

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
800 Burrard Street, 12th floor  
800, rue Burrard, 12e étage  
Vancouver  
British Columbia  
V6Z 2V8  
Bid Fax: (604) 775-9381

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> PI/RTC Door Control System Upgrade	
<b>Solicitation No. - N° de l'invitation</b> EZ899-122681/A	<b>Date</b> 2012-03-21
<b>Client Reference No. - N° de référence du client</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PWY-025-6662	
<b>File No. - N° de dossier</b> PWY-1-34406 (025)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2012-04-19</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Fung, Donna(PWY)	<b>Buyer Id - Id de l'acheteur</b> pwy025
<b>Telephone No. - N° de téléphone</b> (604) 666-9835 ( )	<b>FAX No. - N° de FAX</b> (604) 775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CSC - Pacific Institution/Regional Treatment Centre, 33344 King Road, Abbotsford, B.C.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Pacific  
Region

800 Burrard Street, 12th floor  
800, rue Burrard, 12e étage  
Vancouver  
British C  
V6Z 2V8

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

**EZ899-122681/A**

Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.

File No. - N° du dossier

PWY-1-34406

Buyer ID - Id de l'acheteur

**pw025**

CCC No./N° CCC - FMS No/ N° VME

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**REQUEST FOR PROPOSAL (RFP) DOCUMENT**

**PACIFIC INSTITUTION /  
REGIONAL TREATMENT CENTRE  
ABBOTSFORD, BC**

**DOOR CONTROL SYSTEM REPLACEMENT**

**EZ899-122681/A  
Project No: R.044415.001**

**Public Works and Government Services Canada  
Pacific Region  
1210 - 800 Burrard Street  
Vancouver, B.C. V6Z 2V8**

## A) Instructions to Proponents

### 1. **Proposal Documents**

The following are the Request for Proposal documents:

#### **General Documentation**

A) Instructions to Proponents	12 pages
B) Contract Documents	2 pages
C) Evaluation Criteria & Basis of Selection	6 pages
Section 1 - Evaluation Criteria Details	
Section 2 - Mandatory Requirements	
Section 3 - Point Rated Criteria: Technical Evaluation	
Section 4 - Evaluation Process	
Section 5 - Selection	
Submission Requirements Checklist	1 page
Bid and Acceptance Form	1 page
Qualifications Component & Cost Component Submission Labels	1 page

#### **Technical Document**

Specifications for PI/RTC Door Control System Replacement

## 2. Code of Conduct and Certifications

- 1) Proponents must comply with the Code of Conduct for Procurement. Furthermore, in addition to the Code of Conduct for Procurement, proponents must respond to bid solicitations in an honest, fair and comprehensive manner, accurately reflect their capacity to satisfy the requirements stipulated in the bid solicitation and resulting contract, submit bids and enter into contracts only if they will fulfill all obligations of the Contract. To ensure fairness, openness and transparency in the procurement process, the following activities are prohibited:
  - (a) payment of a contingency fee to a person to whom the Lobbying Act (1985, c. 44 (4th Supp.)) applies;
  - (b) corruption, collusion, bid-rigging or any other anti-competitive activity in the procurement process.
- 2) By submitting a proposal, the Proponent certifies that except for those offences where a criminal pardon has been obtained or leniency granted, neither the Proponent nor any of the Proponent's parent, subsidiaries or other affiliates has ever been convicted of a criminal offence in respect of the activities stated in (a) or (b) above or is the subject of outstanding criminal charges in respect of such activities filed subsequent to September 1, 2010.
- 3) Proponents further understand that the commission of certain offences will render them ineligible to be awarded a contract. By submitting a proposal, the Proponent certifies that except for those offences where a criminal pardon has been obtained, neither the Proponent nor any of the Proponent's parent, subsidiaries or other affiliates has ever been convicted or is the subject of outstanding criminal charges in respect of an offence under any of the following provisions:

*section 121 (Frauds on the government and Contractor subscribing to election fund), section 124 (Selling or Purchasing Office), section 380 (Fraud committed against Her Majesty) or section 418 (Selling defective stores to Her Majesty) of the Criminal Code of Canada, or under paragraph 80(1)(d) (False entry, certificate or return) subsection 80(2) (Fraud against Her Majesty) or section 154.01 (Fraud against Her Majesty) of the Financial Administration Act.*
- 4) For the purpose of this section, business concerns, organizations or individuals are Proponent's affiliates if, directly or indirectly, 1) either one controls or has the power to control the other, or 2) a third party has the power to control both. Indicia of control, include, but are not limited to, interlocking management or ownership, identity of interests among family members, shared facilities and equipment, common use of employees, or a business entity created following the charges or convictions contemplated in this section which has the same or similar management, ownership, or principal employees as the Proponent that is charged or convicted, as the case may be.
- 5) The Contracting Authority will declare non-responsive any proposal in respect of which the information contained in the certifications contemplated above is determined to be untrue in any respect by the Contracting Authority.
- 6) In circumstances where a proponent or any of the Proponent's parent, subsidiaries or other affiliates has pled guilty of an offence contemplated in subsections 1 and 3, the Proponent must provide with its proposal, a certified copy of confirming documentation from the Competition Bureau of Canada indicating that leniency has been granted, or a certified copy

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of confirming documentation from the National Parole Board indicating that a criminal pardon has been obtained, in relation to such offences.

- 7) The Proponent or any of the Proponent's parent, subsidiaries or other affiliates must remain free and clear of any charges or convictions contemplated in subsections 1 and 3 during the period of any resulting contract arising from this bid solicitation.

