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Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.

Vendor/Firm Name and Address

Raison sociale et adresse du
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Special Projects/Projets Spéciaux
11 Laurier St./11, rue Laurier
Place du Portage/, Phase III
Floor 10C1/Étage 10C1
Gatineau
Québec
K1A 0S5

Title - Sujet INSURANCE & RISK MANAGEMENT	
Solicitation No. - N° de l'invitation EN578-121746/A	Date 2012-08-31
Client Reference No. - N° de référence du client 20121746	Amendment No. - N° modif. 006
File No. - N° de dossier 109zI.EN578-121746	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-109-24711	
Date of Original Request for Supply Arrangement 2012-08-07 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-09-06	
Address Enquiries to: - Adresser toutes questions à: Stephen, Renee	Buyer Id - Id de l'acheteur 109zI
Telephone No. - N° de téléphone (819) 956-6973 ()	FAX No. - N° de FAX (819) 956-2675
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This Amendment is raised to provide answers to questions from potential suppliers.

Question 1:

1) The solicitation closes August 30,2012. Can we get an extension to respond to this closing to September 13th?

Answer 1:

Please see response to question 1 in amendment 003.

Question 2:

2)Re: 2. Part 5-Certifications 1.1 It is requested that Suppliers submit a complete list of all individuals who are currently directors AND completed, signed Consent to Criminal Record Verification forms. Our corporation is a NYSE listed company with an international Board of Directors. Due to the logistics involved in getting these forms completed and signed, can this requirement be extended beyond the closing date with the condition that all forms will follow as soon as possible?

Answer 2:

As per Part 5 - Certifications; clause 1 - Code of Conduct Certifications - Consent to a Criminal Record Verification, Suppliers must submit the list of individuals who are currently directors to the Supplier and a completed and signed Consent to a Criminal Record Verification form for each individual with their arrangement, by the RFSA closing date.

Suppliers may submit forms that have been completed and signed then scanned.

For information purposes, as per Part 6 - Supply Arrangement and Resulting Contract Clauses; Part A - Supply Arrangement; Clause 7 - On-going Opportunity for Qualification, a permanent Notice will be posted on the Government Electronic Tendering Service (GETS) to allow new suppliers to become qualified.

Question 3:

3) Given that we only received this on August 16 and given the complexity of this requirement, may we please ask for a two week extension to the closing date of this RFSO?

Answer 3:

Please see response to question 1 in amendment 003.

Question 4:

4) On Amendment #2 – Question 4 – Canada has specified the following:

“A bidder is able to submit the necessary requirements under one technical proposal but must provide a separate project to be evaluated for each category in which it wants to be considered.

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For example, if a bidder would like to qualify for Stream 1- Category 2: Real Property Management and Stream 2 – Category 1: Insurance and Risk Consulting Services, a project demonstrating Real Property Management experience and a project demonstrating Insurance and Risk Consulting experience (containing all information as outlined in MT1) must be submitted.”

We interpret this to mean that one technical proposal is sufficient for both Stream 1 and Stream 2 categories as long as it includes a separate relevant project for each category under consideration. However, page 9 of the RFP under Part 3 – Arrangement Preparation Instructions reads:

“The Supplier can submit more than one stream of work specified in the Statement of Work but must submit one technical arrangement for each specified stream. Canada requests that the Supplier clearly identifies in the first pages of its technical arrangement for which stream of work it is submitting.

We interpret this to mean that one technical arrangement is required for work submitted under Stream 1 Categories and one technical arrangement is required for work submitted under Stream 2 Categories.

Under the assumption that the bidder will be submitting work for categories under Stream 1 and Stream 2 please clarify that two separate technical arrangement are required.

Answer 4:

In order to provide better clarity, the following updates are applicable:

Under Part 3 – Arrangement Preparation Instructions:

DELETE:

“The Supplier can submit more than one stream of work specified in the Statement of Work but must submit one technical arrangement for each specified stream. Canada requests that the Supplier clearly identifies in the first pages of its technical arrangement for which stream of work it is submitting.

INSERT:

The Supplier can submit more than one stream of work specified in the Statement of Work but must submit one project per category to be evaluated within their technical arrangement. Canada requests that the Supplier clearly identifies in the first pages of its technical arrangement for which categories of work it is submitting.

Question 5:

5) If we do not currently have someone who has the required security status, can we respond that we will secure this, if successful?

Answer 5:

In order to initiate the process to obtain the required security requirements, the Supplier must contact the Industrial Security Program (ISP) at Industrial Security Services through the following link:

<http://ssi-iss.tpsgc-pwgsc.gc.ca/cn-cu-eng.html>

If the Supplier wishes to proceed with the process, a Request for Private Sector Organization Screening

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form will be forwarded to the Contracting Authority for completion and sponsorship.

Question 6:

6) [Page 14] Part 5 – Certifications – Code of Conduct Certifications – Consent to Criminal Record Verification requires suppliers to submit a properly completed and signed form Consent to Criminal Record Verification for each named director of the supplier. Our directors have all previously completed Criminal Record Checks through PWGSC and hold current valid Government of Canada Security Clearances at the level of Reliability Status or higher. Does providing our Directors' valid security clearance information within the Proposal meet the requirement? Or is it required to re-submit these forms with the Proposal?

Answer 6:

The forms must be submitted with the proposal as per Part 5 – Certifications; clause 1 - Code of Conduct Certifications - Consent to a Criminal Record Verification.

Question 7:

7) We respectfully request an extension to the closing date of this RFP of September 13, 2012.

Answer 7:

Please see response to question 1 in amendment 003.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.