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11 Laurier Street / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

THERE IS A SECURITY REQUIREMENT
ASSOCIATED WITH THIS REQUIREMENT

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Procurement Strategies Division / Division des
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

Title - Sujet TEMPORARY HELP SERVICES	
Solicitation No. - N° de l'invitation EN578-060502/D	Date 2012-04-27
Client Reference No. - N° de référence du client EN578-060502	Amendment No. - N° modif. 010
File No. - N° de dossier 004zn.EN578-060502	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZN-004-24061	
Date of Original Request for Supply Arrangement 2012-03-26 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-08	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Mao, Lan	Buyer Id - Id de l'acheteur 004zn
Telephone No. - N° de téléphone (819) 956-8465 ()	FAX No. - N° de FAX (819) 997-2229
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS SHOWN IN RESULTING CONTRACTS	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

THIS AMENDMENT #010 IS RAISED TO AMEND THE RFSA AND TO ANSWER QUESTIONS QUESTIONS AND ANSWERS

QUESTION 87

We are an existing supplier under the current Standing offer and Supply Arrangement vehicles and have three questions concerning this Refresh:

- a. Your Guide to complete Mandatory Criteria (M2A, M2B, M2C) for the RFSO/RFSA indicates that existing suppliers must provide the Certification for Suppliers Qualified under the current RFSO/RFSA by completing Appendix A to Attachment 1 to Part 4 found on page 20 and 21 respectively. Given that this bid document is in PDF format will PWGSC allow us to copy paste the information into a Word document or will you be providing templates in another format for us to fill out?
- b. It is our understanding that existing suppliers must provide the required certifications to be issued a SO/SA. The RFP requires us to complete Part 5 – Certifications in order to be deemed compliant, however the certifications are all in PDF format. Are we to cut and paste the certifications into another format or are there templates we can use.
- c. We are aware of three new categories under this refresh: Driver Advanced, Evaluation Analyst and advanced and Designing Services. As a previously technically compliant supplier for all existing classifications, are we required to provide temp help resource names for these new classifications and if so how many do we need to provide per category?

ANSWER 87

- a. Yes PWGSC will allow bidders to cut and paste the information from the PDF document into a Word document also bidders can print and complete document.
- b. please see answer to a. above.
- c. Those suppliers who were previously technically compliant for the entire Streams that new classifications have been added to will be automatically qualified for the new classifications as well.

Refer to RFSA amendment #007, question and answer 61.

QUESTION 88

We are interested in submitting offers for Stream 5 of the RFSO and RFSA. We have the following questions on the requirements.

- a. As worded, in order to be compliant, the resources must be able to demonstrate three (3) separate contracts through the Supplier. We could propose a resource that spent fifteen (15) years working for the Federal Government for 5 different departments as a Procurement Specialist employee –, and had one contract only via the Supplier as an independent consultant. Would you agree to re-word your requirements to allow this valuable Federal Government experienced resource to be proposed, i.e. resource could be considered compliant if they were employees of the Federal Government, and do not have to be “employed” by the Supplier? Of course, we could provide copies of pay cheques to demonstrate his/her previous experience.
- b. As worded, in order to be compliant, the resources must be able to demonstrate three (3) separate contracts in the NCR. We question this requirement as by nature, highly experienced resources may travel, and work as consultants, for example, for PWGSC or Transport Canada in Montreal. Would you agree to re-word your requirements to allow these valuable experienced resources to be proposed?

- c. For the Stream 5, there are seven (7) sub-streams. Please confirm that we could propose the minimum number of resources (i.e. 20), on five (5) sub-streams only (i.e. 4 resources per sub-stream on five sub-streams for a total of 20) and could comply (assuming other mandatories are complied with) on these five sub-streams, and potentially be awarded a SO/SA?

