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Place du Portage, Phase III
Core 0A1 / Noyau 0A1
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K1A 0S5
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SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT (See original solicitation
document.)

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Informatics Professional Services Division / Division
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11 Laurier St., / 11, rue Laurier
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Gatineau
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Title - Sujet CIC IM/IT/PM TBIPS OMNIBUS	
Solicitation No. - N° de l'invitation B8289-100575/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client B8289-100575	Date 2012-03-08
GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-380-23738	
File No. - N° de dossier 380zm.B8289-100575	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-04-02	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cook, Gail	Buyer Id - Id de l'acheteur 380zm
Telephone No. - N° de téléphone (819) 956-2591 ()	FAX No. - N° de FAX (819) 956-1207
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CITIZENSHIP AND IMMIGRATION CANADA	

Instructions: See Herein

Instructions: Voir aux présentes

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Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

AMENDMENT NO. 004

This amendment is raised to revise the RFP and answer Bidders' questions.

RFP REVISIONS:

1. At Page 1 of the RFP, Solicitation Closes:

Delete: 2012-03-26

Insert: 2012-04-02

2. At Part 1 - General Information, 1.2 Summary (f), Stream S1: PeopleSoft Development (Page 7):

Delete:

STREAM S1: PEOPLESFT DEVELOPMENT	
CATEGORY OF PERSONNEL	LEVEL OF EXPERTISE
A.1 Application/Software Architect - PeopleSoft Application Specialist	Level 2
A.1 Application/Software Architect - PeopleSoft Upgrade Specialist	Level 2
A.1 Application/Software Architect - PeopleSoft Upgrade Specialist	Level 3
A.3 ERP Programmer Analyst - PeopleSoft (Core)	Level 2
I.1 Data Conversion Specialist - PeopleSoft (Core)	Level 2
I.1 Data Conversion Specialist - PeopleSoft (Core)	Level 3

Insert:

STREAM S1: PEOPLESFT DEVELOPMENT	
CATEGORY OF PERSONNEL	LEVEL OF EXPERTISE
A.1 Application/Software Architect - PeopleSoft Application Specialist	Level 2
A.1 Application/Software Architect - PeopleSoft Upgrade Specialist	Level 2
A.1 Application/Software Architect - PeopleSoft Upgrade Specialist	Level 3
A.3 ERP Programmer Analyst - PeopleSoft (Core)	Level 2
I.1 Data Conversion Specialist - PeopleSoft	Level 2
I.1 Data Conversion Specialist - PeopleSoft	Level 3
A.2 ERP Functional Analyst - PeopleSoft (Core)	Level 2

3. At Appendix 1 to Annex A-G1, Stream G1 - Architecture and Integration, Resource Evaluation Criteria, P.2 Enterprise Architect, Level 3 (Core) (Page 65):

Delete: R4 Experience in developing and implementing an architectural evolution plan.

Insert: R4 Experience in leading the development and implementation of an architectural evolution plan.

4. At Appendix 1 to Annex A-G2, Stream G2 - Application Development, Resource Evaluation Criteria, B.1 Business Analyst, Level 2 (Core) (Page 89):

Delete: R4 Experience in providing related briefings and status reports to management.

Insert: R4 Experience in providing briefings and status reports to management.

5. At Appendix 1 to Annex A-G2, Stream G2 - Application Development, Resource Evaluation Criteria, B.8 Call Centre Consultant, Level 2 (Page 92):

Delete: R4 Experience in providing related briefings and status reports to management.

Insert: R4 Experience in providing briefings and status reports to management.

6. At Appendix 1 to Annex A-G2, Stream G2 - Application Development, Resource Evaluation Criteria, B.8 Call Centre Consultant, Level 3 (Page 93):

Delete: R4 Experience in providing related briefings and status reports to management.

Insert: R4 Experience in providing briefings and status reports to management.

7. At Appendix 1 to Annex A-G4, Stream G4 - Project Management, Resource Evaluation Criteria, P.5 Project Executive, Level 3 (Page 124):

Delete: R4 Experience in providing related briefings and status reports to management.

Insert: R4 Experience in providing briefings and status reports to management.

8. At Appendix 1 to Annex A-G4, Stream G4 - Project Management, Resource Evaluation Criteria, P.9 Project Manager, Level 2 (Core) (Page 127):

Delete: R4 Experience in providing related briefings and status reports to management.

Insert: R4 Experience in providing briefings and status reports to management.

