing high values in uranium ($U_3O_8 \geq 1\%$). These should be aligned with appropriate regulations in place with respect to transportation, workplace and environmental safety for Naturally Occurring Radioactive Materials (NORM).			

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MANDATORY TECHNICAL CRITERIA	CONFORM (check appropriate box)		COMMENTS
	YES	NO	
<p>3. The Offeror must provide bids for ALL analytical tasks and sub-tasks as well as for ALL optional analytical packages as indicated in Annex B, Basis of payment. The Offeror must provide a single price for each option and must, when required, include all elements of a specific option. The options cannot be fractionated and no modification or element substitution will be accepted.</p> <p>The offeror must provide commercial analytical services for all items and elements listed in Annex A, Statement of Work.</p>			

1.2 Rated technical criteria

IMPORTANT: The Offeror must indicate how he meets each of the listed criteria. It is imperative that the offeror answers each of the criteria. The Offeror must clearly demonstrate how the proposed work meets each of the criteria. It is the responsibility of the offeror to give sufficient details to enable a full assessment.

EVALUATION GRID: The evaluation grid on the following page will be used for point rated technical evaluation according to the criteria rated 1.1 and 1.2

NON RESPONSIVE	INADEQUATE	POOR	WEAK	JUST ACCEPTABLE	GOOD	VERY GOOD	EXCELLENT
0 point <ul style="list-style-type: none"> Did not submit informations which could be evaluated 	1-2 points <ul style="list-style-type: none"> Fails to meet the desirable minimum Weaknesses can't be corrected Offeror lacks qualifications and experience Team proposed is not likely able to meet requirements Sample projects not related to this project's needs Inadequate 	3-4 points <ul style="list-style-type: none"> Generally doubtful is not likely able to meet requirements Generally doubtful that weaknesses can be corrected Serious lacks qualifications and experience Team is weak - either missing components or overall experience is weak Sample projects generally not related to this project's needs Extremely weak, no capability to meet performance requirements 	5 points <ul style="list-style-type: none"> Lacks accuracy Weaknesses can be corrected Offeror generally lacks qualifications and experience Team is weak - either missing components or overall experience is weak Sample projects generally not related to this project's needs Little capability to meet performance requirements 	6-7 points <ul style="list-style-type: none"> Just meets the desirable minimum Weaknesses can easily be corrected Offeror has minimum qualifications and experience Team capable of just fulfilling requirements Sample projects somewhat related to this project's needs Minimum acceptable capability, should meet minimum performance 	8 points <ul style="list-style-type: none"> Meets the desirable minimum No significant weaknesses Offeror is qualified and experienced Team covers all components and will likely meet requirements Sample projects generally related to this project's needs Average capability, should be adequate for effective results 	9 points <ul style="list-style-type: none"> More than satisfies desirable minimum No apparent weaknesses Offeror is highly qualified and experienced Strong team - some members have previously worked together Sample projects directly related to this project's needs Superior capability, should ensure effective results 	10 points <ul style="list-style-type: none"> Exceptionally strong offer No weaknesses Offeror is exceptionally qualified and experienced Exceptional team - has worked well together before on comparable work Took the lead in projects directly related to this project's needs Exceptional capability, should ensure extremely effective results

RATED TECHNICAL CRITERIA	Maximum points	Minimum points
1. TECHNICAL APPROACH AND METHODOLOGY	25	15

1.1 Technical approach and methodology	15	
1.2 Quality contrôle	10	
2. MINIMUM LIMIT OF DETECTION (L.O.D.) AND ANALYTICAL METHODS	150	90
2.1 Task 2: Major elements		
2.1.1 Task 2. Table A : XRF Analysis	5	
2.1.2 Task 2. Table B : ICP-AES Analysis	5	
2.2 Table C : Optional analytical packages		
2.2.1 Option 1 : CO2	5	
2.2.2 Option 2 : C-Organic	5	
2.2.3 Option 3: Total C et S	5	
2.2.4 Option 4: Total S	5	
2.2.5 Option 5: SO4	5	
2.2.6 Option 6: Au	5	
2.2.7 Option 7 " Trace level PGE's ": Au, Pt, Pd	5	
2.2.8 Option 8 : Hg	5	
2.2.9 Option 9 : Zr, Y, Nb, Ba, Rb	10	
2.2.10 Option 10 : As, Bi, Se, Sb, Te	10	
2.2.11 Option 11 : Ag, B, Ba, Be, Cd, Ce, Co, Cr, Cs, Cu, Dy, Er, Eu, Ga, Gd, Ge, Hf, Ho, In, La, Li, Lu, Mn, Mo, Nb, Nd, Ni, Pb, Pr, Rb, Sc, Sm, Sn, Sr, Ta, Tb, Th, Tl, Tm, U, V, W, Y, Yb, Zn, Zr	15	
2.2.12 Option 12 : FeO	5	
2.2.13 Option 13 : F	10	
2.2.14 Option 14 : Cl	10	
2.2.15 « Ore grade levels » Option 15 : Au	5	
2.2.16 « Ore grade levels » Option 16 : Au, Ag	5	
2.2.17 « Ore grade levels » Option 17 " Ore grades PGE's " : Au, Pt, Pd	5	
2.2.18 « Ore grade levels » Option 18 : Cu, Zn, Pb, Ni	10	
2.2.19 « Ore grade levels » Option 19 : U ₃ O ₈	5	
2.2.20 Option 20 : Pt, Pd, Ir, Rh, Ru, Au	10	

