

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet VEHICLE LEASING	
Solicitation No. - N° de l'invitation F1649-110012/A	Date 2012-04-19
Client Reference No. - N° de référence du client F1649-110012	
GETS Reference No. - N° de référence de SEAG PW-\$VIC-240-5894	
File No. - N° de dossier VIC-1-34783 (240)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-07	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hogg(VIC), Mike	Buyer Id - Id de l'acheteur vic240
Telephone No. - N° de téléphone (250) 363-3916 ()	FAX No. - N° de FAX (250) 363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS 985 MCGILL PLACE KAMLOOPS British Columbia V2C6X6 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

INSTRUCTION TO BIDDERS

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must perform the Work in accordance with the Statement of Requirement at **Annex "A"**.

3. Specifications and Options

The specifications and optional equipment codes referred to in this document are detailed in the 2012 Government Motor Vehicle Ordering Guide (GMVOG), published by PWGSC under the website: <http://publiservice.gc.ca/services/icpsss-spicsn/gmvog/intro-e.html>

4. Communications Notification

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

5. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 4.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

1.1 SACC Manual Clauses

A0031T (2010-08-16) - Basis of Selection - Mandatory Technical Criteria

A0220T (2007-05-25) - Evaluation of Price

A3030T (2010-08-16) - Federal Contractors Program - \$200,000 or more

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **five (5)** calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that

the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia, Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two hard copies)

Section II: Financial Bid (one hard copy)

Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

All bids must be completed in detail and provide all the information required in the bid solicitation to allow a full evaluation.

1.1.1 Mandatory Technical Criteria

Bids must comply with all terms and conditions of the Request for Proposal and with Annexes "A" and "C" to be considered responsive.

1.1.2 Additional Distance in Kilometers

It is mandatory to submit the cost of distance over the 4,000 kilometers included in the monthly rate. Supplier are required to indicate the cost in Annex "B" as requested.

If there is no cost for additional kilometers, the supplier must inform us of the same.

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

2.1 Basis of Selection - Mandatory Technical Criteria Only

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive.

Item	Description	Mandatory Met		Section/Page(s) in Proposal where Mandatory is Met
		Yes	No	
M1	The Bidder must have a minimum of five (5) years experience in leasing of vehicles under similar conditions as detailed in the Request for Proposal			

M2	The Bidder must have full power and authority to lease motor vehicles.			
M3	Acceptance of terms and conditions			
M4	The Bidder's proposed vehicles must be new or nearly new* vehicles, equipped with diesel or gas engines for trucks and under full warranty for the entire term of the agreement. *Nearly new refers to vehicles that are 2010, 2011 or 2012 model year and have 55,000 kilometers or less for ¾ ton truck and 30,000 kilometers or less for ½ ton truck at the time of delivery.			
M5	Suppliers must quote a firm monthly for each period (1, 2, 3, 4, 5 or 6 months)			
M6	Responsibilities identified in Annex "A" at Section 14			
M7	The proposed vehicles must have no major / visible damage to exterior or interior components and be immaculately cleaned. Vehicles should not have been involved in accidents where repair damages exceeded \$2,000. Vehicles supplied must not have excessive wear and tear. Acceptable wear and tear will include: A) Minor paint chips or scratches B) Interior wear to vehicles, not including holes, burns or tears of interior surfaces C) Tire wear appropriate to the in-service life and distance traveled.			
M8	The proposed vehicles supplied will have at a minimum, the features listed in the 2012 Government Motor Vehicles Ordering Guide (GMVOG).			
M9	The proposed vehicles must meet the provisions of the Canada Motor Vehicle Safety Act and the regulations there under, which were in effect on the date of manufacture of the vehicle.			

A bid in which all the mandatory criteria have been met will proceed to the financial evaluation stage.

Bids will be evaluated item by item. The bidder with the lowest total aggregated price will be recommended for issuance of a Contract.

i.e.) Example:

Assume we have a requirement for **two** type of vehicles (D50 Small Sedan & Q61 (4X4) Pickup Trucks-Crew Cab) and received two responsive bid (each meets all mandatory technical evaluation criteria and comply with all the requirements of the RFP):

Calculation formula for the evaluated cost for each line item:

The number of months and the rate for each period (1, 2, 3, 4, 5 and 6 months) ÷ 21 + the mileage cost for KM in excess of 4,000 KM per month X 500 KM

Item 1: D50 Small Sedan 4 Cyl, 4 Doors, 4 Passengers**Bidder #1:**

1 month : \$950.00
 2 months : \$850.00
 3 months : \$800.00
 4 months : \$700.00
 5 months : \$550.00
 6 months: \$500.00

Mileage Cost for KM in excess of 4,000 a month \$0.15.

Evaluated Cost = ((1 X \$950.00) + (2 X \$850) + 3 X \$800.00) + (4 X \$700.00) + (5 X \$550.00) + (6 X \$500.00) ÷ 21 + (.15 X 500 KM) = **\$722.61**

Bidder #2:

1 month : \$800.00
 2 months : \$750.00
 3 months : \$700.00
 4 months : \$650.00
 5 months : \$600.00
 6 months: \$550.00

Mileage Cost for KM in excess of 4,000 a month \$0.20.

Evaluated Cost = ((1 X \$800.00) + (2 X 750.00) + (3 X \$700.00) + (4 X \$650.00) + (5 X \$600.00) + (6 X \$550.00)) ÷ 21 + (\$0.20 X 500 KM) = **\$733.33**.

