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Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

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K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division  
des services professionnels en informatique

11 Laurier St., / 11, rue Laurier

3C2, Place du Portage

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> (RFSO) Scanning & Data Conversion		
<b>Solicitation No. - N° de l'invitation</b> E60ZM-120002/A		<b>Date</b> 2013-02-14
<b>Client Reference No. - N° de référence du client</b> E60ZM-120002		<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> 379zm.E60ZM-120002	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$ZM-379-25351		
<b>Date of Original Request for Standing Offer</b>		2013-01-22
<b>Date de la demande de l'offre à commandes originale</b>		
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-03-05</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Croucher, Dennis		<b>Buyer Id - Id de l'acheteur</b> 379zm
<b>Telephone No. - N° de téléphone</b> (819) 956-1195 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5078	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> As per individual call-up form PWGSC-TPGSC 942.		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## Solicitation Amendment No. 3

### Questions and Answers Set No. 3

**Question No. 1:** In the response to Question #1 received yesterday via Merx, PWGSC stated that *‘if a project has multiple aspects, it may be used to satisfy the multiple services noted in the rated criteria providing each aspect has a beginning and an end date’*.

On page 12 of 43 of the RFP (Point Rated Technical Criteria), item number 5 is asking for relevant projects for mandatory items quoted in Annex B. If we understand PWGSC's answer to question number 1 correctly, a project with multiple service aspects could be awarded points for several of the mandatory services items found in Annex B. Please help us understand if this is correct.

Annex B Mandatory Items (page 31 Of 43)	Reference Project Service Aspect Provided	Points Awarded for this Project under rated criteria item 5
1) Set-up	X	0
2) Doc Prep	X	0
3) Doc reconstruct	X	4
4) Image Scanning -tiff	X	4
5) Image Scanning PDF		
6) File Naming		
7) Indexing	X	4
8) Saving to electronic media	X	4
9) Packaging electronic media	X	4
Total Points –item 5		20

**Answer No. 1:** The original part of the response to Question 1 of Solicitation Q&A no.1 *“If a project has multiple aspects, it may be used to satisfy the multiple services noted in rated criteria providing each aspect has a beginning and end date.”* is incomplete. The full response to this question should be *“If a project has multiple aspects, it may be used to satisfy the multiple services noted in rated criteria R7 - R10 providing the Bidder specifically notes which service is being put forward to satisfy which specific criterion.”*

As such, the above noted example grid in “Question No.1” posed by this prospective Bidder is not an accurate representation of the Crown’s expectation for a response to rated requirement R5. To score 20 pts for R5, a supplier must list five completed projects of the nature the criterion requires which have not been previously listed to satisfy mandatory requirement M5. The scoring portion of R5 that reads 2 projects = 0 pts already takes into account the 2 separate projects listed in M5.

However, if any completed projects listed for mandatory requirement M5 and rated requirement R5 also contain any of the aspects required in rated requirements R7 - R10, those projects may be reused and put forward to satisfy the rated requirements R7 - R10 providing the Bidder specifically notes which service is being put forward to satisfy which specific criterion.

**No. 2:**

**At ANNEX B - BASIS OF PAYMENT, Optional Items for Optical Scanning and Data Conversion Services, Item 42 Heading:**

Delete: **Printing: colour formats - bond;**

Insert: **Digital Archiving. Conversion of computer images to 16mm microfilm.**