

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

Pacific Region

401 - 1230 Government Street

Victoria, B.C.

V8W 3X4

Bid Fax: (250) 363-3344

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address**Raison sociale et adresse du fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Pacific Region

401 - 1230 Government Street

Victoria, B. C.

V8W 3X4

Title - Sujet RISO Landscaping	
Solicitation No. - N° de l'invitation W0133-13EB01/A	Date 2012-04-10
Client Reference No. - N° de référence du client W0133-13EB01	GETS Ref. No. - N° de réf. de SEAG PW-\$VIC-215-5882
File No. - N° de dossier VIC-1-34740 (215)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-05-29	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Ramsay, Sue	Buyer Id - Id de l'acheteur vic215
Telephone No. - N° de téléphone (250)363-3844 ()	FAX No. - N° de FAX (250)363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE BLDG 109 19 WING COMOX P.O.BOX 1000 STN MAIN LAZO British Columbia V0R2K0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Solicitation No. - N° de l'invitation

W0133-13EB01/A

Amd. No. - N° de la modif.

File No. - N° du dossier

VIC-1-34740

Buyer ID - Id de l'acheteur

vic215

Client Ref. No. - N° de réf. du client

W0133-13EB01

CCC No./N° CCC - FMS No/ N° VME

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Part 1 - General Information**1. Introduction**

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;

Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;

Part 5 Certifications: includes the certifications to be provided;

Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:

6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement / Basis of Payment and Standing Offer Reporting Form.

2. Summary

Request for Regional Individual Standing Offer (RISO) to provide miscellaneous Landscaping materials on an as and when requested basis for the Dept. of National Defence, 19 Wing Comox, Lazo, BC for the period commencing **1 November 2012 to 31 October 2014** with an option to extend by one (1) additional year **1 November, 2014 to 31 October 2015**.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

Part 2 - Offeror Instructions

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2012/03/02) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **five (5)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in **British Columbia**.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

Part 3 - Offer Preparation Instructions

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (two (2) hard copies)

Section II: Financial Offer (one (1) hard copies)

Section III: Certifications (one (1) hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex X, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

Part 4 - Evaluation Procedures and Basis of Selection

1. Evaluation Procedures

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

All offers must be completed in full and provide all of the information requested in the Request for Standing Offer to enable full and complete evaluation.

Canada will evaluate bids received based on, but not be limited to, the following factors:

(a) compliance with the terms and conditions of this solicitation;

(b) compliance with the specifications;

(c) assessment of all technical documentation and information for technical compliance.

Canada reserves the right to reject any bid which does not comply with all the mandatory requirements of this solicitation.

A bidder may be required to demonstrate to Canada's satisfaction its product(s) or that it is capable of successfully completing the Work in accordance with this solicitation.

The release of any information provided to Canada in response to this solicitation will be subject to the provisions of the Access to Information and Privacy Acts of Canada.

1.2 Financial Evaluation

The lowest-priced, technically responsive aggregate bids will be recommended for award of a standing offer. Lowest aggregate = evaluation subtotal A + B + C + D + E + F. See Annex 'A'.

2. Basis of Selection

2.1 Basis of Selection - Mandatory Technical Criteria Only - M0031T

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

Part 5 - Certifications

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1.1 Federal Contractors Program - Certification

1.1.1 Federal Contractors Program - over \$25,000 and below \$200,000 - M2002T

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than a reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

(d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____ .

Further information on the FCP is available on the HRSDC Web site.

Part 6 - Standing Offer and Resulting Contract Clauses

A. Standing Offer

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement / Basis of Payment at Annex 'A'.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions* (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2012/03/02) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2.2 Standing Offers Reporting - M7010C

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex 'B'. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: November 1 to January 30;

2nd quarter: February 1 to April 30;

3rd quarter: May 1 to July 31;

4th quarter: August 1 to October 31.

The data must be submitted to the Standing Offer Authority no later than **fifteen (15)** calendar days after the end of the reporting period.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **November 1, 2012 to October 31, 2014.**

3.2 Extension of Standing Offer - M9014C

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional **one (1)** period, from **November 1, 2014 to October 31, 2015** under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority **thirty (30)** days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Susan Ramsay
Title: Supply Specialist
Department: Public Works and Government Services Canada Acquisitions Branch
Telephone: 250-363-3844
Facsimile: 250-363-3344
E-mail address: sue.ramsay@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative

Name: _____
Title: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Department of National Defence
19 Wing Comox
Bldg. 109 CE Procurement
Lazo, BC
V0R 2K0

6. Call-up Procedures / Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or electronic document.

7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$40,000.00** (Goods and Services Tax or Harmonized Sales Tax included).

