

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Public Works and Government Services / Travaux  
publics et services gouvernementaux**  
**Kingston Procurement**  
**Des Acquisitions Kingston**  
**86 Clarence Street, 2nd floor**  
**Kingston**  
**Ontario**  
**K7L 1X3**  
**Bid Fax: (613) 545-8067**

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

|   |  |
|---|--|
| <b>Title - Sujet</b><br>Rations / Quarters Sudbury  |  |
| <b>Solicitation No. - N° de l'invitation</b><br>W0125-145066/A  | <b>Date</b><br>2013-05-22                    |
| <b>Client Reference No. - N° de référence du client</b><br>W0125-14-5066  |  |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$KIN-620-6119  |  |
| <b>File No. - N° de dossier</b><br>KIN-3-40039 (620)  | <b>CCC No./N° CCC - FMS No./N° VME</b>       |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2013-06-07</b>  |  |
| <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Daylight Saving<br>Time EDT  |  |
| <b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes<br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>                               |  |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Porter, Marta M.   | <b>Buyer Id - Id de l'acheteur</b><br>kin620 |
| <b>Telephone No. - N° de téléphone</b><br>(613) 547-7587 ( )  | <b>FAX No. - N° de FAX</b><br>(613) 545-8067 |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br>DEPARTMENT OF NATIONAL DEFENCE<br>SUPPLY CUSTOMER SUPPORT FLIGHT<br>46 Portage Drive<br>ASTRA<br>Ontario<br>K0K3W0<br>Canada |  |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

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## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is no security requirement associated with this bid solicitation.

### **2. Statement of Work**

The Department of National Defence (DND), 8 Wing Trenton Ontario has a requirement for the provisions of Rations and Quarters within forty-five (45) minutes drive of the following flight centre:

Discovery Air, Sudbury/Garson ON  
1011 Hangar Court

Rations and Quarters required for 10 Cadets and 2  
Supervising Officers

### **3. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

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## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)  
Section II: Financial Bid (1 hard copy)  
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### 1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

#### Section III: Certifications

Bidders must submit the certifications required under Part 5.

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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

Bidders must submit documentation with the bid proving they meet the Technical Criteria stated in article entitled, "8. Accommodation Criteria" located in Annex "A" - Statement of Work. Failure to submit the documentation will render the bid non-responsive and no further consideration will be given.

#### **1.2 Financial Evaluation**

SACC Manual Clause A0220T (2013-04-25), Evaluation of Price

### **2. Basis of Selection**

- 2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### 1. Mandatory Certifications Required Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

### 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

#### 2.1 Federal Contractors Program - Certification

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a. ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

- b. ( ) is not subject to the FCP, being a regulated employer under the *Employment Equity Act*, S.C. 1995, c. 44;
- c. ( ) is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- d. ( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_ .

Further information on the FCP is available on the HRSDC Web site.

## 2.2 Canadian Content Certification

### 2.2.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

The Bidder certifies that:

- ( ) a minimum of 80 percent of the total bid price consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6. (9), Example 2, of the Supply Manual.

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## PART 6 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

There is no security requirement applicable to this Contract.

### 2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

2010C (2013-04-25), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

### 4. Term of Contract

#### 4.1 Period of the Contract

The period of the Contract is from 28 June, 2013 to 15 August, 2013 inclusive.

### 5. Authorities

#### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Marta Porter  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 86 Clarence Street  
Kingston, ON K7L 1X3  
Telephone: 613-547-7587  
Facsimile: 613-545-8067  
E-mail address: marta.porter@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### 5.2 Project Authority *(To be entered at time of contract award)*

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

W0125-145066/A

kin620

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

W0125-14-5066

KIN-3-40039

The Project Authority for the Contract is:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 Contractor's Representative *(To be completed by Bidder)*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6. Payment

### 6.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$ \_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

### 6.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ \_\_\_\_\_ (*PWGSC will insert the amount at contract award*). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being

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exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- a. when it is 75 percent committed, or
  - b. four (4) months before the contract expiry date, or
  - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,  
whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

## 7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- **The original and one (1) copy must be forwarded to the following address for certification and payment.**

Commanding Officer  
Regional Cadet Air Operations (Central)  
8 Wing CFB Trenton  
Astra ON K0K 3W0

- It is requested that the Rations and Quarters be billed on two separate invoices.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **8.2 SACC Manual Clauses**

A3060C (2008-05-12), Canadian Content Certification

## **9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## **10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010C (2013-04-25) General Conditions - Services (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_

