

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**  
Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave. Jaspe  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6  
Bid Fax: (780) 497-3510

**Request For a Standing Offer  
Demande d'offre à commandes**

National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave Jasper  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6

<b>Title - Sujet</b> Lab Media Plates	
<b>Solicitation No. - N° de l'invitation</b> 01R11-14S001/A	<b>Date</b> 2013-06-06
<b>Client Reference No. - N° de référence du client</b> AAFC	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$EDM-069-9827
<b>File No. - N° de dossier</b> EDM-3-36009 (069)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-07-17</b>	
<b>Time Zone Fuseau horaire</b> Mountain Daylight Saving Time MDT	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Glover, Cindy	<b>Buyer Id - Id de l'acheteur</b> edm069
<b>Telephone No. - N° de téléphone</b> (780)497-3860 ( )	<b>FAX No. - N° de FAX</b> (780)497-3510
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b> DEPARTMENT OF AGRICULTURE AND AGRI-FOOD Research Centre 5403 - 1st Avenue South Lethbridge Alberta Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **TABLE OF CONTENTS**

### **PART 1 - GENERAL INFORMATION**

1. Introduction
2. Summary
3. Debriefings

### **PART 2 - OFFEROR INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Offers
3. Enquiries - Request for Standing Offers
4. Applicable Laws

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

1. Offer Preparation Instructions

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection

### **PART 5 - CERTIFICATIONS**

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer
2. Additional Certifications Precedent to Issuance of a Standing Offer

### **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

#### **A. STANDING OFFER**

1. Offer
2. Standard Clauses and Conditions
3. Term of Standing Offer
4. Authorities
5. Identified Users
6. Call-up Procedures
7. Call-up Instrument
8. Limitation of Call-ups
9. Priority of Documents
10. Certifications
11. Applicable Laws

Solicitation No. - N° de l'invitation

01R11-14S001/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

edm069

Client Ref. No. - N° de réf. du client

AAFC

File No. - N° du dossier

EDM-3-36009

CCC No./N° CCC - FMS No/ N° VME

---

## **B. RESULTING CONTRACT CLAUSES**

1. Requirement
2. Standard Clauses and Conditions
3. Term of Contract
4. Payment
5. Invoicing Instructions
6. Insurance
7. *SACC Manual* Clauses

### List of Annexes:

- Annex A - Requirement
- Annex B - Basis of Payment
- Annex C - Standing Offer Usage Report Form

---

## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided; and,
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and the Standing Offer Usage Report Form.

### **2. Summary**

This requirement is to establish a Regional Individual Standing Offer for the supply and delivery of laboratory media plates as per the specifications detailed herein. The laboratory media plates are as required by Agriculture and Agri-Food Canada (AAFC), Lethbridge Research Centre located at Lethbridge, Alberta in accordance with the specifications detailed at Annex A, Requirement.

The period of the Standing Offer will be from date of Standing Offer Award to June 30, 2014, with one additional one-year option period.

Offerors must submit a list of names, or other information as needed, pursuant to section 01 of Standard Instructions 2006.

---

### 3. Debriefings

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

#### 1.1 SACC Manual Clauses

B4024T (2006-08-15), No Substitute Products

M1004T (2011-05-16), Condition of Material

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 10 (ten) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated,

---

and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

#### **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)  
Section II: Financial Offer (1 hard copy)  
Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

. To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

**Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

**Payment by Credit Card**

Canada requests that offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

**Section III: Certifications**

Offerors must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION****1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

**1.1. Technical Evaluation****1.1.1 Mandatory Technical Criteria****1. Required with the Offer:**

- (a) The Offeror must offer all items listed at Annex A - Requirement, Article 3 - Items Required, Line Items 1 to 27 inclusive.

