

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet ENCLOSED CARGO TRAILERS FOR DND	
Solicitation No. - N° de l'invitation W6399-13EC25/A	Date 2012-11-08
Client Reference No. - N° de référence du client W6399-13EC25	
GETS Reference No. - N° de référence de SEAG PW-\$\$HP-923-61523	
File No. - N° de dossier hp923.W6399-13EC25	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-12-19	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martin, Erik	Buyer Id - Id de l'acheteur hp923
Telephone No. - N° de téléphone (819) 956-3842 ()	FAX No. - N° de FAX (819) 956-5227
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Vehicles & Industrial Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with this requirement.

2. Requirement

Canada is seeking proposals to procure:

- 2.1 Quantity of twenty seven (27) Enclosed Cargo Trailers and related items grouped in four (4) different configurations (A, B, C and D) as described in Annex "A" - Pricing and in accordance with Annex "B" - Purchase Description - Enclosed Cargo Trailers. Bidders can submit a proposal for one or more configurations.
- 2.2 Irrevocable options identified in Annex "A"- Pricing.
 - 2.2.1 The options may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.
 - 2.2.2 The options may be exercised in whole or in part and on more than one occasion at the sole discretion of Canada, up to the maximum quantity identified in Annex "A"- Pricing.
 - 2.2.3 The options may be exercised within twenty-four (24) months after contract award.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

4. Interpretation

The mandatory requirements stated in this Request for Proposal use the words "shall" or "must" or "mandatory". Proposals not meeting all of the mandatory requirements will be given no further consideration.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 **(2012-07-11)** Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 4 of Section 01 - Code of Conduct and Certifications of 2003 (2012-07-11) Standard Instructions is amended as follows:

Bidders should provide, with their bid or promptly thereafter, a complete list of names of all individuals who are currently directors of the Bidder. If such a list has not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the bid non-responsive. Bidders must always submit the list of directors before contract award.

Canada may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the bid being declared non-responsive.

The text under Subsection 5 of Section 01 - Code of Conduct and Certifications of 2003 referenced above is replaced by:

The Bidder must diligently maintain the list up-to-date by informing Canada in writing of any change occurring during the validity period of the bid, and must also provide Canada, when requested, with the corresponding Consent Forms. The Bidder will also be required to diligently maintain the list and when requested, provide Consent Forms during the period of any contract arising from this bid solicitation.

Subsection **5.4 of 2003**, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted to the Contracting Authority no later than **seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in *Ontario*.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications, Statement of Work or Purchase Description contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the

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suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **seven (7) days** before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies);

Section II: Financial Bid (1 hard copy);

Section III: Certifications and Additional Information (2 hard copies).

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

2. Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Bidders must complete and submit by the bid closing date and time the following;

- 1) Annexes C1, C2, C3 and C4 - Technical Information Questionnaire - Enclosed Cargo Trailers;

-
- 2) Five (5) copies of view concept Auto-Cad drawings for each configurations of the trailers.

2.1 Substitutes and Alternatives

Bidders may propose substitutes and alternatives where "**shall^(E)**" is indicated in the technical requirement description (Purchase Description/Statement of Requirement/Statement of Work).

2.1.1 Substitutes and alternatives that are equivalent in form, fit, function and performance will be considered for acceptance by the Technical Authority where the Bidder:

- (a) Clearly identifies a substitute and/or an alternative;
- (b) Designates the brand name, model and/or part number of the substitute and/or of the product, where applicable;
- (c) States that the substitute product is fully interchangeable with the item specified in the technical requirement description;
- (d) Provides complete specifications and brochures, where applicable;
- (e) Provides compliance statements that include technical details showing the substitute and/or the alternative meet all technical requirements specified in the technical requirement description; and
- (f) Clearly identifies those areas in the technical requirement description and in the brochures that support the substitute and/or the alternative compliance with the technical requirements.

2.1.2 Substitutes and alternatives offered as equivalent in form, fit, function and performance will not be considered for acceptance by the Technical Authority if:

- (a) The bid fails to provide all of the information requested to allow the Technical Authority to fully evaluate the evaluate the equivalency; or
- (b) The substitute and/or the alternative fail to meet or fail to exceed the technical requirements specified in the technical requirement description.

2.1.3 In conducting the evaluation of bids, Canada may, but will have no obligation to request the bidder offering a substitute and/or an alternative, to

provide a copy of the alternative standard and to demonstrate, at the bidder's sole cost, that it is equivalent to the technical requirement.

3. Section II: Financial Bid

Bidders must submit their prices in Annex "A" - Pricing in accordance with the Basis of Payment described in **Part 6 - RESULTING CONTRACT CLAUSES**, at **Clause 6.1 Basis of Payment**.

3.1 Exchange Rate Fluctuation

- 3.1.1 Unless otherwise specified in the bid solicitation, bids must be in Canadian currency.
- 3.1.2 Bidders may request Canada to assume the risk for exchange rate fluctuation. This request must be specifically made at time of bidding.
- 3.1.3 The foreign currency component is defined as the element of the price that will be directly affected by exchange rate fluctuations. It could include the net price FOB foreign manufacturer's plant, costs associated with applicable duty, excise tax, Goods and Services Tax or Harmonized Sales Tax, if applicable, entry fees, transportation costs or delivery charges payable in a foreign currency, and any other charges associated with being the importer of record if they originated from and are required to be paid in a foreign currency.
- 3.1.4 The foreign value of the foreign currency component of the bid or negotiated price must be provided before contract award. Form PWGSC-TPSGC 9411, Claim for Exchange Rate Adjustments, may be used for this purpose. If milestone payments are proposed, it is recommended to indicate on the above form the foreign currency component associated with each milestone event.
- 3.1.5 All bids are evaluated in Canadian currency. Therefore, for evaluation purposes, the noon rate quoted by the Bank of Canada as being in effect on date of bid closing, or such other date as may be specified in the bid solicitation, will be applied as the initial conversion factor for the specified currency. (Column 3 of the above form will be completed by the Contracting Authority.)
- 3.1.6 Rates proposed by bidders will not be accepted for the purposes of this exchange rate adjustment provision.
- 3.1.7 If there are two (2) identical bids, and provided that the bid selected would still be considered the most advantageous to Canada, preference will be given to the

Bidder who assumes all or part of the exchange rate adjustment risk over a bidder who does not assume any of this risk. Furthermore, preference will be given to the Bidder who assumes all of the exchange rate adjustment risk over a bidder who assumes only part of this risk.

3.1.8 Canada will pay the exchange rate adjustment amount in Canadian currency using the prevailing noon rate on the date of payment by Canada or, as applicable, in accordance with clause C3015C, C3020C, C3025C, or C3030C.

4. Section III: Certifications and Additional Information

Bidders must submit the certifications required under **PART 5 - CERTIFICATIONS**.

4.1 Additional Information

Canada requests that bidders submit the following information:

4.1.1 Delivery

4.1.1.1 Firm Quantities

While delivery of the trailers is requested 120 days after contract award (mandatory), the best delivery that can be offered is as follows:

Item 001 – Quantity of 3, Enclosed Cargo Trailer, Configuration A and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 002 – Quantity of 14, Enclosed Cargo Trailer, Configuration B and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 003 – Quantity of 8, Enclosed Cargo Trailer, Configuration C and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 004 – Quantity of 2, Enclosed Cargo Trailer, Configuration D and related items will be delivered within _____ calendar days from the effective date of the contract.

4.1.1.2 Optional Quantities

If an option is exercised, while delivery of the optional trailers is requested 120 days after contract award (mandatory), the best delivery that can be offered is as follows:

Item 005 – Quantity of 9, Enclosed Cargo Trailer, Configuration A and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 006 – Quantity of 42, Enclosed Cargo Trailer, Configuration B and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 007 – Quantity of 24, Enclosed Cargo Trailer, Configuration C and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 008 – Quantity of 6, Enclosed Cargo Trailer, Configuration D and related items will be delivered within _____ calendar days from the effective date of the contract.

4.2.1 Manufacturer's Standard Warranty Period

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of twelve (12) months. Any additional manufacturer's standard warranty such as those derived from the Original Equipment Manufacturer (OEM) for component/sub-assemblies will form part of the proposed contract.

The manufacturer's standard warranty of _____ months or _____ km as administered through the designated dealer or authorized agent applies.

4.2.2 Optional Extended Warranty Period

Canada requests that the Bidder indicate if an optional extended warranty period that exceeds the longest between the minimum warranty period of twelve (12) months and the Manufacturer's Standard Warranty Period indicated in 4.2.2, if applicable, is offered.

Optional warranty coverage available: YES _____ NO _____

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If yes, Canada requests that the Bidder provide details and pricing information of any optional extended warranty period available for the vehicle/equipment and any related items, in Annex A - Pricing.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- 1.1 Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- 1.2 An evaluation team composed of representatives of Canada will evaluate the bids.

2. Technical Evaluation

- 2.1 The purpose of the technical evaluation is to determine if the goods and/or services offered meet all mandatory technical requirements outlined in the documents enumerated hereafter and as required in **Section I - Technical Bid of Part 3 - BID PREPARATION INSTRUCTIONS:**

- Annex "B" - Purchase Description - Enclosed Cargo Trailers.
- Annexes C1, C2, C3, C4 - Technical Information Questionnaire - Enclosed Cargo Trailers;

3. Financial Evaluation

- 3.1 The purpose of the financial evaluation is to determine the aggregate price on an item by item basis, based on the information submitted in Annex "A" - Pricing.

EACH ITEM, PLUS THE OPTION, WILL BE EVALUATED INDIVIDUALLY. (001 + 005, 002 + 006, 003 + 007 and 004 + 008)

3.2 Aggregate Price Calculation

Bids will be evaluated on an aggregate price basis for the firm quantity and the optional quantity of each item. Since the optional quantity are to be exercised within twenty-four (24) months, the firm unit prices for the optional quantity will be averaged.

- 3.2.1 To determine the averaged price for the optional quantity, calculation will be as follows:

- a) The firm unit prices of the optional quantity for each period of twelve (12) months will be added; and

b) The sum will be divided by two (2).

3.2.2 To determine the aggregate price for the firm quantity and optional quantity, calculation will be as follows:

- a) The averaged price of the optional quantity obtained in 3.2.1 b) above will be multiplied by the total of each estimated optional quantity identified; and
- b) The result will be added to the total price for the firm quantity.

