

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Room 1650, 635 8th Ave. S.W.
Calgary
Alberta
T2P 3M3**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services Canada/Travaux
publics et Services gouvernementaux Canada
Room 1650, 635 8th Ave. S.W.
Calgary
Alberta
T2P 3M3

Title - Sujet Canteen Groceries	
Solicitation No. - N° de l'invitation 21530-11S010/A	Date 2012-02-27
Client Reference No. - N° de référence du client 21530-11S010	GETS Ref. No. - N° de réf. de SEAG PW-\$CAL-127-5929
File No. - N° de dossier CAL-1-34166 (127)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-03-14	Time Zone Fuseau horaire Mountain Daylight Saving Time MDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Ray, Jane	Buyer Id - Id de l'acheteur cal127
Telephone No. - N° de téléphone (403)292-5318 ()	FAX No. - N° de FAX (403)292-5786
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CORRECTIONAL SERVICE OF CANADA P.O.BOX 3000 DRUMHELLER Alberta T0J0Y0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

1. Introduction
2. Summary
3. Debriefings

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Offers
3. Enquiries - Request for Standing Offers
4. Applicable Laws

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

PART 5 - CERTIFICATIONS

1. Certifications Precedent to Issuance of a Standing Offer

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer
2. Standard Clauses and Conditions
3. Term of Standing Offer
4. Authorities
5. Identified Users
6. Call-up Instrument
7. Limitation of Call-ups
8. Priority of Documents
9. Certifications
10. Applicable Laws

B. RESULTING CONTRACT CLAUSES

1. Requirement
2. Standard Clauses and Conditions
3. Term of Contract
4. Payment
5. Invoicing Instructions
6. Insurance
7. SACC Manual Clauses

Solicitation No. - N° de l'invitation

21530-11S010/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

cal127

Client Ref. No. - N° de réf. du client

21530-11S010

File No. - N° du dossier

CAL-1-34166

CCC No./N° CCC - FMS No/ N° VME

List of Annexes:

- Annex A - Requirement
- Annex B - Basis of Pricing
- Annex C - Financial Evaluation
- Annex D - Standing Offer Usage Report

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, if applicable, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Pricing, the Financial Evaluation, and the Standing Offer Usage Report.

2. Summary

To establish a Regional Individual Standing Offer for the supply, delivery and off-loading of canteen groceries, as required, during the period of the Standing Offer, for the Correctional Services Canada Drumheller Institution, Drumheller, AB. The period of the Standing Offer will be for one (1) year from date of issuance, with two (2) year option periods.

3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2011-05-16) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

1.1 SACC Manual Clauses

B3000T (2006-06-16), Equivalent Products
M0019T (2007-05-25), Firm Price and/or Rates
M0220T (2007-05-25), Evaluation of Price

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Due to the nature of the Request for Standing Offers, transmission of offers by electronic mail (e-mail) to PWGSC will not be accepted.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1hard copy)
Section II: Financial Offer (1hard copy)
Section III: Certifications (1 hard copy)
Section IV: Cost Price List (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/Politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

Offerors must indicate whether or not they offer the items listed in Annex A, Requirement.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Pricing. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

Payment by Credit Card

Canada requests that offerors complete one of the following:

(a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

(b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

Section IV: Price List

Offerors must provide the current cost price list/book dated the week of February 19, 2012.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**1. Evaluation Procedures**

(a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.

(b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1 Technical Evaluation

See Annex "A", Requirement.

1.2 Financial Evaluation

See Annex "C", Financial Evaluation.

2. Basis of Selection

2.1 Basis of Selection (M0032T, 2010-08-16)

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

1.1 Federal Contractors Program - Certification

1.1.2 Federal Contractors Program - \$200,000 or more

1. The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including all applicable taxes), make a formal commitment to implement employment equity. This is a condition precedent to the issuance of a standing offer. If the Offeror, or, if the Offeror is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the issuance of a standing offer.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

2. If the Offeror does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Offeror must fax (819-953-8768) a copy of the signed form LAB 1168, Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

3. The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC(having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;

(d) () is subject to FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC Web site.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2005 (2011-05-16) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

2.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "D". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

3. Term of Standing Offer

3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **01 April 2012 to 31 March 2013**.