## **2. Required Prior to Standing Offer Award:**

- (a) Offerors who offer all items listed at Annex A - Requirement, Article 3 - Items Required must provide a sample of all required lab media plates (Line Items 1-27). Each lab media plate must be labelled listing their respective ingredients. The lab media plates must be sent to the Lethbridge Research Centre's Project Authority at the Offeror's expense within one (1) week of a request from the PWGSC Standing Offer Authority.
- (b) Agriculture and Agri-Food Canada will test the ingredients used in all media (plates) to verify each has been prepared according to the Plate Description Mandatory Specifications identified at Annex A - Requirement, Article 3 - Items Required, Plate Mandatory Specifications, Line Items 1 to 27 inclusive. Offerors whose media (plates) fail to meet the Plate Description Specifications will be rendered non-responsive and will not be given further consideration.

### **1.2 Financial Evaluation**

**1.2.1** SACC Manual Clause M0222T (2013-04-25), Evaluation of Price

**1.2.2** Lowest Aggregate Evaluated Price for each offer will be calculated as follows:

- (a) Multiplying each Line Item's Price Per Unit by each Line Item's respective estimated annual quantity to receive the extended price; and,
- (b) Adding the total extended prices together for each Line Item under Year One and Option Year One to arrive at the total aggregate evaluated price.

## **2. Basis of Selection**

**2.1** An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

## **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and related documentation to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared

non-responsive if any certification made by the Offeror is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

## **1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer**

### **1.1 Code of Conduct and Certifications - Related documentation**

By submitting an offer, the Offeror certifies as per section 01 of Standard Instructions 2006, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation therein required will help Canada in confirming that the certifications are true.

## **2. Additional Certifications Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

### **2.1 Federal Contractors Program - Certification**

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than a reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

- a.  is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b.  is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C.. 1995, c. 44;
- c.  is subject to the requirements of FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

- d. ( ) has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: \_\_\_\_\_ .

Further information on the FCP is available on the HRSDC Web site.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

- 1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### **3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

---

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

#### **4. Term of Standing Offer**

##### **4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from date of standing offer award to June 30, 2014.

##### **4.2 Extension of Standing Offer**

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional period, from July 1, 2014 to June 30, 2015 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

#### **5. Authorities**

##### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

Cindy Glover  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Telus Plaza North 5th Floor  
10025 Jasper Avenue  
Edmonton, AB T5J 1S6

Telephone: (780) 497-3860  
Facsimile: (780) 497-3510  
E-mail address: cindy.glover@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

## 5.2 Project Authority

The Project Authority for the Standing Offer is:

### ***TO BE DETERMINED***

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

## 5.3 Offeror's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Facsimile number: \_\_\_\_\_

Email address: \_\_\_\_\_

## 6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Agriculture and Agri-Food Canada, Lethbridge Research Centre.

## 7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

## 8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$5,250.00 (Goods and Services Tax or Harmonized Sales Tax included).

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;

- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2029 (2013-04-25), General Conditions - Goods or Services (Low Dollar Value);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Usage Reporting Form;
- h) the Offeror's offer dated \_\_\_\_\_.

## **10. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta..

---

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2029 (2013-04-25), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

Section 12 Interest on Overdue Accounts, of 2029 (2013-04-25), General Conditions - Goods or Services (Low Dollar Value) will not apply to payments made by credit cards.

### **3. Term of Contract**

#### **3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

#### **3.1 Period of the Contract**

The Work must be completed in accordance with the call-up against the Standing Offer.

### **4. Payment**

#### **4.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B, Basis of Payment for a cost of \$ \_\_\_\_\_ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### **4.2 Single Payment**

*SACC Manual* clause H1000C (2008-05-12), Single Payment

#### **4.3 SACC Manual Clauses**

C2000C (2007-11-30), Taxes - Foreign-based Contractor

#### **4.4 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_.

**OR**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

#### **5. Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

#### **6. Insurance**

*SACC Manual* clause G1005C (2008-05-12), Insurance

#### **7. SACC Manual Clauses**

B7500C (2006-06-16), Excess Goods

## ANNEX A

### REQUIREMENT

#### 1. Requirement

- 1.1 For the supply and delivery of laboratory media plates as per the specifications detailed herein. The laboratory media plates are as required by Agriculture and Agri-Food Canada (AAFC), Lethbridge Research Centre located at Lethbridge, Alberta.