9. At Appendix 1 to Annex A-G4, Stream G4 - Project Management, Resource Evaluation Criteria, P.9 Project Manager, Level 3 (Core) (Page 128):

Delete: R4 Experience in providing progress of projects on an ongoing Basic and at scheduled points in the life cycle.

Insert: R4 Experience in providing progress of projects on an ongoing basis and at scheduled points in the life cycle.

10. At Annex A-S1, Stream S1 - PeopleSoft Development, Statement of Work, 5. Category of Resources and Responsibilities, (Page 137):

Delete: 5.4 I.1 Data Conversion Specialist - PeopleSoft, Level 2 and 3 (Core)

Insert: 5.4 I.1 Data Conversion Specialist - PeopleSoft, Level 2 and 3

11. At Annex A - S1, Stream S1 - PeopleSoft Development, Statement of Work, 5. Category of Resources and Responsibilities:

Add:

5.5 A.2 ERP Functional Analyst – PeopleSoft, Level 2

Responsibilities include but are not limited to:

- a. Develop and document ERP functional, business, and/or system requirements specifications;
- b. Develop and document screen, report and interface requirements;
- c. Develop and document Business Process Models, System Use Cases and system requirements from detailed business requirements;
- d. Develop functional, business, and/or system interface or capability interaction; and
- e. Make Configuration changes to PeopleSoft as required for each module.

12. At Appendix 1 to Annex A-S1, Stream S1 - PeopleSoft Development, Resource Evaluation Criteria, A.1 Application/Software Architect - PeopleSoft Upgrade Specialist, Level 3 (Page 143):

(a) Delete:

MANDATORY REQUIREMENTS	
M3	At least 5 years experience as a Technical Lead or Upgrade Specialist.
M4	At least 3 years experience working with PeopleSoft HRMS (Version 8.0 or higher) in a technical role.
M5	The proposed resource must have participated in a technical role in a minimum of 2 PeopleSoft Application Upgrade projects to PeopleSoft HRMS Version 8.0 or higher, either leading a team of developers, or being solely responsible for, upgrading a major component of the system (excluding the conversion of SQR reports).

Insert:

MANDATORY REQUIREMENTS	
M3	At least 7 years experience as a Technical Lead or Upgrade Specialist.
M4	At least 5 years experience working with PeopleSoft HRMS (Version 8.0 or higher) in a technical role.
M5	The proposed resource must have participated in a technical role in a minimum of 3 PeopleSoft Application Upgrade projects to PeopleSoft HRMS Version 8.0 or higher, either leading a team of developers, or being solely responsible for, upgrading a major component of the system (excluding the conversion of SQR reports).

(b) Delete:

RATED REQUIREMENTS				
Description		Years Experience	# Projects	Point Rating
R5	Experience as a Technical Lead or Upgrade Specialist using PeopleSoft HRMS Version X.X.	1 to 2 years 2 + years		2 4
R6	Experience as a Technical Lead or Upgrade specialist using the Government of Canada (GC) version of PeopleSoft HRMS Version X.X.	1 to 2 years 2 + years		2 4
R7	Experience as a Technical Lead or Upgrade Specialist for a PeopleSoft Application Upgrade project to PeopleSoft HRMS Version 8.0 or higher.		1 Project 2 Projects 3 Projects 4 to 4+ Projects	2 4 6 8
R8	Experience as a Technical Lead or Upgrade Specialist for a PeopleSoft Application Upgrade project on various certified database platforms (regardless of version or application).		1 Project 2 Projects 3 Projects 4 to 4+ Projects	2 4 6 8
R9	Experience as a Technical Lead or Upgrade Specialist for an upgrade to a new PeopleTools Major or Minor Release (regardless of version or application).		1 Project 2 Projects 3 to 3+ Projects	2 4 6
R10	Experience working with the PeopleSoft product (regardless of version or application) in a technical or advisory role.	6 to 8 years 8+ to 10 years 10+ to 12 years 12+ to 14 years 14+ years		2 4 6 8 10
Maximum Points: 80 (must achieve minimum 70% = 56 points)				80

Insert:

RATED REQUIREMENTS				
	Description	Years Experience	# Projects	Point Rating
R5	Experience as a Technical Lead or Upgrade Specialist using PeopleSoft HRMS Version X.X.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ years		1 2 3 4
R6	Experience as a Technical Lead or Upgrade specialist using the Government of Canada (GC) version of PeopleSoft HRMS Version X.X.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ years		1 2 3 4
R7	Experience as a Technical Lead or Upgrade Specialist for a PeopleSoft Application Upgrade project to PeopleSoft HRMS Version 8.0 or higher.		1 to 2 Projects 2+ to 4 Projects 4+ to 6 Projects 6+ Projects	2 4 6 8
R8	Experience as a Technical Lead or Upgrade Specialist for a PeopleSoft Application Upgrade project on various certified database platforms (regardless of version or application).		1 to 2 Projects 2+ to 4 Projects 4+ to 6 Projects 6+ Projects	2 4 6 8
R9	Experience as a Technical Lead or Upgrade Specialist for an upgrade to a new PeopleTools Major or Minor Release (regardless of version or application).		1 to 2 Projects 2+ to 4 Projects 4+ Projects	2 4 6
R10	Experience working with the PeopleSoft product (regardless of version or application) in a technical or advisory role.	8 to 10 years 10+ to 12 years 12+ to 14 years 14+ to 16 years 16+ years		2 4 6 8 10

13. At Appendix 1 to Annex A-S1, Stream S1 - PeopleSoft Development, Resource Evaluation Criteria, I.1 Data Conversion Specialist - PeopleSoft, Level 2 (Core) (Page 147):

Delete: **I.1 Data Conversion Specialist - PeopleSoft, Level 2 (Core)**

Insert: **I.1 Data Conversion Specialist - PeopleSoft, Level 2**

14. At Appendix 1 to Annex A-S1, Stream S1 - PeopleSoft Development, Resource Evaluation Criteria, I.1 Data Conversion Specialist - PeopleSoft, Level 3 (Core) (Page 148):

(a) Delete: **I.1 Data Conversion Specialist - PeopleSoft, Level 3 (Core)**

Insert: **I.1 Data Conversion Specialist - PeopleSoft, Level 3**

(b) Delete:

RATED REQUIREMENTS				
	Description	Years Experience	# Projects	Point Rating
R6	Experience as a Data Conversion Specialist using the Government of Canada (GC) version of PeopleSoft HRMS Version X.X.	1 to 2 years 2+ years		2 4
R7	Experience as a Data Conversion Specialist for a PeopleSoft Application Upgrade project to PeopleSoft HRMS Version 8.0 or higher.		3 projects 4 projects 5 projects 6+ projects	2 4 6 8
R8	Experience as a Data Conversion Specialist for an upgrade to a new PeopleTools Major or Minor Release (regardless of version or application).		1 project 2+ projects	2 4

Insert:

RATED REQUIREMENTS				
	Description	Years Experience	# Projects	Point Rating
R6	Experience as a Data Conversion Specialist using the Government of Canada (GC) version of PeopleSoft HRMS Version X.X.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ years		1 2 3 4
R7	Experience as a Data Conversion Specialist for a PeopleSoft Application Upgrade project to PeopleSoft HRMS Version 8.0 or higher.		5 projects 6 projects 7 projects 8+ projects	2 4 6 8
R8	Experience as a Data Conversion Specialist for an upgrade to a new PeopleTools Major or Minor Release (regardless of version or application).		2 projects 3+ projects	2 4

15. At Appendix 1 to Annex A - S1, Stream S1 - PeopleSoft Development, Resource Evaluation Criteria:

Add:

A.2 ERP Functional Analyst – PeopleSoft, Level 2 (Core)

MANDATORY REQUIREMENTS	
M1	At least 7 years experience as an ERP Functional Analyst working within an IM/IT environment.
M2	At least 2 years experience working with PeopleSoft HRMS (Version 8.0 or higher) as a Functional Analyst.

RATED REQUIREMENTS				
	Description	Years Experience	# Projects	Point Rating
R1	Experience developing and documenting PeopleSoft functional business and system requirements.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R2	Experience in translating ERP business requirements into systems design and specifications.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R3	Experience in PeopleSoft system testing and implementation.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R4	Experience developing and documenting PeopleSoft functional, business, and/or system requirements specifications.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R5	Experience developing and documenting screen, report and interface requirements.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
R6	Experience developing and documenting Business Process Models, System Use Cases and system requirements from detailed business requirements.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
R7	Experience making Configuration changes to PeopleSoft as required for each module.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
Maximum Points: 70 (must achieve minimum 70% = 49 points)				70

16 At Appendix 1 to Annex A-S2, Stream S2 - SAP Development, Resource Evaluation Criteria, A.2 ERP Functional Analyst - SAP, Level 2 (Core) (Page 153):

(a) Delete: M2 At least 2 years experience working with SAP (ERP 6.0) in a technical role.