### **3. Identity or Legal Capacity of the Proponent**

In order to confirm the authority of the person or persons signing the proposal or to establish the legal capacity under which the Proponent proposes to enter into Contract, any Proponent who carries on business in other than its own personal name shall, if requested by Canada, provide satisfactory proof of

- (a) such signing authority; and
- (b) the legal capacity under which it carries on business;

prior to contract award. Proof of signing authority may be in the form of a certified copy of a resolution naming the signatory(ies) that is (are) authorized to sign this proposal on behalf of the corporation or partnership. Proof of legal capacity may be in the form of a copy of the articles of incorporation or the registration of the business name of a sole proprietor or partnership.

### **4. Goods and Services Tax / Harmonized Sales Tax**

Proponents are not to include any amounts for the Goods and Services Tax (GST) or Harmonized Sales Tax (HST), whichever is applicable, and the GST/HST shall not be included when calculating the amount of any bid security or contract security that may be required. Any amount levied in respect of the GST/HST shall be billed as a separate item in a progress claim submitted by the Contractor, and shall be paid to the Contractor in addition to the amount approved by Canada for work performed under the Contract. The Contractor shall be required to remit the appropriate amount to the Canada Revenue Agency in accordance with the applicable legislation.

### **5. Listing of Subcontractors and Suppliers**

Notwithstanding any list of Subcontractors that the Proponent may be required to submit as part of the bid, the Proponent shall, within 48 hours of receipt of a notice to do so, submit all information requested in the said notice including the names of Subcontractors and Suppliers for the part or parts of the Work listed. Failure to do so shall result in the disqualification of its proposal.

### **6. Bid Security Requirements**

- 1) The Proponent shall submit bid security with the proposal in the form of a bid bond or a security deposit in an amount that is equal to not less than 10 percent of the bid amount. The maximum amount of bid security required with any proposal is \$2,000,000.
- 2) A bid bond (form PWGSC-TPSGC 504) shall be in an approved form, properly completed, with original signature(s) and issued by an approved company whose bonds are acceptable to Canada either at the time of solicitation closing or as identified in Treasury Board Appendix L, Acceptable Bonding Companies.
- 3) A security deposit shall be an original, properly completed, signed where required and be either
  - (a) a bill of exchange, bank draft or money order payable to the Receiver General for Canada;

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- (b) bonds of, or unconditionally guaranteed as to principal and interest by, the Government of Canada; or
- 4) A bill of exchange, bank draft or money order referred to in subparagraph 3)(a) shall be certified by or drawn on
- (a) a corporation or institution that is a member of the Canadian Payments Association;
- (b) a corporation that accepts public deposits and repayment of the deposits is unconditionally guaranteed by Her Majesty in right of a province;
- (c) a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the "Régie de l'assurance-dépôts du Québec" to the maximum permitted by law;
- (d) a corporation, association or federation incorporated or organized as a credit union or co-operative credit society that conforms to the requirements of a credit union which are more particularly described in paragraph 137(6)(b) of the Income Tax Act; or
- (e) Canada Post Corporation.
- 5) If a bill of exchange, bank draft or money order is drawn on an institution or corporation other than a chartered bank it must be accompanied by proof that the said institution or corporation meets at least one of the criteria described in paragraph 4), either by letter or by a stamped certification on the bill of exchange, bank draft, or money order.
- 6) For the purposes of this section a bill of exchange is an unconditional order in writing signed by the Proponent and addressed to an approved financial institution, requiring the said institution to pay, on demand, at a fixed or determinable time, a sum certain of money to, or to the order of, the Receiver General for Canada.
- 7) Bonds referred to in subparagraph 3)(b) shall be provided on the basis of their market value current at the date of solicitation closing, and shall be
- (a) payable to bearer;
- (b) accompanied by a duly executed instrument of transfer of the bonds to the Receiver General for Canada in the form prescribed by the Domestic Bonds of Canada Regulations; or
- (c) registered as to principal or as to principal and interest in the name of the Receiver General for Canada pursuant to the Domestic Bonds of Canada Regulations.
- 8) As an alternative to a security deposit an irrevocable standby letter of credit is acceptable to Canada and the amount shall be determined in the same manner as a security deposit referred to above.
- 9) An irrevocable standby letter of credit referred to in paragraph 8) shall
- (a) be an arrangement, however named or described, whereby a financial institution (the "Issuer") acting at the request and on the instructions of a customer (the "Applicant") or on its own behalf,
- (i) is to make a payment to, or to the order of, the Receiver General for Canada as the beneficiary;

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- (ii) is to accept and pay bills of exchange drawn by the Receiver General for Canada;
  - (iii) authorizes another financial institution to effect such payment or accept and pay such bills of exchange; or
  - (iv) authorizes another financial institution to negotiate against written demand(s) for payment provided that the terms and conditions of the letter of credit are complied with;
- (b) state the face amount which may be drawn against it;
  - (c) state its expiry date;
  - (d) provide for sight payment to the Receiver General for Canada by way of the financial institution's draft against presentation of a written demand for payment signed by the Departmental Representative identified in the letter of credit by his/her office;
  - (e) provide that more than one written demand for payment may be presented subject to the sum of those demands not exceeding the face value of the letter of credit;
  - (f) must provide that it is subject to the International Chamber of Commerce (ICC) Uniform Customs and Practice (UCP) for Documentary Credits, 2007 Revision, ICC Publication No. 600, Pursuant to the ICC UCP, a credit is irrevocable even if there is no indication to that effect; and
  - (g) be issued or confirmed, in either official language, by a financial institution which is a member of the Canadian Payments Association and is on the letterhead of the Issuer or Confirmer. The format is left to the discretion of the Issuer or Confirmer.
- 10) Bid security shall lapse or be returned as soon as practical following
- (a) the solicitation closing date, for those Proponents submitting non-compliant proposals; and
  - (b) the administrative proposal review, for those Proponents submitting compliant proposals ranked fourth to last on the schedule of proposals; and
  - (c) the award of contract, for those Proponents submitting the second and third ranked proposals; and
  - (d) the receipt of contract security, for the successful Proponent; or
  - (e) the cancellation of the solicitation, for all Proponents.
- 11) Notwithstanding the provisions of paragraph 10) and provided more than three compliant proposals have been received, if one or more of the proposals ranked third to first is withdrawn or rejected for whatever reason then Canada reserves the right to hold the security of the next highest ranked compliant proposal in order to retain the bid security of at least three valid and compliant proposals.

