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11 Laurier St./11, rue Laurier  
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Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**  
THIS RFP CONTAINS A SECURITY  
REQUIREMENT.

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Miscellaneous Special Projects Division (XN)/Division  
des projets spéciaux divers (XN)  
Canadian Building  
219 Laurier Ave. West, 13th Floor  
Room 13077  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> HRSDC FUNCTIONAL SUPPORT	
<b>Solicitation No. - N° de l'invitation</b> G9931-120012/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> G9931-120012	<b>Date</b> 2013-03-25
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XN-109-25614	
<b>File No. - N° de dossier</b> 109xn.G9931-120012	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-04-08</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Pan, Long	<b>Buyer Id - Id de l'acheteur</b> 109xn
<b>Telephone No. - N° de téléphone</b> (613) 952-0285 ( )	<b>FAX No. - N° de FAX</b> (613) 952-0434
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**THE SOLICITATION AMENDMENT No. 002 IS RAISED TO MODIFY THE BID SOLICITATION AND ANSWER QUESTIONS FROM THE INDUSTRY.**

**Modification # 001**

**Reference:**

Attachment 4.1: Evaluation Criteria for Resource Category A.2 ERP Functional Analyst (level 3) – SAP Asset Accounting Specialist.

**Modification #001:**

**Delete:** at R-7 of the Rated (R) Requirements and scoring scheme for A.2 ERP Functional Analyst - SAP Asset Accounting (AA) Specialist (Level 3)

*The bidder's proposed resource should demonstrate experience as a **SAP Financial AR Functional Analyst**, performing one or more of the following tasks on an SAP project:*

**Insert:** at R-7 of the Rated (R) Requirements and scoring scheme for A.2 ERP Functional Analyst - SAP Asset Accounting (AA) Specialist (Level 3)

*The bidder's proposed resource should demonstrate experience as a **SAP Asset Accounting Specialist**, performing one or more of the following tasks on an SAP project:*

**QUESTIONS AND ANSWERS**

**Question #007**

**Reference:**

Annex A Statement of Work and Attachment 4.1: Evaluation Criteria for Resource Category A.1 - Application/Software Architect (Level 3) - SAP Application Architect.

**Question # 007:**

We have reviewed the TBIPS descriptions for this category compliance and believe that based on the definition (SOW) and mandatory and rated grids requested for this solicitation the position is better suited to the description detailed for an Enterprise Architect.

We respectfully request that HRSDC reconsider this position under the following category, Stream 5, P.2 Enterprise Architect.

Solicitation No. - N° de l'invitation

G9931-120012/A

Client Ref. No. - N° de réf. du client

G9931-120012

Amd. No. - N° de la modif.

002

File No. - N° du dossier

109xnG9931-120012

Buyer ID - Id de l'acheteur

109xn

CCC No./N° CCC - FMS No/ N° VME

**Answer # 007:**

Based on HRSDC's operational requirement, Canada believes the SOW and Evaluation Criteria included fall in TBIPS resource category A.1 - Application/Software Architect although the requirements under TBIPS Category A.1 and P.1 share some similar activities and deliverables. Therefore, your request is hereby rejected.

**Question #008**

**Reference:**

Attachment 4.1: Evaluation Criteria for Resource Category A.2 ERP Functional Analyst (level 3) – SAP Asset Accounting Specialist

**Question # 008:**

Under the rated criteria R-7 for this category, We believe this was a type-o under this category and requires changing to The bidder's proposed resource should demonstrate experience as a SAP Financial AA Functional Analyst, performing one or more of the following tasks on an SAP project.

**Answer # 008:**

Please refer to Modification # 1.

**Question #009**

**Reference:**

Attachment 4.1: Evaluation Criteria for Resource Category A.2 - ERP Functional Analyst - SAP Governance, Risk and Compliance (GRC) Specialist - (Level 3)

**Question # 009:**

Question to R-1: The bidder's proposed resource should demonstrate experience working with the Government of Canada approved SAP footprint pertaining to access control. As HRSDC is looking for expertise in GRC, and GRC is not part of the IFMS GOC footprint, would HRSDC consider modifying this criteria to the following: The bidder's proposed resource should demonstrate experience working with access control models.

Question to R-2: Valid SAP Certification for proposed resource. Pertaining to the requirements (SOW) detailed in the RFP, please confirm that HRSDC is looking for GRC Certification relating to Security. The only SAP Security Certification with GRC that we are aware of is the following: SAP Certified Technology Professional-Security with SAP Netweaver 7.0.

Solicitation No. - N° de l'invitation

G9931-120012/A

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109xnG9931-120012

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109xn

CCC No./N° CCC - FMS No/ N° VME

**Answer # 009:**

Answer to R-1: No. Canada is seeking specific experience with SAP footprint pertaining to access control.

Answer to R-2: Canada is seeking any SAP Certification related to Access Control and/or Security. Yes, HRSDC is looking for GRC Certification relating to Security.

**Question #010**

**Reference:**

Attachment 4.1: Evaluation Criteria for Resource Category A.2 - ERP Functional Analyst - SAP Salary Forecasting (SF) Specialist (Level 3)

**Question # 010:**

With regards to the following requirement, the experience that HRSDC is requiring is a very specific and there is a limited skillset of consultants who meet the overall criteria. Would HRSDC consider a combined offering of two resources that are compliant with this RFP to fulfill the obligations and level of effort required for this category.

**Answer # 010:**

No.

**ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED**