

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Rations & Quarters for Air Cadets	
Solicitation No. - N° de l'invitation W010X-12E037/A	Date 2012-05-30
Client Reference No. - N° de référence du client W010X-12-E037	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-208-8695	
File No. - N° de dossier HAL-2-69006 (208)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-06-15	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: LeBlanc, JoAnne	Buyer Id - Id de l'acheteur hal208
Telephone No. - N° de téléphone (902) 496-5010 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE see herein Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Title: Provision of rations and quarters for Air Cadet Power Pilot Scholarship (PPS) program in close proximity of the Moncton Flight College.

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The work will be performed as per the Annex "A" - Statement of Work, attached herein.

3. Communications Notification

As a courtesy, the Government of Canada requests that successful bidders notify the Contracting Authority in advance of their intention to make public an announcement related to the award of a contract.

4. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-03-02) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by "electronic mail" to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if

applicable.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

(a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

- Contractor shall provide rations and quarters during the period of June 27 to August 18, 2012, *in accordance with the outlined Statatement of Work - Annex A, herein*. Quarters shall be within a thirty (30) minute drive of the Moncton Flight College so as to ensure minimum disruption to the course.
- Rooms must be single occupancy.
- All rooms shall have individual closet storage for personal clothing and equipment.
- All rooms shall have a desk or work space for each cadet for study purposes.
- All rooms must have washrooms attached.
- All rooms must have a group or individual telephone shall be provided for the Cadets' use.
- Washers and dryers shall be available on-site for daily use.
- Cadet and Adult staff rooms shall be air conditioned.
- Two master keys for all rooms shall be provided.
- Housekeeping services shall be provided once per week.
- Common area must be equipped with cable TV.
- High speed internet to be accessable and/or available in common area.

1.2 Financial Evaluation

SACC Manual Clause A0220T (2007-05-25) - Evaluation of Price

2. Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting

Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

Certifications Precedent to Contract Award

Bidders must submit the certifications as provided below:

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1. Certifications Precedent to Contract Award and

1.1 Federal Contractors Program over \$25,000.00 and below \$200,000.00 - Certification

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason

other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

1.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny and reflect fairness in spending public funds. In order to comply with Treasury

Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause,

"*former public servant*" means a former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police and includes:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made up of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R. S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

Is the Bidder a FPS in receipt of a pension as defined above? **YES () NO ()**

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

A contract for the services of a FPS who has been retired for less than one year and who is in receipt of a pension as defined above is subject to a fee reduction (abatement formula) as required by Treasury Board Policy.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **YES () NO ()**

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;

-
- (e) rate of pay on which lump sum payment is based;
(f) period of lump sum payment including start date, end date and number of weeks;
(g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fee that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Certification

By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

1.3 Canadian Content Certification

SACC Manual clause A3050T (2010-01-11) - Canadian Content Definition

1.3.1 SACC Manual clause - Canadian Content Certification

This procurement is limited to Canadian services.

The Bidder certifies that:

() the service offered is a Canadian service as defined in paragraph 2 of clause A3050T.

Bidders should submit this certification completed with their bid. If the certification is not completed and submitted with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to submit this completed certification.

Failure to comply with the request of the Contracting Authority and submit the completed certification will render the bid non-responsive.

PART 6 - RESULTING CONTRACT CLAUSES

1. Statement of Work

The work will be performed as per the Annex "A" - Statement of Work, attached herein.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2010C (2012-03-02), General Conditions - Services (Medium Complexity) apply to and form part of this Contract.

3. Term of Contract

3.1 Period of the Contract

The work is to be performed **from June 27th to August 18th, 2012.**

4. Authorities

4.1 Contracting Authority

The Contracting Authority for the Contract is:

JoAnne LeBlanc
Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
1713 Bedford Row
Halifax, Nova Scotia
B3J 3C9
Telephone: 902-496-5010
Facsimile: 902-496-5016
Email: JoAnne.LeBlanc3@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

4.2 Project Authority

The Project Authority for the Contract is:

will be completed upon contract award

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

4.3 Contractor's Representative (to be completed by supplier)

Name: _____

Phone: _____

Email: _____

5. Payment

5.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the work, as determined in accordance with the prices quoted in accordance with Annex B, Basis of Payment.