## 7. Responsive Proposal

To be considered responsive, a proposal must meet all of the mandatory requirements set out in the RFP. No further consideration in the selection procedure will be given to a Proponent submitting a non-responsive proposal.

## 8. Submission Date, Time and Address

Submit proposals no later than 2:00 p.m. P.S.T. on 19 April 2012. Late proposals will not be accepted and will be returned to the Proponent.

Submission Address:

Proposal submissions are to be delivered to the office noted below on or before the time set for the receipt of proposals:

Public Works and Government Services Canada  
Bid Receiving Unit  
Real Property Contracting  
1210 - 800 Burrard Street  
Vancouver, B.C., V6Z 2V8

## 9. Submission of Proposal

- .1 Proponents are to submit five (5) copies of the proposal - one (1) original and four (4) copies - as detailed in these Request for Proposal (RFP) documents, and one (1) copy of the Bid and Acceptance Form (which shall be submitted in a separate sealed envelope from the Technical Submission).
- .2 Submissions shall be received at the office designated for the receipt of proposals, on or before the date and time set for proposal submission. Proposals received late will not be considered and will be returned to the Proponent.
- .3 The proposal shall:
  - .1 be submitted on the forms provided through the Government Electronic Tendering Service (GETS) known as MERX or on a clear and legible reproduced copy of said Proposal form; the reproduced copy MUST be identical in every respect of the Proposal form provided through MERX;
  - .2 be based on the proposal documents listed above;
  - .3 not be delivered to the Bid Receiving Unit by means of facsimile transmission; telegraphic and facsimile copies are not acceptable;
  - .4 be correctly completed in all respects;
  - .5 be accompanied by any other document or documents specified elsewhere in the solicitation where it is stipulated that said documents are to accompany the Proposal;
  - .6 be signed in accordance with the signing procedures set out herein; the signature or the signatory shall be an original;
- .4 Any alteration to the preprinted or pre-typed sections of the Bid and Acceptance Form, or any condition or qualification placed upon the Proposal shall be direct cause for disqualification.

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Alterations, corrections, changes or erasures made to statements or figures entered on the Bid and Acceptance Form by the Proponent shall be initialed by the person or persons signing the proposal. Initials shall be original(s). Alterations, corrections, changes or erasures that are not initialed shall be deemed void and without effect.

- .5 Prior to submitting the proposal, the Proponent shall ensure that the following information is clearly printed or typed in the appropriate spaces on the face of the submission envelope:
- (a) \* Solicitation Number
  - (b) \* Project Number
  - (c) \* Description and Location
  - (d) \* Name of Proponent
  - (e) \* Closing Time/Date

\* For your convenience, labels for the Technical Component and the Cost Component portions have been included which may be affixed to your submission for identification.\*

- .6 The proposal submission itself shall comprise two parts, *Part 1 - Technical Component* and *Part 2 - Cost Component*.

***Part 1 - Technical Component***

*Part 1 - Technical Component*, must contain all the material necessary to fully represent the Proponent's qualifications called for in the RFP document in a concise, comprehensive manner.

*Part 1 - Technical Component*, is to be organized as detailed in the Evaluation Criteria. These criteria are meant to permit a connected, logical presentation of the proposal. While the Evaluation Criteria describes in general terms the intent and the information to be included under each criterion, they are not necessarily exhaustive. Proponents are responsible for fully representing their proposals.

***Part 2 - "Cost Component"*** contains the price proposal to perform all the proposed services. Complete one copy only of the Bid and Acceptance Form, and enclose it in a separate sealed envelope clearly marked with the Proponent's name and the project identification. It is **mandatory** that the Bid and Acceptance Form be used for this purpose.

- .1 Unless specified elsewhere in the proposal documents:
- (a) the price proposal shall be in Canadian currency,
  - (b) the price proposal shall not include any amount for the Harmonized Sales Tax (HST) as may be applicable,
  - (c) exchange rate fluctuation protection is not offered, and
  - (d) any request for exchange rate fluctuation protection will not be considered, and will render the proposal non-responsive.

No reference to COST is to be included in the TECHNICAL portion of the submission.

Provide **5 copies** of *Part 1 - Technical Component*; and **1 copy** of *Part 2 - Cost Component*, Bid and Acceptance Form.

- .2 The proposal shall be signed in accordance with the following requirements:
- (a) Corporation  
The signatures of the authorized signatories shall be affixed and their names and titles typed or printed.
  - (b) Partnership  
The signatures of the partners shall be affixed and their names typed or printed.  
If not all of the partners sign or if the signatory is not a partner then a certified true copy of the agreement signed by all partners authorizing such person or persons to execute the document on their behalf shall accompany the proposal.
  - (c) Sole Proprietorship  
The signature of the sole proprietor shall be affixed and the name typed or printed. In the event that the signatory is not the sole proprietor then a certified true copy of the agreement signed by the sole proprietor authorizing such person or persons to execute the document shall accompany the proposal.
  - (d) Joint Venture  
The signatures of the authorized signatories of each member of the joint venture shall be affixed and their names and titles typed or printed. Each of the participating signatories shall sign the document in the manner applicable to their particular business arrangement which is more particularly described in (a) to (c) above.