3.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) - one year periods, from 01 April 2013 to 31 March 2014, and from 01 April 2014 to 31 March 2015, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

4. Authorities

4.1 Standing Offer Authority

The Standing Offer Authority is:

Jane Ray, Supply Officer
Public Works and Government Services Canada
Acquisitions Branch, Western Region
1650, 635 - 8th Ave SW, Calgary AB
T2P 3M3

Telephone: 403-292-5318

Facsimile: 403-292-5786

E-mail address: jane.ray@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

4.2 Project Authority

The Project Authority for the Standing Offer is:

To be announced at Issuance of Standing Offer

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

4.3 Offeror's Representative (To be completed by Offeror)

Name: _____
Title: _____
Telephone: _____
Facsimile: _____
E-mail Address: _____

5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Correctional Service Canada, Drumheller Institution.

6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or electronic document.

7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed the amount as per the call-up (Goods and Services Tax or Harmonized Sales Tax included).

8. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2011-05-16), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2011-05-16), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Pricing;
- g) Annex C, Financial Evaluation;
- h) the Offeror's offer _____.

9. Certifications

9.1 Compliance

Compliance with the certifications provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification or it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

9.2 SACC Manual Clauses

M3000C (2006-08-15), Price Lists

10. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2010A (2011-05-16), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

3. Term of Contract

3.1 Delivery Date

Delivery must be made within seven (7) calendar days from receipt of a call-up against the Standing Offer.

4. Payment

4.1 Basis of Payment

4.1.1 Basis of Payment - Basis of Payment - Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as per the call up and in accordance with the Basis of Pricing in Annex "B". Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

4.3 Payment by Credit Card

The following credit card(s) are accepted: *TBA*

5. Invoicing Instructions

5.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is Completed.

5.2. Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

Solicitation No. - N° de l'invitation

21530-11S010/A

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21530-11S010

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CAL-1-34166

CCC No./N° CCC - FMS No/ N° VME

7. SACC Manual Clauses

D0014C (2007-11-30), Delivery of Fresh Chilled or Frozen Products

Fresh chilled or frozen products must be delivered in accordance with Canadian Food Inspection Agency requirements stipulating that frozen products must be maintained at -18o C or lower, and fresh chilled products between 4o C and 1o C until delivery. All fresh chilled or frozen products must be delivered in refrigerated vehicles and show no evidence of deterioration. Frozen products must not have been frozen for longer than 90 days since the date of processing in the fresh state.

ANNEX "A" REQUIREMENT

To establish a Regional Individual Standing Offer for the supply, delivery, and off-loading of canteen groceries, as required, during the period of the Standing Offer, for Correctional Services Canada Drumheller Institution, Drumheller, AB. The period of the Standing Offer will be for one (1) year from date of issuance, with two (2) - one year option periods.

Offerors are requested to indicate if the items are available on their published price list. If an item is left blank, it will be considered as not for offer. Items listed herein may include brand names. However Offerors may substitute for equivalent products by indicating the products offered. Equivalent products will be accepted and brand names will not affect the evaluation of offers. Size of packaging must be approximately the same due to Safety Standards and Institution Regulations. All Products offered and supplied are to be in accordance with Canadian General Standards Board-Specifications 32-250M Foods. Some products will require refrigerated transport.

Each Offeror must offer a minimum of 90% of the items listed (126 out of 139 of the line items). Items which are not offered by all offerors will be eliminated from the evaluation process.

All items must be non-aerosol, alcohol free, and non-glass containers. The one exception is Item #83, "Light bulbs", which is allowed to be glass.

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
1	Oh Henry Bar	60 gr	24	700 cs			
2	Oreo Cakester	342 gr	12	400 cs			
3	Snickers Bar	59 gr	48	400 cs			
4	Rain Gum	1 pack	10	90 cs			
5	Excel Gum	1 pack	12	50 cs			
6	Elixir Gum, sugar free	1 pack	10	50 cs			
7	Scotch Mints	450 gr	12	75 cs			
8	Starburst Candy	58 gr	36	60 cs			
9	Glossette Almonds	42 gr	36	40 cs			
10	Arriba Nacho Chips	280 gr	12	400 cs			
11	Mixed Nuts	300 gr	12	200 cs			
12	Mesquite BBQ Chips	200 gr	14	400 cs			
13	Ketchup Chips	180 gr	14	200 cs			
14	Ripple Chips	235 gr	13	400 cs			
15	Tortilla Chips	350 gr	12	60 cs			