3.3 Any **Extended Warranty Period** offered will not be included in the financial evaluation and further negotiations may be required.

4. **Basis of Selection**

4.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory requirements to be declared responsive. The responsive bid with the lowest evaluated aggregate price on an item by item basis will be recommended for award of a contract.

4.2 More than one Contract may be awarded in response to this solicitation.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Code of Conduct Certifications - Certifications Required Precedent to Contract Award

- 1.1 Bidders should provide, with their bids or promptly thereafter, a complete list of names of all individuals who are currently directors of the Bidder. If such a list has not been received by the time the evaluation of bids is completed, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Bidders must submit the list of directors before contract award, failure to provide such a list within the required time frame will render the bid non-responsive.

The Contracting Authority may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the bid being declared non-responsive.

2. Certifications Precedent to Contract Award

The certifications listed below should be submitted with the bid, but may be completed and submitted afterwards. If any of these required certifications is not completed or submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on

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requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

- (d) () is subject to the FCP, and has a valid certificate number as follows:
_____ (e.g. has not been declared an ineligible contractor by HRSDC.)

Further information on the FCP is available on the HRSDC Web site.

[Http://www.hrsdc.gc.ca/eng/labour/equality/fcp/index.shtml](http://www.hrsdc.gc.ca/eng/labour/equality/fcp/index.shtml)

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with this requirement.

2. Requirement

2.1 The Contractor must deliver _____ (Quantity to be inserted by PWGSC at time of contract award) Enclosed Cargo Trailers and related items as described in Annex "A" - Pricing and in accordance with Annex "B" - Purchase Description - Enclosed Cargo Trailers.

2.2 The Contractor grants to Canada irrevocable options identified in Annex "A" - Pricing.

2.2.1 The options may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

2.2.2 The options may be exercised in whole or in part and on more than one occasion at the sole discretion of Canada, up to the maximum quantity identified in Annex "A" - Pricing.

2.2.3 The options may be exercised within twenty-four (24) months after contract award.

2.3 Optional Extended Warranty Period

The Contractor grants to Canada the irrevocable option to extend the warranty period for an additional (to be inserted by PWGSC at time of contract award) months, under the same terms and conditions and at the price stated in the Contract at Annex "A" - pricing. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within ninety (90) calendar days after contract award and/or the exercising of an option by sending a written notice to the Contractor.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2012-07-16) General Conditions - Goods (Medium Complexity), apply to and form part of the contract.

Subsection 4 of Section 29 - Code of Conduct and Certifications of 2010A (2012-07-16) General Conditions - Goods is amended as follows:

During the entire period of the Contract, the Contractor must diligently update, by written notice to the Contracting Authority, the list of names of all individuals who are directors of the Contractor whenever there is a change. As well, whenever requested by Canada, the Contractor must provide the corresponding Consent Forms.

Section 09 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:

The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

If action to effect repairs under warranty cannot be initiated within **two (2)** working days and completed within a reasonable length of time or if the Contractor has no repair facilities in the immediate vicinity (**within 100 kilometres**) of the specified delivery destinations (consignees), the Department of National Defence reserves the right to make such repairs and be reimbursed by the Contractor at the rate of **\$103.91** per hour for labour and the cost for replaced parts."

3.1.1 **Section 09** of general conditions **2010A** is amended by replacing the period of twelve (12) months by twenty-four (24) months.

All other provisions of the warranty section remain in effect.

4. Term of Contract

4.1 Delivery of Trailers

4.1.1 Firm Quantities

Delivery date of the trailers must be made as follows:

Items 001, 002, 003 and 004 - Enclosed Cargo Trailers and related items must be delivered on or before _____ (Date to be inserted by PWGSC the Contracting Authority at time of contract award.)

4.1.2 Option Quantities

Items 005, 006, 007 and 008 - Enclosed Cargo Trailers and related items to be delivered within _____ calendar days after an option is exercised. (Days to be inserted by PWGSC the Contracting Authority at time of contract award.)

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Erik Martin
Title: Supply Specialist
Organization: Public Works and Government Services Canada - Acquisitions Branch
LEFT Directorate, HP Division,
7A2, Place du Portage, Phase 3, 11 Laurier Street, Gatineau Quebec,
K1A 0S5
Telephone: 819 956-3842
Facsimile: 819 956-5227
E-mail: erik.martin@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Organization: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Technical Authority:

The Technical Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Organization: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work.

Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.4 Contractor's Representative

Name and telephone number of the person responsible for :

General enquiries

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail: _____

Delivery follow-up

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Telephone: ____ - ____ - ____

Facsimile: ____ - ____ - ____

E-mail: _____

5.5 After Sales Service

5.5.1 The following dealer and/or agent is authorized to provide after sales service,

maintenance and warranty repairs and a full range of repair parts for the vehicle/equipment offered:

Item 001

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

Item 002

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

Item 003

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

Item 004

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

6. Payment

6.1 Basis of Payment - Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit price(s) specified in Annex "A" - Pricing, and as follows:

Basis of Payment (BOP) Type 1: Firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, Goods and Services tax/Harmonized Sales Tax extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual Clauses

H1001C Multiple Payments 2008-05-12

6.3 Exchange Rate/Payment on Delivery

6.3.1 The price in Canadian currency includes the foreign currency component in respect of goods, services or both originating outside Canada, as detailed in form PWGSC-TPSGC 9411, Claim for Exchange Rate Adjustments.

6.3.2 The price must be adjusted to reflect the exchange rate in effect and applied by Canada Border Services Agency (CBSA) on the date of importation, but only in respect of the foreign currency component detailed in the above form.

6.3.3 No price adjustment directly resulting from the application of the provisions contained in this clause will be applied for increases or decreases in the exchange rate within a variation of: plus or minus 2 percent of the exchange rate(s) mentioned above; or plus or minus \$100 of the total cumulative amount claimed for exchange rate adjustment under the Contract.

6.3.4 On each invoice or claim for payment submitted under the Contract, the Contractor must indicate the exchange rate adjustment amount (either upward, downward or no change) as a separate item. In addition, the invoice must be accompanied by a copy of CBSA Form B3-3, Canada Customs Coding Form, for the imported goods, services or both.

6.3.5 Canada will have the right to audit any revision to costs and prices under this clause.

7. Invoicing Instructions

7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

7.2 Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the following address for certification and payment:

National Defence Headquarters
Mgen George R. Pearkes Bldg
101 Colonel By Drive
Ottawa, Canada
K1A 0K2

Attention: DLP 6-1-1 - Joshua Dauphinee

- (b) One (1) copy must be forwarded to the PWGSC Contracting Authority identified under the section entitled "Authorities" of the Contract.
- (c) One (1) copy must be forwarded to the consignee.

7.3 Holdback

A ten percent (10%) holdback will apply on the total price of each trailer (Items 001 to 008 inclusively) on any due payment of the said vehicle/equipment. Release of the holdback (10%) is conditional upon receipt and certified acceptance by DND of the said trailers and all related items as identified in Annex "A" - Pricing.

Goods and Services Tax or Harmonized Sales Tax (GST/HST), as applicable, must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no GST/HST payable as it was claimed and payable under the previous invoice.

- (a) The original and one (1) copy of the invoice for the holdback must be forwarded to the Procurement Authority identified under the section entitled "Authorities" of the Contract.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- (c) One (1) copy must be forwarded to the consignee.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2012-07-16) General Conditions - Goods (Medium Complexity);
- (c) Annex "A" - Pricing;
- (d) Annex "B" - Purchase Description - Enclosed Cargo Trailers
- (e) Annex C1, C2, C3 and C4 - Technical Information Questionnaire - Enclosed Cargo Trailers
- (f) the Contractor's bid dated _____

11. SACC Manual Clauses

A1009C	Work Site Access	2008-05-12
A9006C	Defence Contract	2012-07-16
A9049C	Vehicle Safety	2011-05-16
C2800C	Priority Rating	2011-05-16
C2801C	Priority Rating - Canadian-based Contractors	2011-05-16
D3010C	Dangerous Goods/Hazardous Products	2012-07-16
D5510C	Quality Assurance Authority (DND) - Canadian-based Contractor	2012-07-16
D5515C	Quality Assurance Authority (DND) - Foreign-based and United States Contractor	2010-01-11
D5545C	ISO 9001:2000 - Quality Management Systems - Requirements (QAC C)	2010-08-16
D9002C	Incomplete Assemblies	2007-11-30
G1005C	Insurance	2008-05-12

12. Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection

Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

13. Preparation for Delivery

The trailers and equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to DND personnel at the final delivery location.

All trailers delivered to the consignee are to be delivered between the hours of 8:00 am and 4:00 pm Monday through Friday, except Federal holidays. Any attempt by the carrier to deliver trailers before or after these hours may be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

14. Shipping Instructions - Delivery at Destination (For Firm and Optional quantities)

14.1 The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (as detailed at Annex "A"- Pricing). Unless otherwise directed, delivery must be made by the most economical means. Shipping charges must be shown as a separate item on the Contractor's invoice. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

14.2 The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the contacts specified in Annex "A"- Pricing. The consignee may refuse shipments when prior arrangements have not been made

18. Post-Contract Award Meeting/Pre-Production Meeting

Within ten (10) working days of the receipt of the Contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant _____(specify location). Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by the Canada.

19. Progress Reports

The contractor must prepare and submit monthly progress reports in two (2) copies, one to the DND Procurement Authority and one copy of the report must also be forwarded to the PWGSC Contracting Officer.

Each progress report must address the following questions:

- (a) Is the delivery on schedule?
- (b) Is the Contract free of any areas of concern in which the assistance or guidance of Canada may be required?
- (c) Each negative response must be supported with an explanation.

20. Tools and Loose Equipment

For shipment verification, all items and tools, which are shipped loose with the trailer/equipment must be listed on the Inspection Certificate (CF 1280) or on an attached packing note.

21. Spare Parts Availability

The contractor must ensure that spare parts required to properly maintain and repair the complete trailer covered by this specification will be available for purchase by the Department of National Defence, or its authorized agents, for a period of **10 years**.

22. Material

Material supplied must be new unused and of current production by manufacturer. (2012 model-year or later).

23. Design Changes

The "Design Change, Design Deviation and Waiver Procedure" as defined in National Defence Standard D-02-006-008/SG-0001 must apply.