8. Financial Limitation - M4506C

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the call up against the Standing Offer, including any annexes;
- (b) the articles of the Standing Offer;
- (c) the general conditions 2005 (2012/03/02), - Standing Offers - Goods or Services
- (d) Annex 'A', Requirement / Basis of Payment;
- (e) Annex 'B', Standing Offer Reporting Form;
- (f) the Offeror's offer _____

10. Certifications

10.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

B. Resulting Contract Clauses

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2012/03/02), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section sixteen (16) Interest on Overdue Accounts, of 2010A (2012/03/02) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment - C0207C

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex 'A' for a cost of \$_____ (**insert the amount at contract award**). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Limitation of Expenditure - C6001C

1. Canada's total liability to the Contractor under the Contract must not exceed \$_____ (insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date, or
 - (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

4.3 Multiple Payments - H1001C

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- (a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (b) all such documents have been verified by Canada;
- (c) the Work delivered has been accepted by Canada.

4.4 Taxes - Foreign-based Contractor - C2000C

Unless specified otherwise in the Contract, the price includes no amount for any federal excise tax, state or local sales or use tax, or any other tax of a similar nature, or any Canadian tax whatsoever. The price, however, includes all other taxes. If the Work is normally subject to federal excise tax, Canada will, upon request, provide the Contractor a certificate of exemption from such federal excise tax in the form prescribed by the federal regulations.

Canada will provide the Contractor evidence of export that may be requested by the tax authorities. If, as a result of Canada's failure to do so, the Contractor has to pay federal excise tax, Canada will reimburse the Contractor if the Contractor takes such steps as Canada may require to recover any payment made by the Contractor. The Contractor must refund to Canada any amount so recovered.

4.5 Canadian Customs Duties and Sales Tax - Foreign-based Contractor - C2605C

Canadian customs duties and sales tax, if applicable, are extra to the Contract Price and payable by Canada.

4.6 Canadian Customs Documentation - C2608C

General

1. The Contractor must provide two (2) copies of the Canada Customs Invoice (CCI) or two (2) copies of the commercial invoice marked "For Customs Purposes Only".
2. For shipments from the United States and Mexico that are of American, Mexican or Canadian origin, as defined by the North American Free Trade Agreement (NAFTA), and for shipments from Israel that are Israeli in origin, as defined by the Canada-Israel Free Trade Agreement (CIFTA), the Contractor must provide proof of origin of the goods. This proof must be in the form of a NAFTA or CIFTA Certificate of Origin for goods valued at C\$1,600 or more, or a simple statement on the invoice for goods valued at C\$1,600 or less. In either case, the document must include an original signature and must reference the contract number. For contracts valued at C\$250,000 or more, the proof of origin will not be required.
3. The Contractor must not employ commercial customs brokers to custom clear the goods provided under the Contract, unless authorized by the Canadian Material Support Group / Customs, at National Defence Headquarters, telephone: 613-996-0290, facsimile: 1-800-306-1811 or 613-992-9921.

Completion of Documents

4. The CCI or commercial invoice must include the following information:

(a) complete description of the goods being shipped, including the applicable United States "Schedule B" codes or United States Harmonized Tariff Schedule codes;

(b) value and terms of sale for each item (e.g. sale, loan, warranty, Incoterms 2000), including value of repairs, warranty repairs or replacement costs;

(c) the Contract number and financial codes (use Field 3 on the CCI form);

(d) country of origin of goods;

(e) when a NAFTA/CIFTA Certificate of Origin has been prepared, the "Description" field of the CCI or commercial invoice must include a statement confirming that it has been completed and is attached to that invoice.

Distribution of Documents

5. The Contractor must attach the following to shipping container No. 1 of all shipments using a waterproof envelope marked "Canada Customs Documentation":

(a) one (1) copy of the CCI or one (1) copy of the commercial invoice as applicable, and;

(b) one (1) copy of the NAFTA Certificate of Origin (if applicable).

6. The second copy of each of the above-mentioned forms must be attached to the shipping documents.

7. A copy of the CIFTA Certificate of Origin must be faxed to 1-800-306-1811 or emailed to DCBSCustoms@forces.gc.ca.

4.7 Payment by Credit Card

The following credit cards are accepted: _____ and _____.

5. Invoicing Instructions - H5001C

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6. Insurance - G1005C

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

7. Electrical Equipment - B1501C

All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada.

Annex 'A'**Requirement / Basis of Payment**

For the supply of miscellaneous landscaping material and equipment, FOB destination including all delivery charges on an as and when requested basis to the Department of National Defence, CFB Comox, BC.

The following estimated quantities are for evaluation purposes only.

