

F1509-130001
EVALUATION CRITERIA

Mandatory Requirements

Proposals will be evaluated in accordance with the mandatory evaluation criteria as detailed herein. Bidders' proposals must clearly demonstrate that they meet all mandatory requirements in order for the proposal to be considered for further evaluation. Proposals not meeting the mandatory criteria will be excluded from further consideration

The proponent must include the following table in their proposal.

Mandatory Criteria	Meets Criteria (√)	Proposal Page No.
<p>M1 Bidders must demonstrate they have successfully provided services similar to those identified in the statement of work. To demonstrate their experience, bidders must provide details on two (2) previous projects that have been completed or ongoing within the last five (5) years from the closing date of this RFP. Bidders must identify:</p> <ul style="list-style-type: none">- the name of the client;- the period during which the service was provided;- a detailed outline of the services provided; and- contact names, positions/titles and contact information for verification purposes.		

<p>b) Team Organization (10 points max) – describe in detail:</p> <ul style="list-style-type: none"> • For each proposed team member provide past experience that relates to assigned tasks for this project. <p>c) Quality Control (10 points max) – describe in detail:</p> <ul style="list-style-type: none"> • Control methods used to ensure delivery of quality and timely products • Monitoring, evaluating, and reporting out to DFO on the work of economic development experts <p>d) Project Budget (10 points max) – describe in detail:</p> <p>Summary of all anticipated costs directly related to the work to be undertaken and broken out by activity, including, but not limited to, salary, travel, and office or operational expenditures.</p>	
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Total points (R1, R2): 100 points max / 70 points minimum

Bids **MUST** receive a minimum score of 70%, overall in the above 2 rated categories in order to be considered technically responsive.

PRICE:

Cost Evaluation (total maximum of 20 points)

Of those proposals determined to be technically responsive, the lowest cost proposal will be awarded the maximum number of points assigned for cost (20 points). The points for cost for the remaining technically responsive proposals will be allocated on a pro-rata basis.

BASIS OF SELECTION:

The compliant bidder with the highest combined rated criteria points and price points shall be selected as the bidder providing best value.