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**ANNEX "A"****STATEMENT OF WORK****Provision of Accommodations and Rations for Central Region Power Pilot Scholarship (PPS)  
Program for Cadets and Staff in the near vicinity of the following Flight Centre:****Discovery Air****Background**

1. The Power Pilot Scholarship (PPS) Program is a seven-week course of ground and flying training designed to qualify approximately 255 Air Cadets from across Canada for a Transport Canada (TC) Private Pilot License in accordance with Canadian Air Regulations (CARS). Training is conducted by member flying schools or clubs of the Air Transport Association of Canada (ATAC) for all regions except Quebec.
2. Vice-Chief of the Defence Staff (VCDS) has delegated to the Director Cadets and Junior Canadian Rangers (Dcdts & JCR) the management responsibility for the PPS program, which includes the selection of flying schools/clubs, the authority to negotiate and enter into contract with the Associations and the supervision of the flying contracts with respect to compliance and payment. In accordance with normal centralized control/decentralized execution procedures, the five (5) Regional Cadet Support Units (RCSUs) are responsible for the conduct of the program.
3. RCSUs (Atlantic, Eastern, Central, Prairie and Pacific) have delegated the responsibility for the conduct of the regional PPS to the Region Cadet Air Operations Officer (RCA Ops O). When ATAC provides the names of the training establishments interested in delivering the PPS program, RCSUs carry out an on-site inspection of each applicant flying school/club, and conduct a comparative evaluation of all applicant flying schools/clubs in accordance with the "FLYING SCHOOLS/CLUBS INSPECTION AND COMPARATIVE EVALUATION GUIDE." The result is forwarded to Dcdts and JCR, as a recommended merit listing, for final selection of the flying schools/clubs. Once the schools have been selected and approved by NDHQ and ATAC, an ATAC/DND flying contract is co-ordinated. These contracts are paid from the Dcdts & JCR budget. A separate contract is required for the provision of rations and quarters and is paid separately from the RC Air Ops O budget.
4. In Central Region (that portion of Ontario from Sault Ste Marie east, exclusive of Ottawa), ATAC has subcontracted six (6) flight schools to deliver the ground and flying training to a total of 82 cadets for summer 2013. Following are the six (6) flight schools:  
  
Durham Flight Centre  
Brampton Flight Centre  
Waterloo Wellington Flight Centre  
Diamond Flight Centre  
Windsor Flying Club  
Discovery Air
5. The Air Cadet Power Scholarship Program is very intense, offering the Transport Canada Private Pilot License in seven (7) weeks, which normally takes an off-the street candidate a minimum of four (4) months to complete. Each day of the program is completely taken up with ground and flight training

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followed by concentrated study, with tutorials, taking place at the accommodation location in the evening. As such, the flying training, feeding and accommodations need to be very tightly integrated and coordinated. Lost time attributed to travel to meals, accommodations and flight school must be kept to an absolute minimum.

## Scope

6. In general terms, a requirement exists to provide rations and quarters for a total of eighty two (82) cadets and fourteen (14) supervisory officers for a period of 28 June, 2013 to 16 August, 2013.

## Objective

7. The Contractor will be required to provide the following in the near vicinity of the following Flight Centres:

### Discovery Air - Sudbury/Garson ON

- \*Appropriate and sanitary quarters for a group of ten (10) teenage cadets (including recreation facilities). Students will arrive on 30 June 2013 and depart on 15 August, 2013; for a total of 46 nights.
- All rations including breakfast, lunch and dinner for ten (10) cadets from 30 June, 2013 to 15 August, 2013 inclusive.
- All rations including breakfast, lunch and dinner, and appropriate sanitary quarters for two (2) supervising officers. Supervising officers will arrive on 28 June, 2013 and depart on 15 August, 2013, for a total of 48 nights.

## 8. Accommodation Criteria:

A. Because of the limited time available for the delivery of this intense program, and limited transportation resources available, the accommodations must be within forty-five (45) minutes drive from the flight centres.

B. \*Appropriate rooms as per the following description: Double occupancy rooms for the Cadets (2 people per room, one person per bed) and Single occupancy rooms for the Supervisory officers (1 person per room). Rooms are to be maintained in good condition, clean, private and comply with local fire safety standards. In the best interest of flight safety, air-conditioned sleeping rooms need to be provided to ensure sound sleep. The rooms need to be suitable size to allow for private study requirements. Each room must have one desk per occupant. Segregated accommodations and washrooms need to be available for male and female cadets, as well as male and female staff. One (1) washroom must be made available for every 2 Cadets. Washrooms at a minimum to include shower, sink and toilet. All rooms must be collocated in a common hall/area to allow for ease of supervision. Other guests must not be housed in the same area as Canada's personnel.