RATED TECHNICAL CRITERIA	Maximum points	Minimum points
Technical criteria total	175	105
Technical criteria total (Total points will be weighted at 70)		70
Financial criteria total (Total points will be weighted at 30)		30
Final total		100

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
1. TECHNICAL APPROACH AND METHODOLOGY	25	15
<p>1.1 The Offeror must clearly present the proposed technical approach and methodology; that is how he plans to provide the services, realize the work and respect deadlines. The technical approach and methodology should be coherent, relevant to the accomplishment of the project, complete and realist.</p> <p>Scope of work to describe, but not limited to:</p> <ul style="list-style-type: none"> • Handling protocols for service request: requirements relative to response delays (demonstrate ability in execution, delay control and respect of deadlines); • Sample monitoring (explain sample progression from their reception at the laboratory up until analytical results delivery); • Analytical results format (provide an analytical certificate example). 	15	
<p>1.2 Quality control</p> <p>The Offeror should demonstrate that he has the ability to control quality of services and detect any analytical anomaly.</p> <p>Scope of work to describe:</p> <ul style="list-style-type: none"> • Quality control procedures for sample handling (reception, analytical delay, sample processing) • Analytical quality control protocols 	10	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
2. MINIMUM LIMIT OF DETECTION (L.O.D.) AND ANALYTICAL METHODS	150	90
<p>In accordance with the L.O.D. and analytical method prescribed at Point 3 of the Statement of Work, the Offeror must indicate the minimum L.O.D., the fusion method (when applicable) and the analytical method for ALL tasks and sub-tasks as well as for ALL optional analytical packages listed in Part 3 of the Statement of Work.</p> <p>The next section will compare the Offeror's minimum L.O.D. and analytical methods with those prescribed in Part 3 of the Statement of Work.</p>		
2.1 Task 2: Major elements		
<p>2.1.1 Task 2, Table A : XRF Analysis</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimum values for 2 and more elements and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimum values for 12 and more elements and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimum values for 12 and more elements and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimum values for 2 and less elements and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimum values for more than 2 elements and use of different analytical method.</p>	5	
<p>2.1.2 Task 2, Table B : ICP-AES Analysis</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimum values for 1 and more elements and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimum values for 10 and more elements and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimum values for 10 and more elements and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimum values for 2 and less elements and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimum values for more than 2 elements and use of different analytical method.</p>	5	

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RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
2.2 Table C : Optional analytical packages		
2.2.1 Option 1 : CO₂ 5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.	5	
2.2.2 Option 2 : C-Organic 5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.	5	
2.2.3 Option 3: Total C and S 5 points: Minimum L.O.D. inferior to prescribed minimum values and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimum values and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimum values and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimum values and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimum values and use of different analytical method.	5	