Item 2: Q61 (4S4) Pickup Trucks - Crew Cab**Bidder #1:**

1 month :	\$2,300.00
2 months :	\$2,200.00
3 months :	\$2,150.00
4 months :	\$2,100.00
5 months :	\$1,950.00
6 months :	\$1,900.00

Mileage Cost for KM in excess of 4,000 a month \$0.20.

Evaluated Cost = ((1 X \$2,300.00) + (2 X \$2,200.00) + 3 X \$2,150.00) + (4 X \$2,100.00) + (5 X \$1,950.00) + (6 X \$1,900.00) ÷ 21 + (.20 X 500 KM) = **\$2,133.33**

Bidder #2:

1 month :	\$2,200.00
2 months :	\$2,150.00
3 months :	\$2,100.00
4 months :	\$2,050.00
5 months :	\$1,900.00
6 months :	\$1,850.00

Mileage Cost for KM in excess of 4,000 a month \$0.30.

Evaluated Cost = ((1 X \$2,200.00) + (2 X 2,150.00) + (3 X \$2,100.00) + (4 X \$2,050.00) + (5 X \$1,900.00) + (6 X \$1,850.00)) ÷ 21 + (\$0.30 X 500 KM) = **\$2,130.95**.

Total aggregated price for Bidder #1: Evaluated Cost for Item 1 + evaluated cost for Item 2
(\$722.61 + \$2,133.33) = **\$2,855.94**

Total aggregated price for Bidder #2: Evaluated Cost for Item 1 + evaluated cost for Item 2
(\$733.33 + \$2,130.95) = **\$2,864.28**

Therefore, Bidder #1 has the lowest total aggregated price and will be recommended for issuance of a Contract.

Note:

The above is only an example. The prices indicated DO NOT REPRESENT AN ESTIMATE OF THE COSTS ASSOCIATED WITH THIS PARTICULAR REQUIREMENT.

Solicitation No. - N° de l'invitation

F1649-110012/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

vic240

Client Ref. No. - N° de réf. du client

F1649-110012

File No. - N° du dossier

VIC-1-34783

CCC No./N° CCC - FMS No/ N° VME

Price per kilometer will be based on the total lease period. Example, a 4 month lease will include 16,000 kilometers (4,000 km per month X 4 months). All mileage in excess of 16,000 kilometers will be charged the corresponding price per kilometer.

The Contract will be recommended for award to the supplier submitting the lowest total aggregated price as shown above, meeting the 2012 GMVOG specification.

2.2 Canada reserves the right to reject any offer which does not comply with this solicitation. Any deviation is to be clearly identified and supported with full details.

2.3 The Offeror may be required to demonstrate to Canada's satisfaction that it is capable of successfully completing the work in accordance with this solicitation.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program - Certification

A3030T (2010-08-16)

Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

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2. If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.
3. The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- (d) () is subject to the FCP, and has a valid certificate number as follows: _____
(e.g. has not been declared an ineligible contractor by HRSDC.)

Further information on the FCP is available on the HRSDC Web site.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must perform the Work in accordance with the Statement of Requirement at Annex "A".

- 2.1** The contractor will supply another licensed vehicle of the same type and size to replace a specific vehicle when a unit is taken out of service for repairs., Down time will not be charged.
- 2.2** A copy of current motor inspection sheets will be provided by the contractor upon request. Vehicles found to have safety defects are to be repaired or replaced to the satisfaction of Fisheries and Oceans (DFO) Inspection Authority designated by DFO.
- 2.3** Contractor shall be responsible for all costs and ensure that all vehicles used are properly registered and carry all permits, licenses or exemptions required by the appropriate Municipal, Provincial or Federal Regulatory Bodies. Proof of operating licences and permits must be provided upon request. The Contract is subject to withdrawal in the event the contractor is unable to obtain the necessary authorities and is unable to fulfill DFO requirements.
- 2.4** The contractor will not bring claim against the crown in respect to damage of equipment unless such damage was caused by negligence of the Fisheries and Ocean acting within the scope of his/her duties.
- 2.5** **INSURANCE:** Canada shall be indemnified and held harmless from and against any and all claim for damage, loss, costs and expenses which her Majesty may at any time incur or suffer as a result of, or arising out of any injury to persons (including injuries resulting in death) or loss or damage to property which may be or be alleged to be caused by or suffered as a result of the services covered by the contract or any part thereof. The contractor shall maintain the minimum Public Liability Insurance (minimum \$2 million) required by Municipal, Provincial or Federal Law. This insurance shall include the Crown as an assured and not an owner, with satisfactory proof that such policy (policies) is/are in full force and effect.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2012-03-02), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The period of contract is from the date of contract award until 31 May 2013 inclusive.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to one additional year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least **fifteen (15)** calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Mike Hogg
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch, Pacific Region

Telephone: 250-363-3916
Facsimile: 250-363-0395
E-mail address: Mike.Hogg@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

Donette Marushy
 Department of Fisheries and Oceans
 Business Management/Contract Services
 985 McGill Place
 Kamloops, BC V2C 6X6
 Telephone: (250) 851-4893
 Facsimile: (250) 851-4951
 E-mail address: donette.marushy@dfo-mpo.gc.ca

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
 Title: _____
 Organization: _____
 Address: _____

Telephone: _____
 Facsimile: _____
 E-mail address: _____
 Website: _____

6. Payment

6.1 Basis of Payment

Firm monthly rates in Canadian dollars as listed in Annex "B". The monthly rates are firm until the end of the period of the Contract.