#### 2. Mandatory Requirements

- 2.1 All media (plates) must be prepared using ingredients from sources specified below to ensure repeatability over the course of an ongoing multi-year scientific study. Identical ingredient source and preparation protocol will minimize potential for unacceptable variability of plate quality characteristics (e.g. component concentrations such as antibiotic activity; moisture, etc.) over the course of the scientific trial.
- 2.2 The media (plates) must be shipped on Mondays via overnight courier to ensure receipt by Tuesday AM unless otherwise advised by the Project Authority.
- 2.3 The media must not be subjected to extreme cold (i.e. freezing) or heating during transportation and must be packaged appropriately to protect from breakage.
- 2.4 Any media (plates) received in unusable condition will be discarded. The Contractor will be notified and must send replacement media (plates), within an agreed upon time, at no charge.
- 2.5 A select number of media (plates) from each shipment will be subjected to quality control testing against stock reference cultures originating from American Type Culture Collection (ATCC).
- 2.6 Any media (plates) that do not pass the quality control testing will be discarded. The Contractor will be notified and must send replacement media (plates), within an agreed amount of time, at no charge.

#### 3. Items Required

Line Item	Plate Description Mandatory Specifications:
1.	MacConkey Agar with Crystal Violet - Agar must be made with Difco media
2.	MacConkey w Ampicillin 32ug/ml - MacConkey must be Difco media - Ampicillin must be supplied by Sigma Chemicals
3.	MacConkey 2 Tetracycline HCL 16 ug/ml - MacConkey must be Difco media - Tetracycline must be supplied by Sigma Chemicals

4.	Bile Esculin Azide Agar - Esculin Azide Agar must be Difco media
5.	Bile Esculin Azide with Erythromycin 8 ug/ml - Bile Esculin Azide Agar must be Difco media - Tylosin must be supplied by Sigma Chemicals
6.	Bile Esculin Azide w Tylosin 32 ug/ml - Bile Esculin Azide Agar must be Difco media - Tylosin must be supplied by Sigma Chemicals
7.	Tryptic Soy Agar - Tryptic Soy Agar must be Oxoid media
8.	MacConkey Sorbitol - MacConkey Sorbitol must be K-L
9.	MacConkey Sorbitol w Cefixime & Tellurite - MacConkey Sorbitol must be K-Lab media - Cefixime must be supplied by Wyeth Pharmaceuticals - Tellurite must be supplied by Sigma Chemicals
9.1	- 15mm x 100mm
9.2	- 15mm x 150mm
10.	EC Agar w/MUG - EC Medium must be supplied by Becton Dickinson - MUG must be supplied by Oxoid
11.	Blood Agar Plate (TSA Base) - TSA must be supplied by Difco - Blood must be supplied by Quad 5 Incorporated
12.	TSA with Nalidixic Acid - Tryptic Soy Agar must be Oxoid media - Nalidixic Acid must be supplied by Sigma Chemicals
13.	Nutrient Agar (Modified) - Nutrient Agar (modified) must be supplied by Becton Dickinson
14.	MacConkey Sorbitol w CT & Nalidixic Acid - MacConkey Sorbitol must be supplied by K-Lab - CT and Nalidixic acid must be supplied by Sigma Chemicals
14.1	- 15mm x 100mm
14.2	- 15mm x 150mm
15.	MacConkey Sorbitol w CT, Amp & Kan (CT-KASMAC) - MacConkey Sorbitol media must be supplied by K-Lab - CT, Amp, and Kan must be supplied by Sigma Chemicals
15.1	- 15mm x 100mm
15.2	- 15mm x 150mm
16.	MacConkey Sorbitol w CT & 75ug/ml Nalidixic Acid - MacConkey Sorbitol media must be supplied by K-Lab - Nalidixic Acid must be supplied by Sigma Chemicals