Insert: M2 At least 2 years experience working with SAP (ERP 6.0) as a Functional Analyst.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAP Systems.

Insert: R1 Experience developing and documenting SAP functional business and system requirements.

17. At Appendix 1 to Annex A-S2, Stream S2 - SAP Development, Resource Evaluation Criteria, I.9 System Administrator - SAP, Level 2 (Core) (Page 156):

(a) Delete: M2 At least 2 years experience working with SAP (ERP 6.0) in a technical role.

Insert: M2 At least 2 years experience working with SAP (ERP 6.0) as a System Administrator.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAP Systems.

Insert: R1 Experience in analysis of SAP system performance.

18. At Appendix 1 to Annex A-S3, Stream S3 - SAS Development, Resource Evaluation Criteria, A.2 ERP Functional Analyst - SAS, Level 2 (Core) (Page 161):

(a) Delete: M2 At least 2 years experience working with SAS in a technical role.

Insert: M2 At least 2 years experience working with SAS as a Functional Analyst.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAS Software.

Insert: R1 Experience developing and documenting SAS functional business and system requirements.

19. At Annex B-S1, Stream S1: PeopleSoft Development, Basis of Payment (Page 185):

Add:

Initial Contract Period - Year 1						
(A)	(B)	(C)	(D)	(E)	(F*)	(G)
Category of Personnel	Level of Expertise	Estimated Number of Days	SA Per Diem Rate	% Discount	Firm Per Diem Rate	Total Cost (CxF)
A.2 ERP Functional Analyst - PeopleSoft	Level 2	100	\$		\$	\$

Initial Contract Period - Year 2				
(A)	(B)	(C)	(D)	(E)
Category of Personnel	Level of Expertise	Estimated Number of Days	Firm Per Diem Rate	Total Cost (Cx D)
A.2 ERP Functional Analyst - PeopleSoft	Level 2	100	\$	\$

Initial Contract Period - Year 3				
(A)	(B)	(C)	(D)	(E)
Category of Personnel	Level of Expertise	Estimated Number of Days	Firm Per Diem Rate	Total Cost (CxD)
A.2 ERP Functional Analyst - PeopleSoft	Level 2	100	\$	\$

Option Period - Year 4				
(A)	(B)	(C)	(D)	(E)
Category of Personnel	Level of Expertise	Estimated Number of Days	Firm Per Diem Rate	Total Cost (CxD)
A.2 ERP Functional Analyst - PeopleSoft	Level 2	100	\$	\$

Option Period - Year 5				
(A)	(B)	(C)	(D)	(E)
Category of Personnel	Level of Expertise	Estimated Number of Days	Firm Per Diem Rate	Total Cost (CxD)
A.2 ERP Functional Analyst - PeopleSoft	Level 2	100	\$	\$

20. At Annex D-G1, Stream G1 - Architecture and Integration, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 196):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional architecture and integration support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional architecture and integration support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

21. At Annex D-G1, Stream G1 - Architecture and Integration, Bid Evaluation Criteria, 2. Resources, 2.3 A.3 ERP Programmer Analyst, Level 2 (Core), (Page 201):

(a) Delete: R2 Experience leading the translation of ERP business requirements into systems design and specifications.

Insert: R2 Experience in translating ERP business requirements into systems design and specifications.

(b) Delete: R3 Experience leading ERP system testing and implementation.

Insert: R3 Experience in ERP system testing and implementation.

(c) Delete: R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III) and BMC Remedy.

Insert: R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III).

22. At Annex D-G1, Stream G1 - Architecture and Integration, Bid Evaluation Criteria, 2. Resources, 2.4 A.3 ERP Programmer Analyst, Level 3 (Core), (Page 202):

(a) Delete: R2 Experience in translating ERP business requirements into systems design and specifications.

Insert: R2 Experience leading the translation of ERP business requirements into systems design and specifications.

(b) Delete: R3 Experience in ERP system testing and implementation.

Insert: R3 Experience leading ERP system testing and implementation.

(c) Delete: R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III).

Insert: R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III) and BMC Remedy.

23. At Annex D-G1, Stream G1 - Architecture and Integration, Bid Evaluation Criteria, 2. Resources, 2.7 P.2 Enterprise Architect, Level 3 (Core) (Page 205):

Delete: R4 Experience in developing and implementing an architectural evolution plan.