ANSWER 88

- a. The Government of Canada is looking at the capacity of the supplier to provide temporary help services and not the capacity of the temporary help resource. PWGSC will not agree to re-word the requirements.
- b. This requirement is for the provision of Temporary Help Services (THS) to be provided for the National Capital Area (NCA) therefore Suppliers are to demonstrate that they have the capacity to provide temporary help services in the NCA. The THS resources could have travelled and done work outside the NCA however it must have been for a client within the NCA. There are other THS Standing Offers available in each region that suppliers could qualify for.
- c. In order to demonstrate their capacity in providing THS resources, bidders are to propose 20 temporary help resource names for Stream 5. Bidders are permitted to include the 4 maximum temporary help resource names (within fewer than five sub-streams) and also include additional resources names for those substreams to achieve the mandatory minimum of 20 different temporary help resource names for Stream 5. If a supplier wants to offer services in only 1 sub-stream they could provide the minimum 20 different temporary help resource names for the Stream and a minimum of 2 different temporary help resource names for the sub-stream.

Refer to RFSA amendment #008, question and answer 73.

QUESTION 89

In reference to Solicitation #: EN578-060502/D (THS Supply Arrangement):

The THS Technical Response Template from 2008 contained tabs within the excel document to address the Certifications and the Credit Card Payment requirements. These tabs are not in the Technical Response Template for EN578-060502/D. Please confirm that the Certifications and Credit Card Payment requirements are to be addressed/responded to outside of the Technical Response Template.

ANSWER 89

Yes. PWGSC confirms that the Certifications in part 5 of the solicitation and the Credit Card Payment requirements are to be addressed/responded to outside of the Technical Response Template.

QUESTION 90

If you are a current SO/SA holder, do we need to respond to the Card Payment portion 4.3 Payment by Credit Card? I know we filled this out in 2008 and is on file? If we need to change it, where would you like to see it in your bid response?

ANSWER 90

Yes. if you want to accept payment by Credit Card. It can be included in any location in the technical arrangement.

QUESTION 91

We already have a SO and SA with PWGSC. In the Technical Response Template cover page, where it says "Please indicate below the classification(s) you propose for EN578-060502/D", do we need to click "yes" under each classification that we are already compliant for? (We have already provided the certification that we already meet the mandatory criteria and that you have all our information on file.)

ANSWER 91

Yes , all suppliers should indicate which classifications (new and existing) they wish to provide services under.

QUESTION 92

The RFSA and RFSO request that 3 different clients be demonstrated for each stream.If temporary help resources were provided to different people at different times within the same organization (department or private corporation within the national capital region) would this be acceptable and qualify as a different client?

ANSWER 92

Please refer to definition of Client on page 15 of the RFSA ; “Client” means a legal entity that is not an affiliate of the supplier, a member of a joint venture with the supplier or any other entity that does not deal at arm's length with the supplier. If the 3 different people are within the same legal entity then this would be considered 1 client.

QUESTION 93

We respectfully submit the following questions in regard to the above referenced RFSA.

- a. We have noted that the technical response template, column G, calls for the entry of the Client “Governmental Department or Company Name”, but the corresponding cells have ‘restricted values’ that do not allow the entry of Company names. In the case where the Client was a Company, can you please confirm that it is acceptable to select “Other” for column G and then indicate the company name and contact information in column H?
- b. In demonstrating a minimum of 20 resources, if we have situations where we provided a consultant to a Client for a particular assignment and then at a later date, again provided the same consultant to the same Client for a subsequent assignment, are we permitted to treat this as two separate engagements?
- c. Given that the Crown has allowed a period of almost 6 years (from May 2006) for suitable Temporary Help Resources references, there may be some difficulty in obtaining contact information for Client authorities who may have moved on or retired. In instances where the Crown is unable to reach References with the Client info provided, will the bidder be contacted and asked to provide supporting documentation (ie. Invoices paid by the Client for referenced services)?

ANSWER 93

- a. PWGSC confirms that it is acceptable to select “other” for column G and then indicate the company name and contact information in column H.
- b. Yes, however supplier must submit a minimum of 20 different temporary resource names per Stream.
- c. Yes, in instances where the Crown is unable to reach References , the bidder may be contacted and asked to provide supporting documentation.