The monthly rate shall include Excise Tax where applicable, dealer handling and preparation charges, profit mark-up and are Delivered Duty Paid any delivery dealer location across Canada where the manufactures' published freight rates apply. For any remote locations not covered by the manufactures' published freight rates, the charge back portion freight both ways will be negotiated by PWGSC Contracting Authority.

6.2 Limitation of Price

C6000C Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.3 Method of Payment

H1008C Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- (a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (b) all such documents have been verified by Canada;
- (c) the Work performed has been accepted by Canada.

6.4 Payment Period

6.4.1 Canada's standard payment period is thirty (30) days. The payment period is measured from the date an invoice in acceptable form and content is received in accordance with the Contract or the date the Work is delivered in acceptable condition as required in the Contract, whichever is later. A payment is considered overdue on the 31st day following the date and interest will be paid automatically in accordance with the section entitled Interest on Overdue Accounts of the general conditions.

6.4.2 If the content of the invoice and its substantiating documentation are not in accordance with the Contract or the Work is not in acceptable condition, Canada will notify the Contractor within fifteen (15) days of receipt. The 30-day payment period begins upon receipt of the revised invoice or the replacement or corrected Work. Failure by Canada to notify the Contractor within fifteen (15) days will only result in the date specified in subsection 1 of the clause to apply for the sole purpose of calculating interest on overdue accounts.

6.5 SACC Manual Clauses

6.5.1 G1001C Insurance Requirements

The Contractor must comply with the insurance requirements specified herein. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.5.2 G2001C Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.

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- (e) **Cross Liability/Separation of Insureds:** Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
- (f) **Blanket Contractual Liability:** The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- (g) **Employees and, if applicable, Volunteers** must be included as Additional Insured.
- (h) **Employers' Liability** (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- (i) **Broad Form Property Damage including Completed Operations:** Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- (j) **Notice of Cancellation:** The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- (l) **Litigation Rights:** Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgment of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:
Senior General Counsel,
Civil Litigation Section,
Department of Justice

234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

6.6. G6001C Vehicles - Long Term Lease

1. The Contractor must not insure the risks to Canada arising from the use or operation of vehicles leased by Canada on a long-term basis (over 30 days) except where Provincial law makes it mandatory for the Contractor to insure any leased vehicles. Where Provincial law makes it mandatory to insure a leased vehicle, the Contractor must obtain insurance coverage in respect of the vehicle supplied under the lease, and a copy or evidence of such insurance is to be provided to Canada.
2. Canada may decide not to purchase Collision, All Perils or Comprehensive insurance. The option that must be chosen by Canada when renting a vehicle must depend on the applicable Treasury Board Risk Management Policy.
3. In the event of an accident that is self-insured by Canada (as Lessee), Canada must obtain a written estimate for the repairs and, in consultation with the Contractor (as Lessor), must decide where the repairs are to be performed. If the Contractor decides to have the damage repaired at another place and the cost of said repairs is higher than the estimate obtained by Canada, Canada must only pay the lesser amount. Further, if the Contractor decides that the vehicle is to be repaired at a place other than the place Canada chooses, the Contractor must be responsible to pay transport costs of the vehicle to the alternate location.
4. When a leased vehicle is in a disabling accident, all lease charges must cease on said vehicle.

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the information required in Section 10 of 2010C, General Conditions - Services (Medium Complexity).

8. Certifications

8.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia, Canada.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010C General Conditions - Services (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) Annex C, Schedule of Lease Vehicles
- (f) Annex D, Vehicle Inspection Report
- (g) the Contractor's bid dated _____ (insert date of bid)

11. SACC Manual Clauses

A9049C (2011-05-16)	Vehicle Safety
A9039C (2008-05-12)	Salvage

12. Specifications and Options

The specification and optional equipment codes referred to in this document are detailed in the 2010 Government Motor Vehicle Ordering Guide (GMVOG), published by PWGSC under this website: <http://publisservice.gc.ca/services/icpsss-spicsn/gmvog/intro-e.html>

13. Delivery Dates

Delivery dates are defined on the attached Annex "C"

14. Lease Period

Period of lease is various and ranges from one (1) month and greater and as further defined on the attached Annex "C".

15. Site Authority

Services shall be provided for including delivery of vehicles to:

Fisheries and Oceans Canada
Fisheries Management Sector
985 McGill Place
Kamloops, BC. V2C 6X6

16. Termination for Convenience

2010C General Conditions - Services (Medium Complexity). Section 22 (Termination for Convenience) shall not apply.

The section of the General Conditions entitled "Termination for Convenience" does not apply to the lease of vehicles. This section applies in lieu thereof:

- 16.1** Notwithstanding anything contained in the Contract, the Minister may terminate the lease with respect to the vehicle at any time during the lease period by giving the Contractor 30 days prior notice.
- 16.2** In the event of a termination notice being given, the Contractor shall be entitled to be paid, to the extent that the Contractor has not already been paid by Canada:
- a)** the monthly lease charges for the vehicle, so terminated, incurred to the date of termination, prorated to the date as indicated in the Basis of Payment section of this Contract; and
 - b)** the lease termination charge, if any, which is specified in the Basis of Payment section of this Contract.
 - c)** Notwithstanding anything in section (10), the total amount to which the Contractor is entitled under paragraphs a and b, together with any amount already paid to the Contractor for the lease of the vehicle, shall not exceed the total Contract price for the lease of the vehicle, or, in the event of a partial termination, the portion of the Contract price that is applicable to the lease that is terminated.
- 16.3** The Contractor shall not claim for damages, compensation, loss of profits, allowance or otherwise by reason of, or directly or indirectly arising out of, any action taken or termination notice given by the Minister under or pursuant to the provisions of this section, except to the extent that this section expressly provides.