C. Recreational facilities must be located at, or within a 10 minute walking distance to, accommodations, and offer a variety of sports (i.e. Swimming pool, gymnasium, soccer/baseball fields, etc).

## 9. Meals/Rations:

A. The rations must be healthy and substantial in consideration for growing and active teenage candidates. All meals are to follow Canada Food Guidelines.

B. Presentation of meals is to be in appetizing fashion and varied. The feeding establishment must be clean, in good conditions and comply with all fire safety standards. The cadets must be fed in such a fashion that would allow for ease of supervision.

C. Breakfast and supper must be available in a facility between the accommodations and the flight centres. Furthermore, lunch must be available at, or within a ten (10) minute drive from each flight centre. Because of limited available time, food serving efficiency is a must with meals being offered and consumed in the maximum time period of one (1) hour. Due to fluctuating training schedules, there may be times when cadets will be returning late for lunch and/or dinner. The Contractor must accommodate late arrivals of up to one hour for large groups of Cadets. The Contractor must accommodate up to a maximum of three (3) Cadets, that may miss meals and must package and store the food for later consumption. Canada will provide the Contractor with as much advance warning as possible when delays are encountered.

D. Canada requires meal times that will commence at:

|           |                     |
|-----------|---------------------|
| Breakfast | 6:00 am to 7:00 am  |
| Lunch     | 12:00 pm to 1:00 pm |
| Dinner:   | 5:30 pm to 6:30 pm  |

## Client Support

10. The client will provide supervisory oversight for the Cadets as well as transportation to move the cadets between the flight centres, accommodations and meal facilities.

**ANNEX "B"****BASIS OF PAYMENT****Pricing Proposal:**

- Price proposals will be evaluated in Canadian Dollars. H.S.T., if applicable, is extra to the prices herein and shall be shown on any invoice as a separate item.
- Bidders must submit firm, all-inclusive rates for the provision of accommodation and meal services.
- All estimated usages are included for evaluation purposes only and do not represent a commitment on behalf of Canada.

**PRICING PERIOD - 28 June, 2013 to 15 August, 2013 - Supervisory Officers**  
**30 June, 2013 to 15 August, 2013 - Cadets**

**Discovery Air, Sudbury ON**

| <b>Accommodations</b>  | <b>Firm Fixed Daily Rate</b> | <b>Extended Estimated Cost</b>   |
|--|------------------------------|--|
| A. For an estimated 10 Cadets.<br>(Double Occupancy, 2 people per room,<br>1 person per bed) | \$ _____                     | (Firm Fixed Rate) \$ _____<br>x 10 Cadets x 46 nights =<br>\$ _____              |
| B. For an estimated 2 Supervisory<br>Officers.<br>Single Occupancy (1 person per room)       | \$ _____                     | (Firm Fixed Rate) \$ _____<br>x 2 Supervisory Officers x<br>48 nights = \$ _____ |
| <b>Total Estimated Cost - Sum of A and B</b>   |                              | \$ _____   |

| <b>Rations</b>  | <b>Firm Fixed Daily Rate</b> | <b>Extended Estimated Cost</b>   |
|---|------------------------------|--|
| C. For an estimated 10 Cadets.<br>Breakfast, Lunch and Dinner                 | \$ _____                     | (Firm Fixed Rate) \$ _____<br>x 10 Cadets x 47 days =<br>\$ _____              |
| D. For an estimated 2 Supervisory<br>Officers.<br>Breakfast, Lunch and Dinner | \$ _____                     | (Firm Fixed Rate) \$ _____<br>x 2 Supervisory Officers x 49<br>days = \$ _____ |

Solicitation No. - N° de l'invitation

W0125-145066/A

Amd. No. - N° de la modif.

File No. - N° du dossier

KIN-3-40039

Buyer ID - Id de l'acheteur

kin620

CCC No./N° CCC - FMS No/ N° VME

Client Ref. No. - N° de réf. du client

W0125-14-5066

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|  |  |          |
|--|--|----------|
|  |  |          |
| <b>Total Estimated Cost - Sum of C and D</b>         |  | \$ _____ |
| <b>Total Estimated Contract Cost - Sum of A to D</b> |  | \$ _____ |