

**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier Street / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1

Gatineau  
Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply  
Arrangement - Révision à une demande  
pour un arrangement en matière  
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Procurement Strategies Division / Division des  
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier  
Place du Portage, 11C1  
Phase III, Tower C

Gatineau  
Quebec  
K1A 0S5

<b>Title - Sujet</b> TSPS RFSA Solutions Based	
<b>Solicitation No. - N° de l'invitation</b> E60ZN-090003/C	<b>Date</b> 2012-12-24
<b>Client Reference No. - N° de référence du client</b> E60ZN-090003	<b>Amendment No. - N° modif.</b> 007
<b>File No. - N° de dossier</b> 015zn.E60ZN-090003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-015-24948	
<b>Date of Original Request for Supply Arrangement</b> 2012-09-28 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-09-30</b>	
<b>Time Zone Fuseau horaire Eastern Daylight Saving Time EDT</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chapple, Jeremy	<b>Buyer Id - Id de l'acheteur</b> 015zn
<b>Telephone No. - N° de téléphone</b> (819) 956-3233 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

E60ZN-090003/C

Client Ref. No. - N° de réf. du client

E60ZN-090003

Amd. No. - N° de la modif.

007

File No. - N° du dossier

015znE60ZN-090003

Buyer ID - Id de l'acheteur

015zn

CCC No./N° CCC - FMS No/ N° VME

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## AMENDMENT #007 IS RAISED TO ANSWER QUESTIONS

### QUESTIONS AND ANSWERS

#### Question 10:

Could you please provide me some clarification to the following in Annex B to Section A (Appendix 1):

The requirement is to provide work plans from previous projects. As the majority of my contracts specify that the work products are the property of the organization and vendor copies are to be destroyed on completion of the project, I am wondering if it is acceptable to re-create high level WBS to show areas of work done and key deliverables produced on the project. Reference checks can confirm work done.

#### Answer 10:

Yes, it is acceptable to re-create the WBS to show areas of work done and key deliverables produced on a project.

Acceptable Work Plan examples include (but are not limited to) Gantt Charts, Work Breakdown Structures (WBS) or other Work Plan templates. How this information is presented will vary depending on the Supplier, the project, and the tools used.

Work Plans should provide supplemental information in support of the description of the scope and objective outlined in the project summary and demonstrates the initiation, planning and execution that the Supplier undertook. A Work Plan should provide a visual summary and breakdown of the resources used and planning that occurred for the project. A Supplier's Work Plan should summarize the various phases of the project, the activities within the phases, provide schedules or timelines, outline responsibilities, and indicate deliverables.

#### Question 11:

Could you please provide me some clarification to the following in Annex B to Section A (Appendix 1):

With regard to the statement saying that professional services component of the project must represent at least 70% of project, could this also include cost of internal resources as opposed to contracted professional services? I believe the goal of this requirement is to show that on a project valued at \$1M for example, that software/hardware costs did not constitute the majority of project costs.

#### Answer 11:

No, the cost of internal resources as opposed to contracted professional services is not acceptable. The professional services component of each Project must represent at least seventy percent (70%) of the minimum value of \$20,000 (not including taxes and travel) for Tier 1 and 70% of the minimum value of \$300,000 (not including taxes and travel) for Tier 2. The definition of a 'project' is a contractual agreement between the Supplier and an Outside Client under which the Supplier has provided professional services to the Outside Client and has fulfilled all of the requirements of the project with regards to the specific Class being examined. Different phases of a single contract may be cited in more than one Project Summary if that contract was a multi-phase Project with specific deliverables and distinct phases and if those phases associated with the concerned Class have all been completed at the RFSA closing date (as outlined in PART 2, Article 6, "RFSA Evaluation Schedule").

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**