17.	Bacitracin Blood Agar 15ug/ml - Media must be made with Tryptone Soya Agar from BBL-Difco or Oxoid - Sheep Blood (defibrinated) must be supplied by Dalynn - Bacitracin Solution must be supplied by Dalynn
17.1	15mm x 100 mm
17.2	15mm x 150 mm
18.	Brain Heart Fusion Agar - Brain Heart Fusion Agar must be supplied by BBL
19.	Mueller Hinton Agar - Mueller Hinton Agar must be supplied by BBL
19.1	- 15mm x 100mm

**ANNEX B  
BASIS OF PAYMENT**

**Firm unit prices, FOB Destination, including all delivery charges, Customs Duties included, GST/HST extra, if applicable**

The quantities listed below are estimates used for evaluation purposes only and will not form part of any resultant standing offer. Quantities may fluctuate based on animal numbers and environmental conditions.

**1. Year One - Date of Standing Offer Award to June 30, 2014**

Line Item	Plate Description:	Unit	Est. Annual Qty	Price Per Unit
1.	MacConkey Agar with Crystal Violet - As per Annex A, Requirement	Each	7,200	\$
2.	MacConkey w Ampicillin 32ug/ml - As per Annex A, Requirement	Each	240	\$
3.	MacConkey 2 Tetracycline HCL 16 ug/ml - As per Annex A, Requirement	Each	240	\$
4.	Bile Esculin Azide Agar - As per Annex A, Requirement	Each	240	\$
5.	Bile Esculin Azide with Erythromycin 8 ug/ml - As per Annex A, Requirement	Each	240	\$
6.	Bile Esculin Azide w Tylosin 32 ug/ml - As per Annex A, Requirement	Each	240	\$
7.	Tryptic Soy Agar - As per Annex A, Requirement	Each	3,600	\$
8.	MacConkey Sorbitol - As per Annex A, Requirement	Each	1,200	\$
9.	MacConkey Sorbitol w Cefixime & Tellurite - As per Annex A, Requirement			
9.1	- 15mm x 100mm	Each	3,000	\$
9.2	- 15mm x 150mm	Each	3,000	\$
10.	EC Agar w/MUG - As per Annex A, Requirement	Each	240	\$
11.	Blood Agar Plate (TSA Base) - As per Annex A, Requirement	Each	3,600	\$
12.	TSA with Nalidixic Acid - As per Annex A, Requirement	Each	240	\$
13.	Nutrient Agar (Modified) - As per Annex A, Requirement	Each	240	\$
14.	MacConkey Sorbitol w CT & Nalidixic Acid - As per Annex A, Requirement			
14.1	- 15mm x 100mm	Each	240	\$

14.2	- 15mm x 150mm	Each	240	\$
15.	MacConkey Sorbitol w CT, Amp & Kan (CT-KASMAC) - As per Annex A, Requirement			
15.1	- 15mm x 100mm	Each	240	\$
15.2	- 15mm x 150mm	Each	1,200	\$
16.	MacConkey Sorbitol w CT & 75ug/ml Nalidixic Acid - As per Annex A, Requirement	Each	240	\$
17.	Bacitracin Blood Agar 15ug/ml - As per Annex A, Requirement			
17.1	15mm x 100 mm	Each	3,600	\$
17.2	15mm x 150 mm	Each	1,200	\$
18.	Brain Heart Fusion Agar - As per Annex A, Requirement	Each	1,200	\$
19.	Mueller Hinton Agar - As per Annex A, Requirement			
19.1	- 15mm x 100mm	Each	1,200	\$
19.2	- 15mm x 150 mm	Each	1,320	\$
20.	LB Agar Luria Bertani Agar - As per Annex A, Requirement	Each	1,200	\$
21.	Mueller Hinton Agar 5% blood - As per Annex A, Requirement			
21.1	- 15mm x 100mm	Each	1,200	\$
21.2	- 15mm x 150 mm	Each	1,200	\$
22.	Chocolate Agar (Enriched) - As per Annex A, Requirement	Each	120	\$
23.	MacConkey w Tetracycline (Kirby) 16ug/mL - As per Annex A, Requirement	Each	240	\$
24.	MacConkey Agar w Crystal Violet (Kirby) - As per Annex A, Requirement	Each	240	\$
25.	CTSMAC-novobiocin (20mg/litre) - As per Annex A, Requirement	Each	240	\$
26.	Mueller Hinton Chocolate A - As per Annex A, Requirement			
26.1	- 15mm x 100mm	Each	240	\$
26.2	- 15mm x 150mm	Each	240	\$
27.	PN90 Nutrient Agar - As per Annex A, Requirement	Each	10,800	\$