17. Title to Lease Motor Vehicle

Title to the motor vehicle supplied under contract shall at all times remain with the Contractor.

18. Lease type

Operational and closed end lease type. Non-Maintenance.

19. Definitions

Lease: A conveyance or grant of the possession of property to last during the life of a person, or a term of years or other fixed term period, and usually with the reservation of a rent. It is essential that a lease shall specify the period during which the lease is to endure, and the beginning and the end of the term.

Lessor or Contractor: The entity that arranges and administers the lease.

Lessee: The customer who leases the vehicle.

Operational Lease: It is a lease where the benefits of ownership related to the lease property are retained by the lessor (leasing company).

Closed End Lease: A type of lease where the lessee is not responsible for the value of a vehicle when the lease term ends.

20. Delivery of the Vehicles

The vehicles will be delivered through an established dealer(s), or by the supplier, to the destination specified herein.

21. Pre-Servicing

The vehicle shall be pre-serviced in the normal way for customer delivery.

22. Quiet Enjoyment

The Lessor represents and warrants that:

- a) it has full power and authority to lease the motor vehicle to Canada; and
- b) during the period of the lease of the motor vehicle, if Canada is not in default in carrying out any of Canada's obligations under the contract, Canada shall have unlimited use of the motor vehicle without disturbance from the Contractor, except when the Contractor is performing maintenance pursuant to the provisions of the Contract, and without disturbance by any person lawfully claiming by, through, or under the Contractor.

23. Supply of Alternative Vehicle

The Contractor will provide the type of vehicle requested by Canada. Should the Contractor substitute a vehicle having a higher rental rate than the type requested, the applicable charge must be the one for the vehicle requested. The Contractor will advise the Project Authority of any

substitution. Should the vehicle have a lower rental rate than the type requested, the applicable charge shall be the lower of the two.

24. Additional Mileage

The quoted monthly rate shall include 4,000 kilometers per vehicle per month.

Kilometers over will be charged at the rate of:

From 4,001: _____ per kilometer.

The kilometer coverage rate will apply only on the aggregate total determined at the termination of the lease period and not at the end of each monthly period.

25. Tires

The lessor will be responsible for the replacement of tires covered by the tire manufacturer's normal warranty, while the Lessee will be responsible for the repair or replacement of tires damaged by road hazards and normal wear and tear. Replacement tires will be to original equipment specifications with the same life, standard and quality.

26. Vehicle Warranty

The manufacturer's standard warranty shall apply to the leased vehicles.

27. Insurance Requirement

The Contractor must comply with the insurance requirements specified herein. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

28. Additional Terms and conditions

28.1 Lessor shall be able to provide service and support in British Columbia.

28.2 If a vehicle has continual mechanical and/or other problems and is out of service for 60 days, the vehicle is to be returned to the Lessor and a comparable vehicle is to be supplied to the Lessee at the same contract rate as for the previous vehicle.

28.3 There shall be no additional charge to clean the vehicle upon return to the supplier

28.4 The Lessor must not release any information to anyone except in the case of a recognized credited police department, Transport Canada, Transportation & Communication (provincial). Anyone from the above mentioned departments must present themselves with identification to the Lessor who will then refer them to Revenue Canada. In the event it is discovered that the Lessor is at fault for unauthorized persons receiving information on the lease, the Lessor will be in default of the contract.

Annex "A"

REQUIREMENT

Fisheries & Oceans Canada has a requirement to lease numerous vehicles for the BC Interior Area. Lease periods can vary for individual vehicles and is specified on the attached Vehicle Layout form attached as Annex "C". The department will accept previously used vehicles with the understanding that all vehicles will remain on full warranty through the term of the entire agreement. Maximum mileage on proposed vehicles as follows:

- " 3/4 ton trucks cannot exceed more than 55,000 kilometres on odometer at time of delivery.
- " ½ ton trucks cannot exceed more than 30,000 kilometres on odometer at time of delivery.

All vehicles will be returned to the Contractor upon expiry of lease with no option to purchase.

1. GMVOG:

Specifications will not be less than 2011 GMVOG for used vehicles. Specifications will not be less than the 2012 GMVOG for new vehicles.

2. DELIVERY DATES:

Delivery dates vary as further defined on Annex "C".

3. PICK UP & DELIVERY:

The Contractor is responsible to deliver and pick up all vehicles to/from specified DFO office.

4. INTERIOR:

DFO will not accept vehicles with leather upholstery/seats, or luxury convenience packages.

5. TIRES:

All tires must withstand heavy usage, heavy loads & heavy rough terrain. The Lessor will be responsible for the replacement of tires covered by the tire manufacturer's normal warranty, while the Lessee will be responsible for the repair or replacement of tires damaged by road hazards and normal wear and tear. Replacement tires will be to original equipment specifications with the same life, standard and quality.

It is mandatory all "Q" series trucks shall come equipped with the following tires including the full size spare and are listed in order of preference.