24. Interchangeability

Unless changes during the production run are authorized by Procurement Authority, all trailers supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

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CCC No./N° CCC - FMS No/ N° VME

25. Packaging

The methods used for preservation and packaging must be in conformity with the Contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

26. Service at Delivery

The Contractor must send a Service Representative to each delivery destination to perform the assembly/preparation on all vehicles delivered. Cost to provide this service must be included in the price of each vehicle.

ANNEX "A" - PRICING

Item 001 Enclosed Cargo Trailer - Configuration A (Firm Quantity)

The Contractor must deliver the trailers/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

The trailers and related items must be delivered within 250 km of Ottawa, Ontario:

(Address to be inserted by PWGSC at time of contract award)

Delivery contact: _____ (Name to be inserted by PWGSC at time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 3

Item 002 Enclosed Cargo Trailer - Configuration B (Firm Quantity)

The Contractor must deliver the trailers/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

The trailers and related items must be delivered within 250 km of Ottawa, Ontario:

(Address to be inserted by PWGSC at time of contract award)

Delivery contact: _____ (Name to be inserted by PWGSC at time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 14

Item 003 Enclosed Cargo Trailer - Configuration C (Firm Quantity)

The Contractor must deliver the trailers/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

The trailers and related items must be delivered within 250 km of Ottawa, Ontario:

(Address to be inserted by PWGSC at time of contract award)

Delivery contact: _____ (Name to be inserted by PWGSC at time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 8

Item 004 Cargo Trailer - Configuration D (Firm Quantity)

The Contractor must deliver the trailers/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

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Buyer ID - Id de l'acheteur

hp923

CCC No./N° CCC - FMS No/ N° VME

Client Ref. No. - N° de réf. du client

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The trailers and related items must be delivered within 250 km of Ottawa, Ontario:

(Address to be inserted by PWGSC at time of contract award)

Delivery contact: _____ (Name to be inserted by PWGSC at time of contract award.)

Date of delivery: _____ (Date to be inserted by PWGSC at time of contract award.)

Firm unit price of \$ _____ per trailer, including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

Quantity: 2

Item 005 Enclosed Cargo Trailer - Configuration A (Optional Quantity)

If this option is exercised, the Contractor must deliver the vehicle/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

1st Year - 1st 12 months from Date of Contract award

Firm unit price of \$ _____ per , including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

2nd Year - month 13 to 24 from Date of Contract award

Firm unit price of \$ _____ per trailer, including all equipment and related items if applicable", in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment)

Quantity: **Up to 9**

Item 006 Enclosed Cargo Trailer - Configuration B (Optional Quantity)

If this option is exercised, the Contractor must deliver the vehicle/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

1st Year - 1st 12 months from Date of Contract award

Firm unit price of \$ _____ per , including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

2nd Year - month 13 to 24 from Date of Contract award

Firm unit price of \$ _____ per trailer, including all equipment and related items if applicable", in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment)

Quantity: **Up to 42**

Item 007 Enclosed Cargo Trailer - Configuration C (Optional Quantity)

If this option is exercised, the Contractor must deliver the vehicle/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

1st Year - 1st 12 months from Date of Contract award

Firm unit price of \$ _____ per , including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

2nd Year - month 13 to 24 from Date of Contract award

Firm unit price of \$ _____ per trailer, including all equipment and related items if applicable", in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment)

Quantity: **Up to 24**

Item 008 Enclosed Cargo Trailer - Configuration D (Optional Quantity)

If this option is exercised, the Contractor must deliver the vehicle/equipment including the sample manuals, CD of all manuals, data summary, photographs, warranty letter(s), preventative maintenance replacement parts kit list and Special tools list in accordance with the attached Annex "B" - Purchase Description - Enclosed Cargo Trailers.

1st Year - 1st 12 months from Date of Contract award

Firm unit price of \$ _____ per , including all equipment and related items, in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment).

2nd Year - month 13 to 24 from Date of Contract award

Firm unit price of \$ _____ per trailer, including all equipment and related items if applicable", in accordance with Basis of Payment Type 1 (as detailed at Clause 6.1 Basis of Payment)

Quantity: **Up to 6**

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Item 009 Optional Extended Warranty Period

Optional warranty coverage available: YES _____ NO _____

If yes, Canada requests that the Bidder provide details and pricing information of any optional extended warranty period available for the vehicle/equipment and any related items.

(This item will not be included in the financial evaluation)

If exercised, the warranty period will be extended for an additional period of _____ months/calendar days.

Firm unit price of \$_____ Basis of Payment Type 2 (as detailed in Part 6)

**PURCHASE DESCRIPTION
FOR
ENCLOSED CARGO TRAILER**

1.0 SCOPE

1.1 Scope

This Purchase Description describes the requirement for enclosed cargo trailers.

1.2 Instructions

The following instructions and definitions apply to the interpretation of this Purchase Description:

- (a) Requirements, which are identified by the word “shall”, are mandatory. Deviations will not be permitted;
- (b) Requirements identified by “shall^(E)” are mandatory. The Technical Authority will consider substitutes/alternatives for acceptance as an Equivalent;
- (c) Requirements identified with a “will” define actions to be performed by Canada and require no action/obligation on the Contractor’s part;
- (d) Where “shall”, “shall^(E)”, or “will” are not used, the information provided is for guidance only;
- (e) In this document "provided" shall mean "provided and installed";
- (f) Where technical certification is required, a copy of the certification or an acceptable proof of compliance shall be provided upon request;
- (g) Where a standard or specification is required and the bidder offers an equivalent, that equivalent standard shall be provided upon demand;
- (h) Where equipment certification to an SAE standard is required, the bidder shall provide the certification upon request;
- (i) Metric measurements shall be used to define the requirement. Other measurements are for reference only and may not be exact conversions; and
- (j) Dimensions stated as nominal shall be treated as approximate dimensions. Nominal dimensions reflect a method by which materials or products are generally identified for sale commercially, but which differ from the actual dimensions.

1.3 Definitions

The following definitions apply to the interpretation of this Purchase Description:

- (a) “Technical Authority” - The government official responsible for technical content of this requirement;
- (b) “Equivalent” - A standard, means, or component type, which has been accepted by the Technical Authority as meeting the specified requirements for form, fit, function and performance;

- (c) "Proof of Compliance" - A document such as a brochure, a third party test report, a report generated by third party software, or a certificate of attestation signed by a senior representative of the Original Equipment Manufacturer (such as a certified engineer) indicating the performance and/or feature specified;
- (d) The term "PAYLOAD" is defined as the unencumbered carrying capacity of the trailer (i.e., GVWR less Curb Weight);
- (e) The term "Curb Weight" is the empty weight (no payload included) of a fully equipped trailer including all fitted equipment and devices as detailed in this Purchase Description;
- (f) The abbreviation "GVWR" represents gross vehicle weight rating;
- (g) The abbreviation "GAWR" represents gross axle weight rating: and
- (h) The abbreviation "SOOW" represents "Service, Oil, Other (Chemical) and Water Resistant".

1.4 Technical Information Questionnaire

The following applies:

- (a) The bidder shall complete a Technical Information Questionnaire for each Cargo Trailer configuration offered. The applicable form is located at Annex C. The questionnaire shall be typed written and legible; and
- (b) A nil response to a Technical Information Questionnaire question may be considered non-compliant. Any deviation from the purchase description shall be listed in the Conformance Certificate in Annex C.

1.5 Variant Requirement Summary

The following details the variant requirements, which shall be met for each of the configurations offered:

1.5.1 Mandatory

The Contractor shall deliver the following within one-hundred and twenty (120) days of Contract Award:

Configuration	Cargo Trailer Body Length (Nominal)	Rear Door	Qty
A	3.7 m (12 ft)	Barn Style	3
B	4.9 m (16 ft)	Barn Style	14
C	4.9 m (16 ft)	Heavy Duty Ramp	8
D	6.1 m (20 ft)	Barn Style	2

1.5.2 Options

DND reserves the right to exercise an option for up to the following quantities within twenty-four (24) of Contract Award, to be delivered within one-hundred and twenty (120) days of receipt of order:

Configuration	Cargo Trailer Body Length (Nominal)	Rear Door	Qty
A	3.7 m (12 ft)	Barn Style	9
B	4.9 m (16 ft)	Barn Style	42
C	4.9 m (16 ft)	Heavy Duty Ramp	24
D	6.1 m (20 ft)	Barn Style	6

2.0 APPLICABLE DOCUMENTS

The following documents form part of this Purchase Description. Effective dates shall be those in effect upon the date of manufacture. Sources are as shown:

SAE Handbook

Society of Automotive Engineers Inc.

400 Commonwealth Drive, Warrendale, PA 15096

Canadian Motor Vehicle Safety Standards (CMVSS)

International Standards Council of Canada

Safety Acts and Regulations

Standardization Branch, 350 Sparks St

Suite 1200, Ottawa, Ontario K1P 6N7

Year Book

Tire and Rim Association Inc.

3200 West Market Street, Akron, Ohio, 44313

3.0 REQUIREMENTS

3.1 Dimensions

The Cargo Trailers shall^(E) have the following nominal dimensions:

- (a) Configuration A - Cargo Trailer (3.7 m (12 ft) Barn Style Rear Door):
 - i. Body Length - 3.7 m (12 ft);
 - ii. Overall Length - 4.9 m (16 ft);
 - iii. Overall Height - 2.6 m (8.5 ft);
 - iv. Interior Body Length - 358 cm (141 in);
 - v. Interior Body Width - 229 cm (90 in);
 - vi. Interior Body Height - 198 cm (78 in);
 - vii. Maximum Exterior Body Width (including wheels) - 274 cm (108 in); and
 - viii. Floor Height (above ground) - 61 cm (24 in);

- (b) Configuration B - Cargo Trailer (4.9 m (16 ft) Barn Style Rear Door):
 - i. Body Length - 4.9 m (16 ft);
 - ii. Overall Length - 6.1 m (20 ft);
 - iii. Overall Height - 2.6 m (8.5 ft);
 - iv. Interior Body Length - 480 cm (189 in);
 - v. Interior Body Width - 229 cm (90 in);
 - vi. Interior Body Height - 198 cm (78 in);
 - vii. Maximum Exterior Body Width (including wheels) - 274 cm (108 in); and
 - viii. Floor Height (above ground) - 61 cm (24 in);

- (c) Configuration C - Cargo Trailer (4.9 m (16 ft) Heavy Duty Ramp Style Rear Door):
 - i. Body Length - 4.9 m (16 ft);
 - ii. Overall Length - 6.1 m (20 ft);
 - iii. Overall Height - 2.6 m (8.5 ft);
 - iv. Interior Body Length - 480 cm (189 in);
 - v. Interior Body Width - 229 cm (90 in);
 - vi. Interior Body Height - 198 cm (78 in);

- vii. Maximum Exterior Body Width (including wheels) - 274 cm (108 in); and
 - viii. Floor Height (above ground) - 61 cm (24 in);
- (d) Configuration D - Cargo Trailer (6.1 m (20 ft) Barn Style Rear Door):
- i. Body Length - 6.1 m (20 ft);
 - ii. Overall Length - 7.3 m (24 ft);
 - iii. Overall Height (including roof handrails) - 2.6 m (8.5 ft);
 - iv. Interior Body Length - 602 cm (237 in);
 - v. Interior Body Width - 229 cm (90 in);
 - vi. Interior Body Height - 198 cm (78 in);
 - vii. Maximum Exterior Body Width (including wheels) - 274 cm (108 in); and
 - viii. Floor Height (above ground) - 61 cm (24 in).