#### 10. Composition of Team

By submitting a proposal, the Proponent represents and warrants that the entities and persons proposed in the proposal to perform the required services will be the entities and persons that will perform the services in the fulfillment of the project under any contractual arrangement arising from submission of the proposal. If the Proponent has proposed any person in fulfillment of the project who is not an employee of the Proponent, the Proponent warrants that it has written permission from such person (or the employer of such person) to propose the services of such person in relation to the services to be performed.

#### 11. Site Visit

A Site Visit has been scheduled for 4 April, 2012 at 9:30 am. Interested Proponents are to meet at the PWGSC Site Office, Matsqui Complex, 33344 King Road, Abbotsford, BC.

The site visit for this project is **MANDATORY**. The representative of the proponent will be required to sign the Site Visit Attendance Sheet at the site visit. Proposals submitted by Proponents who have not signed the attendance sheet will not be accepted.

#### 12. Evaluation Criteria

Proposals will be evaluated in accordance with the criteria detailed in the RFP Evaluation Criteria details - SECTION 1.

#### 13. Revision of Bid

- 1) A Bid and Acceptance Form submitted in accordance with these instructions may be revised by letter or facsimile provided the revision is received at the office designated for the receipt of bids, on or before the date and time set for the closing of the solicitation. The letter or facsimile shall be on the Proponent's letterhead or bear a signature that identifies the Proponent.

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- 2) A revision to a bid that includes unit prices must clearly identify the change(s) in the unit price(s) and the specific item(s) to which each change applies.
  - 3) A letter or facsimile submitted to confirm an earlier revision shall be clearly identified as a confirmation.
  - 4) Failure to comply with any of the above provisions shall result in the rejection of the non-compliant revision(s) only. The bid shall be evaluated based on the original bid submitted and all other compliant revision(s).

#### 14. Rejection of Proposal

1. Canada may reject a proposal where any of the following circumstances is present:
  - (a) the Proponent is subject to a Vendor Performance Corrective Measure, under the Vendor Performance Corrective Measure Policy, which renders the Proponent ineligible to bid on the requirement;
  - (b) an employee, or subcontractor included as part of the proposal, is subject to a Vendor Performance Corrective Measure, under the Vendor Performance Corrective Measure Policy, which would render that employee or subcontractor ineligible to bid on the requirement, or the portion of the requirement the employee or subcontractor is to perform;
  - (c) the Proponent is bankrupt or where, for whatever reason, its activities are rendered inoperable for an extended period;
  - (d) evidence, satisfactory to Canada, of fraud, bribery, fraudulent misrepresentation or failure to comply with any law protecting individuals against any manner of discrimination, has been received with respect to the Proponent, any of its employees or any subcontractor included as part of the proposal;
  - (e) evidence satisfactory to Canada that based on past conduct or behavior, the Proponent, a sub-contractor or a person who is to perform the Work is unsuitable or has conducted himself/herself improperly;
  - (f) with respect to current or prior transactions with the Government of Canada:
    - (i) Canada has exercised its contractual remedies of suspension or termination for default with respect to a contract with the Proponent, any of its employees or any subcontractor included as part of the proposal;
    - (ii) Canada determines that the Proponent's performance on other contracts, including the efficiency and workmanship as well as the extent to which the Proponent performed the Work in accordance with contractual clauses and conditions, is sufficiently poor to jeopardize the successful completion of the requirement being bid on.
2. Where Canada intends to reject a proposal pursuant to a provision of subsection 1. (f), the Contracting Authority will so inform the Bidder and provide the Bidder ten (10) days within which to make representations, before making a final decision on the proposal rejection.

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3. Canada reserves the right to apply additional scrutiny, in particular, when multiple proposals are received in response to a solicitation from a single bidder or a joint venture. Canada reserves the right to:
- (i) reject any or all of the proposals submitted by a single proponent or joint venture if their inclusion in the evaluation has the effect of prejudicing the integrity and fairness of the process, or;
  - (ii) reject any or all of the proposals submitted by a single proponent or joint venture if their inclusion in the procurement process would distort the solicitation evaluation, and would cause a result that would not reasonably have been expected under prevailing market conditions and/or would not provide good value to Canada.

#### 15. Proposal Costs

No payment will be made for costs incurred in the preparation and submission of a proposal in response to the solicitation. Costs associated with preparing and submitting a proposal, as well as any costs incurred by the Proponent associated with the evaluation of the proposal, are the sole responsibility of the Proponent.

#### 16. Procurement Business Number

Proponents are required to have a Procurement Business Number (PBN) before Contract award. Proponents may register for a PBN in the Supplier Registration Information system on the [Contracts Canada](#) Web site. For non-Internet registration, Bidders may contact the nearest [Supplier Registration Agent](#).

#### 17. Enquiries During the Solicitation Period

- 1) Enquiries regarding this solicitation must be submitted in writing to the Contracting Officer named on the Request for Proposal - Page 1 as early as possible within the solicitation period. Enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
- 2) To ensure consistency and quality of the information provided to Proponents, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
- 3) All enquiries and other communications related to this proposal sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Request for Proposal - Page 1. Failure to comply with this requirement may result in the proposal being declared non-responsive.

#### 18. Debriefing

A debriefing will be provided, on request, only following award of contract by PWGSC. Should a Proponent desire a debriefing, the Proponent should contact the person identified on the front page of the Request for Proposal. The debriefing will include an outline of the reasons the submission was not successful, making reference to the evaluation criteria. The confidentiality of information relating to other submissions will be protected.

#### 19. Financial Statements

- .1 In order to confirm a Proponent's financial capability to perform the subject requirement, the Contracting Authority reserves the right to have access, during the proposal evaluation to current Proponent financial information. If requested, the financial information to be

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provided shall include, but not be limited to, the Proponent's most recent audited financial statements or financial statements certified by the Proponent's chief financial officer.