## 2. Option Year One – July 1, 2014 to June 30, 2015

Line Item	Plate Description:	Unit	Annual Est. Qty	Price
1.	MacConkey Agar with Crystal Violet - As per Annex A, Requirement	Each	7,200	\$
2.	MacConkey w Ampicillin 32ug/ml - As per Annex A, Requirement	Each	240	\$
3.	MacConkey 2 Tetracycline HCL 16 ug/ml - As per Annex A, Requirement	Each	240	\$
4.	Bile Esculin Azide Agar - As per Annex A, Requirement	Each	240	\$
5.	Bile Esculin Azide with Erythromycin 8 ug/ml - As per Annex A, Requirement	Each	240	\$
6.	Bile Esculin Azide w Tylosin 32 ug/ml - As per Annex A, Requirement	Each	240	\$
7.	Tryptic Soy Agar - As per Annex A, Requirement	Each	3,600	\$
8.	MacConkey Sorbitol	Each	1,200	\$
9.	- As per Annex A, Requirement			
9.1	- 15mm x 100mm	Each	3,000	\$
9.2	- 15mm x 150mm	Each	3,000	\$
10.	EC Agar w/MUG - As per Annex A, Requirement	Each	240	\$
11.	Blood Agar Plate (TSA Base) - As per Annex A, Requirement	Each	3,600	\$
12.	TSA with Nalidixic Acid - As per Annex A, Requirement	Each	240	\$
13.	Nutrient Agar (Modified) - As per Annex A, Requirement	Each	240	\$
14.	MacConkey Sorbitol w CT & Nalidixic Acid - As per Annex A, Requirement			
14.1	- 15mm x 100mm	Each	240	\$
14.2	- 15mm x 150mm	Each	240	\$
15.	MacConkey Sorbitol w CT, Amp & Kan (CT-KASMAC) - As per Annex A, Requirement			
15.1	- 15mm x 100mm	Each	240	\$
15.2	- 15mm x 150mm	Each	1,200	\$
16.	MacConkey Sorbitol w CT & 75ug/ml Nalidixic Acid - As per Annex A, Requirement	Each	240	\$
17.	Bacitracin Blood Agar 15ug/ml - As per Annex A, Requirement			
17.1	15mm x 100 mm	Each	3,600	\$
17.2	15mm x 150 mm	Each	1,200	\$

18.	Brain Heart Fusion Agar - As per Annex A, Requirement	Each	1,200	\$
19.	Mueller Hinton Agar - As per Annex A, Requirement			
19.1	- 15mm x 100mm	Each	1,200	\$
19.2	- 15mm x 150 mm	Each	1,320	\$
20.	LB Agar Luria Bertani Agar - As per Annex A, Requirement	Each	1,200	\$
21.	Mueller Hinton Agar 5% blood - As per Annex A, Requirement			
21.1	- 15mm x 100mm	Each	1,200	\$
21.2	- 15mm x 150 mm	Each	1,200	\$
22.	Chocolate Agar (Enriched) - As per Annex A, Requirement	Each	120	\$
23.	MacConkey w Tetracycline (Kirby) 16ug/mL - As per Annex A, Requirement	Each	240	\$
24.	MacConkey Agar w Crystal Violet (Kirby) - As per Annex A, Requirement	Each	240	\$
25.	CTSMAC-novobiocin (20mg/litre) - As per Annex A, Requirement	Each	240	\$
26.	Mueller Hinton Chocolate A - As per Annex A, Requirement			
26.1	- 15mm x 100mm	Each	240	\$
26.2	- 15mm x 150mm	Each	240	\$
27.	PN90 Nutrient Agar - As per Annex A, Requirement	Each	10,800	\$