Year One				
#	Description	Est m³	Unit \$/m³	Extension
1	Top soil, (100%), weed free, screened, no additives	600	\$ /m ³	\$ lot
2	Pea gravel, 1\4" to 3\8"	500	\$ /m ³	\$ lot
3	Bedding sand, fine washed and screened	500	\$ /m ³	\$ lot
4	Drain Rock 3/4"	300	\$ /m ³	\$ lot
5	Drain Rock 1 1/2" to 3"	300	\$ /m ³	\$ lot
6	Drain Rock 3" to 5"	300	\$ /m ³	\$ lot
7	Road Crush	2,500	\$ /m ³	\$ lot
8	Pit run gravel	1500	\$ /m ³	\$ lot
9	Bark mulch coarse	100	\$ /m ³	\$ lot
10	Silt Clay	250	\$ /m ³	\$ lot
Evaluation Sub-total - A				\$ lot

Year Two				
#	Description	Est m³	Unit \$/m³	Extension
1	Top soil, (100%), weed free, screened, no additives	600	\$ /m ³	\$ lot
2	Pea gravel, 1/4" to 3/8"	500	\$ /m ³	\$ lot
3	Bedding sand, fine washed and screened	500	\$ /m ³	\$ lot
4	Drain Rock 3/4"	300	\$ /m ³	\$ lot
5	Drain Rock 1 1/2" to 3"	300	\$ /m ³	\$ lot
6	Drain Rock 3" to 5"	300	\$ /m ³	\$ lot
7	Road Crush	2,500	\$ /m ³	\$ lot
8	Pit run gravel	1500	\$ /m ³	\$ lot
9	Bark mulch coarse	100	\$ /m ³	\$ lot
10	Silt Clay	250	\$ /m ³	\$ lot
Evaluation Sub-total - B				\$ lot

Solicitation No. - N° de l'invitation

W0133-13EB01/A

Client Ref. No. - N° de réf. du client

W0133-13EB01

Amd. No. - N° de la modif.

File No. - N° du dossier

VIC-1-34740

Buyer ID - Id de l'acheteur

vic215

CCC No./N° CCC - FMS No/ N° VME

Option Year				
#	Description	EST m ³	Unit \$/m ³	Extension
1	Top soil, (100%), weed free, screened, no additives	600	\$ /m ³	\$ lot
2	Pea gravel, 1/4" to 3/8"	500	\$ /m ³	\$ lot
3	Bedding sand, fine washed and screened	500	\$ /m ³	\$ lot
4	Drain Rock 3/4"	300	\$ /m ³	\$ lot
5	Drain Rock 1 1/2" to 3"	300	\$ /m ³	\$ lot
6	Drain Rock 3" to 5"	300	\$ /m ³	\$ lot
7	Road Crush	2,500	\$ /m ³	\$ lot
8	Pit run gravel	1500	\$ /m ³	\$ lot
9	Bark mulch coarse	100	\$ /m ³	\$ lot
10	Silt Clay	250	\$ /m ³	\$ lot
Evaluation Sub-total - C				\$ lot

Minimum loads						
Base unit prices on minimum load of 14 M ³ . When less than the minimum load size is required, there may be a delivery charge.						
Standby Time						
After 15 minutes of free stand-by-time, there may be an hourly rate charge.						
Year One				Year Two		
Item	Total Est	Unit Price	Extension	Total Est	Unit Price	Extension
Min Loads	500 m ³	\$ /m ³	\$	500 m ³	\$ /m ³	\$
Less than min load delivery charge			\$			\$
Standby	50 hrs	\$ /hr	\$	50 hrs	\$ /hr	\$
Miscellaneous related items	\$10,000.00	_____ % Firm Discount	\$	\$10,000.00	_____ % Firm Discount	\$

Solicitation No. - N° de l'invitation

W0133-13EB01/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

vic215

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

W0133-13EB01

VIC-1-34740

Evaluation Sub-total - D			\$	Evaluation Sub-total - E	\$
Option Year					
Item	Total Est	Unit Price	Extension		
Min Loads	500 m ³	\$ /m ³	\$		
Less than min load delivery charge			\$		
Standby	50 hrs	\$ /hr	\$		
Miscellaneous related items	\$10,000.00	_____ % Firm Discount	\$		
Evaluation Sub-total - F			\$		

Annex 'B'**Standing Offer Reporting Form****Standing Offer Number:** _____

Reports may be submitted in the format shown below or in the contractor's own format.

Report of Usage, period from _____ **to** _____

#	Description	M ³ Delivered	UNIT \$/m ³
1	Top soil, (100%), weed free, screened, no additives		\$ /m ³
2	Pea gravel, 1\4" to 3\8"		\$ /m ³
3	Bedding sand, fine washed and screened		\$ /m ³
4	Drain Rock 3/4"		\$ /m ³
5	Drain Rock 1 1/2" to 3"		\$ /m ³
6	Drain Rock 3" to 5"		\$ /m ³
7	Road Crush		\$ /m ³
8	Pit run gravel		\$ /m ³
9	Bark mulch coarse		\$ /m ³
10	Silt Clay		\$ /m ³
	Delivery charge for less than minimum load	Charge: \$_____	
	Standby - number of hours	Hours: _____	
	Miscellaneous related items *	\$_____	

*** An itemized list of miscellaneous related items shall be included with each report.**

Return Report to:

Susan Ramsay, Supply Specialist**Tel: (250) 363-3844 Fax: (250) 363-0395****E-mail: sue.ramsay@pwgsc-tpsgc.gc.ca**

Offeror's Signature: _____

Date: _____