- .2 Should the Proponent provide the requested information to the Crown in confidence while indicating that the disclosed information is confidential, then the Crown will treat the information in a confidential manner as provided in the Access to Information Act.
- .3 In the event that a proposal is found to be non-compliant on the basis that the Proponent is considered NOT to be financially capable of performing the subject requirement, official notification shall be provided to the Proponent.

## 20. Compliance with Applicable Laws

- .1 By submission of a proposal, the Proponent certifies that the Proponent has the legal capacity to enter into a contract and is in possession of all valid licences, permits, registrations, certificates, declarations, filings, or other authorizations necessary to comply with all federal, provincial and municipal laws and regulations applicable to the submission of the proposal and entry into any ensuing contract for the performance of the work.
- .2 For the purpose of validating the certification in .1 of paragraph 20, a Proponent shall, if requested, provide a copy of every valid licence, permit, registration, certificate, declaration, filing or other authorization listed in the request, and shall provide such documentation within the time limit(s) set out in the said request.
- .3 Failure to comply with the requirements of .2 of paragraph 20 shall result in disqualification of the proposal.

## 21. Approval of Alternative Materials

When materials are specified by trade names or trademarks, or by manufacturers' or suppliers' names, the proposal shall be based on use of the named materials. During the solicitation period, alternative materials may be considered provided full technical data is received in writing by the Contracting Officer at least ten (10) calendar days prior to the solicitation closing date. If the alternative materials are approved for the purposes of the proposal, an addendum to the solicitation documents shall be issued.

## 22. Performance Evaluation

- .1 Proponents shall take note that the performance of the Contractor during and upon completion of the work shall be evaluated by Canada. The evaluation shall be based on the quality of workmanship; timeliness of completion of the work; project management, contract management and management of health and safety. Should the Proponent's performance be considered unsatisfactory, the Proponent's bidding privileges on future work may be suspended indefinitely.
- .2 The form PWGSC-TPSGC 2913, SELECT - Contractor Performance Evaluation Report Form, is used to record the performance.

## 23. Conflict of Interest - Unfair Advantage

- 1) In order to protect the integrity of the procurement process, proponents are advised that Canada may reject a proposal in the following circumstances:
  - (a) if the Proponent, any of its subcontractors, any of their respective employees or former employees was involved in any manner in the preparation of the solicitation or in any situation of conflict of interest or appearance of conflict of interest;

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- (b) if the Proponent, any of its subcontractors, any of their respective employees or former employees had access to information related to the solicitation that was not available to other proponents and that would, in Canada's opinion, give or appear to give the Proponent an unfair advantage.
- 2) The experience acquired by a proponent who is providing or has provided the goods and services described in the solicitation (or similar goods or services) will not, in itself, be considered by Canada as conferring an unfair advantage or creating a conflict of interest. This proponent remains however subject to the criteria established above.
- 3) Where Canada intends to reject a proposal under this section, the Contracting Authority will inform the Proponent and provide the Proponent an opportunity to make representations before making a final decision. Proponents who are in doubt about a particular situation should contact the Contracting Authority before solicitation closing. By submitting a proposal, the Proponent represents that it does not consider itself to be in conflict of interest nor to have an unfair advantage. The Proponent acknowledges that it is within Canada's sole discretion to determine whether a conflict of interest, unfair advantage or an appearance of conflict of interest or unfair advantage exists.

#### 24. Web Sites

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Code of Conduct for Procurement

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/index-eng.html>

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appL>

Contracts Canada (Buy and Sell) <https://www.achatsetventes-buyandsell.gc.ca/eng/welcome>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf>

Labour and Material Payment Bond (form PWGSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Certificate of Insurance (form PWGSC-TPSGC 357)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/357.pdf>

SACC Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

Schedules of Wage Rates for Federal Construction Contracts

[http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment\\_standards/contracts/schedule/index.shtml](http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment_standards/contracts/schedule/index.shtml)

Solicitation No. - N° de l'invitation

EZ899-122681/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PWY-1-34406

Buyer ID - Id de l'acheteur

pw025

CCC No./N° CCC - FMS No/ N° VME

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PWGSC, Industrial Security Services [Http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html](http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html)

## B) Contract Documents

### 1) The following are the contract documents:

- (a) Contract Page when signed by Canada;
- (b) Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- (c) Drawings and Specifications;
- (d) General Conditions and clauses
 

GC1 General Provisions	R2810D	(2011-05-16);
<u>As amended by paragraph 5)</u>		
GC2 Administration of the Contract	R2820D	(2011-05-16);
GC3 Execution and Control of the Work	R2830D	(2010-01-11);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2010-01-11);
GC6 Delays and Changes in the Work	R2860D	(2008-05-12);
GC7 Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8 Dispute Resolution	R2880D	(2008-12-12);
GC9 Contract Security	R2890D	(2011-05-16);
GC10 Insurance	R2900D	(2008-05-12);
Supplementary Conditions		
Insurance Terms	R2910D	(2008-12-12);
Fair Wages and Hours of Labour - Labour Conditions	R2940D	(2010-01-11);
Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2007-05-25);
Schedules of Wage Rates for Federal Construction Contracts;		
- (e) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- (f) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- (g) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

### 2) The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

### 3) Schedules of Wage Rates for Federal Construction Contracts is included by reference and may be accessed from the Web site:

[http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment\\_standards/contracts/schedule/index.shtml](http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment_standards/contracts/schedule/index.shtml).

### 4) The language of the contract documents is the language of the Bid and Acceptance Form submitted.

*Add to R2810D GC1 - General Provisions - New section GC1.20 "Code of Conduct and Certifications"*

#### 5) **GC1.20 Code of Conduct and Certifications**

1. The Contractor agrees to comply with the Code of Conduct for Procurement and to be bound by its terms. Furthermore, in addition to the Code of Conduct for Procurement, the Contractor must comply with the terms set out in this section.