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RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
2.2.4 Option 4: Total S 5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.	5	
2.2.5 Option 5: SO₄ 5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.	5	
2.2.6 Option 6: Au 5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.	5	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
<p>2.2.7 Option 7 « Trace level PGE's »: Au, Pt, Pd</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimum values for 1 element and more and use of prescribed analytical method or use of optimized analytical method;</p> <p>4 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of prescribed analytical method;</p> <p>3 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of different analytical method;</p> <p>2 points: Minimum L.O.D. superior to prescribed minimum values for 2 elements and less and use of prescribed analytical method;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimum values for more than 2 elements.</p>	5	
<p>2.2.8 Option 8 : Hg</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method;</p> <p>4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method;</p> <p>3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method;</p> <p>2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	5	
<p>2.2.9 Option 9 : Zr, Y, Nb, Ba, Rb</p> <p>10 points: Minimum L.O.D. inferior to prescribed minimum values for 2 element and more and use of prescribed analytical method or use of optimized analytical method;</p> <p>8 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of prescribed analytical method;</p> <p>6 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of different analytical method;</p> <p>4 points: Minimum L.O.D. superior to prescribed minimum values for 2 elements and less;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimum values for more than 2 elements.</p>	10	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
<p>2.2.10 Option 10 : As, Bi, Se, Sb, Te</p> <p>10 points: Minimum L.O.D. inferior to prescribed minimum values for 2 element and more and use of prescribed analytical method or use of optimized analytical method;</p> <p>8 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of prescribed analytical method;</p> <p>6 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of different analytical method;</p> <p>4 points: Minimum L.O.D. superior to prescribed minimum values for 2 elements and less;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimum values for more than 2 elements.</p>	10	
<p>2.2.11 Option 11 : Ag, B, Ba, Be, Cd, Ce, Co, Cr, Cs, Cu, Dy, Er, Eu, Ga, Gd, Ge, Hf, Ho, In, La, Li, Lu, Mn, Mo, Nb, Nd, Ni, Pb, Pr, Rb, Sc, Sm, Sn, Sr, Ta, Tb, Th, Tl, Tm, U, V, W, Y, Yb, Zn, Zr</p> <p>15 points: Minimum L.O.D. same as prescribed minimum values and L.O.D. inferior for 3 element and more and use of prescribed analytical method or use of optimized analytical method;</p> <p>12 points: Minimum L.O.D. same as prescribed minimum values for all elements (46) and use of prescribed analytical method or use of optimized analytical method;</p> <p>9 points: Minimum L.O.D. superior to prescribed minimum values for 5 elements and less and use of prescribed analytical method or use of optimized analytical method;</p> <p>4 points: Minimum L.O.D. superior to prescribed minimum values for 9 elements and less and use of prescribed analytical method or use of optimized analytical method;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimum values for more than 10 elements.</p>	15	
<p>2.2.12 Option 12 : FeO</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method;</p> <p>4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method;</p> <p>3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method;</p> <p>2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method;</p> <p>0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	5	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
<p>2.2.13 Option 13 : F</p> <p>10 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 8 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 6 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 4 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	10	
<p>2.2.14 Option 14 : Cl</p> <p>10 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 8 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 6 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 4 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	10	
<p>2.2.15 « Ore grade levels » Option 15 : Au</p> <p>5 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 3 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	5	
<p>2.2.16 « Ore grade levels » Option 16 : Au, Ag</p> <p>5 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of prescribed analytical method; 4 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of different analytical method; 3 points: Minimum L.O.D. superior to prescribed minimum values for 1 element and use of prescribed analytical method; 2 points: Minimum L.O.D. superior to prescribed minimum values for 1 element and use of different analytical method. 0 point: Minimum L.O.D. superior to prescribed minimum values for all elements..</p>	5	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
<p>2.2.17 « Ore grade levels » Option 17 « Ore grades PGE's » : Au, Pt, Pd</p> <p>5 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of prescribed analytical method; 4 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of different analytical method; 3 points: Minimum L.O.D. superior to prescribed minimum values for 1 element and use of prescribed analytical method; 2 points: Minimum L.O.D. superior to prescribed minimum values for 1 element and use of different analytical method. 0 point: Minimum L.O.D. superior to prescribed minimum values for all elements..</p>	5	
<p>2.2.18 « Ore grade levels » Option 18 : Cu, Zn, Pb, Ni</p> <p>10 points: Minimum L.O.D. same as prescribed minimum values for all elements and use of prescribed analytical method; 8 points: Minimum L.O.D. superior to prescribed minimum values for 2 elements and less and use of prescribed analytical method; 6 points: Minimum L.O.D. same as prescribed minimum values for all element and use of different analytical method; 4 points: Minimum L.O.D. superior to prescribed minimum values for 2 element and less and use of different analytical method. 0 point: Minimum L.O.D. superior to prescribed minimum values for all elements..</p>	10	
<p>2.2.19 «Ore grade levels» Option 19 : U₃O₈</p> <p>5 points: Minimum L.O.D. inferior to prescribed minimal value and use of prescribed analytical method or use of optimized analytical method; 4 points: Minimum L.O.D. same as prescribed minimal value and use of prescribed analytical method; 3 points: Minimum L.O.D. same as prescribed minimal value and use of different analytical method; 2 points: Minimum L.O.D. superior to prescribed minimal value and use of prescribed analytical method; 0 point: Minimum L.O.D. superior to prescribed minimal value and use of different analytical method.</p>	5	

RATED TECHNICAL CRITERIA	MAXIMUM	MINIMUM
2.2.20 Option 20 : Pt, Pd, Ir, Rh, Ru, Au 10 points: Minimum L.O.D. inferior to prescribed minimum values for 2 element and more and use of prescribed analytical method or use of optimized analytical method; 8 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of prescribed analytical method; 6 points: Minimum L.O.D. same as prescribed minimum values for 4 elements and more and use of different analytical method; 4 points: Minimum L.O.D. superior to prescribed minimum values for 3 elements and less; 0 point: Minimum L.O.D. superior to prescribed minimum values for more than 3elements	10	

For the next step, only responsive offers will be considered for the Financial Evaluation.

