

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Radical Arm Drill Drilling and Tapi	
<b>Solicitation No. - N° de l'invitation</b> W3474-145004/A	<b>Date</b> 2013-06-04
<b>Client Reference No. - N° de référence du client</b> W3474-14-5004	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-514-6126	
<b>File No. - N° de dossier</b> KIN-3-40017 (514)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-07-16</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Beaulieu, Gisele	<b>Buyer Id - Id de l'acheteur</b> kin514
<b>Telephone No. - N° de téléphone</b> (613) 545-8064 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Department of National Defence 8 Wing Trenton, ATESS 35 Westwin Ave. Trenton, Ontario, K0K 3W0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

### 3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

### 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is

eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

#### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid ( 1 copy)

Section II: Financial Bid ( 1 copy)

Section III: Certifications ( 1 copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)

[Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

## Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of applicable taxes must be shown separately, if applicable.

## Section III: Certifications

Bidders must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

### 1.1 Technical Evaluation

#### 1.1.1 Mandatory Technical Criteria

- 1. The Basis of Payment at Annex "B" must be completed in its entirety.
- 2. Pricing instruction: All prices must be quoted as per the units of issue as stated herein. The units of issue and the pricing Basis for all items as stated in this document are not to be altered in any way or your proposal will be considered non-compliant.
- 3- Bidders must submit **with their bid** a **Full Technical Specifications Literature** which proves that all of the proposed goods meets or exceeds all of the requirements stated in Annex "A" entitled "Requirements".
- 4- In order for Canada to verify compliance **Bidders must cross reference their technical specification literature information for each item listed** under Specifications, in Annex A - Statement of Requirement. The items not cross referenced to literature **MUST** be supported by written narrative.

### 1.2 Financial Evaluation

*SACC Manual* Clause A0220T (2010-01-11), Evaluation of Price

### 2. Basis of Selection

**2.1** *SACC Manual* Clause A0031T (2010-08-16), Basis of Selection

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

### 1. Mandatory Certifications Required Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard instructions 2003. The related documentation therein required will help Canada in confirming that the certifications are true.

### 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

#### 2.1 Federal Contractors Program - Certification

##### Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than a reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

(a) ( ) is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

(b) ( ) is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;

(c) ( ) is subject to the requirements of FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

(d) ( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_.

Further information on the FCP is available on the HRSDC Web site.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There is no security requirement associated applicable to this Contract.

### **2. Requirement**

The Contractor must provide systems in accordance with the Requirement at Annex "A".

### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010A (2013-03-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **4. Term of Contract**

#### **4.1 Delivery Date**

While delivery is requested by 07 August 2013, the best delivery that could be offered is \_\_\_\_\_.

### **5. Authorities**

#### **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Gisele Beaulieu  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
86 Clarence Street, 2nd Floor  
Kingston, Ontario K7L 1X3

Tel: (613) 545-8064  
Fax: (613) 545-8067  
Email: gisele.beaulieu@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## **5.2 Project Authority**

The Project Authority for the Contract is: (Canada will insert the information at time of contract award)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## **5.3 Contractor's Representative**

(Canada will insert the information at time of contract award)

## **6. Payment**

### **6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s) *OR* "firm lot price(s)", as specified in the "contract". Customs duties are "*included*" and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.2 Limitation of Price**

*SACC Manual* clause C6000C (2011-05-16) Limitation of Price

### **6.3 Payment**

*SACC Manual* clause H1000C (2008-05-12) Single Payment

## **7. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.



**8. Certifications****8.1 Compliance**

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

**9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

**10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2013-03-21), General Conditions - Goods (Medium Complexity),
- (c) Annex "A", Requirement;
- (d) Annex "B", Basis of payment
- (e) the Contractor's bid dated (Canada will insert the information at time of contract award)

**11. SACC Manual Clauses**

SACC Manual Clause A9062C (2011-05-16) Canadian Forces Site Regulations

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**ANNEX "A"****REQUIREMENT****1.0 General:**

1.1 Purpose: The purpose of this requirement is to define the deliverables to support to the CF/ATESS/AOSF Welding Shop.

1.2 Background: ATESS Welding Shop is a centralized work facility that offers expertise with regards to providing both airworthy and non-airworthy support to Canadian Forces (CF) operations. The work carried out can be sensitive to CF operations where high priorities at times are placed on Unit's to deliver newly manufactured parts or to perform maintenance activities. ATESS has been relied on as one mechanism to offset or overcome operational deficiencies.