The B.F. Goodrich All-Terrain T/A@KO, Load range "E" is the preferred tire c/w high pressure metal valve stem. Previously used vehicles must have a minimum of 80% overall tread remaining. Any visible signs of unacceptable tire wear will be replaced immediately by the supplier at their expense (ie. but not limited to alignment wear).

DFO will require the successful bidder to equip specific vehicles with approved snow/ice rated tires at their expense. Vehicle leases that extend into winter months must have winter tires installed by October 1st of any given year.

6. TOWING PACKAGE:

All "Q 01" (1/2 ton) series trucks must have a minimum Class III Trailer Towing Capacity.

All "Q 21, 81 & 91" series trucks must have a minimum Class IV Trailer Towing Capacity.

Please note: If successful supplier is not offering a Ford product (ie Ford ½ ton heavy half), they must ensure proposed vehicle is capable of same or greater towing capacity.

7. CANOPIES:

The supplier must ensure that any vehicle requiring a canopy must be securely bolted to the box rails of the truck. Clamps are an unacceptable mounting device.

All canopies must be equipped with slider type side windows.

8. COMMUNICATION DEVICE:

If Hands Free Blue Tooth device is not an available option with Vehicle being leased DFO requests optional costing estimate to be specified 1 week in advance of delivery.

9. ENGINE SIZE:

All trucks will have V-8 engines. In addressing high cost of fuel markets and towing requirements, the Crown will not accept anything other than V-8 engines.

10. DIFFERENTIAL:

Vehicles must not exceed the 3:73 differential gear ratio. This is the most economical and effective gear ratio for the overall use the vehicles will cover. A 4:11 ratio will provide greater torque at low speeds however the gas consumption increases dramatically, therefore the 4:11 gear ratio is not an option to consider for these vehicles and will not be accepted.

11. MILEAGE:

Supplier agrees to a minimum of 4000 free kilometres per month. The kilometre coverage rate will apply only on the aggregate total determined at the termination of the lease period and not at the end of each monthly period.

Leasing of New Vehicles shall be in accordance with the 2012 Government Motor Vehicle Ordering Guide Specification including all Standard Features:

<http://publiservice.gc.ca/services/icpsss-spicsn/gmvog/intro-e.html>

Service and Demonstrator Vehicles will not be accepted.

- 11.1 The monthly rate includes 4000 kilometers allowance per vehicle per month.
- 11.2 Kilometers in excess of allowance above will be charged at the rate of \$_____/km.
- 11.3 The kilometer coverage rate will apply only on the aggregate total determined at the termination of the lease period and not at the end of each monthly period.

12. NORMAL WEAR AND TEAR:

The amount of deterioration which can be expected over the term of the lease. Due to the use in off-road conditions, vehicle interiors may become dusty and show some trim and seat wear or marks to seating fabric. The Crown considers this normal wear and tear and will only be responsible for rips, tears and burns. For the purpose of this agreement, wear and tear will also include:

- 1) tire wear, paint chips and minor scratches that do not extend to the base metal
- 2) all paint scratches and paint wear and minor dents to interior, top rails and tailgates of
- 3) paints chips cause by stone thrown by the wheels of the vehicles
- 4) frayed or stretched emergency brake cables
- 5) interior wear of vehicles not including holes, burns or tears of interior surfaces
- 6) interior wear of trucks including all paint scratches
- 7) tire wear and damage down to but not below provincial safety standards
- 8) all original manufactures components of the vehicle must be in working condition
- 9) removal of decals or signage and any resultant paint repairs will be considered outside the pick-up trucks definition of normal wear and tear therefore will be chargeable as a repair.

If the vehicle is damaged during the leasing period and the Lessee decides to perform the repair(s) to the damaged vehicle, prior notification to the Lessor before fixing the vehicle must be made. Both parties must agree to the repair(s).

13. LOSS - DAMAGE - REPAIRS - INFRACTIONS - LICENSING

It is agreed and understood that the Crown is responsible for loss and damage to the motor vehicles supplied under any resulting agreement issued in response to the tender call incurred during the lease period and caused or contributed to by negligence or carelessness of employees, officers or agents of the Crown and recorded to the extent that the loss or damages is not the result of normal wear and tear under any resulting standing offer. Loss or damage due to THEFT but not due to negligence of the Lessor will be self-underwritten by the Crown. If the Lessee accepts a vehicle as a valid substitute with optional equipment not requested by the Lessee, and the said optional equipment is damaged because of negligence by the Crown, the Crown will assume the responsibility for damages. Where a vehicle is returned to the Lessor in damaged condition, the Lessor shall provide to the Crown within five (5) working days after the return of the motor vehicle, a written estimate as to the cost of repair of the damage or replacement of the loss to the appropriate Crown representative. Repair work must be of comparable quality and of industry standard.

The Crown shall be given an opportunity if it so desires to obtain its own estimates through a third party on the identified repairs, in order to validate the Lessor's estimates. Once the value of the repairs has been established, the Lessor will invoice the Lessee for the agreed amount. Disagreements will be resolved by the PWGSC Contracting Authority.

14. The Lessor shall be responsible for:

- a) the vehicle pre-servicing in the normal way for customer delivery
- b) delivery to the designated DFO site
- c) supply one quarter (1/4) tank of fuel with the vehicles
- d) warranty servicing: warranty servicing shall mean the supply of parts normally provided by the manufacturer's warranty together with the labour necessary to install such parts. The warranty service shall be made available at any dealer for the make of vehicle leased, within Canada.
- e) ensuring each vehicle supplied has the following equipment and accessories:
 - two ignition keys
 - vehicle jack
 - wheel wrench
 - hitch receiver and wiring
 - all minimum features as detailed in the 2012 GMVOG specifications

f) upon return to the dealer, ensuring that the vehicle is not damaged. If the vehicle is damaged, the Lessor must advise the Lessee before taking any other action.

g) Supply of another licensed vehicle of the same type and size to replace a specific vehicle when a unit is taken out of service for repairs for a period greater than twenty-four (24) hours. Down time will be considered when computing the monthly charges.