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
16	Nacho Dip	10 oz	12	50 cs			
17	Salsa, Picante, Mild	340 ml	12	50 cs			
18	Apple juice	340 ml	12	250 cs			
19	Spring Water	500 ml	12	1700 cs			
20	Cran-Raz Sparkler	355 ml	12	1100 cs			
21	Diet Pepsi	355 ml	24	520 cs			
22	Pepsi	355 ml	24	2600 cs			
23	Dr. Pepper	355 ml	12	600 cs			
24	7 UP	355 ml	24	600 cs			
25	Root Beer	355 ml	24	600 cs			
26	Edwards Coffee	326 gr	12	110 cs			
27	Tasters Choice	150 gr	12	90 cs			
28	Creamer	13 ml	288	60 cs			
29	Sugar Cubes	500 gr	30	200 cs			
30	Sugar Twin, 80g per pkg	100 pkg per bx	12	15 cs			
31	Tea Bags, 283 gram box	100 bags per bx	12	80 cs			
32	Gatorade Crystals	560 gr	12	20 cs			
33	Green Tea, Tetley	48 gr	12	60 cs			
34	Hot Chocolate	500 gr	12	50 cs			
35	Iced Tea	1 kg	12	40 cs			
36	Coffee Whitener	450 gr	12	200 cs			
37	Writing Pads	5 per pack	8	15 cs			
38	Pens, Clear Barrel	10 per pack	1 pack	50 pkgs			
39	Milk, white, 2%	500 ml	1	700 ea			
40	Milk, Chocolate	500 ml	1	700 ea			
41	Yoghurt	175 gr	12	832 cs			
42	Cheese, Cheddar	21 gr	100	208 cs			
43	Cheese Strings, Mozzarella	168 gr	14	25 cs			

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
44	Dip, Roasted Garlic	225 gr	12	20 cs			
45	Nutritel Bars	12 x 65 gr	12	312 cs			
46	Vector Cereal	400 gr	12	50 cs			
47	Oatmeal, Variety Pack	380 gr	12	100 cs			
48	Fruit Loops	380 gr	12	25 cs			
49	Peanut Butter, individual	18 gr	200	75 cs			
50	Spam	340 gr	12	80 cs			
51	Salmon, Pink	213 gr	24	130 cs			
52	Tuna	170 gr	24	260 cs			
53	Smoked Oysters	85 gr	25	50 cs			
54	Soya Sauce	450 ml	12	30 cs			
55	Sirachi Hot Sauce	17 oz	12	25 cs			
56	Cheese Whiz, Individual	18 gr	200	50 cs			
57	Chile, Garlic Sauce	230 ml	24	20 cs			
58	Honey	500 gr	12	40 cs			
59	Kraft Dinner	225 gr	35	210 cs			
60	Miracle Whip, Individual	18 ml	200	40 cs			
61	Mushroom Soup	284 ml	12	100 cs			
62	Oriental Cup of Noodles	64 gr	12	2600 cs			
63	Pizza, Buffalo Chicken	665 gr	12	160 cs			
64	Pizza, Pepperoni	665 gr	12	100 cs			
65	Pita Bread, White	7 inch	24	100 cs			
66	Dry Boneless Ribs	650 gr	12	104 cs			
67	Chicken Breast Strips	500 gr	12	100 cs			
68	Stir Fry Veggies	500 gr	8	50 cs			
69	Cheeseburgers	8 x 167 gr	8	780 cs			

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
69	Cheeseburgers	8 x 167 gr	8	780 cs			
70	Freezies	24 x 20 ml	24	15 cs			
71	English Muffins	6 per bag	24	100 cs			
72	Nutty Cones	8 x 115 ml	24	400 cs			
73	Ice Cream Sandwich	6 x 100 ml	48	200 cs			
74	Ice Cream, Vanilla	2 L	6	75 cs			
75	Ice Cream, Neapolitan	2 L	6	75 cs			
76	Chimichangas	5 oz	18	390 cs			
77	Real Fruit Bar	15 ml	12	15 cs			
78	Battery, AA	4 per pack	1	50 pkgs			
79	Battery AAA	4 per pack	1	50 pkgs			
80	Facial Tissue, 150's	1 package	36	10 cs			
81	Playing Cards	1 deck	1	300 each			
82	Light Bulbs, 25 Watt	2 bulbs per package	1 Pk	20 pkgs			
83	Scrubber Sponger	3 pack	12	12 cs			
84	Bull's Eye Sauce	425 ml	12	15 cs			
85	Cranberry Cocktail	950 ml	12	50 cs			
86	Diet Soda, Grapefruit	355 ml	12	96 cs			
87	Flavored Coffee, Hazelnut	311 gr	12	36 cs			
88	Cheese, Monterey Jack	200 gr	12	26 cs			
89	Bagels, Cinnamon	680 gr	12	25 cs			
90	Wunderbar	1 piece	24	30 cs			
91	Jersey Milk Bar	1 piece	24	52 cs			