1.3 Abbreviations and acronyms:

The following abbreviations or acronyms are used in this requirement:

- A. (ATESS) Aerospace and Telecommunications Engineering Support Squadron;
- b. (Dia) Diameter;
- c. (Min) Minimum;
- d. (Max) Maximum;
- e. (Rev) Revolution;
- f. (Deg) Degrees;
- g. (HSS) High Speed Steel;
- h. (RPM) Revolutions Per Minute;
- i. (Sq) Square; and
- j. (CE) Construction Engineer;

**2.0 Requirements:** The following is a list of the technical and conceptual requirements:

2.1 Procure 1 each Heavy – Duty, Large Capacity Radial Arm Drill. Capabilities to include:

- a. Platform Mounted Radial Arm Drill;
- b. Minimum 1 5/8 inch capacity with power feeds;
- c. Drilling capacity for mild steel 5/8 inch Dia Min to 1 5/8 inch Dia Max;

- d. Tapping capacity .750 inch Min;
- e. Spindle taper # 4 (Morse);
- f. Min number of spindle speeds 12;
- g. Spindle speeds must start at 44 rpm min at it's lowest and capable of achieving 1500 rpm or higher at it's highest speed setting;
- h. Must have a variable speed head motor;
- i. Must be capable of min 3 Spindle feed rate;
- j. Spindle head must have a min travel of 31 inches;
- k. Arm must be capable of vertical travel;
- l. Arm rotation capable of 180 deg rotation to the left and right;
- m. Must have a Base plate working surface;
- n. The machine Base Dimensions should not exceed 80 in x 48 in;
- o. Must have a min Box table of 25 x 20 x 16 inches and not to exceed 26 x 26 x 18, supplied with the machine ;
- p. Electrical power elevation motor for Drill head;
- q. Factory installed (built in) coolant pump and reservoir;
- r. Low voltage & Electrical overload protection device;
- s. Provide 8 liters of the recommended coolant fluid;
- t. CSA approved electrics 600V, 60Hz, 3 Phase;
- u. Provide 1 machine maintenance tool kit for the equipment;
- v. Provide 2 English language sets of operating / owners manuals and 2 English language sets of maintenance manuals;
- w. Supplier to provide 7 hours of on site comprehensive training, for all ATESS welding shop technicians (5 techs);
- x. Training will be on site and cover the safe use of the many capabilities and operations of the Radial arm drill. Training Manual or guides (if any) are to be supply by the supplier;

- y. All components to be delivered and assembled by supplier on location of ATESS Welding shop. On completion of power hook up by CE, a functional check be carried out by supplier;
- z. Provide a 3 years warranty on all parts and labor.

Rigging (move and install of new equipment) must be provided by the Seller.

There is no loading dock. An open flat bed truck will be required for shipping crate delivery and ease of unloading;

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KIN-3-40017

Buyer ID - Id de l'acheteur

kin514

CCC No./N° CCC - FMS No/ N° VME

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**ANNEX "B"**

**BASIS OF PAYMENT**

**Pricing Instructions:**

Applicable Sales Tax shall not be included in pricing and shall be shown as a separate item on invoices.

Item:	Description:	Unit of Issue:	Qty:	Unit Price FOB Destination:
1-	Heavy Duty, Large Capacity Radial Arm Drill with Box table as per the requirement at Annex "A" herein. <b>Brand Offer:</b> _____ <b>Model No.:</b> _____	lot	1	\$_____/lot
2-	Training, as per the requirement at Annex "A" herein.	Lot	1	\$_____/lot

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File No. - N° du dossier

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Buyer ID - Id de l'acheteur

kin514

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## **ANNEX "C"**

### **INFORMATION REQUESTED**

#### **1. Information requested**

##### **1.1 Offeror's Contact:**

Name: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Cellular No. \_\_\_\_\_

E-mail address \_\_\_\_\_

##### **2. Procurement Business Number (PBN):**

The Offeror's PBN: \_\_\_\_\_

##### **3. Complete list of names of all individuals who are currently directors of the Offerer:**

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