

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
Place du Portage, Phase III
Core 0A1/Noyau 0A1
11 Laurier St./11, rue Laurier
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Miscellaneous Special Projects Division (XN)/Division
des projets spéciaux divers (XN)
Canadian Building
219 Laurier Ave. West, 13th Floor
Room 13077
Ottawa
Ontario
K1A 0S5

Title - Sujet ERP-SAP TECHNICAL RESOURCES		
Solicitation No. - N° de l'invitation G7801-120019/A		Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client G7801-120019		Date 2013-01-18
GETS Reference No. - N° de référence de SEAG PW-\$\$XN-105-25321		
File No. - N° de dossier 105xn.G7801-120019	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-02-04		Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Ward, Kristen		Buyer Id - Id de l'acheteur 105xn
Telephone No. - N° de téléphone (819) 994-0985 ()		FAX No. - N° de FAX (819) 934-8626
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT 001

The purpose of this amendment is to publish answers in response to questions received regarding this TBIPS SA RFP, in PART 1 and to make administrative changes to Appendix A to Annex A - Resource Statements of Work and to Annex D - Bid Evaluation Criteria, in PART 2.

PART 1

THE FOLLOWING CLARIFICATIONS FORM PART OF THIS TBIPS SA RFP:

Question 1) With respect to M-1 - point 3:

The TBIPS SA and SO were put in place a few years back as a result of procurement reform. Prior to this Government Departments all had Standing Officers which were TA based. When TBIPS was originally introduced departments were not allowed to issue TA type contracts under it. Therefore, each RFP was for an individual resource. As a result, many large projects were undertaken with multiple resources; however, each resource on the project would fall under a different contract number as it was the result of correlating contracts which were awarded through individual RFPs. Which could prove detrimental (and be seen as unreasonable) to some vendors as they could have 15 resources on a project, working in a team, concurrently delivering a SAP project, which would not be under the scope of 1 RFP / contract.

Would HRSDC consider altering the requirement so that vendors who provided multiple resources on a SAP project (as detailed in the aforementioned paragraph) to a single client may be considered applicable and compliant?

Answer 1) No, this requirement will remain as written. The intent is to ensure that the successful bidders have the experience and capability to staff projects of relative size and complexity. Also, please note that there has never been a restriction of the ability to use TA's within TBIPS.

Question 2) With respect to M-1 - point 5:

As many large SAP implementation projects span a number of years, would a project that commenced before the 5 year limit but was completed within the required 5 year time frame qualify in meeting this requirement?

Answer 2) Yes, a project that commenced before the five (5) year limit but was completed within the required five (5) year time frame, may be used as one of the five (5) contract references to meet M-1 - point 5 which requires that "the billing value for at least one of the five contract references must have exceeded \$5,000,000 and have included the provision of resources for the Realization, Final Preparation, Go-live Support and Run phases." However, please note that only the billable days that occurred within the required five (5) year time frame (M-1 - point 2) will count towards the minimum billable days required by M-1 and in the calculation of the

rated score for R-1. As such, if a Bidder chooses a contract reference which commenced prior to the five (5) year time frame to satisfy M-1 - point 5, it is their responsibility to clearly delineate those billable days that occurred prior to the five (5) year time frame and those that occurred within the five (5) year time frame. Failure to do so may result in our inability to consider the contract reference to determine that the Bidder meets the minimum billable days for M-1 and in the calculation of the Bidder's rated score for R-1.

Question 3) With respect to bidders that are submitting a JV bid. If company A has ceiling rates for the categories that are different than the ceiling rates for company B of the JV - is the JV permitted to use either ceiling rate, the highest ceiling rate OR the lowest ceiling rate?

Answer 3) Please note that only Joint Ventures that are **already qualified** on TBIPS as a Tier 2 supplier and hold all of the required categories are eligible to respond to **this** requirement. If you have questions about the TBIPS eligibility rules, please contact the TBIPS SA Authority at "rcnmdai.ncrimos@tpsgc-pwgsc.gc.ca".

Question 4) In the case of a JV - do both members of the JV have to be qualified in the categories on TBIPS or is it sufficient that one member of the JV meets this requirements?

Answer 4) See answer 3 above.