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
92	Fuzzy Peach Candy	1 pkg	18	20 cs			
93	One a Day Vitamins	90 tablets	1	60 ea			
94	Shave Gel, Edge	200 ml	1	100 ea			
95	Olympic Mix	90 gr	12	50 cs			
96	Lanacane Cream	30 gr	1	50 ea			
97	Anbesol gel	7 gr	1	30 ea			
98	Lypsyl	4.2 gr	1	900 ea			
99	Kaloderma Lotion	100 ml	1	80 ea			
100	Face Wash, Nivea	5 oz/150 ml	12	25 cs			
101	Tiger Balm	18 gr	6	75 ea			
102	Baby Oil	592 ml	1	50 ea			
103	Baby Powder	424 gr	1	50 ea			
104	Lubriderm Lotion	480 ml	6	120 ea			
105	Body Wash, Old Spice	473 ml	6	1000 ea			
106	Bath Sponge	1 piece	12	50 cs			
107	Q-tips	170/box	72	26 cs			
108	Blades, Mach 3	5 per pack	1	60 ea			
109	Razor, Mach 3,	1 piece	1	75 ea			
110	After Shave Gel	75 ml	6	150 ea			
111	Shampoo, Head and Shoulders	420 ml	6	200 ea			
112	Shampoo, Outrageous	400 ml	12	208 cs			
113	Conditioner, Outrageous	400 ml	12	100 cs			
114	Shampoo, Finesse, 2 in 1	300 ml	6	150 ea			
115	Hair Gel, Dippity Do	350 ml	6	120 ea			
116	Toothpaste, Crest	125 ml	24	110 cs			

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
117	Toothbrush, Colgate Zigzag	6/pkg	12	15 cs			
118	Gum Flossers	40 per pack	1 Pk	1300 pkgs			
119	Crest Mouthwash	250 ml	12	65 cs			
120	Deodorant, Right Guard Extreme	60 gr	12	100 cs			
121	Deodorant, Old Spice	92 gr	6	208 cs			
122	Acetaminophen Regular,	100 tabs	1	1300 ea			
123	Aspirin, Regular	50 tabs	1	156 ea			
124	Ibuprofen, Regular	100 tabs	1	432 ea			
125	Multivitamins	100 tabs	1	300 ea			
126	Pepto Bismol Tablets	24 tabs	1	40 ea			
127	Tums, Assorted Fruit, 150's	500 mg	6	300 ea			
128	Hand Soap, Dove	2 x 90 gr	36	52 cs			
129	Buckley's Cough Syrup	100 ml	1	50 ea			
130	Dristan	24 tabs	1	20 ea			
131	Cough Drops, Fisherman's Friend	24 tabs	24	25 cs			
132	Hot Lemon Drink Mix	10 packs	12	15 cs			
133	Tide, Ultra	2 L	8	80 cs			
134	Bounce	40 sheets per box	12	75 cs			
135	Dish Soap, Sunlight	500 ml	24	20 cs			
136	Nail Clippers,	1 piece	72	20 cs			
137	Nicorette, Ice Mint	4 mg	1	300 ea			
138	Insect repellent, Muskol	100 ml	12	6 cs			

Solicitation No. - N° de l'invitation

21530-11S010/A

Client Ref. No. - N° de réf. du client

21530-11S010

Amd. No. - N° de la modif.

File No. - N° du dossier

CAL-1-34166

Buyer ID - Id de l'acheteur

cal127

CCC No./N° CCC - FMS No/ N° VME

Item #	Description	Size	Per Case (or Unit of Issue)	EST Annual Usage	Offeror to Cross ref. To Page #.	Offeror: Size of packaging if different	Price per Case
139	Sunscreen Lotion	472 ml	1	50 ea			

ANNEX "B"
BASIS OF PRICING

1. Period of Agreement: April 1 2012 to 31 March 2013

A. Miscellaneous Groceries for Canteen

1. Cost prices as listed in your Current Cost Catalogue _____ OR Published Price List _____.

Offerors must indicate if they are providing a:

Markup _____ OR Discount _____ of _____%.

In addition to the above pricing, special offering due to year end or surplus manufacturing runs, special job lots, sales, etc., to be made available as they occur if lesser cost than under the above pricing arrangement.

2. Option Year ONE: April 1 2013 to 31 March 2014

A. Miscellaneous Groceries for Canteen

1. Cost prices as listed in your Current Cost Catalogue _____ OR Published Price List _____.

Offerors must indicate if they are providing a:

Markup _____ OR Discount _____ of _____%.