To be considered responsive, an offer must:

- (a) meet all Requirements and the Mandatory Criteria of the bid solicitation ;
- (b) obtain the required minimum points for the technical criteria with a pass mark;

Offers not meeting (a) or (b) above will be declared non-responsive.

2. Financial Evaluation

2.1 Evaluation of total price

For evaluation purposes only, the total price will be established as follows:

The total amount representing the sum of unit prices in Annex B, Basis of Payment, for the periods from the date of the standing offer to March 31, 2012; from April 1, 2012, to March 31, 2013; from April 1, 2013, to March 31, 2014; and from April 1, 2014, to March 31, 2015.

The annual estimated usage specified in the Basis of Payment is only an approximation of requirements given in good faith and is provided for financial bid evaluation purposes only. It does not represent a commitment by Canada.

2.2 Evaluation of Price

The price of the bid will be evaluated **in Canadian dollars**, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

3. Basis of Selection

3.1 Selection Method - Highest Rated

A maximum of two (2) responsive offers that have scored highest will be recommended for the issuance of standing offers. Where several bids are equal, the one with the highest technical rating will be selected. A recommendation will be made for authorization of the use of the two (2) responsive offers with the highest overall scores, that is, the technical score prorated to 70% plus the price score prorated to 30%.

3.2 Worksheet

- 1) The technical evaluation is weighted at 70%. (See example table below)
- 2) The price is weighted at 30%.

The offer with the lowest price that is still technically acceptable will be weighted at 30%; all other technically acceptable offers will be prorated to it. (See example table below.)

- 3) The total of the technical and price weightings is used to calculate the final score.

Example of Highest Combined Rating Technical Merit (80%) and Price (20%)			
Offeror	Offeror 1	Offeror 2	Offeror 3
Technical Points (100 pts max.)	88	82	76
Price Quoted	\$60,000.00	\$55,000.00	\$50,000.00
Calculation	Technical Points prorated to 70 %	Price Points prorated to 30 %	Total Points
Offeror 1	88/100 X 70 = 61.6	*50/60 X 30= 25	86.6
Offeror 2	82/100 X 70 = 57.4	50/55 X 30= 27.27	84.67
Offeror 3	76/100 X 70 = 53.2	50/50 X 30= 30	83.2
* Represents the lowest priced offer			
<p>Winner is the offeror scoring the highest total points established by adding the technical score and the rated price offer score. Based on the above calculations, a standing offer would be established with the Offeror 1, which offers the highest total score taking into consideration the technical merit and price of the offeror's offer. In case of a tie for the total points, the standing offer would be awarded to the Offeror with the highest technical points among the Offerors who were tied.</p>			

ANNEX A

STATEMENT OF WORK

1. Situation

The GSC, through the TGI-4 ore systems projects, needs a large number of whole-rock litho-geochemical analyses in order to characterize hydrothermal alterations and geochemical "footprint" of various gold, Cu-Zn-Pb, Ni-Cu-PGE and uranium deposits on surrounding volcanic, plutonic or sedimentary host rocks. High precision geochemical analyses have also proven their effectiveness for geological unit identification and chemo-stratigraphy reconstruction in altered and deformed ore deposits. The sampling campaigns started during the summers of 2011 and will go on through years 2012-2015 with analytical needs will extending throughout the period comprise between Standing Offer awarded date and March 31st, 2015. During this period, government scientists and academia collaborators (professors and graduate students) will need on a an "as and when requested basis" basis, high quality analytical results as quickly as possible as to further their studies, publish the results and plan the next sampling campaign.

2. Definition of needs and range

The GSC needs a Contractor who will be able to deliver litho-geochemical analyses in a relatively short time span while respecting precise quality levels. The level of effort anticipated, expressed as a limit of expense in Canadian dollars, is of an estimated total maximum value of \$1,370,000 from the awarded date of the Standing Offer up until March 31, 2015.

Samples Types and Concentration Range

The majority of samples will consist of mineralized material with variable and often ore grade content in precious metals (Au, Ag, Pt and Pd) and/or base metals (Cu, Zn, Pb, Ni) and could contain anomalous values in uranium. Such samples with suspected high values will be clearly labelled and may warrant using alternative analytical methods so that the real concentration is measured, and not just the maximum L.O.D. For samples with high values in Au, Au and Ag, Au-Pt-Pd, Cu-Zn-Pb-Ni, and U₃O₈ please refer to analytical methods described in Part 3, Table C, Options 15 through 19.

3. Duties to perform

The samples will consist of rocks with a diameter of 15 to 20 cm.

Tasks to perform as specified on each individual call-up:

Task 1- Samples must be crushed at 75% for the 2 mm mesh, and then pulverized at 85% for the 75 μ m mesh using either:

- A) Cr-free steel mill or;
- B) agate milling

This must be followed by a cleaning stage using silica sand after each pulverisation.

Task 2- The samples must then be analyzed for major elements using X-ray fluorescence (XRF) or ICP-AES. The element packages, minimal detection limits (L.O.D.) and analytical methods are indicated on tables A and B.

Table A: XRF analyses

<i>Elements</i>	<i>Min L.O.D.</i>	<i>Method</i>
SiO ₂	0,01 %	On fused disks
Al ₂ O ₃	0,01 %	
MgO	0,01 %	
CaO	0,01 %	
Cr ₂ O ₃	0,01 %	
K ₂ O	0,01 %	
P ₂ O ₅	0,01 %	
MnO	0,01 %	
TiO ₂	0,01 %	
Na ₂ O	0,02 %	

Table B: ICP-AES analyses

<i>Elements</i>	<i>Min L.O.D.</i>	<i>Method</i>
SiO ₂	0,01 %	Lithium meta / tetraborate fusion
Al ₂ O ₃	0,01 %	
MgO	0,01 %	
CaO	0,01 %	
Fe ₂ O ₃	0,01 %	
K ₂ O	0,01 %	
P ₂ O ₅	0,01 %	
MnO	0,01 %	
TiO ₂	0,01 %	
Na ₂ O	0,02 %	

<i>Elements</i>	<i>Min L.O.D.</i>	<i>Method</i>	<i>Elements</i>	<i>Min L.O.D.</i>	<i>Method</i>
Fe2O3	0,01 %		LOI	0,01 %	
V2O5	0,01 %				
LOI	0,01 %				

Next, the samples can optionally be analyzed for one or more of the following suites of trace elements (Table C) using the prescribed analytical method or an optimized method with lower detection limits. The Offeror must submit a quotation for only one analytical method per option with the exception of Option 11 for which three analytical methods are required to cover for all traces elements (1- trace elements; 2- calcophile trace elements; 3-total boron [B]). The proposed method will be evaluated at the end of the solicitation period and will have to remain the same though out the standing offer. The Offeror must provide a single price for each option that must, when required, include all elements of a specific option. The options cannot be fractionated and no modification or element substitution will be accepted.

Table C: Optional analyses packages

Packages	Elements	Min L.O.D.	Method
Option 1	CO2	0.05%	Coulometry
Option 2	C-Organic	0.05%	Leco
Option 3	C total	0.05%	Leco
	S total	0.05%	
Option 4	S total	0.05%	Leco
Option 5	SO ₄	0.05%	Leco
Option 6	Au	5 ppb	Fire Assay - AA (30g sample)
Option 7	Au	2 ppb	Fire Assay - ICP-MS (30g sample)
“Trace level PGE’s”	Pt	0.5 ppb	
	Pd	0.5 ppb	
Option 8	Hg	5 ppb	Cold vapor -AA

Packages	Elements	Min L.O.D.	Method
Option 9	Zr	0.5 ppm	Li metaborate fusion and ICP-AES
	Y	0.5 ppm	
	Nb	1 ppm	
	Ba	0.5 ppm	
	Rb	0.2 ppm	
Option 10	As	0.1 ppm	Aqua-regia and ICP-MS
	Bi	0.1 ppm	
	Se	0.1 ppm	
	Sb	0.1 ppm	
	Te	0.1 ppm	
Option 11	Ag	1 ppm	Li meta/tetraborate fusion - four acid digestion for chalcophile elements and ICP-MS and -AES B is for total boron and should be analyzed using: Li meta/tetraborate fusion/ sodium peroxyde fusion and PGNAAs / ICP-AES
	B	1 ppm	
	Ba	0.5 ppm	
	Be	0.5 ppm	
	Cd	0.2 ppm	
	Ce	0.1 ppm	
	Co	0.5 ppm	
	Cr	1 ppm	
	Cs	0.1 ppm	
	Cu	0.5 ppm	
	Dy	0.05 ppm	
	Er	0.05 ppm	
	Eu	0.05 ppm	
	Ga	1 ppm	
	Gd	0.05 ppm	
	Ge	1 ppm	
	Hf	1 ppm	
	Ho	0.05 ppm	
	In	0.2 ppm	
	La	0.1 ppm	
Li	1 ppm		
Lu	0.05 ppm		

