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11 Laurier Street / 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

THERE IS SECURITY REQUIREMENT
ASSOCIATED WITH THIS REQUIREMENT

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Procurement Strategies Division / Division des
stratégies d'acquisition

11 Laurier St. / 11, rue Laurier

Place du Portage, 11C1

Phase III, Tower C

Gatineau

Quebec

K1A 0S5

Title - Sujet Temporary Help Services		
Solicitation No. - N° de l'invitation E60ZN-110002/B		Date 2012-08-10
Client Reference No. - N° de référence du client E60ZN-110002		Amendment No. - N° modif. 001
File No. - N° de dossier 002zn.E60ZN-110002	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$\$ZN-002-24694		
Date of Original Request for Standing Offer		2012-07-31
Date de la demande de l'offre à commandes originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-08-01		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Riley, Stephanie		Buyer Id - Id de l'acheteur 002zn
Telephone No. - N° de téléphone (819) 956-1678 ()	FAX No. - N° de FAX (819) 997-2229	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS SHOWN IN RESULTING CALL-UPS		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

THIS AMENDMENT 001 IS RAISED TO ANSWER QUESTIONS FOR THE RFSO

QUESTIONS AND ANSWERS

QUESTION 001

Can you please clarify what other documentation should be submitted in addition to the Technical Response Template to submit resources for sub-stream 5d - Library Services?

ANSWER 001

All Offerors must comply with the entire solicitation and submit an offer for this solicitation, refer to the following:

- PART 3 - OFFER PREPARATION INSTRUCTIONS in its entirety, Page 10 of the RFSO;
- PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION its entirety, Page 13 of the RFSO;
- Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety, Page 14 of the RFSO;
- PART 5 - CERTIFICATIONS in its entirety, Page 22 of the RFSO; and
- PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS in its entirety, Page 27 of the RFSO.

In addition, Offerors who want to qualify for a sub-stream(s) in Stream 5 must demonstrate their compliance with mandatory criteria M1 and M2C on Page 17 and 18.

QUESTION 002

Regarding the attached MERX release for the THS Standing Offer. We just received a new standing offer for SO# E60ZN-110002/[...]/ZN.

Please confirm that this is for new vendors who wish to be added to the THS standing offer vehicle, and that with our current SO being in force, we are not required to again submit a response.

ANSWER 002

The permanent notice posted on MERX for the solicitation no. RFSO E60ZN-110002/B is to solicit bids from:

- (1) new offerors to become Offerors for the THS; and
- (2) Offerors who have a SO issued under RFSO no. E60ZN-110002/A to qualify for additional classifications, streams and/or sub-streams to be added to its Standing Offer.

Offerors that have been awarded a Standing Offer issued under RFSO no. E60ZN-110002/A are not required to submit a new offer unless they wish to qualify for additional classifications, streams and/or sub-streams to be added to their Standing Offer.

QUESTION 003

I have a question regarding the new THS/SO refresh. We have been a supplier for the Federal government for the last 30 years. My understanding is since we have been a supplier under standing offer EN578-060502-[...]-ZT we will be grandfather under the new refresh and we do not need to submit a total new proposal.

Can you please confirm that it is still the case?

ANSWER 003

Offerors who were awarded a Standing Offer (SO) under EN578-060502/C will not be grandfathered under the permanent refresh solicitations RFSO no. E60ZN-110002/B.

Offerors who were awarded a SO under EN578-060502/C and did not submit an offer under the refresh RFSO E60ZN-110002/A must submit a complete offer in response to this solicitation no. E60ZN-110002/B in order to become a pre-qualified Offeror.

QUESTION 004

Although we have previously held a THS SO, we do not currently hold one. I am now responsible for this and am trying to understand exactly what it is I need to do in order to qualify once again.

Can you please tell me if my company needs to "re"apply for all qualifying streams - Do I need to start the application from scratch, or must I simply apply for any additional streams we would now qualify for?

ANSWER 004

Offerors who do not currently have an SO issued under RFSO E60ZN-110002/A (which closed on May 15, 2012), must submit a complete offer and comply with all the requirements of this permanent notice RFSO E60ZN-110002/B. Please refer to the following:

- PART 3 - OFFER PREPARATION INSTRUCTIONS in its entirety, Page 10 of the RFSO;
- PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION its entirety, Page 13 of the RFSO;
- Attachment 1 to Part 4 - Mandatory Evaluation Criteria in its entirety, Page 14 of the RFSO;
- PART 5 - CERTIFICATIONS in its entirety, Page 22 of the RFSO; and
- PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS in its entirety, Page 27 of the RFSO.

Offerors must comply with the entire solicitation which includes Annexes and Attachments.

Please also refer to ANSWER 3 above.

QUESTION 005

Is the correct solicitation closing August 1, 2013 at 2:00 p.m. EDT.

ANSWER 005

Yes. RFSO no. E60ZN-110002/B is a permanent posting for the Temporary Help Services in the National Capital Area. However, although it is a permanent posting, the solicitation must have a closing date. For administrative purposes, the front page of the RFSO states a closing date of August 1, 2013 for this solicitation. Any adjustments to this date will be made by the THS team.

The closing date for the permanent posting should not be confused with the closing dates for evaluation purposes stated in PART 2, Article 5 of the RFSO On-going Opportunity for Qualification. As of today (August 10, 2012), the next closing date for evaluation purposes is September 28, 2012.

QUESTION 006

- a. Section 1: Technical Offer states that the bidder is to provide a general explanation of how you propose to meet the requirements and how you will carry out the work. Is the required information to be put into any particular format? Is there a limit as to how much information is to be provided to address the above noted points? "
- b. Has there been any change in the testing requirements from this refresh to the original RFP requirements that closed May this year.
- c. In the Technical Response Template we are not able to type in the name of the company name if it is not one of the government department listed. Where would like us to indicate the name of the company.
- d. If we are to use a permanent placement candidate, can we input the time frame worked 3 months from the start date if our placement Guarantee to the client was 3 months?

ANSWER 006

- a. No, there is no specific format this information has to be provided or limit of how much information is to be provided. In response to the RFSO Part 3 - Offer Preparation Instructions, Section 1, the information can be provided in two (2) hard copies and two (2) soft copies on CD or USB.
- b. No. There have not been any changes to the testing requirements.
- c. In the offeror profile tab in the Technical Response Templates (both RFSO and RFSA) offerors are to select "other" from the drop down list and type the company name in the client info column.

Solicitation No. - N° de l'invitation

E60ZN-110002/B

Amd. No. - N° de la modif.

001

Buyer ID - Id de l'acheteur

002zn

Client Ref. No. - N° de réf. du client

E60ZN-110002

File No. - N° du dossier

002znE60ZN-110002

CCC No./N° CCC - FMS No/ N° VME

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- d. Yes. Permanent placement candidate information can be used, providing they meet the requirements in Attachment 1 to Part 4, Mandatory Evaluation Criteria.