15. The Lessee shall be responsible for:

- a) The supply of fuel during the lease period
- b) Oil, fluids and lubricants between changes including routine oil changes
- c) Washing / shampoo
- d) maintenance in accordance with manufacturer's published maintenance schedule for the leased vehicle
- e) ordinary tire repairs and replacement, if required
- f) return of vehicle with one quarter (1/4) tank of fuel to Lessor
- g) windshield washer fluid

16. INSPECTION - LEASE

The Crown reserves the right to inspect the offered lease vehicles to determine that they meet the minimum requirements specified in the Government Motor Vehicle Ordering Guide (GMVOG) and Royal Canadian Mounted Police specifications.

At delivery and on return to the marshalling location, the vehicles will be inspected for damage by the Lessee and the Lessor simultaneously. Damage incurred to the vehicles between these two inspections will be the responsibility of the Lessee. Areas of dispute concerning this lease will be settled between PWGSC and the Lessor's representative.

The condition of each motor vehicles (damages, malfunction, loss and the like) discovered during the inspection shall be recorded on the DFO Vehicle Inspection Report attached as Annex "1" which shall be dated and signed by both parties, the Lessor and the Lessee. Only damage recorded on the report shall be considered for compensation by the Crown. A copy must be provided to DFO.

17. It is the sole responsibility of the Contractor or their authorized representative to inspect all lease vehicles prior to taking possession at the time of the lease expiry. Any damage incurred with the exception of normal wear and tear must be noted on the DFO Vehicles Inspection Sheet attached as Annex "1". The Contractor or authorized representative retrieving vehicles from DFO sites will be required to date and sign this document for each vehicle before the vehicle is released to their care and custody. The Crown will not be held liable for any damage not noted on this form after the vehicle(s) has been released to the Supplier.

Solicitation No. - N° de l'invitation

F1649-110012/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

vic240

Client Ref. No. - N° de réf. du client

F1649-110012

File No. - N° du dossier

VIC-1-34783

CCC No./N° CCC - FMS No/ N° VME

18. VIN:

Supplier will submit a list of VIN's by fax to the department co-ordinator at least one week prior to delivery with the corresponding address the vehicle will be delivered to.

Solicitation No. - N° de l'invitation
F1649-090020/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
van582

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

F1649-090020

VAN-9-30617

Annex B - Basis of Payment (and option period)

Firm monthly rates as listed herein. The monthly rates are firm until the end of the period of the Contract. Vehicle shall be fully configured as specified. Excise Tax where applicable, dealer handling and preparation charges, complete warranty and maintenance services.

Invoice will be submitted at the start of each month to the invoicing address identified in the Contract. Charges for partial monthly lease to be prorated on a basis of a thirty (30) day month

Item #	Specification	Monthly Rate for 1 Month Lease	Monthly Rate for 2 Month Lease	Monthly Rate for 3 Month Lease	Monthly Rate for 4 Month Lease	Monthly Rate for 5 Month Lease	Monthly Rate for 6 Month Lease	Mileage cost per KM over 4,000 per month**	Evaluated Cost*
1.	D50 Small Sedan, 4 Cyl, 4 Doors, 4 Passengers Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
2.	Q21 (4X4) Pickup Trucks - Extended Cab Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
3.	L61 (4X4) Utility Trucks, 4 Doors, 5 Passengers Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
4.	Q81 (4X4) Pickup Trucks - Crew Cab Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
5.	Q91 (4X4) Pickup Trucks - Crew Cab Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
6.	L60 (4X2) Utility Trucks, 4 Doors, 5 Passengers Vehicle Type offered: _____	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL (Item 1 + Item 2 + Item 3 + Item 4 + Item 5 + Item 6)									\$

Solicitation No. - N° de l'invitation

F1649-090020/A

Client Ref. No. - N° de réf. du client

F1649-090020

Amd. No. - N° de la modif.

van582

File No. - N° du dossier

VAN+9-30617

Buyer ID - Id de l'acheteur

CCC No./N° CCC - FMS No./N° VME

*Evaluated Cost = ((1 X 1 Month Price) + (2 X 2 Month Price) + (3 X 3 Month Price) + (4 X 4 Month Price) + (5 X 5 Month Price) + (6 X 6 Month Price) ÷ 21 + (Mileage Cost per KM X 500KM))

** Indicate price per kilometer over 4,000 kilometers per month. If the mileage per month is unlimited and there is no additional cost for mileage in excess of 4,000 KM per month, then indicate No Charge. Price per kilometer will be based on the total rental time period. Example, a 4 month rental will include 16,000 kilometers (4,000 KM per month X 4 months). All mileage in excess of 16,000 kilometers will be charged the corresponding price per kilometer.

Vehicles:

D50 Small Sedan, 4 Doors, 4 Passenger (Make: Chevrolet, Dodge, Toyota, Hyundai, Nissan Model: Cobalt, Aveo, Caliber SXT, Yaris, Accent, Versa).