3.2 Standard Design

The Cargo Trailers shall:

- (a) Be based on the chassis manufacturer's latest model;
- (b) Be based on an equipment variant model having demonstrated industry acceptability by having been manufactured and sold commercially, or, be manufactured by a company that has at least 5 years experience in manufacturing a comparable type of equipment of equivalent or greater complexity;
- (c) Have engineering certification available, upon demand, for this vehicle/equipment from the original manufacturers of major suspension components and major equipment systems and assemblies;
- (d) Conform to all applicable laws, regulations and industry standards governing manufacture, safety, noise levels and pollution in effect in Canada at time of manufacture;
- (e) Not have system and component capacities increased above published ratings (i.e. product or component brochures); and
- (f) Include all components, and accessories normally supplied for the intended equipment application, although they may not be specifically described in this Purchase Description.

3.3 Operating Conditions

Cargo Trailers, at GVWR, shall operate safely and efficiently on paved roads, gravel roads and dirt roads with severe washboard, pot holes and off-road terrain in year round conditions including mud, snow and ice in the temperature range of -34°C to 37°C (-30°F to 98°F).

3.4 Vehicle Safety Regulations

Cargo Trailers, at GVWR, shall meet the provisions of the Canada Motor Vehicle Safety Act in effect upon the date of manufacture of the vehicle. The completed trailers shall have a Safety Compliance Certification Label with a National Safety Mark (NSM), as a seal of compliance.

3.4.1 Variant Equipment Integrator(s) Certification

The bidder shall submit, upon request, variant equipment integrator National Safety Mark (NSM) certification number and a proof of registration with Transport Canada as a Final Stage Manufacturer.

3.5 Human Engineering and Safety

The Cargo Trailers, all provided equipment, all systems and components shall:

- (a) Be safe and easy to be used by a 5th percentile female to a 95th percentile male under all operating conditions; and
- (b) Be equipped, where required for operator safety, with safety features such as warning and instruction plates, and non-slip walking surfaces.

3.6 Maintainability

All maintenance and repair tasks, especially routine operator maintenance, shall be easy to perform with a minimum of special tools and skills.

3.7 Performance

The Cargo Trailers, at GVWR, shall be capable of being towed at a speed of at least 105 km/h (65 mph).

3.8 Ratings

The Cargo Trailers shall^(E) have the following minimum weight ratings:

- (a) Configuration A (3.7 m (12 ft) Barn Style Rear Door) as follows:
 - i. A PAYLOAD of at least 4318 kg (9,500 lbs)
 - ii. A GVWR of no more than 6000 kg (13,200 lbs); and
 - iii. A GAWR of at least 5455 kg (12,000 lbs);
- (b) Configuration B (4.9 m (16 ft) Barn Style Rear Door) as follows:
 - i. A PAYLOAD of at least 4090 kg (9000 lbs)
 - ii. A GVWR of no more than 6000 kg (13,200 lbs); and
 - iii. A GAWR of at least 5455 kg (12,000 lbs);
- (c) Configuration C (4.9 m (16 ft) Heavy Duty Ramp Style Rear Door) as follows:
 - i. A PAYLOAD of at least 4090 kg (9000 lbs)
 - ii. A GVWR of no more than 6000 kg (13,200 lbs); and
 - iii. A GAWR of at least 5455 kg (12,000 lbs);
- (d) Configuration D (6.1 m (20 ft) Barn Style Rear Door) as follows:
 - i. A PAYLOAD of at least 4090 kg (9000 lbs)
 - ii. A GVWR of no more than 6000 kg (13,200 lbs); and
 - iii. A GAWR of at least 5455 kg (12,000 lbs);

3.9 Construction

The Cargo Trailers shall^(E) have the following features:

- (a) A fully enclosed design;
- (b) Structural steel main frame rails and cross-members;
- (c) Large aerodynamic radius steel corner posts, front and rear;
- (d) Side wall posts of at least 25 mm (1-1/8 in) steel sections on 410 mm (16 in) centres with wide flanges for attaching the skin and interior lining;
- (e) Exterior side skin constructed of smooth aluminum sheet, at least 0.76 mm (0.030 inch) thick, bonded or riveted to wall posts and under-structure;

- (f) Front wall posts of minimum 10 gauge steel on 410 mm (16 in) centres;
- (g) All panel joints designed to prevent the ingress of moisture;
- (h) A stone guard across the exterior front of the trailer that extends from the bottom of the wall to a height of at least 60 cm (24 in) made of stainless steel or aluminum checker plate;
- (i) Aluminum fenders and mud guards as appropriate to prevent damage to the trailer from flying road debris; and
- (j) An aerodynamic fibreglass bubble-shape fairing on the front of the trailer that provides reduced wind resistance (Configurations A, B, and C only).

3.10 Floor

The Cargo Trailer floor shall^(E):

- (a) Be strong enough to support the evenly distributed rated "PAYLOAD";
- (b) Have a finished thickness of at least 19 mm (3/4 in) of tongue and groove or ship lapped marine grade or pressure treated plywood construction;
- (c) Have an internal protective floor coating or covering (e.g., non-skid spray, rubber flooring, etc.) that provides anti-skid properties in both dry and wet conditions; and
- (d) Configuration A (3.7 m (12 ft) trailer), Configuration B (4.9 m (16 ft) trailer) and Configuration D (5.5 m (18 ft) trailer) only - Have two rows of three (3) recessed (flush mounted) tie-down rings evenly spaced on the floor along the length of the left and right sides of the body as follows:
 - i. D-shaped, bolted into the frame and positioned as close as possible to each side of the body, but not more than 203 mm (8 inches) from the side; and
 - ii. A capacity of 2275 kg (5000 lb) each.

3.11 Interior Walls and Ceiling

The following shall^(E) be provided:

- (a) The interior walls and ceiling lined with exterior grade plywood with a thickness of at least 9.5 mm (3/8 inch);
- (b) Two (2) rows per side of recessed E-Track® or equivalent anchoring channel on the wall along the left and right sides of the trailer including on the side door, that run the length of the trailer, one located at 56 cm (22 in) above the floor and the other at 127 cm (50 in) above the floor.

3.12 Roof

The following shall^(E) be provided:

- (a) Pre-cambered anti-snag aluminum roof bows, spaced on 610 mm (24 in) centers;
- (b) A one-piece roof of aluminum or galvanized steel riveted around the perimeter to roof rails and bonded to the roof bows;

- (c) An extruded anodized aluminum or galvanized steel radius roof cove around the perimeter of the roof with an integral drip rail; and
- (d) Configuration D (6.1 m (20 ft) trailer) only - A reinforced aluminum flat roof platform as follows:
 - i. Capable of holding at least two (2) personnel weighing 135 kg (300 pounds) each;
 - ii. Cover the entire surface of the roof;
 - iii. Have foldable handrails as follows:
 - a. Constructed of aluminum;
 - b. Surround the perimeter of the platform;
 - c. Have a top rail at a height of 60 cm (2 ft) above the platform;
 - d. Permit folding/unfolding by one person;
 - e. Lock in the upright and lowered positions with securing pins through the base of the stanchions;
 - f. Have tethers on the securing pins to prevent loss; and
 - g. Be a maximum of 12.7 cm (5 in) above the platform when in the folded position.

3.13 Doors

The Cargo Trailers shall^(E) have doors as follows:

- (e) Configuration A (3.7 m (12 ft) trailer), Configuration B (4.9 m (16 ft) trailer) and Configuration D (5.5 m (18 ft) trailer) as follows:
 - i. Barn Style rear doors with the following features:
 - a. Two (2) opposed opening doors that open outwards and span the width of the rear opening of the trailer;
 - b. Constructed of aluminum or galvanized steel with interior/exterior skins to match the walls of the trailer;
 - c. Stainless steel and aluminum cam lock door hardware with provision for locking with a padlock;
 - d. Moulded rubber door seals on sides of the door including between the two door sections;
 - e. Devices to secure the doors in the full open position; and
 - f. A minimum of two (2) zinc plated steel strap hinges per door with grease fittings;
 - ii. A side door with the following features:
 - a. One (1) full height barn type door on the forward curb side of the trailer body;
 - b. Be 0.9 m (36 in) wide;
 - c. Constructed of aluminum or galvanized steel with interior/exterior skins to match the walls of the trailer;
 - d. Stainless steel and aluminum cam lock door lock hardware with provision for locking with a padlock;
 - e. Molded rubber door seals on sides of the door;
 - f. Devices to secure the doors in the full open position; and
 - g. A minimum of two (2) zinc plated steel strap hinges per door;
- (f) Configuration C (4.9 m (16 ft) trailer) as follows:
 - i. Heavy Duty Ramp Style rear door with the following features:
 - a. A single full-width full-height door at the rear of the trailer that is hinged at the bottom, opens downward, and is spring-assisted for easy closing;
 - b. Constructed of aluminum or galvanized steel with an exterior skin to match the outside wall of the trailer;

- c. An interior lining of aluminum or stainless steel checker plate with protective floor coating or covering (non-skid spray or rubber flooring) that provides anti-skid properties in both dry and wet conditions;;
- d. A full-width pin-type aluminum or stainless steel hinge (minimum 19 mm (0.75 in) diameter) across the bottom of the door;
- e. A ramp extension at the top of the door that folds out with the door in the open position to permit easy roll-on/roll-off loading/unloading of the trailer;
- f. Stainless steel and aluminum cam lock door hardware with provision for locking with a padlock;
- g. Moulded rubber door seals on all sides of the door; and
- h. A capacity that permits loading/unloading of equipment up to and including the maximum capacity of the trailer;
- ii. A side door with the following features:
 - a. One (1) full height barn type door on the forward curb side of the trailer body;
 - b. Be 0.91 m (36 in) wide;
 - c. Constructed of aluminum or galvanized steel with interior/exterior skins to match the walls of the trailer;
 - d. Stainless steel and aluminum cam lock door hardware with provision for locking with a padlock;
 - e. Molded rubber door seals on sides of the door;
 - f. Devices to secure the doors in the full open position; and
 - g. A minimum of two (2) zinc plated steel strap hinges per door.