5.2 Limitation of Expenditure

1) Canada's total liability to the Contractor under the Contract must not exceed \$_____ and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

2) No increase in the total liability of Canada or in the price of the work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- (a) when it is 75 percent committed, or
- (b) four (4) months before the contract expiry date, or
- (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.

3) If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

5.3 Method of Payment - Single Payment

SACC Manual clause H1000C (2008-05-12) - Single Payment apply to and form part of this Contract.

6. Invoicing Instructions

1. Invoices shall be submitted on the Contractor's own form and must be prepared to show:

- (a) the date; and description of work performed;
- (b) name and address of the CONSIGNEE;
- (c) Contract Number, Serial Number and Financial Code(s);
- (d) charges claimed in accordance with the Basis of Payment as stated herein;
- (e) Applicable taxes shall be shown separately;
- (f) Procurement Business Number (PBN).

2. *Mailing address for the Invoices is shown on page 1 of this document.*

7. Certifications

7.1 Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default

provision of the Contract, to terminate the Contract for default.

7.2 SACC Manual Clauses

SACC Manual clause A3060C (2008-05-12) - Canadian Content Certification.

8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010C (2012-03-02), General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____.

10. Defence Contract

SACC Manual clause A9006 (2008-05-12) Defence Contract.

List of Annexs

Annex "A" - Statement of Work
Annex "B" - Basis of Payment

ANNEX "A"
STATEMENT OF WORK

Title: Provision of Rations and Quarters for Air Cadet Power Pilot Scholarship (PPS) program at the Moncton Flight College.

OBJECTIVE	The objective is to provide rations and quarters for ten Air Cadets and two adult supervisors in the immediate vicinity of the Moncton Flight College for the duration of the PPS program.
BACKGROUND	<p>The DND Air Cadet program provides the opportunity to train select Air Cadets in the skills to acquire a Transport Canada private pilot licence. One of DND's contract schools is the Moncton Flight College situated at 1719 Champlain Street, Dieppe, NB, E1A 7P5.</p> <p>The cadets and adult supervisors require rations and quarters during the period of 27 Jun – 18 Aug 12. Specific dates are noted below in schedule and cost requirements. Rations and quarters provision shall be within a thirty (30) minute drive of Moncton Flight College so as to ensure minimum interruption with the course structure and timings.</p>
SCOPE	The contractor shall provide rations and quarters for the designated time period and within the driving distance specified, which fulfill the requirements as stated in the tasks below.
TASKS	<p>The contractor shall provide accommodations for ten (10) cadets and two (2) adult supervisory staff. The following specifics shall be fulfilled:</p> <p>Rations to include breakfast, lunch and supper meals daily, and box lunches if required. Meals are required as follows:</p> <p>27 June until 18 Aug 12 inclusive: Breakfast, lunch and supper for two (2) staff member for 53 days. 01 Jul – 18 Aug 11 inclusive: Breakfast, lunch and supper for ten (10) cadet students for 49 days.</p> <p style="text-align: center;">Menu compositions are as follows:</p> <p style="margin-left: 40px;">(1) Breakfast - The following types and number of food items and prepared dishes to be provided at the breakfast meal:</p> <p style="margin-left: 80px;">(a) citrus fruit and fruit/vegetable juice;</p> <p style="margin-left: 80px;">(b) cereal – one cooked and three ready to eat;</p> <p style="margin-left: 80px;">(c) at least one style of eggs and one breakfast entrée (e.g. pancakes);</p> <p style="margin-left: 80px;">(d) one kind of breakfast meat and one type of cheese or yogurt;</p> <p style="margin-left: 80px;">(e) one kind of vegetable (e.g. baked beans,</p>

fried potato);

- (f) one freshly baked product and two kinds of bread products with accompaniments; and
 - (g) at least two hot and two cold beverages including milk.
- (2) Dinner - The following types and number of food items or prepared dishes to be provided at the lunch meal:
- (a) soup or appetizer;
 - (b) one freshly prepared hot main protein dish with appropriate accompaniments;
 - (c) one hot sandwich;
 - (d) one cold sandwich;
 - (e) one potato or alternative;
 - (f) one other hot vegetable;
 - (g) selection of salads as per the Salad Table Menu detailed above;
 - (h) three prepared dessert items, two fresh fruit choices and ice cream or yoghurt;
 - (i) bread and rolls (three varieties); and
 - (j) at least two hot and two cold beverages including milk.
- (3) Supper – The following types and number of food items or prepared dishes to be provided at the supper meal:
- (a) soup or appetizer;
 - (b) two freshly prepared hot protein dishes with appropriate accompaniments – at least one is to be solid meat, fish or poultry (e.g. roast, cutlet, steak, chop or fillet);
 - (c) one potato or alternative;
 - (d) two other cooked vegetables;
 - (e) selection of salads as per the Salad Table