Insert: R4 Experience in leading the development and implementation of an architectural evolution plan.

24. At Annex D-G2, Stream G2 - Application Development, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 206):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional application development support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional application development support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

25. At Annex D-G2, Stream G2 - Application Development, Bid Evaluation Criteria, 2. Resources, 2.5 I.4 Database Modeller/IM Modeller, Level 2 (Core) (Page 213):

(a) Delete: R2 Experience in analyzing functional business requirements to identify information exchanges, operational procedures and decision flows.

Insert: R2 Experience in analyzing and evaluating alternative data architecture solutions to meet business problems/requirements to be incorporated into the corporate data architecture.

(b) Delete: R3 Experience in the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.

Insert: R3 Experience in design, development and maintenance of Logical Data Models.

(c) Delete: R4 Experience in providing briefings and status reports to management.

Insert: R4 Experience with database technologies (e.g., Oracle, MS SQL Server, MS Access, Sybase, IRIS, DMS II).

26. At Annex D-G2, Stream G2 - Application Development, Bid Evaluation Criteria, 2. Resources, 2.6 B.1 Business Analyst, Level 2 (Core) (Page 214):

(a) Delete: R2 Experience in leading the analysis of functional business requirements to identify information exchanges, operational procedures, and decision flows.

Insert: R2 Experience in analyzing functional business requirements to identify information exchanges, operational procedures, and decision flows.

(b) Delete: R3 Experience in leading the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.

Insert: R3 Experience in the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.

(c) Delete: R4 Experience in developing acceptance test criteria with client.

Insert: R4 Experience in providing briefings and status reports to management.

27. At Annex D-G2, Stream G2 - Application Development, Bid Evaluation Criteria, 2. Resources, 2.7 B.1 Business Analyst, Level 3 (Core) (Page 215):

(a) Delete: R2 Experience in analyzing and evaluating alternative data architecture solutions to meet business problems/requirements to be incorporated into the corporate data architecture.

Insert: R2 Experience in leading the analysis of functional business requirements to identify information exchanges, operational procedures, and decision flows.

(b) Delete: R3 Experience in design, development and maintenance of Logical Data Models.

Insert: R3 Experience in leading the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.

(c) Delete: R4 Experience with database technologies (e.g., Oracle, MS SQL Server, MS Access, Sybase, IRIS, DMS II).

Insert: Experience in developing acceptance test criteria with client.

28. At Annex D-G3, Stream G3 - Operations, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 216):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional operations support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional operations support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR)"

29. At Annex D-G4, Stream G4 - Project Management, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 223):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional project management support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional project management support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

30. At Annex D-G4, Stream G4 - Project Management, Bid Evaluation Criteria, 2. Resources, 2.2 P.9 Project Manager, Level 2 (Core) (Page 227):

Delete: R 2 Experience as the Project Manager in successful completion of a project.

Insert: R 2 Experience in successful completion of a project.

31. At Annex D-G4, Stream G4 - Project Management, Bid Evaluation Criteria, 2. Resources, 2.3 P.9 Project Manager, Level 3 (Core) (Page 228):

(a) Delete: R3 Experience in developing project plans (e.g., WBSs, Schedules, Management Plans, Close Out Reports).

Insert: R3 Experience as the Project Manager in developing project plans (e.g., WBSs, Schedules, Management Plans, Close Out Reports).

(b) Delete: R4 Experience in providing progress of projects on an ongoing Basic and at scheduled points in the life cycle.

Insert: R4 Experience in providing progress of projects on an ongoing basis and at scheduled points in the life cycle.

32. At Annex D-S1, Stream S1 - PeopleSoft Development, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 231):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional PeopleSoft development support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional PeopleSoft development support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

33. At Annex D-S1, Stream S1 - PeopleSoft Development, Bid Evaluation Criteria, 2. Resources, 2.2 I.1 Data Conversion Specialist - PeopleSoft, Level 2 (Core) (Page 236):

Delete: In its entirety.

34. At Annex D-S1, Stream S1 - PeopleSoft Development, Bid Evaluation Criteria, 2. Resources, 2.3 I.1 Data Conversion Specialist - PeopleSoft, Level 3 (Core) (Page 238):

Delete: In its entirety.