3.14 Awning

Configuration D (6.1 m (20 ft) trailer) shall have a manual operated awning as follows:

- (a) Installed on the curb side of the trailer;
- (b) Be the standard awning installed by the manufacturer on the cargo trailer of this size;
- (c) Does not interfere with the side door; and
- (d) Be a solid color (grey, black or dark blue).

3.15 Ladder

Configuration D (6.1 m (20 ft) trailer) shall have a ladder as follows:

- (a) Constructed of aluminum;
- (b) Permanently installed on the front of the trailer above the tongue; and
- (c) Extends to the roofline to provide access to the roof platform.

3.16 Stabilization

The Cargo Trailers shall^(E) have the following stabilization features:

- (a) Configuration A (3.7 m (12 ft) trailer), Configuration B (4.9 m (16 ft) trailer) and Configuration C (4.9 m (16 ft) trailer) as follows:
 - i. A front manual side crank type ram jack with a minimum capacity of 910 kg (2000 lbs) as follows:
 - a. Lever clears all equipment and accessories surrounding the jack when in use;

- b. Include a removable displacement pad for use on soft surfaces (such as sand) that mounts on the tongue of the trailer when not in use and is attached to the trailer with a tether cable; and
 - c. Removable or have a feature that protects it from damage due to road contact when the trailer is being towed;
 - ii. Stabiliser jacks on each rear corner of the trailer to provide a stable work environment when users are in the trailer (prevents tilting and rolling) that are removable or retractable or have a feature that protects them from damage due to road contact when the trailer is being towed;
- (b) Configuration D (6.1 m (20 ft) trailer) as follows:
- i. A front “electric” jack with a minimum capacity of 1360 kg (3000 lbs) as follows:
 - a. Include a removable displacement pad for use on soft surfaces (such as sand) that mounts on the tongue of the trailer when not in use and is attached to the trailer with a tether cable; and
 - b. Removable or have a feature that protects it from damage due to road contact when the trailer is being towed;
 - ii. Stabilizer jacks on each rear corner of the trailer to provide a stable work environment when users are in the trailer (prevents tilting and rolling) that are removable or retractable or have a feature that protects them from damage due to road contact when the trailer is being towed.

3.17 Suspension

The Cargo Trailers shall have the manufacturer's standard tandem suspension.

3.18 Brakes

The Cargo Trailers shall^(E):

- (a) Be equipped with self-adjusting electric brakes on all wheels appropriate to the trailers' GVWR;
- (b) Have applicable wiring for connection to the tow vehicle with a 7-pin spade connector;
- (c) Have a break-away switch to engage the trailer brakes in case of dislocation from the towing vehicle; and
- (d) Have brakes powered from a dedicated battery mounted on the tongue of the trailer in a weather protective rigid plastic case.

3.19 Wheels and Tires

The Cargo Trailers shall^(E):

- (a) Be equipped with tires that fit a 40.6 cm (16 in) rim with an eight-bolt/6.5 pattern and load range D;
- (b) Have each wheel equipped with a hub with external grease fitting;
- (c) Have one axle equipped with an instrument to measure cumulative distance travelled in kilometres (such as an axle hub meter); and

- (d) Have an external spare tire carrier on the front exterior wall above the tongue that does not interfere with normal operation of the tongue jack and the ladder, with a full-size spare tire, a locking device to secure the tire to the carrier, and all equipment required to change a tire.

3.20 Hitch

The Cargo Trailers shall:

- (a) Have a positive locking ball coupler hitch compatible with a 59 mm (2 5/16 in) vehicle ball hitch;
- (b) Have two (2) galvanized safety chains complete with shackles of suitable size and rating to secure trailer to towing vehicle in case of hitch failure in accordance with CMVSS requirements; and
- (c) Be equipped with an appropriate weight distribution and anti-sway system.

3.21 Electrical and Lighting

The Cargo Trailers shall^(E) have a power management system as detailed in this section.

3.21.1 Power Sources

The Cargo Trailer shall be capable of receiving power from the following sources:

- (a) The towing vehicle power source (12 VDC);
- (b) An external 120 VAC source (electrical power grid or generator);
- (c) An external 240 VAC source (electrical power grid or generator) via a fitted 240 VAC to 120 VAC converter; and
- (d) The trailer battery system.

3.21.2 Power Management

The Cargo Trailer power management system shall^(E) be capable of:

- (a) Switching automatically between the sources of supply, with the external 120/240 VAC source being the preferred source of supply;
- (b) Operating the trailer internal lighting system whenever a source of power is available; and
- (c) Charging the trailer battery system whenever an external source of supply is available;

3.21.3 Battery System

The Cargo Trailers shall^(E) be provided with a battery system as follows:

- (a) Utilize sufficient Absorbed Glass Material (AGM) batteries to operate the lighting and electrical system; and
- (b) House the batteries in an internal compartment protected from the elements that does not interfere with the internal storage space of the trailer (such as a floor well compartment).

3.21.4 Interior Electrical

The Cargo Trailers shall^(E) have an internal electrical system as follows:

- (a) Configuration A (3.7 m (12 ft) trailer), Configuration B (4.9 m (16 ft) trailer) and Configuration C (4.9 m (16 ft) trailer) shall^(E) have internal electrical as follows:
 - i. System breakers and miscellaneous components located in a weather protected “sub-panel” box located on the passenger side of the trailer in front of the door at least 122 cm (48 in) above the floor of the trailer with at least 6 empty slots to permit expansion; and
 - ii. Two (2) 120 VAC Ground Fault Circuit Interrupter (GFCI) double receptacles as follows:
 - a. One accessible from the side door, located 122 cm (4 ft) above the floor;
 - b. One accessible from the rear door, located 122 cm (4 ft) above the floor;
 - c. Each receptacle to have a dedicated 15 Amp breaker;
 - d. Each receptacle capable of providing 1800 watts of power; and
 - e. 15 Amp receptacle breakers connected to a one (1) main 30 Amp breaker in the sub-panel.

- (b) Configuration D (6.1 m (20 ft) trailer) shall^(E) have internal/ external electrical as follows:
 - i. System breakers and miscellaneous components located in a weather protected “sub-panel” box located on the passenger side of the trailer in front of the door at least 122 cm (48 in) above the floor of the trailer with at least 6 empty slots to permit expansion; and,
 - ii. Four (4) 120 VAC Ground Fault Circuit Interrupter (GFCI) double receptacles as follows:
 - a. One (1) accessible from the side door;
 - b. One (1) accessible from the rear door;
 - c. Two (2) accessible from the exterior located on the curb side of trailer (one front and one rear);
 - d. Each receptacle to have a dedicated 15 Amp breaker;
 - e. Each receptacle capable of providing 1800 watts of power; and
 - f. 15 Amp receptacle breakers connected to a one (1) main 30 Amp breaker in the sub-panel.

3.21.5 Interior Lighting

The Cargo Trailers shall^(E) have the following internal lights:

- (a) White Light Emitting Diode (LED) track lights extending the length of the trailer down the center of the roof;
- (b) A red light dome light;
- (c) Two (2) three-position (off/white light/red light) independently operating switches, located on the curb side located 122 cm (4 ft) above the floor, as follows:
 - i. One accessible from the side door; and
 - ii. One accessible from the rear door;
- (d) A one-hour timer that automatically turns off the interior lights to protect the battery system.

3.21.6 Exterior Lighting

The Cargo Trailers shall:

- (a) Utilize LED external lights for all body lighting including warning lights, clearance lights, backup, turn-signal and brake lights;
- (b) Configuration D (6.1 m (20 ft) trailer) only to include the following additional external lights:
 - i. Four (4) exterior 500 Watt quartz halogen flood lights as follows:

- a. Two lights per side as follows:
 1. One located forward of the side door (curb side) and one located after the rear wheels (curb side), with duplicate location on the road side; and
 2. Uniform spacing from the front and rear of the trailer, recessed (flush mounted) and just below the roof line such that there is no interference with the awning;
- b. Only be operational when the trailer is connected to an external power source;
- c. Each side controlled by a single switch, with switches as follows:
 1. Identify the group (curb/road side);
 2. Connected (each) to 15 Amp breaker; and
 3. Located on the curb side interior by the rear door 122 cm (4 ft) above the floor;

3.21.7 Generator

Configuration D (6.1 m (20 ft) trailer) shall include a generator as follows:

- (a) For commonality with existing equipment, a Cummins Onan CM QG 7000 EFI generator model number 7 HGJAE-2141 complete with a Cummins Onan EFI Fuel Pump Kit model number 541-1002;
- (b) Installed in accordance with the OEM instructions for the generator;
- (c) Include a dedicated external 30 liter (6.6 Imperial gallon) fuel tank mounted higher than the intake of the fuel pump in order to gravity feed the pump , and include a filler neck and a filler cap to allow filling of the tank with removal of the filler cap only;
- (d) Include the appropriate exhaust pipe for the installation;
- (e) Mounted in the trailer in such a way as to provide access for routine preventive maintenance without removing it from the trailer;
- (f) Be located on the driver side of the trailer as far to the front of the trailer as possible;
- (g) Be accessible from the side of the trailer through a lockable access panel with a mechanism to lock the door in the fully open position;
- (h) Include a bottom cover to protect the generator from road debris that is removable to permit maintenance; and
- (i) Have main and backup attachment systems to prevent the generator from falling while being towed.