In addition to the above pricing, special offering due to year end or surplus manufacturing runs, special job lots, sales, etc., to be made available as they occur if lesser cost than under the above pricing arrangement.

3. Option Year TWO: April 1 2014 to 31 March 2015

A. Miscellaneous Groceries for Canteen

1. Cost prices as listed in your Current Cost Catalogue _____ OR Published Price List _____.

Offerors must indicate if they are providing a:

Markup _____ OR Discount _____ of _____%.

In addition to the above pricing, special offering due to year end or surplus manufacturing runs, special job lots, sales, etc., to be made available as they occur if lesser cost than under the above pricing arrangement.

ANNEX "C" FINANCIAL EVALUATION

1. The estimated quantities listed at Annex A are for evaluation purposes only and will not form part of any resulting Standing Offer.
2. Prices quoted must be from the Offeror's Published Cost Price List/Book dated the week of February 19, 2012 without discounts or mark-ups applied.
3. Offerors must provide a copy of the Published Cost Price List/Book dated the week of February 19, 2012. Offerors are required to cross reference each item offered herein to the price list, by page number and highlight item in catalogue.
4. Equivalent products will be accepted and brand names will not affect the evaluation of Offers.
5. Offerors are asked to not deviate from the sizes requested to enable a more equitable evaluation. Any deviations must be noted and may be eliminated from the evaluation process.

Total Aggregate price will be determined as follows:

A. Prices used for calculations are taken from the current Cost Catalogue or Published Price List dated the week of February 19, 2012.

B. Unit Pricing: For many food products, price per weight is the determining factor in assessing offers. Unit Pricing matches the prices of differently packaged foods by expressing the price of a named quantity of the product; eg, the price per 100 g of the product. Since a product can be provided by different Offerors in different sized containers, the total prices for the product will be converted to the price per 100 grams. Calculating the price per 100 grams provides an equitable determination of the price of the product, regardless of any variations in size of container of the product and number of containers in a case.

Offerors will therefore be ranked on the price of a product, calculated as per per 100 grams of the product.

Please see the Example provided below using Product "X" :

Product X	Size	Per Case	Price per case
Company A	340gr	24's	\$27.95
Company B	450gr	12's	\$36.95

Company A offers Product X in a case of 24 units, each unit containing 340 grams of the product, at a price of \$27.95.

Company B offers Product X in a case of 12 units, each unit containing 450 grams of the product, at a price of \$36.95.

Both companies are providing the same product in different sized containers, which therefore contain different weights of the product (340 grams and 450 grams, respectively), and in cases with different numbers of units (24 units and 12 units, respectively), therefore judging the lowest of the two bids requires determining the price per 100 grams as follows:

For **Company A** the total weight of Product X in one case is 24 units x 340 grams = 8,160 grams, for which it proposes to charge \$27.95.

The price which Company A is charging is, therefore, $(\$27.95/8160) \times 100 = \0.34 per 100 grams.

For **Company B**, the total weight of Product X in one case is 12 units x 450 grams = 5,400 grams, for which it proposes to charge \$36.95.

The price which Company B is charging is, therefore, $(\$36.95/5400) \times 100 = \0.68 per 100 grams.

Company A has the lowest price for provision of Product X:

Product X	Size	Per Case	Price per case	Unit Price
Company A	340gr	24's	27.95	0.34
Company B	450gr	12's	36.95	0.68

C. The Unit Price will then be multiplied by the estimated usage.

D. The line totals will be summed up and the mark-up or the discount offered under Annex A - Requirement, will be applied to derive the Total Aggregate Bid Price. This calculation will be performed for all years including the option years and the totals of each year will be added together to arrive at the total offered price.

Solicitation No. - N° de l'invitation

21530-11S010/A

Amd. No. - N° de la modif.

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21530-11S010

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CAL-1-34166

CCC No./N° CCC - FMS No/ N° VME

ANNEX "C"**STANDING OFFER USAGE REPORT****Return to:**

Jane Ray

Facsimile: (403) 292-5786

The usage reports must be submitted no later than fifteen (15) calendar days after the end of the refresh period.

SUPPLIER:**STANDING OFFER NO:**

21530-11S010

DEPARTMENT OR AGENCY:

CSC Drumheller

REPORTING PERIOD: [] April 1 to June 30

[] July 1 to September 30

[] October 1 to December 31

[] January 1 to March 31

Call-up No.	Description	Value of each call-up (GST included)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
Total Dollar Value Call-ups for this reporting period:		

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME: _____

TELEPHONE NO.: _____

SIGNATURE: _____

DATE