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Packages	Elements	Min L.O.D.	Method
	Mn	2 ppm	To 10.000 ppm
	Mo	1 ppm	
	Nb	1 ppm	
	Nd	0.1 ppm	
	Ni	1 ppm	
	Pb	2 ppm	
	Pr	0.05 ppm	
	Rb	0.2 ppm	
	Sc	0.5 ppm	
	Sm	0.1 ppm	
	Sn	1 ppm	
	Sr	0.1 ppm	
	Ta	0.5 ppm	
	Tb	0.05 ppm	
	Th	0.1 ppm	
	Tl	0.5 ppm	
	Tm	0.05 ppm	
	U	0.05 ppm	
	V	2 ppm	
	W	1 ppm	
	Y	0.5 ppm	
	Yb	0.1 ppm	
	Zn	0.5 ppm	
	Zr	0.5 ppm	

Option 12

FeO	0.10%
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 Titration

Option 13

F	0.01%
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 Fusion and specific electrode

Option 14

Cl	0.01%
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 INAA

Option 20

Pt	1 ppb
Pd	1 ppb
Ir	1 ppb
Rh	1 ppb
Ru	1 ppb
Au	1 ppb

Fire Assay Nickel Sulphide
collection- ICP-MS

ORE GRADE LEVELS - to be used when maximum L.O.D. is obtained for precious and base metals, and uranium content. Note: the options cannot be fractionated and the Offeror must provide a single price for each option indicated below that includes all elements of a specific option:

Option 15

Au	3 g/t
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Fire Assay - Gravimetric (30g sample)

Option 16

Au, Ag	3 g/t, 5g/t
--------	-------------

Fire Assay - Gravimetric (30g sample)

Option 17
"Ore grade
PGE's"

Au	2 ppm
Pt	2 ppm
Pd	2 ppm

Fire Assay - ICP-MS (30g sample)

Option 18

Cu, Zn, Pb, Ni	0.01%
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Aqua-regia – ICP-AES

Option 19

U ₃ O ₈	1%
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Fusion, XRF

Control points

The tendering Contractor must be ISO/IEC 17025:2005 accredited by the Standards Council of Canada **for multiple elements analytical methods.**

With concerns for samples containing high values in uranium ($U_3O_8 \geq 1\%$), the Contractor must clearly describe the handling protocols in place. These should be aligned with appropriate regulations in place with respect to transportation, workplace and environmental safety for Naturally Occurring Radioactive Materials (NORM)

Quality Control of Analytical Data

Each group of twenty (20) samples analyzed by the Contractor must contain a Reference Sample and a Duplicate Sample provided and inserted by the Contractor. Reference Samples must be chosen in accordance with sample matrix, range of concentration values and when available, Certified Reference Materials are preferred to in-house Reference Samples. The analytical report for each batch must include the analytical results for each Reference Sample and Duplicate Sample analyzed by the Contractor for every batch of 20 samples. The project authority may also monitor the quality control of analytical accuracy and precision by including Blind Certified Reference Materials, and/or Blind duplicate samples.

The data produced by the Contractor for Referenced Samples chosen by the Contractor and Blind Reference Samples will be compared with their published certified values, or if not available, the "accepted" values derived from previous analyses by comparable methods. For the GSC to accept the analytical results the results obtained for References Samples and Duplicate Sample for each block of 20 samples must fall within prescribed tolerances stated herein in terms of accuracy and precision for at least 90% of the elements reported.

Accuracy : the relative difference between the reported results for Reference Samples and those "certified" or "accepted"	
Concentration	Tolerance Level
Minimum L.O.D.	±100%
10 X Minimum L.O.D.	±50%
100 X Minimum L.O.D.	±20%
1000 X Minimum L.O.D.	±10%

Precision : the relative difference between duplicate analyses in each block of 20 samples	
Concentration	Tolerance Level
Minimum L.O.D.	±100%
10 X Minimum L.O.D.	±50%
100 X Minimum L.O.D.	±20%
1000 X Minimum L.O.D.	±10%

The GSC can decide to reject all analyses from a data block of twenty (20) samples for which the tolerance levels for Reference Samples or Duplicate Samples are not respected. In such cases, the Contractor will be required to repeat all analyses for all elements in the block of twenty (20) samples at no additional cost to the GSC.

Analytical Report

Analytical results will have to be sent back, or made accessible through a secure Internet account, as a consistent MS-Excel compatible or ACSII format to the GSC project authority following the completion of each call-up.