3.21.8 Miscellaneous Electrical

The Cargo Trailers shall^(E) be provided with the following:

- (a) A 12 VDC trickle charger/battery maintainer capable of charging an Absorbed Glass Material (AGM) type battery;
- (b) A 240 VAC to 120 VAC converter;

- (c) A 120/240 VAC Recreational Vehicle style Hubbell 30 Amp twist lock weather protected power source connection on the exterior of the trailer;
- (d) A 15 m (50 ft) SOOW cable that is 10 gauge, 5 wire with 120/240 VAC Hubbell twist-lock (or equivalent) 30 Amp twist lock male and female ends;
- (e) A 1 m (3 ft) SOOW extension cable that is 10 gauge, 3 wire with a female Hubbell twist-lock (or equivalent) 120/240 VAC, 30 Amp connector on one end and a 120 VAC 15 amp male Hubbell twist-lock (or equivalent) connector connecting to an external 120 VAC outlet. (Note: Only L1, neutral and ground will be utilized on the female twist lock connector; and
- (f) A secure dedicated storage location for the above that is protected from the elements.

3.22 Special Tools and Test Equipment (STTE)

The Cargo Trailers shall be equipped with all STTE required to perform routine maintenance and emergency repairs. Standard mechanic's hand tools are not considered STTE.

3.23 Paint

The following paint procedure shall^(E) be followed for the Cargo Trailers:

- (a) The exterior painted in accordance with the paint manufacturer's recommendations, rendering a durable finish and a smooth appearance free from runs, sag and orange peel;
- (b) The standard range of available paint colours for the type of trailer being offered. The final paint color(s) will be determined at Contract Award;
- (c) Non-ferrous metals (e.g., aluminum) anodized where exposed to the environment; and
- (d) A phosphate treatment plus primer or an E-coat system on all ferrous metals, followed by a minimum of one coat of paint and a clear coat.

3.24 Corrosion Protection System

The following shall be provided for the Cargo Trailers:

- (a) Aftermarket rust proofing provided in addition to standard factory rust proofing. The treatment date will be directed by the Technical Authority to optimize seasonal rust prevention benefits. If not demanded prior to delivery, a pre-paid certificate authorizing treatment at an aftermarket outlet shall be provided with the trailer;
- (b) Metal surfaces treated with a rust preventive oily film product having the following properties;
 - i. Moisture displacing;
 - ii. Creeping (capillary action);
 - iii. Low solvent content;
 - iv. Compatibility with rubbers, plastics and all other materials used in automotive construction;
 - v. Non toxic; and
 - vi. Minimal dripping;
- (c) The application includes, but is not limited to, enclosed and boxed-in sections, seams, mouldings, crevices, weld points, underbody and exposed exterior brackets.

3.25 Corrosion Resistant Materials

The Cargo Trailers shall^(E):

- (a) Be provided with stainless steel, zinc plated, hot dipped galvanized or aluminium rivets; and
- (b) Be designed to prevent galvanic corrosion.

3.26 Identification

The following information shall be permanently affixed in a conspicuous and protected location on the tongue of the trailer:

- (a) The manufacturer's name, model number, serial number and model year; and
- (b) The GVWR and GAWR ratings (as applicable).

3.27 Vehicle Delivery Condition

The Cargo Trailers shall be delivered to destination in a fully operational condition (serviced and adjusted) and both the interior and exterior shall be cleaned. If the Cargo Trailers require assembly at destination, the Contractor shall be responsible for all manpower and equipment to perform assembly. The consignee will provide the area required for assembly. For shipment verification, all items such as wheel wrenches, jacks, and all other tools, equipment and accessories, which are shipped loose with the trailer, shall be listed on the shipping certificate or to an attached packing note.

3.28 Manual Storage

The following shall be provided:

- (a) A dedicated weather protected storage location within the Cargo Trailer for the operator and maintainer manuals; and
- (b) A plastic document holder for the trailer registration document.

3.29 Deliverable Information

The Contractor shall^(E) provide the following Deliverable Information:

- (a) Equipment Manuals – The following manuals with each Cargo Trailer:
 - i. Operator's Manual – Operator's manual in a hard copy bilingual format or as two (2) manuals in a single binder (English and French) with the following information:
 - a. General overview of the Cargo Trailer including features;
 - b. Instructions for the safe operation of the Cargo Trailer including electrical systems and braking systems;
 - c. Safe towing practices and trailer towing specifications;
 - d. Safe tire changing procedures;
 - e. Daily operator maintenance instructions/checks (including lubrication);
 - f. Safety Warnings; and
 - g. Any other operator familiarity items required;
 - ii. Maintenance (Shop Repair) Manual - The Maintenance (Shop Repair) Manual in English in hard copy or electronic (MS Word or PDF) format with the following information:
 - a. Overview and illustrations showing all components of the trailer including fitted equipment, suspension system and accessories from other manufacturers that are supplied against the requirements of the Contract. The illustrations shall have numbers for the itemization of the parts;

- b. A listing for all itemized parts showing the manufacturer's part numbers (including Original Equipment Manufacturer's) of the illustration, the part name and a brief description of the item;
 - c. Cross reference relating all part numbers (including Original Equipment Manufacturer's) to the correct figure and item number;
 - d. Scheduled preventive maintenance requirements;
 - e. A trouble shooting guide, showing the steps and tests required to determine the exact cause of a problem and an explanation of what steps would be required to correct a problem; and
 - f. A listing of the necessary tolerances, torque levels, fluid volumes required.
- iii. Special Tools and Test Equipment (STTE) Manual – Include (in hard copy or electronic (MS Word or PDF) format) a listing of STTE and the following for each item:
- a. Name;
 - b. Description;
 - c. Manufacturer part number;
 - d. Maintenance Manual (Shop Repair)Price;
 - e. Volume;
 - f. Weight; and
 - g. Shelf life;
- iv. Manuals on CD/DVD-ROM will be acceptable. A hard copy Operator's manual shall be provided with each vehicle.
- (b) Warranty Letter – A paper copy of the completed bilingual Warranty Letter shall be delivered with each Cargo Trailer, and a copy of the Warranty Letter in electronic format (PDF) shall be delivered to the Technical Authority; and
- (c) Safety Recalls and Servicing Data - The following information shall be provided to the Customer location, on a continuing basis, throughout the life expectancy of the vehicle (10 years):
- i. Safety recalls;
 - ii. Manufacturer's technical service bulletins; and
 - iii. This service can be made available as an Internet Service.

TECHNICAL INFORMATION QUESTIONNAIRE

CONFIGURATION A - CARGO TRAILER (3.7 M (12 FT) BARN STYLE REAR DOOR)

DETACH, COMPLETE, AND RETURN

1. SCOPE.

1.1 Scope- This Appendix covers technical information to be supplied by each bidder. This information is required by the Technical Authority for technical assessment of equipment offered.

NOTE: IT IS THE BIDDERS RESPONSIBILITY TO CLARIFY OUTSTANDING TECHNICAL ISSUES, BY WRITTEN REQUEST, TO THE CONTRACTING OFFICER PRIOR TO BID SUBMISSION.

PURCHASE DESCRIPTION APPENDIX PARAGRAPHS

3.1 Dimensions - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration A - Cargo Trailer (3.7 m (12 ft) Barn Style Rear Door):

Body Length - _____	m/or _____	ft
Overall Length - _____	m/or _____	ft
Overall Height - _____	m/or _____	ft
Interior Body Length - _____	cm/or _____	in
Interior Body Width - _____	cm/or _____	in
Interior Body Height - _____	cm/or _____	in
Exterior Body Width - _____	cm/or _____	in
Floor Height (above ground) - _____	cm/or _____	in

3.2 Standard Design - Complies? No ___ Yes ___

Otherwise explain _____

Make/Model/Year _____

Configuration A _____

(e) System/Component capacities - Complies? No ___ Yes ___

Otherwise explain _____

Has a product brochure been enclosed? No ___ Yes ___

3.3 Operating Conditions - Complies? No ___ Yes ___

Otherwise explain _____

3.4 Vehicle Safety Regulations - Complies? No ___ Yes ___

Otherwise explain _____

Will the NSM be provided for the complete trailer? No ___ Yes ___

Otherwise explain _____

3.5 Human Engineering and Safety - Complies? No ___ Yes ___

Otherwise explain _____

3.6 Maintainability - Complies? No ___ Yes ___

Otherwise explain _____

3.7 Performance - Complies? No ___ Yes ___

Otherwise explain _____

(a) Towing Speed - _____ km/h/or _____ mph

3.8 Ratings - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration A - Cargo Trailer (3.7 m (12 ft) Barn Style Rear Door):

PAYLOAD - _____ kg/or _____ lbs

GVWR - _____ kg/or _____ lbs

GAWR - _____ kg/or _____ lbs

3.9 Construction - Complies? No ___ Yes ___

Otherwise explain _____

3.10 Floor - Complies? No ___ Yes ___

Otherwise explain _____

3.11 Interior Walls and Ceiling - Complies? No ___ Yes ___

Otherwise explain _____

3.12 Roof - Complies? No ___ Yes ___

Otherwise explain _____

3.13 Doors - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration A (3.7 m (12 ft)):

Barn Style Rear Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

Side Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

3.14 N/A

3.15 N/A

3.16 Stabilization - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration A (3.7 m (12 ft) trailer):

Front Ram Jack Capacity - _____ kg/or _____ lbs

Rear Jack Capacity (each) - _____ kg/or _____ lbs

3.17 Suspension - Complies? No ___ Yes ___

Otherwise explain _____

3.18 Brakes - Complies? No ___ Yes ___

Otherwise explain _____

3.19 Wheels and Tires - Complies? No ___ Yes ___

Otherwise explain _____

Make _____ Size _____

Rating _____

3.20 Hitch - Complies? No ___ Yes ___

Otherwise explain _____

3.21 Electrical and Lighting

3.21.1 Power Sources - Complies? No ___ Yes ___

Otherwise explain _____

3.21.2 Power Management - Complies? No ___ Yes ___

Otherwise explain _____

3.21.3 Battery System - Complies? No ___ Yes ___

Otherwise explain _____

3.21.4 Interior Electrical - Complies? No ___ Yes ___

Otherwise explain _____

3.21.5 Interior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.6 Exterior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.7 N/A

3.21.8 Miscellaneous Electric - Complies? No ___ Yes ___

Otherwise explain _____

3.22 Special Tools and Test Equipment - Complies? No ___ Yes ___

Otherwise explain _____

3.23 Paint - Complies? No ___ Yes ___

Otherwise explain _____

Colours Available _____

3.24 Corrosion Protection System - Complies? No ___ Yes ___

Otherwise explain _____

3.25 Corrosion Resistant Materials - Complies? No ___ Yes ___

Otherwise explain _____

3.26 Identification - Complies? No ___ Yes ___

Otherwise explain _____

3.27 Vehicle Delivery Condition - Complies? No ___ Yes ___

Otherwise explain _____

3.28 Manual Storage - Complies? No ___ Yes ___

Otherwise explain _____

3.29 Deliverable Information - Complies?

No ____ Yes ____

Otherwise explain _____

TECHNICAL INFORMATION QUESTIONNAIRE

CONFIGURATION B - CARGO TRAILER (3.7 M (12 4.9 M (16 FT) BARN STYLE REAR DOOR)

DETACH, COMPLETE, AND RETURN

1. SCOPE.

1.1 Scope- This Appendix covers technical information to be supplied by each bidder. This information is required by the Technical Authority for technical assessment of equipment offered.