Q21 (4X4) Pickup Trucks – Extended Cab (Make: Chevrolet/GMC, Ford Model: Silverado 2500, F250).

L61 (4X4) Utility Trucks, 4 Doors 5 Passengers (Make: Mazda, Ford, Jeep, Nissan, Toyota, Hyundai Model: CX9, Explorer, Grand Cherokee, Pathfinder, Highlander, Commander, Santa Fe).

Q81 (4X4) Pickup Trucks – Crew Cab (Minimum Payload 1,160 KG (2,550 lb) for 8' box - 1,225 KG (2,700 lb) for short box).

Q91 (4X4) Pickup Trucks – Crew Cab (1,680 KG (3,700 lb) NOMINAL PAYLOAD).

L60 (4X2) Utility Trucks, 4 Doors 5 Passengers (Make: Mazda, Ford, Jeep, Nissan, Toyota, Hyundai Model: CX9, Explorer, Grand Cherokee, Pathfinder, Highlander, Commander, Santa Fe).

F1649-090020/A

van582

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

F1649-090020

VAN-9-30617

Annex "C" (Schedule of Lease Vehicles)

0 = Small Sedan-4 passenger. 1 = Long Box . 2 = Short Box. 3=1/2 ton. 4 = ¾ ton. 5 = 1 ton. 6= SUV. 7 = tow pkg. 8 = 4X4. 9 = Diesel. 10 = Gas. 11 = A/C . 12 = Tires (see Annex "A"). 13 = Auto. Trans. 14 = Canopy . 15 = Bed Liners. 16 = Hands Free Bluetooth Device (if applicable) CC-Crew Cab EX - Extended Cab

TYPE	QUANTITY	# OF MONTHS	START OF LEASE PERIOD DAY/MTH/YEAR	END OF LEASE PERIOD DAY/MTH/YEAR	Estimated Cost per month	Estimated Total Cost for duration of lease	OPTIONS	Blue Tooth Phone Option	DESTINATION
							1 = Long Box 2 = Short Box 3=1/2 ton 4 = ¾ ton 5 = 1ton 6= SUV 7 = tow pkg. 8 = 4X4 9 = Diesel 10 = Gas 11 = A/C 12 = Mud/Snow Tires 13 = Auto.Trans. 14 = Canopy 15 = Bed Liners 16=Change to Winter tires required for October 1st CC-Crew Cab EX - Extended Cab		
Q91	1	4	1-Jun-12	30-Sep-12	\$ 1,200.00	4,800.00	2, 5, 7, 8, 9, 11, 12,13,15, CC	yes	Kamloops
Q21	1	4	1-Jun-12	30-Sep-12	\$ 1,200.00	4,800.00	2, 3, 7, 8, 10, 11, 12, 13, 15, CC	yes	Kamloops
Q81	1	2	28-Mar-12	31-May-12	1,200.00	2,400.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	3.25	25-Jul-12	31-Oct-12	1,200.00	3,900.00	2,4,7,8,10,11,12,13,15,CC	Yes	Kamloops
Q81	1	3.25	25-Jul-12	31-Oct-12	1,200.00	3,900.00	2,4,7,8,10,11,12,13,15,CC	Yes	Kamloops
Q81	1	2	15-Aug-12	15-Oct-12	1,200.00	2,400.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	2	15-Aug-12	15-Oct-12	1,200.00	2,400.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	1.25	10-Jul-12	20-Aug-12	1,200.00	1,500.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	2.25	21-Aug-12	31-Oct-12	1,200.00	2,700.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	1.25	10-Jul-12	20-Aug-12	1,200.00	1,500.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	2.25	21-Aug-12	31-Oct-12	1,200.00	2,700.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	2.5	15-Aug-12	31-Oct-12	1,200.00	3,000.00	2,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q21 or Q81	1	1.75	1-Aug-12	19-Sep-12	1,200.00	2,100.00	2,3or4,7,8,9or10,11,12,13,15,CC	Yes	Kamloops
Q21 or Q81	1	1.25	20-Sep-12	31-Oct-12	1,200.00	1,500.00	2,3or4,7,8,9or10,11,12,13,15,CC	Yes	Kamloops
Q21 or Q81	1	2	1-Aug-12	30-Sep-12	1,200.00	2,400.00	2,3or4,7,8,9or10,11,12,13,15,CC	Yes	Kamloops
Q21 or Q81	1	1.25	20-Sep-12	31-Oct-12	1,200.00	1,500.00	2,3or4,7,8,9or10,11,12,13,15,CC	Yes	Kamloops
Q81	1	3.5	15-Aug-12	30-Nov-12	1,200.00	4,200.00	2,4,7,8,9,11,12,13,14,15,EX	Yes	Kamloops
Q21	1	4	25-Jun-12	31-Oct-12	1,200.00	4,800.00	1,3,7,8,10,11,12,13,15,CC	Yes	Kamloops
Q81	1	2.5	1-Oct-12	14-Dec-12	1,200.00	3,000.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Delta
Q81	1	3	17-Sep-12	14-Dec-12	1,200.00	3,600.00	1,4,7,8,9,11,12,13,15,CC	Yes	Delta
Q81	1	2.75	24-Sep-12	14-Dec-12	1,200.00	3,300.00	1,4,7,8,9,11,12,13,15,CC	Yes	Delta
Q21	1	3.5	28-Sep-12	14-Dec-12	1,200.00	4,200.00	2,3,7,8,10,11,12,13,14,15,16,CC	Yes	Kamloops
Q21	1	2	28-Sep-12	3-Dec-12	1,200.00	2,400.00	2,3,7,8,10,11,12,13,14,15,16,CC	Yes	Kamloops
Q81	1	2	6-Sep-12	9-Nov-12	1,200.00	2,400.00	1,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
D50	2	2.5	10-Sep-12	18-Nov-12	\$550.00	2,750.00	10, 12, 13	Yes	Delta
D50	1	2	8-Oct-12	7-Dec-12	\$550.00	1,100.00	10, 12, 13	Yes	Delta
Q81 or Q91	1	2.5	1-May-12	15-Jul-12	\$ 1,200.00	3,000.00	1or2,4or5,7,8,9,11,12,13,EX	Yes	Delta
Q81	1	4	1-Aug-12	30-Nov-12	\$ 1,200.00	4,800.00	1or2,4or5,7,8,9,11,12,13,EX	Yes	Delta
						-			
TOTAL	29	70.5				\$ 83,050.00			

