
Project No.: R.022124.004

August 13, 2012

The following changes to the tender documents are effective immediately and will form part of the contract documents:

AMENDMENTS

1.0 Specifications:

1.1 Refer to Specification Section 01 52 00

Add to Read, 1.9 Sanitary Facility to read:

in “1. Contractors can use washroom facility in Victory Building, Mens washroom
basement lobby and Unisex washroom for female contractors in basement hall.”

“2. The Contractors must keep the washroom clean and presentable, normal usage at all times, as buidling tenants use the washroom as well.”

1.2 Refer to LIST OF CONTENTS:

Revise to Add:

“APPENDIX -A”

“Victory Building-SNC Contractor Instructions”

1.0 Gaining access to site:

- .1 7 days notice must be given to the SNC facility Manager (or delegate) for walkthroughs or site inspections.”

2.0 Scheduling work:

- .1 14 days notice must be given to the SNC facility Manager (or delegate) for any work to commence onsite.
- .2 Work can be done during regular work hours (7:00am - 4:30pm) Monday to Friday unless it is in Tenant space.
- .3 All work in Tenant Space must be completed afterhours.
- .4 14 days notice must be given for any work to be completed in Tenant Space
- .5 Work on weekdays between 7:00am - 4:30pm is limited to work that does NOT create excessive noise, dust or odor.
- .6 Work producing disruption to Tenants to bed afterhours on weekdays or Weekends.
- .7 14 days notice must be given for any shut down which must be Coordinated with the SNC Facility Manager or delegate.

3.0 Conducting work onsite:

- .1 The Health and Safety of the Contractor, Tenants, Public and SNC Building Techs must be top priority at all times.
- .2 All Contractors must report to the SNC Building Technician before starting any work.
- .3 All Contractors are required to complete SNC's Work Authorization Form prior to coming onsite (form will be distributed after award).
- .4 The completed form is to be faxed to the onsite SNC Building Technician Office before the work start date (contact information to be provided upon receiving work notice).
- .5 The form will be reviewed by the SNC Building Technician with the Contractor before work begins on the first day.
- .6 The form references the Facility Orientation Guide which:
 - .6.1 Will be reviewed with every Contractor new to the building or,
 - .6.2 If the Contractor is familiar with the building and has reviewed the orientation before, they can choose not to review it again, but their signature acknowledges the documents and its content.
 - .6.3 The form is to be signed by both the SNC Building Technician with the Contractor after the review is complete.
- .7 Contractor is to do a full clean up at the end of every shift.
- .8 Any waste removal unless otherwise specified shall become the contractor's property and shall be taken from site.
- .9 No construction waste is to be discarded in the building waste removal System(s).
- .10 Tenant entrances and spaces are not to be impeded.

4.0 Security Clearances and Escorting Requirements:

- .1 Contractors with a PWGSC Reliability Clearance can access the common and mechanical spaces unescorted.
- .2 Although an escort is not be required, checking in with the SNC Tech is always required.
- .3 Commissionaires are required for after hours work in all buildings.
- .4 In some buildings, some Tenants require Commissionaire escorting for work completed in Tenant Space during working hours.

5.0 SNC Building Technicians:

- .1 The onsite SNC Building Technicians are available during business hours to assist with base building requirements only (ie: bypassing zones on the fire panel, responding to popped breakers, orienting and signing in contractors, etc...)
- .2 They are not to be relied upon for escorting, performing any project work or errands, etc
- .3 If their presence is required after regular business hours, there will be a cost to the project for their time.