NOTE: IT IS THE BIDDERS RESPONSIBILITY TO CLARIFY OUTSTANDING TECHNICAL ISSUES, BY WRITTEN REQUEST, TO THE CONTRACTING OFFICER PRIOR TO BID SUBMISSION.

PURCHASE DESCRIPTION APPENDIX PARAGRAPHS

3.1 Dimensions - Complies? No ___ Yes ___

Otherwise explain _____

(b) Configuration B - Cargo Trailer (4.9 m (16 ft) Barn Style Rear Door):

Body Length - _____	m/or _____	ft
Overall Length - _____	m/or _____	ft
Overall Height - _____	m/or _____	ft
Interior Body Length - _____	cm/or _____	in
Interior Body Width - _____	cm/or _____	in
Interior Body Height - _____	cm/or _____	in
Exterior Body Width - _____	cm/or _____	in
Floor Height (above ground) - _____	cm/or _____	in

3.2 Standard Design - Complies? No ___ Yes ___

Otherwise explain _____

Make/Model/Year _____

Configuration B _____

(e) System/Component capacities - Complies? No ___ Yes ___

Otherwise explain _____

Has a product brochure been enclosed? No ___ Yes ___

3.3 Operating Conditions - Complies? No ___ Yes ___

Otherwise explain _____

3.4 Vehicle Safety Regulations - Complies? No ___ Yes ___

Otherwise explain _____

Will the NSM be provided for the complete trailers? No ___ Yes ___

Otherwise explain _____

3.5 Human Engineering and Safety - Complies? No ___ Yes ___

Otherwise explain _____

3.6 Maintainability - Complies? No ___ Yes ___

Otherwise explain _____

3.7 Performance - Complies? No ___ Yes ___

Otherwise explain _____

(a) Towing Speed - _____ km/h/or _____ mph

3.8 Ratings - Complies? No ___ Yes ___

Otherwise explain _____

(b) Configuration B - Cargo Trailer (4.9 m (16 ft) Barn Style Rear Door):

PAYLOAD - _____ kg/or _____ lbs

GVWR - _____ kg/or _____ lbs

GAWR - _____ kg/or _____ lbs

3.9 Construction - Complies? No ___ Yes ___

Otherwise explain _____

3.10 Floor - Complies? No ___ Yes ___

Otherwise explain _____

3.11 Interior Walls and Ceiling - Complies? No ___ Yes ___

Otherwise explain _____

3.12 Roof - Complies? No ___ Yes ___

Otherwise explain _____

3.13 Doors - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration B (4.9 m (16 ft)):

Barn Style Rear Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

Side Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

3.14 N/A

3.15 N/A

3.16 Stabilization - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration B (4.9 m (16 ft) trailer):

Front Ram Jack Capacity - _____ kg/or _____ lbs

Rear Jack Capacity (each) - _____ kg/or _____ lbs

3.17 Suspension - Complies? No ___ Yes ___

Otherwise explain _____

3.18 Brakes - Complies? No ___ Yes ___

Otherwise explain _____

3.19 Wheels and Tires - Complies? No ___ Yes ___

Otherwise explain _____

Make _____ Size _____

Rating _____

3.20 Hitch - Complies? No ___ Yes ___

Otherwise explain _____

3.21 Electrical and Lighting

3.21.1 Power Sources - Complies? No ___ Yes ___

Otherwise explain _____

3.21.2 Power Management - Complies? No ___ Yes ___

Otherwise explain _____

3.21.3 Battery System - Complies? No ___ Yes ___

Otherwise explain _____

3.21.4 Interior Electrical - Complies? No ___ Yes ___

Otherwise explain _____

3.21.5 Interior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.6 Exterior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.7 N/A

3.21.8 Miscellaneous Electric - Complies? No ___ Yes ___

Otherwise explain _____

3.22 Special Tools and Test Equipment - Complies? No ___ Yes ___

Otherwise explain _____

3.23 Paint - Complies? No ___ Yes ___

Otherwise explain _____

Colours Available _____

3.24 Corrosion Protection System - Complies? No ___ Yes ___

Otherwise explain _____

3.25 Corrosion Resistant Materials - Complies? No ___ Yes ___

Otherwise explain _____

3.26 Identification - Complies? No ___ Yes ___

Otherwise explain _____

3.27 Vehicle Delivery Condition - Complies? No ___ Yes ___

Otherwise explain _____

3.28 Manual Storage - Complies? No ___ Yes ___

Otherwise explain _____

3.29 Deliverable Information - Complies? No ___ Yes ___

Otherwise explain _____

TECHNICAL INFORMATION QUESTIONNAIRE

CONFIGURATION C - CARGO TRAILER (3.7 M (12 FT) HEAVY DUTY RAMP STYLE REAR DOOR)

DETACH, COMPLETE, AND RETURN

1. SCOPE.

1.1 Scope- This Appendix covers technical information to be supplied by each bidder. This information is required by the Technical Authority for technical assessment of equipment offered.

NOTE: IT IS THE BIDDERS RESPONSIBILITY TO CLARIFY OUTSTANDING TECHNICAL ISSUES, BY WRITTEN REQUEST, TO THE CONTRACTING OFFICER PRIOR TO BID SUBMISSION.

PURCHASE DESCRIPTION APPENDIX PARAGRAPHS

3.1 Dimensions - Complies? No ___ Yes ___

Otherwise explain _____

(c) Configuration C - Cargo Trailer (4.9 m (16 ft) Heavy Duty Ramp Style Rear Door):
Body Length - _____ m/or _____ ft
Overall Length - _____ m/or _____ ft
Overall Height - _____ m/or _____ ft
Interior Body Length - _____ cm/or _____ in
Interior Body Width - _____ cm/or _____ in
Interior Body Height - _____ cm/or _____ in
Exterior Body Width - _____ cm/or _____ in
Floor Height (above ground) - _____ cm/or _____ in

3.2 Standard Design - Complies? No ___ Yes ___

Otherwise explain _____

Make/Model/Year
Configuration C _____

(e) System/Component capacities - Complies? No ___ Yes ___

Otherwise explain _____

Has a product brochure been enclosed? No ___ Yes ___

3.3 Operating Conditions - Complies? No ___ Yes ___

Otherwise explain _____

3.4 Vehicle Safety Regulations - Complies? No ___ Yes ___

Otherwise explain _____

Will the NSM be provided for the complete trailers? No ___ Yes ___

Otherwise explain _____

3.5 Human Engineering and Safety - Complies? No ___ Yes ___

Otherwise explain _____

3.6 Maintainability - Complies? No ___ Yes ___

Otherwise explain _____

3.7 Performance - Complies? No ___ Yes ___

Otherwise explain _____

(a) Towing Speed - _____ km/h/or _____ mph

3.8 Ratings - Complies? No ___ Yes ___

Otherwise explain _____

(c) Configuration C - Cargo Trailer (4.9 m (16 ft) Heavy Duty Ramp Style Rear Door):

PAYLOAD - _____ kg/or _____ lbs

GVWR - _____ kg/or _____ lbs

GAWR - _____ kg/or _____ lbs

3.9 Construction - Complies? No ___ Yes ___

Otherwise explain _____

3.10 Floor - Complies? No ___ Yes ___

Otherwise explain _____

3.11 Interior Walls and Ceiling - Complies? No ___ Yes ___

Otherwise explain _____

3.12 Roof - Complies? No ___ Yes ___

Otherwise explain _____

3.13 Doors - Complies? No ___ Yes ___

Otherwise explain _____

(b) Configuration C (4.9 m (16 ft)):

Heavy Duty Ramp Style Rear Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

Side Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

3.14 N/A

3.15 N/A

3.16 Stabilization - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration C (4.9 m (16 ft) trailer):

Front Ram Jack Capacity - _____ kg/or _____ lbs

Rear Jack Capacity (each) - _____ kg/or _____ lbs

3.17 Suspension - Complies? No ___ Yes ___

Otherwise explain _____

3.18 Brakes - Complies? No ___ Yes ___

Otherwise explain _____

3.19 Wheels and Tires - Complies? No ___ Yes ___

Otherwise explain _____

Make _____ Size _____

Rating _____

3.20 Hitch - Complies? No ___ Yes ___

Otherwise explain _____

3.21 Electrical and Lighting

3.21.1 Power Sources - Complies? No ___ Yes ___

Otherwise explain _____

3.21.2 Power Management - Complies? No ___ Yes ___

Otherwise explain _____

3.21.3 Battery System - Complies? No ___ Yes ___

Otherwise explain _____

3.21.4 Interior Electrical - Complies? No ___ Yes ___

Otherwise explain _____

3.21.5 Interior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.6 Exterior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.7 N/A

3.21.8 Miscellaneous Electric - Complies? No ___ Yes ___

Otherwise explain _____

3.22 Special Tools and Test Equipment - Complies? No ___ Yes ___

Otherwise explain _____

3.23 Paint - Complies? No ___ Yes ___

Otherwise explain _____

Colours Available _____

3.24 Corrosion Protection System - Complies? No ___ Yes ___

Otherwise explain _____

3.25 Corrosion Resistant Materials - Complies? No ___ Yes ___

Otherwise explain _____

3.26 Identification - Complies? No ___ Yes ___

Otherwise explain _____

3.27 Vehicle Delivery Condition - Complies? No ___ Yes ___

Otherwise explain _____

3.28 Manual Storage - Complies?

No ___ Yes ___

Otherwise explain _____

3.29 Deliverable Information - Complies?

No ___ Yes ___

Otherwise explain _____

TECHNICAL INFORMATION QUESTIONNAIRE

CONFIGURATION D - CARGO TRAILER (6.1 M (20 FT) BARN STYLE REAR DOOR)

DETACH, COMPLETE, AND RETURN

1. SCOPE.

1.1 Scope- This Appendix covers technical information to be supplied by each bidder. This information is required by the Technical Authority for technical assessment of equipment offered.