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F1649-090020

VAN-9-30617

Blue - the following vehicle requirements requested upon funding approval

Q21	1	3	1-Aug-12	31-Oct-12	1,200.00	3,600.00	2,3,7,8,10,11,12,13,15,CC	Yes	Kamloops
Q21	1	4.5	15-Aug-12	31-Dec-12	1,200.00	5,400.00	1,3,7,8,10,11,12,13,15,CC	Yes	Kamloops
Q21	1	3	1-Oct-12	31-Dec-12	1,200.00	3,600.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Kamloops
Q21	1	3	1-Oct-12	31-Dec-12	1,200.00	3,600.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Kamloops
Q21 or Q81	1	3	1-Aug-12	31-Oct-12	1,200.00	3,600.00	2,3or4,7,8,9or10,11,12,13,15,CC	Yes	Kamloops
Q21	1	6	25-Jun-12	31-Dec-12	1,200.00	7,200.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Kamloops
Q21	1	5	25-Jun-12	30-Nov-12	1,200.00	6,000.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Kamloops
Q81	1	3	1-Aug-12	31-Oct-12	1,200.00	3,600.00	2,4,7,8,9,11,12,13,15,CC	Yes	Kamloops
Q81	1	1.75	9-Oct-12	3-Dec-12	1,200.00	2,100.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Chilliwack
L61	1	4	2-Aug-12	3-Dec-12	950.00	3,800.00	6,7,8,10,11,12,13	Yes	Kamloops
L61	1	4.25	2-Aug-12	7-Dec-12	950.00	4,037.50	6,7,8,10,11,12,13	Yes	Delta
L61	1	2	17-Dec-12	15-Feb-13	950.00	1,900.00	6,7,8,10,11,12,13	Yes	Delta
L61	1	2	17-Dec-12	15-Feb-13	950.00	1,900.00	6,7,8,10,11,12,13	Yes	Delta
Q21	1	4.5	2-Aug-12	14-Dec-12	1,200.00	5,400.00	2,3,7,8,10,11,12,13,14,15,16,CC	Yes	Kamloops
Q81	1	2	7-Aug-12	9-Nov-12	1,200.00	2,400.00	1,4,7,8,9,11,12,13,14,15,CC	Yes	Kamloops
Q81	1	2.25	31-Aug-12	9-Nov-12	1,200.00	2,700.00	1,4,7,8,9,11,12,13,15,16,CC	Yes	Kamloops
Q81	1	4.25	6-Aug-12	7-Dec-12	1,200.00	5,100.00	2,3,7,8,10,11,12,13,14,15,16,CC	Yes	Kamloops
Q81	1	4.5	30-Jul-12	14-Dec-12	1,200.00	5,400.00	2,4,7,8,9,11,12,13,14,15,16,CC	Yes	Kamloops
Q81	1	4.5	30-Jul-12	14-Dec-12	1,200.00	5,400.00	1,4,7,8,9,11,12,13,15,16,CC	Yes	Kamloops
Q81	1	4	13-Aug-12	14-Dec-12	1,200.00	4,800.00	2,4,7,8,9,11,12,13,14,15,16,CC	Yes	Kamloops
Q81	1	2.5	1-Oct-12	14-Dec-12	1,200.00	3,000.00	1,4,7,8,9,11,12,13,14,15,CC	Yes	Kamloops
Q81	1	2.5	1-Oct-12	14-Dec-12	1,200.00	3,000.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Kamloops
Q81	1	3.5	1-Jul-12	15-Oct-12	1,200.00	4,200.00	2,3,7,8,10,11,12,13,14,15,CC	Yes	Cultus Lake
L61	2	2.75	28-Sep-12	16-Dec-12	\$950.00	5,225.00	6,8,9or10,12,13	Yes	Delta
						-			
TOTAL	25	81.75				\$ 96,962.50			

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Annex "D"
VEHICLE INSPECTION CHECK LIST

Location:

Date Delivered: _____ Date:Returned: _____

Make/Model/Colour/VIN: _____

Unit Number: _____ Licence Number:

Odometer Reading: Start _____

Finish _____

Fuel: E _____ | _____ | _____ | _____ F Lights: _____

Are the tires as requested in contract; please specify:

—

Spare Tire: _____

Keys: _____

Jackall: _____

Date : _____

Received by Signature: _____

Delivered by: _____ Picked up

By: _____

Inspected by:

GENERAL COMMENTS

Please note any vehicle damage here and indicate the area of damage in the diagrams below

:

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