The format defined by the Contractor will remain consistent throughout the period of the contract. The hard copy (analytical certificates) and the electronic copy of the analytical reports must be identical. The analytical certificates (final reports) must be signed by a chemist and sent to the GSC project authority identified in the call-up.

The analytical reports must include the following information for each of the analytical procedures:

- Sample pulverization method used
- The analytical instrumentation used (e.g. ICP-ES, ICP-MS)
- Total number of samples processed and included in the report
- For each element, the Lower and Upper Detection Limits
- Units of measurement (ppm, ppb, %)
- The sample weight used for each analytical method, and if not fixed, the weight used for each analysis.

Sample numbers on the report must match exactly the manifest list provided by the project authority.

Sample shipping and turnaround

The first sample shipment could be as soon as the contract awarded date, depending on project authority needs. The samples will be submitted in groups of typically 20 to 200 samples. Turnaround time must be within 6 weeks of receipt of the samples at the Contractor's facility.

For shipments larger than 200 samples, turnaround time will be as agreed to by the project authority and the Contractor at the call-up.

Samples (rejects and powders) must be sent back by Registered Mail to GSC project authority identified in the call-up and cost will be paid by GSC no later than 8 weeks after delivery of analytical results. The Offeror must prepay transportation costs. Prepaid transportation costs must be shown as a separate item on the invoice, supported by a certified copy of the prepaid transportation bill of lading. Return of the samples from the Contractor's storage facility may be required at any time. Under no circumstances are excess samples to be discarded. The Contractor may be required to store the samples for up to two (2) months.

Confidentiality

Natural Resources Canada (NRCan) is the sole owner of the analytical results, analyzed samples, rejects and powders. Any geological or geochemical information that may come to the knowledge of the Contractor, or its employees, must not be disclosed to a third party or made known by them to any third party., must not be disclosed to a third party or made known by them to any third party.

Official Language

The work will be conducted in either of Canada's official languages (English or French), at the choice of the Contractor.

NRCan will not provide any material, logistic or personnel support for the analyses.

ANNEX B

BASIS OF PAYMENT

All cells in the table below must be filled in. For the emergency service, write Y if the service is offered and N if the service cannot be offered. The markup percentages provided for 7-day and 14-day emergencies must be the same for all tasks and sub-tasks as well as all optional analyses.

The markup for the emergency service will not be included in the price calculation for financial offer evaluation purposes.

The prices indicated are firm and inclusive of the laboratory quality control fees, the emission of analytical certificates and all direct or indirect fees including labor, administration and profits.

All prices shall be expressed in Canadian dollars, FOB destination, and shall include shipping and handling to the destination, if applicable, and Customs duties and excise taxes in Canada; Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is extra and shall be shown separately if applicable.

Prices

The bidder must submit firm prices that will apply for the entire period of the standing offer.

1. Firm prices from the awarded date of the Standing Offer to March 31, 2013 :

	Service		Rush Yes/No (Y / N)	
	Annual estimation 2012-13	Firm unit price	7d	14d
Task 1-A : crushing, pulverization in a Cr-Free steel mill, cleaning stage	2150			
Task 1-B : crushing, pulverization in an agate mill , cleaning stage	800			
Task 2 : Major elements				
Task 2-A : XRF	625			
Task 2-B : ICP-AES	2300			
Table C: Optional analytical packages				
Option 1 : CO ₂	420			
Option 2 : C-Organic	300			
Option 3: Total C and S	420			
Option 4: Total S	2950			
Option 5: SO ₄	300			
Option 6: Au	2080			
Option 7 « Trace level PGE's »: Au, Pt, Pd	625			
Option 8 : Hg	1600			
Option 9 : Zr, Y, Nb, Ba, Rb	420			
Option 10 : As, Bi, Se, Sb, Te	1600			
Option 11 : Ag, B, Ba, Be, Cd, Ce, Co, Cr, Cs, Cu, Dy, Er, Eu, Ga, Gd, Ge, Hf, Ho, In, La, Li, Lu, Mn, Mo, Nb, Nd, Ni, Pb, Pr, Rb, Sc, Sm, Sn, Sr, Ta, Tb, Th, Tl, Tm, U, V, W, Y, Yb, Zn, Zr	2500			
Option 12 : FeO	2950			
Option 13 : F	840			
Option 14 : Cl	840			
Option 20 : Pt, Pd, Ir, Rh, Ru, Au	300			

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	Service		Rush Yes/No (Y / N)	
	Annual estimation 2012-13	Firm unit price	7d	14d
ORE GRADE LEVELS				
Option 15 : Au	840			
Option 16 : Au, Ag	840			
Option 17 « Ore grades PGE's » : Au, Pt, Pd	210			
Option 18 : Cu, Zn, Pb, Ni	840			
Option 19 : U ₃ O ₈	80			