NOTE: IT IS THE BIDDERS RESPONSIBILITY TO CLARIFY OUTSTANDING TECHNICAL ISSUES, BY WRITTEN REQUEST, TO THE CONTRACTING OFFICER PRIOR TO BID SUBMISSION.

PURCHASE DESCRIPTION APPENDIX PARAGRAPHS

3.1 Dimensions - Complies? No Yes

Otherwise explain _____

(d) Configuration D - Cargo Trailer (6.1 m (20 ft) Barn Style Rear Door):

Body Length - _____ m/or _____ ft
Overall Length - _____ m/or _____ ft
Overall Height - _____ m/or _____ ft
Interior Body Length - _____ cm/or _____ in
Interior Body Width - _____ cm/or _____ in
Interior Body Height - _____ cm/or _____ in
Exterior Body Width - _____ cm/or _____ in
Floor Height (above ground) - _____ cm/or _____ in

3.2 Standard Design - Complies? No Yes

Otherwise explain _____

Make/Model/Year
Configuration D _____

(e) System/Component capacities - Complies? No Yes

Otherwise explain _____

Has a product brochure been enclosed? No Yes

3.3 Operating Conditions - Complies? No Yes

Otherwise explain _____

3.4 Vehicle Safety Regulations - Complies? No Yes

Otherwise explain _____

Will the NSM be provided for the complete trailers? No ___ Yes ___

Otherwise explain _____

3.5 Human Engineering and Safety - Complies? No ___ Yes ___

Otherwise explain _____

3.6 Maintainability - Complies? No ___ Yes ___

Otherwise explain _____

3.7 Performance - Complies? No ___ Yes ___

Otherwise explain _____

(a) Towing Speed - _____ km/h/or _____ mph

3.8 Ratings - Complies? No ___ Yes ___

Otherwise explain _____

(d) Configuration D - Cargo Trailer (6.1 m (20 ft) Barn Style Rear Door):

PAYLOAD - _____ kg/or _____ lbs

GVWR - _____ kg/or _____ lbs

GAWR - _____ kg/or _____ lbs

3.9 Construction - Complies? No ___ Yes ___

Otherwise explain _____

3.10 Floor - Complies? No ___ Yes ___

Otherwise explain _____

3.11 Interior Walls and Ceiling - Complies? No ___ Yes ___

Otherwise explain _____

3.12 Roof - Complies? No ___ Yes ___

Otherwise explain _____

3.13 Doors - Complies? No ___ Yes ___

Otherwise explain _____

(a) Configuration D (6.1 m (20 ft)):

Barn Style Rear Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

Side Door - Complies? No ___ Yes ___

Otherwise explain _____

Width - _____ mm/or _____ inches

3.14 Awning - Complies? No ___ Yes ___

Otherwise explain _____

3.15 Ladder - Complies? No ___ Yes ___

Otherwise explain _____

3.16 Stabilization - Complies? No ___ Yes ___

Otherwise explain _____

(b) Item IV (6.1 m (20 ft) trailer):

Front Electric Jack Capacity - _____ kg/or _____ lbs

Rear Jack Capacity (each) - _____ kg/or _____ lbs

3.17 Suspension - Complies? No ___ Yes ___

Otherwise explain _____

3.18 Brakes - Complies? No ___ Yes ___

Otherwise explain _____

3.19 Wheels and Tires - Complies? No ___ Yes ___

Otherwise explain _____

Make _____ Size _____

Rating _____

3.20 Hitch - Complies? No ___ Yes ___

Otherwise explain _____

3.21 Electrical and Lighting

3.21.1 Power Sources - Complies? No ___ Yes ___

Otherwise explain _____

3.21.2 Power Management - Complies? No ___ Yes ___

Otherwise explain _____

3.21.3 Battery System - Complies? No ___ Yes ___

Otherwise explain _____

3.21.4 Interior Electrical - Complies? No ___ Yes ___

Otherwise explain _____

3.21.5 Interior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.6 Exterior Lighting - Complies? No ___ Yes ___

Otherwise explain _____

3.21.7 Generator - Complies? No ___ Yes ___

Otherwise explain _____

3.21.8 Miscellaneous Electric - Complies? No ___ Yes ___

Otherwise explain _____

3.22 Special Tools and Test Equipment - Complies? No ___ Yes ___

Otherwise explain _____

3.23 Paint - Complies? No ___ Yes ___

Otherwise explain _____

Colours Available _____

3.24 Corrosion Protection System - Complies? No ___ Yes ___

Otherwise explain _____

3.25 Corrosion Resistant Materials - Complies? No ___ Yes ___

Otherwise explain _____

3.26 Identification - Complies? No ___ Yes ___

Otherwise explain _____

3.27 Vehicle Delivery Condition - Complies? No ___ Yes ___

Otherwise explain _____

3.28 Manual Storage - Complies? No ___ Yes ___

Otherwise explain _____

3.29 Deliverable Information - Complies? No ___ Yes ___

Otherwise explain _____



FOR GOVERNMENT USE ONLY POUR USAGE DU GOUVERNEMENT SEULEMENT	
Special Investigations Directorate File No. N° de dossier de la Direction des enquêtes spéciales	Date Received (Y-A M D-J) Date de réception

CONSENT TO A CRIMINAL RECORD VERIFICATION CONSENTEMENT À LA VÉRIFICATION DE L'EXISTENCE D'UN CASIER JUDICIAIRE

This form must be completed and signed by each individual who is currently a director of the Bidder/Offeror/Supplier and provided with the Bid/Offer/Arrangement.

Le présent formulaire doit être rempli et signé par chaque individu qui est actuellement un administrateur du soumissionnaire/de l'offrant/du fournisseur et fourni avec la soumission/l'offre/l'arrangement.

A	PRIVACY ACT STATEMENT ÉNONCÉ CONCERNANT LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS
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The personal information requested on this form is collected under the authority of subsection 750(3) of the *Criminal Code*, paragraph 42(1(c)) of the *Financial Administration Act*, and sections 7 and 21 of the *Department of Public Works and Government Services Act*. The information will be used for validating the criminal conviction certifications necessary for obtaining and maintaining a procurement instrument. It may be shared with other government departments, agencies, as well as provincial, territorial, and federal courts, within the limits of what is required to conduct the criminal conviction verification.

Les renseignements personnels demandés dans le présent formulaire sont recueillis en vertu du paragraphe 750(3) du *Code criminel*, du paragraphe 42(1(c)) de la *Loi sur la gestion des finances publiques* et des articles 7 et 21 de la *Loi sur le ministère des Travaux publics et des Services gouvernementaux*. Ces renseignements seront utilisés pour valider les attestations de condamnation au criminel nécessaires pour obtenir et conserver un instrument d'approvisionnement. Les renseignements peuvent être diffusés à d'autres ministères et organismes fédéraux, ainsi qu'à des tribunaux provinciaux, territoriaux et fédéraux, dans les limites de ce qui est requis pour la vérification des condamnations au criminel.

A refusal to provide information will result in the bid/offer/arrangement being rejected or the contract terminated, the standing offer being set-aside or the supply arrangement being cancelled, as applicable.

À défaut de fournir les renseignements demandés, la soumission/l'offre/l'arrangement sera rejeté ou le contrat résilié, l'offre à commandes sera mise de côté ou l'arrangement en matière d'approvisionnement sera annulé, selon le cas.

The personal information is described in personal information bank PWGSC PPU 184 - Integrity Assessment Program. Individuals have a right of access to, correction of and protection of their information in accordance with the *Privacy Act*.

Les renseignements personnels sont décrits dans les fichiers de renseignement personnels n° TPSGC PPU 184 - Programme de l'évaluation de l'intégrité. Les personnes ont le droit d'accéder aux renseignements personnels qui les concernent, ainsi que de les faire corriger ou protéger, conformément à la *Loi sur la protection des renseignements personnels*.

B	BIOGRAPHICAL INFORMATION - Must be completed by the individual RENSEIGNEMENTS BIOGRAPHIQUES - À remplir par l'individu
----------	---

Family Name (Last Name) - Nom (de famille)	Family Name at Birth - Nom de famille à la naissance
--	--

Full Given Names (No initials) - Prénoms au complet (aucune initiale)

All other previously used names (i.e. maiden name, previously married names, legal name change, nicknames) Tout autre nom utilisé (tel que nom de jeune fille, noms maritaux précédents, changement de nom légaux, sobriquets)

Gender - Sexe <input type="checkbox"/> Male / Masculin <input type="checkbox"/> Female / Féminin	Date of Birth - Date de naissance (Y-A M D-J)
---	---

**Current Permanent Residential Information
Information résidentielle permanente actuelle**

Apartment No. - N° d'appartement	Street No. - N° civique	Street Name - Nom de la rue
----------------------------------	-------------------------	-----------------------------

City - Ville	Province/State - État
--------------	-----------------------

Country - Pays	Postal Code/Zip Code - Code postal/Code zip
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C	CONSENT - Must be signed by the individual CONSENTEMENT - Doit être signé par l'individu
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I, the undersigned, confirm that I have read and understand the above *Privacy Act* statement and that I consent to the collection and use of my personal information as described therein.

Je, soussigné, confirme avoir pris connaissance de l'Énoncé concernant la *Loi sur la protection des renseignements personnels* et consens à la collecte et à l'utilisation des renseignements personnels fournis aux présentes.

Signature	
Print Name - Nom en lettres moulées	Date (Y-A M D-J)

D	ADMINISTRATIVE INFORMATION - Internal Government Use Only RENSEIGNEMENTS ADMINISTRATIFS - Pour usage interne du gouvernement seulement
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Requesting Branch/Sector/Directorate/Division - Direction générale/Secteur/Direction/Division requérante

Solicitation/Proposed Contract No. - N° de la demande de soumission/N° du contrat	Date of Request (Y-A M D-J) Date de la demande
---	---

Requesting Contact Person - Personne-ressource requérante	Contact Person Tel. No. - N° de tél. de la personne-ressource
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