- 
2. The Contractor certifies that except for those offences where a criminal pardon has been obtained or leniency granted, neither the Contractor nor any of the Contractor's parent, subsidiaries or other affiliates has ever been convicted or is the subject of outstanding criminal charges subsequent to September 1, 2010 in respect of any of the following:
- (a) payment of a contingency fee to a person to whom the *Lobbying Act* (1985, c. 44 (4th Supp.)) applies;
  - (b) corruption, collusion, bid-rigging or any other anti-competitive activity in the procurement process.
3. The Contractor certifies that except for those offences where a criminal pardon has been obtained, neither the Contractor nor any of the Contractor's parent, subsidiaries or other affiliates has ever been convicted or is the subject of outstanding criminal charges in respect of any of the following:
- (a) section 121 (*Frauds on the government and Contractor subscribing to election fund*), section 124 (*Selling or Purchasing Office*), section 380 (*Fraud committed against Her Majesty*) or section 418 (*Selling defective stores to Her Majesty*) of the Criminal Code of Canada, or
  - (b) paragraph 80(1)(d) (*False entry, certificate or return*), subsection 80(2) (*Fraud against Her Majesty*) or section 154.01 (*Fraud against Her Majesty*) of the *Financial Administration Act*.
4. For the purpose of this section, business concerns, organizations or individuals are Contractor's affiliates if, directly or indirectly:
- (a) either one controls or has the power to control the other, or
  - (b) a third party has the power to control both.
- Indicia of control, include, but are not limited to, interlocking management or ownership, identity of interests among family members, shared facilities and equipment, common use of employees, or a business entity created following the charges or convictions contemplated in this section which has the same or similar management, ownership, or principal employees as the Contractor that is charged or convicted, as the case may be.
5. In circumstances pursuant to subsections 2 and 3, where the Contractor or any of the Contractor's parent, subsidiaries or other affiliates has obtained a criminal pardon or is granted leniency in relation to such offences, the Contractor must provide a certified copy of confirming documentation from the National Parole Board or the Competition Bureau of Canada.
6. If the Contractor or any of the Contractor's parent, subsidiaries or other affiliates does not remain free and clear of any charges or convictions mentioned at subsections 2 and 3 during the period of the Contract, Canada reserves the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## C) Evaluation Criteria and Basis of Selection

### SECTION 1 - EVALUATION CRITERIA DETAILS

Provide **5 copies** of *Part 1 - Technical Component*; and **1 copy** of *Part 2 - Price Component*, Bid and Acceptance Form.

The maximum number of pages (including text and graphics) to be submitted for the Point Rated Requirements under Section 4 - Technical Evaluation is one hundred (100) pages.

The following are not part of the page limitation mentioned above:

- Covering letter
- Front page of the Request for Proposal Document
- Mandatory Requirements (Section 2)
- Submission Requirements Check List
- Bid and Acceptance Form

**Consequence of non-compliance: any pages which extend beyond the above page limitation and any other attachments will be extracted from the proposal and will not be forwarded to the PWGSC Evaluation Board members for evaluation.**

**Failure to meet the mandatory requirements in Section 2 will render the proposal non-responsive and no further evaluation will be carried out.**

### Evaluation Criteria

Proposals will be evaluated in accordance with the criteria detailed in the following document titled SECTION 2 - Mandatory Requirements and SECTION 4 - Technical Evaluation.

The envelope containing the price (Bid and Acceptance Form) will be opened upon completion of the technical evaluation detailed in Section 4. Ratings for the price evaluation are calculated as described in Section 3 - Evaluation Process.

Total Scores will be established in accordance with the following:

	Possible Range	Pro-Rating Factor	Pro-Rated Score Range
<b>Proponent Experience &amp; Project Management</b>	0 - 50	0.3	0 - 15
<b>Implementation Plan</b>	0 - 150	0.3	0 - 45
<b>Training and Support</b>	0 - 100	0.3	0 - 30
<b>Price Evaluation</b>	0 - 100	10	0 - 10
<b>Total Score</b>			0 - 100

For Example:

	Initial Score	Pro-Rating Factor	Pro-Rated Score ( ___/100)
<b>Proponent Experience &amp; Project Management</b>	35/50	0.3	10.5/15
<b>Implementation Plan</b>	120/150	0.3	36/45
<b>Training and Support</b>	75/100	0.3	22.5/30
<b>Price Evaluation</b>	60/100	0.1	6/10
<b>Total Score</b>			75/100

### Evaluation of Proposal

1. Canada will evaluate the submissions received and such evaluation will be based on the following factors:
  - (a) compliance with the terms and conditions of this solicitation;
  - (b) the cost representing best value for a technically compliant proposal to Canada for the Work, having regard to qualifications, exceptions or alterations to the technical requirements;
  - (c) assessment of all technical documentation and information for technical compliance;
  - (d) delivery date;
  - (e) other criteria.
2. Canada reserves the right to reject any proposal which does not comply with this solicitation. Any deviation is to be clearly identified and supported with full details.
3. Should the Proponent provide the requested information to Canada in confidence while indicating that the disclosed information is confidential, then Canada will treat the information in a confidential manner as provided in the Access to Information Act.

### SECTION 2 - MANDATORY REQUIREMENTS

To be considered compliant, a submission must meet all of the Mandatory Evaluation Criteria.

**Submissions not meeting all of the mandatory requirements will be given no further consideration.**

1. Attend the Mandatory Site Visit.
2. Submit a signed technical proposal, duly completed, IN THE FORMAT REQUESTED, on or before the closing date and time.
3. The Proponent must have a minimum five (5) years of experience in the field of design and installation of PLC based control systems.
4. The Proponent must have successfully completed and placed into operation a minimum of five (5) projects similar in scope and size.
5. Availability of local technicians to handle on-site maintenance and repair of the equipment at the Institution.
6. Submit a signed Price Proposal duly completed, IN THE FORMAT REQUESTED, on or before the closing date and time.
7. The Proponent shall submit bid security with the Proposal.

### SECTION 3 - POINT RATED CRITERIA: TECHNICAL EVALUATION

To enable Canada to determine the qualifications of a Proponent to perform services specified in this RFP, the Proponent shall respond in detail to the following regarding its ability to meet all the requirements. General responses such as "(Proponent's name) understands and will comply" will not be acceptable. Each item must be thoroughly addressed.

### SECTION 3A - PROPONENT EXPERIENCE & PROJECT MANAGEMENT

**(MAXIMUM POSSIBLE SCORE: 50; MINIMUM REQUIRED : 35 (70%))**

1. Company Profile and previous experience (maximum score possible: **20**)

- 
- a) Provide a general description of the firm including its primary source of business, organizational structure and size, number of employees, years of experience performing services similar to those described within this RFP (maximum score possible: 10).
- b) Demonstrate a minimum five years of experience in the field of design, integration and installations of a Programmable Logic Controller (PLC) based control systems **preferably with CSC** (maximum score possible: 10).

The Proponent shall have successfully completed and placed into operation a minimum of five projects similar in scope and size to this RFP. Provide a detailed description of five (5) similar past projects, including:

- i) Description of services provided. Indicate if the services included one or all of the following:
- Design and installation
  - Training
  - Drawings
  - Manuals
- ii) Contract value and dates the services were provided.
- iii) The client for whom the services were provided.

2. Team Members (maximum score possible: **20**)

The principal members and key personnel to be assigned to the project shall have referenced and verifiable experience in completing projects of equal scope, quality, type, and complexity.

Provide detailed information related to work experience and qualifications for two (2) principal members - a project manager and a supervisor; and three (3) key personnel, including technicians and any subcontractors, who will be performing any aspects of the project emphasizing their experience in working with similar projects within a correctional facility environment.

For each team member, describe experience directly related to the assigned duties under the proposed project. Identify:

- a) the role that each person will perform in fulfilling the work identified in this RFP;
- b) years of experience providing services similar to those required;
- c) education; and
- d) professional designation and certifications such as MBA, P. Eng and C.Tech

3. References (maximum score possible: **10**)

The Proponent shall provide three (3) references for whom the same or similar type of services described in this RFP have been provided. The Proponent shall provide:

- e) the company name
- f) a complete description of the services provided
- g) location where the services were provided
- h) dates of service
- i) contact person name(s)
- j) contact telephone number and e-mail address

These references may be contacted to verify Proponent's ability to perform the contract. Negative references may be grounds for proposal disqualification.

**SECTION 3B: IMPLEMENTATION PLAN**

**(MAXIMUM POSSIBLE SCORE: 150 ; MINIMUM REQUIRED: 105 (70%))**

1. Proponent project management structure (maximum score possible: **30**)

The Proponent shall provide information related to project management structure of the firm and procedures utilized during the implemetation of the project. Include:

- a) Provide project organisational chart including Project Manager, Project Supervisor, technicians and electricians that will be designated for this project. (Maximum score possible: 10)
  - b) Details of the system and techniques used in project planning process, scheduling, controlling organizing and coordinating various tasks i.e. if the system is based on using a system such as Program Evaluation and Review Technique (PERT). (Maximum score possible: 20)
2. Proposed project schedule (maximum score possible: **20**)
    - a) Include major milestones, significant contract events, projected delivery dates and production schedules in a logical sequence.
  3. Technical information of the proposed door control system (maximum score possible: **40**)  
Provide detailed information for structure and components of the proposed door control system. Include:
    - a) Equipment list, specifications and warranty
    - b) Software list, specifications and support
    - c) Preliminary drawings, diagrams and sketches showing the proposed system architecture and equipment configuration
    - d) Indication of how the proposed system and components meet the general requirements of the system such as operability, durability, reliability and maintainability.
  4. Installation plan and methodology (maximum score possible: **30**)  
Submit a work plan describing Proponent's approach to gradually migrate from the existing fire alarm based door control system to a PLC based system in any building while maintaining the existing system operational until the final cut-over in the building.
  5. Quality assurance (maximum score possible: **10**)  
Provide a quality assurance plan to indicate how inspections and testing will be used to ensure quality requiremens are met. Include a description of inspection, testing and documentation procedures.
  6. Acceptance test plan (maximum score possible: **10**)  
Indicate how the Proponent intends to demonstrate the correct functioning of the system, both in Factory Acceptance Testing (FAT) and in Site Acceptance Testing (SAT). Include a detailed list of tests to be performed c/w sample test sheets and pass/fail parameters.
  7. Risk elements (maximum score possible: **10**)  
Provide a description of project risk elements such as complexity of the project, accuracy of project cost estimates, schedule and contiuity of key personnel involved with the project. Indicate mitigation strategies for all identified project risk elements.

### **SECTION 3C: TRAINING AND SUPPORT**

**(MAXIMUM POSSIBLE SCORE: 100; MINIMUM REQUIRED: 70 (70%))**

1. Operator training (maximum score possible: **35**)
  - a) Provide an outline plan describing how the Proponent intends to train the operators on how to use the new door control system. Include training approach, methodology and information related to the training team in the outline plan. (Maximum score possible: 20)

- 
- b) Provide information related to the documents that the Proponent intends to include in detailed operator's manual and condensed instructions that shall be provided to the operators for quick reference. (Maximum score possible: 15)
2. Maintenance personnel training (maximum score possible: **35**)
- a) Provide an outline plan describing how the Proponent intends to train the Institution maintenance personnel on how to maintain, test and troubleshoot the new door control system. Include training approach, methodology and information related to the training team in the outline plan. (Maximum score possible: 20)
- b) Provide detailed information related to the documents that Proponent intends to include in Operation and Maintenance manuals. (Maximum score possible: 15)
3. Local technicians and support (maximum score possible: **20**)  
Provide information related to local technicians who are trained and certified to diagnose and troubleshoot the installed door control system should it become necessary after completion of the project and the expected response time.
4. Spare plan and spare parts list (maximum score possible: **10**)  
Provide details of spare parts list that the Proponent intends to provide for use by Institution maintenance personnel at the completion of the project.