Menu as detailed above;

(f) three prepared desserts, two fresh fruits and ice cream or yogurt;

(g) bread and rolls (three varieties); and

(4) Evening Snack

(a) One beverage and two food items per person shall be served.

(a) Tea and Coffee will be served as well as at least two of the following: partially skimmed milk, chocolate milk, hot chocolate, and fruit beverage.

(a) A minimum of three of the following shall be offered: fresh fruit, sandwiches, cookies, cakes, muffins, squares, pies, doughnuts, cheese and crackers

The contractor shall provide quarters for ten (10) cadets and two (2) adult supervisory staff. The following specifics shall be fulfilled:

- Cadet rooms should be single occupancy
- Adult staff rooms shall be single occupancy
- All rooms shall have individual closet storage for cadet clothing
- All rooms shall have individual storage for personal clothing and equipment
- All rooms shall have a desk or workspace for each cadet for study purposes
- All rooms should have an individual washroom attached
- A group or individual house phone shall be provided
- There should be a common area equipped with cable TV
- High speed internet should be available in each room
- Washers and dryers shall be available on site for daily use
- Air conditioned rooms should be provided for cadets and adult staff
- Two master keys for all rooms shall be provided
- House keeping shall occur once per week
- Provision should be provided to extend the contract for individual room up to one week if the course is extended due to unforeseen delays. (i.e. weather, equipment, etc)

– The Supplier shall ensure that there is enough sheets, pillows, blankets, pillows on hand to allow for a once a week bedding exchange. As well bedding shall be available for cadets/staff that have allergies in addition to the bedding held by the Landlord. The Supplier will be responsible for all cleaning/laundry of the laundry.

– The Supplier shall ensure there is space in each accommodation area that would facilitate ironing. Sufficient amounts of electrical

	outlets and adequate lighting (to national building code) shall be the responsibility of the Supplier.																																								
CONSTRAINTS	<p>The rations and quarters shall be within a thirty (30) minute drive of the Moncton Flight College so as to ensure minimum disruption to the course. All buildings and facilities occupied or utilized by the Crown in any way shall be maintained at the expense of the Supplier such that they are in compliance with the National Building Code at all times. Messing facilities shall meet the regulations as set forth in the Sanitation Code of Canada's Food Service Industry (C-85-011-009/FP-001), Feral Halocarbon Regulations and Canadian Environment Protection Act and DND Food Services Manual.</p> <p>For security reasons, facilities that are to be assigned to Staff and Cadets shall be occupied by the Crown on an exclusive use basis notwithstanding, the availability of areas that may result from temporary reduction of the forecasted number of personnel housed as contemplated. No other guests shall be permitted to occupy areas or transit through facilities or areas assigned to officers or cadets without Crown consent.</p> <p><u>Figure 1</u> lists the approximate maximum number of persons and size of rooms required from 27 June to 18 August, 2012. These room numbers represent the full camp establishment.</p> <table border="1"> <thead> <tr> <th>Group</th> <th colspan="2">Total Rooms</th> <th>Type</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Staff Captain</td> <td>1</td> <td>1</td> <td>Single Room (11.6m²/p)</td> <td>Single rooms with sink. washroom shower</td> </tr> <tr> <td>and desirable</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Staff Lt/2LT</td> <td>1</td> <td>1</td> <td>Single Room (11.6m²/p)</td> <td>Single rooms with sink. washroom shower</td> </tr> <tr> <td>and desirable</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Cadets</td> <td>10</td> <td>10</td> <td>3.7m² in open dormitories or 2.8m² in partitioned dormitories.</td> <td>1 per room based on 11.6 M room, 1 lockers</td> </tr> <tr> <td>desks,</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total this</td> <td>126</td> <td>81</td> <td></td> <td>For the duration of contract.</td> </tr> </tbody> </table> <p>FIGURE 1. Accommodation Requirements</p>	Group	Total Rooms		Type	Notes	Staff Captain	1	1	Single Room (11.6m ² /p)	Single rooms with sink. washroom shower	and desirable					Staff Lt/2LT	1	1	Single Room (11.6m ² /p)	Single rooms with sink. washroom shower	and desirable					Cadets	10	10	3.7m ² in open dormitories or 2.8m ² in partitioned dormitories.	1 per room based on 11.6 M room, 1 lockers	desks,					Total this	126	81		For the duration of contract.
Group	Total Rooms		Type	Notes																																					
Staff Captain	1	1	Single Room (11.6m ² /p)	Single rooms with sink. washroom shower																																					
and desirable																																									
Staff Lt/2LT	1	1	Single Room (11.6m ² /p)	Single rooms with sink. washroom shower																																					
and desirable																																									
Cadets	10	10	3.7m ² in open dormitories or 2.8m ² in partitioned dormitories.	1 per room based on 11.6 M room, 1 lockers																																					
desks,																																									
Total this	126	81		For the duration of contract.																																					
CLIENT SUPPORT	Contractor to provide suitable rations and quarters which meet normal industry standards and provincial requirements.																																								
SCHEDULE AND COSTS	The contractor shall provide the required ten cadet rations for the period July 1, 2012 to August 18, 2012. Also the contractor shall provide the adult staff rations for the period of June 27, 2012 to August 18, 2012. Additionally,																																								

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	<p>costs should be provided for the option of extending individual rations and quarters for a one week period from August 19 -25, 2012 to accommodate any unforeseen delays in the training program.</p> <p>The forecasted number of personnel requiring rations and quarters based on the arrival/departure schedule may be increased or decreased by not more than 10% at any time at the Crown's option with notice.</p>
DELIVERABLES	<p>The contractor is to deliver commercial standard rations which meet the health and safety standards for the province and municipality in which the service is to be delivered.</p>

ANNEX B
BASIS OF PAYMENT

Bidders are to provide FIRM unit prices as follows:

1. Quarters - The contractor shall provide quarters for ten cadets and two adult supervisory staff.

1.1. Ten (10) single occupancy rooms for the ten (10) Cadets
at a FIRM daily rate of \$ _____ / room X 10 Rooms = \$ _____

Total cost of rooms for the cadets at \$ _____ X for estimated 53 days = \$ _____

1.2. Two (2) single occupancy rooms for two (2) Adult supervisory staff
at a FIRM daily rate of \$ _____ / room X 2 Rooms = \$ _____

Total cost of rooms at \$ _____ X for estimated 53 days = \$ _____

Total cost of Rooms \$ _____

2. Rations - meal pricing will be provided as a separate cost from the Quarters pricing.
Meals will be considered in the selection process based on an overall cost.

The contractor shall provide the required **Rations for ten (10) cadets** for the period of July 1, 2012 to August 18, 2012 (**49 days**), and shall provide **Rations for two (2) adult staff** for the period of June 27, 2012 to August 18, 2012 (**53 days**).

Rations to include breakfast, lunch and supper meals daily, *and box lunches if required.*

2.1. Breakfast at a FIRM rate of \$ _____ /day X 12 Individuals = \$ _____ / a day

Daily total cost for breakfast at \$ _____ /day X for an "estimated" 53 days = \$ _____

2.2. Lunch at a FIRM rate of \$ _____ /day X 12 Individuals = \$ _____ /day

Daily total cost for Lunch at \$ _____ /day X for an "estimated" 53 days = \$ _____

2.3. Box Lunch at a FIRM rate of \$ _____ /day X 12 Individuals = \$ _____ /day

Daily total cost for Boxed Lunchs at \$ _____ /day X for an "estimated" 53 days = \$ _____

2.4. Box Dinner at a FIRM rate of \$ _____ /day X 12 Individuals = \$ _____ /day

Daily total cost for Dinners at \$ _____ /day X for an "estimated" 53 days = \$ _____

Total cost of Rations = \$ _____

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Total cost of Items #1 and #2 = \$_____ + HST (HST/GST should be listed separately).