RUSH - SURCHARGE: 7 DAYS: _____% 14 DAYS: _____%

2. Firm prices from April 1st, 2013 to March 31, 2014 :

	Service		Rush Yes/No (Y / N)	
	Annual estimation 2013-14	Firm unit price	7d	14d
Task 1 : crushing and pulverization				
Task 1-A : crushing, pulverization in a Cr-Free steel mill , cleaning stage	2150			
Task 1-B : crushing, pulverization in an agate mill, cleaning stage	800			
Task 2 : Major elements				
Task 2-A : XRF	625			
Task 2-B : ICP-AES	2300			
Table C: Optional analytical packages				
Option 1 : CO ₂	420			
Option 2 : C-Organic	300			
Option 3: Total C and S	420			
Option 4: Total S	2950			
Option 5: SO ₄	300			
Option 6: Au	2080			
Option 7 « Trace level PGE's »: Au, Pt, Pd	625			
Option 8 : Hg	1600			
Option 9 : Zr, Y, Nb, Ba, Rb	420			
Option 10 : As, Bi, Se, Sb, Te	1600			
Option 11 : Ag, B, Ba, Be, Cd, Ce, Co, Cr, Cs, Cu, Dy, Er, Eu, Ga, Gd, Ge, Hf, Ho, In, La, Li, Lu, Mn, Mo, Nb, Nd, Ni, Pb, Pr, Rb, Sc, Sm, Sn, Sr, Ta, Tb, Th, Tl, Tm, U, V, W, Y, Yb, Zn, Zr	2500			
Option 12 : FeO	2950			
Option 13 : F	840			
Option 14 : Cl	840			
Option 20 : Pt, Pd, Ir, Rh, Ru, Au	300			

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	Service		Rush Yes/No (Y / N)	
	Annual estimation 2013-14	Firm unit price	7d	14d
Task 1 : crushing and pulverization				
ORE GRADE LEVELS				
Option 15 : Au	840			
Option 16 : Au, Ag	840			
Option 17 « Ore grades PGE's » : Au, Pt, Pd	210			
Option 18 : Cu, Zn, Pb, Ni	840			
Option 19 : U ₃ O ₈	80			

RUSH - SURCHARGE: 7 DAYS: _____% 14 DAYS: _____%

3. Firm prices from April 1st, 2014 to March 31, 2015 :

	Service		Rush Yes/No (Y / N)	
	Annual estimation 2014-15	Firm unit price	7d	14d
Task 1 : crushing and pulverization				
Task 1-A : crushing, pulverization in a Cr-Free steel mill, cleaning stage	1040			
Task 1-B : crushing, pulverization in an agate mill, cleaning stage	380			
Task 2 : Major elements				
Task 2-A : XRF	300			
Task 2-B : ICP-AES	1120			
Table C: Optional analytical packages				
Option 1 : CO ₂	200			
Option 2 : C-Organic	140			
Option 3: Total C and S	200			
Option 4: Total S	1420			
Option 5: SO ₄	140			
Option 6: Au	100			
Option 7 « Trace level PGE's »: Au, Pt, Pd	300			
Option 8 : Hg	800			
Option 9 : Zr, Y, Nb, Ba, Rb	200			
Option 10 : As, Bi, Se, Sb, Te	800			
Option 11 : Ag, B, Ba, Be, Cd, Ce, Co, Cr, Cs, Cu, Dy, Er, Eu, Ga, Gd, Ge, Hf, Ho, In, La, Li, Lu, Mn, Mo, Nb, Nd, Ni, Pb, Pr, Rb, Sc, Sm, Sn, Sr, Ta, Tb, Th, Tl, Tm, U, V, W, Y, Yb, Zn, Zr	1220			
Option 12 : FeO	1420			
Option 13 : F	400			
Option 14 : Cl	400			
Option 20 : Pt, Pd, Ir, Rh, Ru, Au	100			

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	Service		Rush Yes/No (Y / N)	
	Annual estimation 2014-15	Firm unit price	7d	14d
Task 1 : crushing and pulverization				
ORE GRADE LEVELS				
Option 15 : Au	400			
Option 16 : Au, Ag	400			
Option 17 « Ore grades PGE's » : Au, Pt, Pd	100			
Option 18 : Cu, Zn, Pb, Ni	400			
Option 19 : U ₃ O ₈	40			

RUSH - SURCHARGE: 7 DAYS: _____% 14 DAYS: _____%

ANNEX “C”

INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.

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- (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.