#### **SECTION 4 - EVALUATION PROCESS**

##### **Point Rated Criteria:**

1. The Technical Component part of the proposal will be evaluated by Canada's Evaluation Board according to the evaluation criteria listed in the RFP documents. Proponents should note that in areas where Canada considers the technical component of the proposal to be excessive, no additional rating points will be awarded.
2. The Cost Component envelopes, corresponding to responsive proposals, achieving the minimum required 70% on each point-rated criteria, are opened upon completion of the technical evaluation. An average price is determined by adding all the price proposals together and dividing the total by the number of price proposals being opened.

All price proposals which are greater than twenty-five percent (25%) above the average price will be set aside and receive no further consideration.

The remaining price proposals are rated as follows:

1. The lowest priced proposal receives a Price Score of 100
2. The second, third, fourth and fifth lowest prices receive Price Scores of 80, 60, 40, and 20 respectively. All other price proposals receive a Price Score of 0.
3. On the rare occasions where two (or more) price proposals are identical, the matching price proposals receive the same rating and the corresponding number of following ratings are skipped.

**The top ranked proposal is the one with the highest Total Score (Technical Score plus Price Score).** In the case of a tie, the Proponent submitting the lower cost for the services will be selected for contract award.

#### **SECTION 5 - SELECTION**

##### **Basis of Selection:**

- 
1. To be considered responsive, a submission must:
    - (a) meet all the mandatory requirements of this solicitation; and
    - (b) obtain the required minimum of at least 70% for each of the three point rated criteria, Proponent Experience and Project Mangement, Implementation Plan, and Training and Support.
  2. Proponents not meeting (a) or (b) above will be declared non-responsive. The responsive submission receiving the highest total point rating (qualifications + cost) will be recommended for contract award.

## **SUBMISSION REQUIREMENTS - CHECK LIST**

The following list of documents and forms is provided with the intention of assisting the Proponent in ensuring a complete submission. The Proponent is responsible for meeting all submission requirements.

### Technical Component Submission:

- |                          |                   |                                    |
|--------------------------|-------------------|------------------------------------|
| <input type="checkbox"/> | Proposal          | - 1 signed original, plus 4 copies |
| <input type="checkbox"/> | Front page of RFP | - completed and signed             |

### Price Component Submission (in a separate envelope):

- |                          |                         |  |
|--------------------------|-------------------------|--|
| <input type="checkbox"/> | Bid and Acceptance Form | - 1 completed, signed and submitted in a separate envelope |
| <input type="checkbox"/> | Bid Security            | - 1 signed original  |

Solicitation No. - N° de l'invitation

EZ899-122681/A

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CCC No./N° CCC - FMS No/ N° VME

Client Ref. No. - N° de réf. du client

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## BID AND ACCEPTANCE FORM (BA)

### BA01 IDENTIFICATION

Door Control System Replacement  
Pacific Institution/Regional Treatment Centre  
Abbotsford, BC

### BA02 BUSINESS NAME AND ADDRESS OF PROPONENT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

### BA03 THE OFFER

The Proponent offers to Her Majesty the Queen in right of Canada to perform and complete the Work for the above named project in accordance with the solicitation documents for the Total Bid Amount of

\$ \_\_\_\_\_ excluding GST/HST.

(amount in numbers)

### BA04 PROPOSAL VALIDITY PERIOD

The proposal shall not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

### BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's proposal by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).

### BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work within twenty-two [22] weeks from the date of notification of acceptance of the proposal.

### BA07 BID SECURITY

The Proponent is enclosing bid security in accordance with 6. Bid Security Requirements of A) Instructions to Proponents

### BA08 SIGNATURE

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Bidder (type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Solicitation No. - N° de l'invitation

EZ899-122681/A

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pw025

CCC No./N° CCC - FMS No/ N° VME

NOTE TO PROPONENTS: Please use the mailing labels below and affix it securely to the outside of the envelope or package containing your proposal. For revisions submitted by facsimile (fax # (604) 775-9381), use this sheet as the cover sheet. Always ensure your company name, return address, tender number and closing date appear legibly on the outside of your proposal.

REAL PROPERTY CONTRACTING  
Public Works & Government Services Canada  
Room 1210 - 800 Burrard Street  
Vancouver, BC V6Z 2V8

Requisition No.: **EZ899-122681/A**

Project No.: **R.044415.001**

Closing Date & Time: **19 April 2012 @ 2:00 PM P.S.T.**

Request for Proposal: **Request for Proposal for Door Control System Replacement,  
Pacific Institution/Regional Treatment Centre, Abbotsford, BC**

**TECHNICAL COMPONENT**

DF

REAL PROPERTY CONTRACTING  
Public Works & Government Services Canada  
Room 1210 - 800 Burrard Street  
Vancouver, BC V6Z 2V8

Requisition No.: **EZ899-122681/A**

Project No.: **R.044415.001**

Closing Date & Time: **19 April 2012 @ 2:00 PM P.S.T.**

Request for Proposal: **Request for Proposal for Door Control System Replacement,  
Pacific Institution/Regional Treatment Centre, Abbotsford, BC**

**COST COMPONENT**

DF