Question 5)

a) We require the following clarification in reference to the Corporate Mandatory requirement M-1 (point 4) on page 2 of 7 of Annex D - Bid Evaluation Criteria: The TBIPS categories listed in M-1 do not match the resource categories listed in Appendix A to Annex A (SOW).

b) Please confirm that to be compliant with M-1 (point 4) Bidders must demonstrate that the work performed for each resource category included at least 40% of the associated tasks for the TBIPS categories listed in M-1 and not Appendix A to Annex A (SOW).

Answer 5)

a) The list of resources in Appendix A to Annex A incorrectly lists the A.4 category resource as a Technical Analyst. This should be A.4 **System** Analyst. Please refer to Change 1) & 2) in Part 2, below.

b) To be compliant with M-1 (point 4) Bidders must demonstrate that the work performed for each resource category included at least 40% of the associated tasks for any **one of the corresponding** resource categories in Appendix A to Annex A (SOW).

For example, for a role as an *ERP Programmer Analyst* to be compliant, the Bidder must demonstrate that the work performed included at least 40% of the associated tasks for any **one** of the **A.3** resources listed in Appendix A to Annex A (SOW), which include:

A.3 ERP Programmer Analyst - SAP Process Integration Developer (Level 2)

A.3 ERP Programmer Analyst - SAP Workflow Developer (Level 3)

A.3 ERP Programmer Analyst - SAP Workflow Developer (Level 2)

A.3 ERP Programmer Analyst - SAP Portal Developer (Level 3)

A.3 ERP Programmer Analyst - SAP Portal Developer (Level 2)

A.3 ERP Programmer Analyst - SAP Senior ABAP Developer (Level 3)

A.3 ERP Programmer Analyst - SAP ABAP Developer (Level 2)

Please refer to Change 3) in Part 2 below.

Question 6) Due to the complexity of the response required would the Crown please extend the closing date to February 20, 2013?

Answer 6) No, the closing date remains February 4, 2013 @ 14:00 EST.

PART 2

THE FOLLOWING AMENDMENTS FORM PART OF THIS TBIPS SA RFP.

Change 1) At Appendix A to Annex A, Page 4 of 61.

Delete at item 14:

14. A.4 ERP **Technical** Analyst - SAP Test Tools Specialist (Level 2)

Insert at item 14:

14. A.4 ERP **System** Analyst - SAP Test Tools Specialist (Level 2)

Change 2) At Appendix A to Annex A, Page 41 of 61

Delete at item 14 and 14.1:

14. A.4 ERP **Technical** Analyst - SAP Test Tools Specialist (Level 2)

14.1. Tasks:

The ERP **Technical** Analyst - SAP Test Tools Specialist (Level 2) may be required, without limitation, to perform any combination of the following tasks during the Realization, Final Preparation, Go-Live Support and/or Run phases:

Insert at item 14 and 14.1:

14. A.4 ERP **System** Analyst - SAP Test Tools Specialist (Level 2)

14.1. Tasks:

The ERP **System** Analyst - SAP Test Tools Specialist (Level 2) may be required, without limitation, to perform any combination of the following tasks during the Realization, Final Preparation, Go-Live Support and/or Run phases:

Change 3) At Annex D - Bid Evaluation Criteria:

Delete at M-1, point 4:

4. The billable days referenced for each Resource Category must have been in the performance of the duties identified for the respective Resource Category as detailed by the tasks in Appendix A to Annex A (SOW). The Bidder must demonstrate that the work performed for each Resource Category included at least 40% of the associated tasks for such category detailed in Appendix A to Annex A (SOW); and

Insert at M-1, point 4:

4. The billable days referenced for each Resource Category must have been in the performance of the duties identified **for any one** of the respective Resource Categories as detailed by the tasks in Appendix A to Annex A (SOW). The Bidder must demonstrate that the work performed for each Resource Category included at least 40% of the associated tasks **for any one of the corresponding categories** detailed in Appendix A to Annex A (SOW); and

Change 4) At Annex D - Bid Evaluation Criteria:

Delete at R-3 in the Evaluation Guidelines:

projects or more = 100

Insert at R-3 in the Evaluation Guidelines:

5 projects or more = 100 **points**

ALL OTHER TERMS AND CONDITIONS OF THIS TBIPS REMAIN UNCHANGED.