

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

Title - Sujet Civil / Marine Engineering Services		
Solicitation No. - N° de l'invitation EQ754-131095/A		Date 2012-09-20
Client Reference No. - N° de référence du client 20131095		Amendment No. - N° modif. 001
File No. - N° de dossier PWL-2-35051 (036)	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$PWL-036-1729		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2012-08-20
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-10-02		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Talom, Mike		Buyer Id - Id de l'acheteur pwl036
Telephone No. - N° de téléphone (416) 590-8253 ()	FAX No. - N° de FAX (416) 512-5862	
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Ontario Region		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Amendment No. 001

This amendment is being raised to: 1) advise Proponents of new measures to the verification process for compliance with the Code of Conduct and Certifications, 2) make revisions to the Submission Requirements and Evaluation (SRE) 2.2 sections of the RFSO and 3) provide responses to Requests for Clarification.

1. Code of Conduct - New Measures

The process has been changed so that Proponents will only be requested to provide the form, Consent to a Criminal Record Verification (PWGSC-TPSGC 229), if requested by the Contracting Authority. Proponents are still required to submit a complete list of names of individuals who are currently directors of the Proponent's firm with their proposal at solicitation closing or promptly thereafter. If such a list has not been received by the time the evaluation of proposals is completed, the Contracting Authority will inform the Proponent of a time frame within which to provide the information.

Proponents are hereby instructed to incorporate revisions to the following RFSO sections:

Supplementary Instructions to Proponents (SI) 1; General Instructions to Proponents (GI) - Code of Conduct and Certifications - Proposal; Terms and Conditions, General Conditions (GC) 27; Submission Requirements and Evaluation (SRE) 3.1.3 and 6; and Appendix A, Annex AA - Code of Conduct Certification.

Revisions to the RFSO

i) S1 1 Code of Conduct and Certifications - Proposal

Proponents are hereby instructed to:

Delete: In its entirety.

Insert: Refer to section entitled Code of Conduct and Certifications - Proposal under the General Instructions to proponents.

Proponents should provide, with their proposal or promptly thereafter, a complete list of names of all individuals who are currently directors of the Proponent. If such a list has not been received by the time the evaluation of proposals is completed, Canada will inform the Proponent of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the proposal non-responsive. Proponents must always submit the list of directors before contract Award.

ii) General Instruction to Proponents (GI), Code of Conduct and Certifications - Proposal, articles 4. & 5.

Proponents are hereby instructed to:

Delete: In it's entirety.

Insert: 4. Proponents should provide, with their proposal or promptly thereafter, a complete list of names of all individuals who are currently directors of the Proponent. If such a list has not been received by the time the evaluation of proposals is completed, Canada will inform the Proponent of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the proposal non-responsive. Proponents must always submit the list of directors before issuance of a standing offer.

Canada may, at any time, request that a Proponent provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the proposal being declared non-responsive.

5. The Proponent must diligently maintain the list up-to-date by informing Canada in writing of any change occurring during the validity period of the bid, and must also provide Canada, when requested, with the corresponding Consent Forms. The Proponent will also be required to diligently maintain the list and when requested, provide Consent Forms during the period of any standing offer arising from this Request for Standing Offer and any call-ups made against the Standing Offer.

iii) **GC 27 Code of Conduct and Certifications - Standing Offer and Contract, article 4.**

Proponents are hereby instructed to:

Delete: In it's entirety.

Insert: 4. During the entire period of the Standing Offer and any call-ups made against the Standing Offer, the Consultant must diligently update, by written notice to the Contracting Authority, the list of names of all individuals who are directors of the Consultant whenever there is a change. As well, whenever requested by Canada, the Consultant must provide the corresponding Consent Forms.

iv) **SRE 3.1.3 Code of Conduct and Certifications - Proposal**

Proponents are hereby instructed to:

Delete: In it's entirety.

Insert: Proponents should provide, with their proposal or promptly thereafter, a complete list of names of all individuals who are currently directors of the Proponent. If such a list has

not been received by the time the evaluation of proposals is completed, Canada will inform the Proponent of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the proposal non-responsive. Proponents must always submit the list of directors before issuance of a standing offer.

v) **SRE 6 Submissions Requirements - Checklist**

Proponents are hereby instructed to:

Delete: ☐ Code of Conduct and Certifications/Proposal - list of directors and consent form for each individual named in the list

Insert: ☐ Code of Conduct and Certifications/Proposal - list of directors

vi) **Appendix A, Annex AA - Code of Conduct Certifications**

Proponents are hereby instructed to:

Delete: In it's entirety.

Insert: **Appendix A, Annex AA - Code of Conduct and Certifications**
(attached to this amendment).

2) Revision to Submission Requirements and Evaluation (SRE)

i) Revision to SRE 2: PROPOSAL REQUIREMENTS - 2.2: Specific Requirements for Proposal Format:

Delete:

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is thirty-five (35) pages.

Insert:

The maximum number of pages (including text and graphics) to be submitted for the Rated Requirements under SRE 3.2 is forty (40) pages.

3) Requests for Clarification

Q1: SRE 3 - 3.1 MANDATORY REQUIREMENTS

3.1.4 Consultant Team Identification

Please define the term "Key Individuals".

A1: Key personnel is considered to be the personnel to be assigned to the standing offer for the Proponent (prime consultant).

Q2: Do we list and supply CVs for only the Key Individuals? If yes, how many "Key Individuals" do we include?

A2: Please read "Appendix C". Provide short CV for each identified team member of your Key Personnel. You may provide as many "Key Individuals" as you may assign to work on this Standing Offer, but the Cvs provided in Appendix "C" will not form part of the evaluation under SRE 3.2 Rated Requirements section. SRE3.2.4 Senior Personnel Expertise and Experience, 2 (a) and SRE 3.2.5 Project Personnel Expertise and Experience 2 (a) have a separate requirement which includes the provision of CV for evaluation purpose.

Q3: Do you require Key Individuals as per pricing tables: Principal; Senior; Intermediate; Junior; Administrative?

A3: Refer to A1 and A2

Q4: Do you require us to list and provide CVs for all personnel that may be assigned to Call-Ups under this RFSO? Note: If required, this could amount to a substantial number of personnel to cover all 3 Regions.

A4: Refer to A2. Each region will have up to three (3) separate Standing Offers. If a Proponent intends to submit Proposals for more than one region, there is no requirement for a firm to have separate teams for each region as long as it can be demonstrated that all the RFSO conditions are met. Each Standing Offer is an individual "potential agreement" so each proposal for each region will be reviewed as such. Every proposal has the potential to be awarded in one region but not necessarily in all regions.

Q5: SRE 2 - 2.2 Specific Requirements of the Proposal Format

1. Can the page count be increased from the maximum 35 pages to 40-45 pages?

A5: Maximum number of pages increased to forty (40) pages. Please refer to above: **2) Revision to SRE 2: PROPOSAL REQUIREMENTS - 2.2: Specific Requirements for Proposal Format.**

All other terms and conditions remain the same.

APPENDIX A

ANNEX AA

CODE OF CONDUCT AND CERTIFICATIONS

Proponents should provide, with their proposal or promptly thereafter, a complete list of names of all individuals who are currently directors of the Proponent. If such a list has not been received by the time the evaluation of proposals is completed, Canada will inform the Proponent of a time frame within which to provide the information. Failure to provide such a list within the required time frame will render the proposal non-responsive. Proponents must always submit the list of directors before issuance of a standing offer.