35. At Annex D-S1, Stream S1 - PeopleSoft Development, Bid Evaluation Criteria, 2. Resources:

Add:

2.2 A.2 ERP Functional Analyst - PeopleSoft, Level 2 (Core)

MANDATORY REQUIREMENTS	
M1	At least 7 years experience as an ERP Functional Analyst working within an IM/IT environment.
M2	At least 2 years experience working with PeopleSoft HRMS (Version 8.0 or higher) as a Functional Analyst.

RATED REQUIREMENTS			
	Description	Years Experience	# Projects
R1	Experience developing and documenting PeopleSoft functional business and system requirements.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years	
			Point Rating
			2
			4
			6
			8
			10
R2	Experience in translating ERP business requirements into systems design and specifications.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years	
			2
			4
			6
			8
			10

RATED REQUIREMENTS				
	Description	Years Experience	# Projects	Point Rating
R3	Experience in PeopleSoft system testing and implementation.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R4	Experience developing and documenting PeopleSoft functional, business, and/or system requirements specifications.	1 to 3 years 3+ to 5 years 5+ to 7 years 7+ to 9 years 9+ years		2 4 6 8 10
R5	Experience developing and documenting screen, report and interface requirements.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
R6	Experience developing and documenting Business Process Models, System Use Cases and system requirements from detailed business requirements.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
R7	Experience making Configuration changes to PeopleSoft as required for each module.	1 to 2 years 2+ to 3 years 3+ to 4 years 4+ to 5 years 5+ years		2 4 6 8 10
Maximum Points: 70 (must achieve minimum 70% = 49 points)				70

36. At Annex D-S2, Stream S2 - SAP Development, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 240):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional SAP development support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional SAP development support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

37. At Annex D-S2, Stream S2 - SAP Development, Bid Evaluation Criteria, 2. Resources, 2.1 A.2 ERP Functional Analyst - SAP, Level 2 (Core) (Page 243):

(a) Delete: M2 At least 2 years experience working with SAP (ERP 6.0) in a technical role.

Insert: M2 At least 2 years experience working with SAP (ERP 6.0) as a Functional Analyst.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAP Systems.

Insert: R1 Experience developing and documenting SAP functional business and system requirements.

38. At Annex D-S2, Stream S2 - SAP Development, Bid Evaluation Criteria, 2. Resources, 2.3 I.9 System Administrator - SAP, Level 2 (Core) (Page 246):

(a) Delete: M2 At least 2 years experience working with SAP (ERP 6.0) in a technical role.

Insert: M2 At least 2 years experience working with SAP (ERP 6.0) as a System Administrator.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAP Systems.

Insert: R1 Experience in analysis of SAP system performance.

39. At Annex D-S3, Stream S3 - SAS Development, Bid Evaluation Criteria, 1. The Bidder, M2 (Page 247):

Delete: In addition to the contracts identified in M1, the Bidder must have had two additional SAS development support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

Insert: In addition to the contracts identified in M1, the Bidder must have had two additional SAS development support contracts with the government and/or private sector in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR).

40. At Annex D-S3, Stream S3 - SAS Development, Bid Evaluation Criteria, 2. Resources, 2.1 A.2 ERP Functional Analyst - SAS, Level 2 (Core) (Page 250):

(a) Delete: M2 At least 2 years experience working with SAS in a technical role.

Insert: M2 At least 2 years experience working with SAS as a Functional Analyst.

(b) Delete: R1 Experience developing low-level detailed requirements, programming, and systems development of SAS Software.

Insert: R1 Experience developing and documenting SAS functional business and system requirements.

QUESTIONS AND ANSWERS:

- Q14. In reference to the categories of personnel requested in Stream S1 – PeopleSoft Development, has the client intentionally omitted the ERP Functional Analyst category? We believe it would be logical to include these responsibilities in the PeopleSoft domain similar to the other specialized streams S2 and S3 in order to maintain consistency among these ERP streams and also with the overall goals of this omnibus.
- A14. The A.2 ERP Functional Analyst – PeopleSoft, Level 2 category has been added to Stream S1 – PeopleSoft Development.
- Q15. In reference to pages 243 and 250, mandatory requirements M2 in both cases request experience in a technical role. The category being evaluated here is an ERP Functional Analyst – We request that this requirement be changed to read “in a functional role.”
- A15. On page 153 and 243, the M2 requirement for A.2 ERP Functional Analyst is changed to read “At least 2 years experience working with SAP (ERP 6.0) as a Functional Analyst”. On page 156 and 246, the M2 requirement for I.9 System Administrator is changed to read “At least 2 years experience working with SAP (ERP 6.0) as a System Administrator”.
- Q16. (a) In reference to pages 153 and 243 of the RFP, the rated requirement R1 – “Experience developing low-level detailed requirements, programming, and systems development of SAP Systems.” is not an activity for an ERP Functional Analyst as per the TBIPS definition and this is also not consistent with the list of responsibilities listed on page 151 for this category. We request that this be removed from the grids.
- (b) Similarly on pages 161 and 250, again the R1 requirement is not one of those defined by TBIPS for the required category. This too is inconsistent with those responsibilities listed on page 159. We also request that this be removed from the grids.
- A16. (a) On pages 153 and 243, the R1 rated requirement for A.2 ERP Functional Analyst – SAP Level 2 (Core) is changed to read “Experience developing and documenting SAP functional, business and system requirements”
- (b) On pages 161 and 250, the R1 rated requirement for A.2 ERP Functional Analyst – SAS Level 2 (Core) is changed to read, “Experience developing and documenting SAS functional, business and system requirements”
- Q17. In reference to pages 156 and 246, rated requirement R1 is not an activity of the I.9 System Administrator as per TBIPS and inconsistent with those responsibilities listed on page 152. We request that this requirement be removed from the grids.
- A17. On pages 156 and 246, the R1 rated requirement for I.9 System Administrator – SAP, Level 2 (Core) is changed to read, “Experience in analysis of SAP system performance.”

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- Q18. Pg 16 of 252, Basis of Selection: for the table provided in section (b) which demonstrates the Funds Allocation Formula that will be used upon contract award, there is a column which indicates "Price Score Out of 40". Could CIC please provide more details as to how this score will be calculated?
- A18. The scoring of price is done by giving full marks (40) to the lowest priced responsive bid with other bids being given a prorated score.
- Q19. In regards to M1e (Bidder – Mandatory Requirements), "Contract included the provision of resources in the Core Categories as per Section 5" - please confirm that the referenced contracts/projects needs to include the provision of at least one CORE resource category for the specific Stream in order to be compliant.
- A19. See A13. of Solicitation Amd. No. 003.
- Q20. Please confirm that within all Resource Categories across all Streams where a level 2 and 3 is outlined as CORE for a single resource category (ie G1 Programmer/Software Developer Level 2 and Level 3), that substantiating either the Level 2 and/or Level 3 of that specific resource category (but not requiring to substantiate both) within each of the referenced contracts/projects submitted to meet M1(e) would be acceptable and deemed compliant.
- A20. See A13. of Solicitation Amd. No. 003.
- Q21. In regards to M2 (Bidder – Mandatory Requirements), in order to be compliant, please confirm that the additional 2 contracts are not required to meet the following M1 requirements:
- a. A minimum final value of \$1M
 - b. A minimum contract period of one year
 - c. Contract included the provision of resources in the Core Categories as per section 5.
- A21. That is correct.
- Q22. For all streams the "Bidders" M1 mandatory requirement, as stated in Appendix D reads: M1 "Corporate Capacity within Stream. The Bidder must have had two architecture and integration support service contracts with the government in the past five years (as of bid closing date) that each meets the following criteria:....." We seek confirmation that the intention of the requirement is; that between the two reference contracts the bidder is required to cover all the "core" positions listed in Annex D – G1, 2,3 &4
- A22. See A13. of Solicitation Amd. No. 003.
- Q23. The "core" positions titles used in the RFP are the same as those in the TBIPS standing offer. However, given the fact that the crown uses other types contracting vehicles, such as TSPS, THS, PS Online etc. and while the position descriptions are similar the position titles are different; e.g. A Technical Analyst in one may be called System Analyst in another. Provided that the position descriptions are similar; would the crown accept different titles but similar position descriptions than the ones included in the RFP?

- A23. A different title is acceptable, as long as it is clearly demonstrated that the position clearly aligns with category description in the SOW.
- Q24. Would the crown consider giving us an indication of the type of questions the reference need to answer so our references can be prepared?
- A24. References would be asked to confirm and validate the information provided in the bid.
- Q25. Is there a list of Definitions for this RFP? For example, how does the crown define: "support services contracts"
- A25. There is no list of definitions. A "support services contract" is a contract for the provision of goods and or professional resources in response to client needs.
- Q26. Regarding BIDDER – MANDATORY REQUIREMENTS IN Annex D-G1 on page 196 of 252:
- M1 requires two X contracts with the government in the past five years, and
- M2 states: "in addition to the contracts identified in M1, the Bidder must have had two additional X contracts within the National Capital Region.
- Does this mean that the crown is asking Bidders to supply four (4) separate and individual contract references OR if the contract references supplied in M1 happen to be in the NCR, would these two (2) references satisfy BOTH M1 and M2.
- A26. The contracts referenced in M2 must not be the same contracts referenced in M1.
- Q27. There are discrepancies between the Core Resource evaluation tables in the Statement of Work and those in the Annex D – Evaluation Criteria. These are:

Stream G1 – Architecture and Integration

A.3 ERP Programmer Analyst, Level 2 (Core)

APPENDIX 1 TO ANNEX A-G1 STREAM G1 – ARCHITECTURE AND INTEGRATION RESOURCE EVALUATION CRITERIA	ANNEX D – G1 STREAM G1 – ARCHITECTURE AND INTEGRATION BID EVALUATION CRITERIA
R2 Experience in translating ERP business requirements into systems design and specifications.	R2 Experience leading the translation of ERP business requirements into systems design and specifications.
R3 Experience in ERP system testing and implementation.	R3 Experience leading ERP system testing and implementation.
R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script) and middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III).	R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III) and BMC Remedy .

Stream G1 – Architecture and Integration
A.3 ERP Programmer Analyst, Level 3 (Core)

APPENDIX 1 TO ANNEX A-G1 STREAM G1 – ARCHITECTURE AND INTEGRATION RESOURCE EVALUATION CRITERIA	ANNEX D – G1 STREAM G1 – ARCHITECTURE AND INTEGRATION BID EVALUATION CRITERIA
R2 Experience leading the translation of ERP business requirements into systems design and specifications.	R2 Experience in translating ERP business requirements into systems design and specifications.
R3 Experience leading ERP system testing and implementation.	R3 Experience in ERP system testing and implementation.
R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script), middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III) and BMC Remedy.	R4 Experience in programming languages (e.g., Java/.Net, ABAP, ASP 3.0, Visual Basic 6, Cold Fusion Perl, Basic, C, C+, C++, C-sharp, SQL, COBOL, e-Script) and middleware (e.g., Jaguar, Tomcat, Tuxedo, MSMQ, Oracle Portal, Citrix, MQ Series, Adobe, SSA-Name-III).

Stream G2 – APPLICATION DEVELOPMENT
I.4 Database Modeller/IM Modeller, Level 2 (Core)

APPENDIX 1 TO ANNEX A-G2 STREAM G2 – APPLICATION DEVELOPMENT RESOURCE EVALUATION CRITERIA	ANNEX D – G2 STREAM G2 – APPLICATION DEVELOPMENT BID EVALUATION CRITERIA
R2 Experience in analyzing and evaluating alternative data architecture solutions to meet business problems/requirements to be incorporated into the corporate data architecture.	R2 Experience in analyzing functional business requirements to identify information exchanges, operational procedures and decision flows.
R3 Experience in design, development and maintenance of Logical Data Models.	R3 Experience in the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.
R4 Experience with database technologies (e.g., Oracle, MS SQL Server, MS Access, Sybase, IRIS, DMS II).	R4 Experience in providing briefings and status reports to management.

Stream G2 – APPLICATION DEVELOPMENT**B.1 BUSINESS ANALYST, LEVEL 2 (CORE)**

APPENDIX 1 TO ANNEX A-G2 STREAM G2 – APPLICATION DEVELOPMENT RESOURCE EVALUATION CRITERIA	ANNEX D – G2 STREAM G2 – APPLICATION DEVELOPMENT BID EVALUATION CRITERIA
R2 Experience in analyzing functional business requirements to identify information exchanges, operational procedures and decision flows.	R2 Experience in leading the analysis of functional business requirements to identify information exchanges, operational procedures, and decision flows.
R3 Experience in the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.	R3 Experience in leading the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.
R4 Experience in providing related briefings and status reports to management.	R4 Experience in developing acceptance test criteria with client.

Stream G2 – APPLICATION DEVELOPMENT**B.1 BUSINESS ANALYST, LEVEL 3 (CORE)**

APPENDIX 1 TO ANNEX A-G2 STREAM G2 – APPLICATION DEVELOPMENT RESOURCE EVALUATION CRITERIA	ANNEX D – G2 STREAM G2 – APPLICATION DEVELOPMENT BID EVALUATION CRITERIA
R2 Experience in leading the analysis of functional business requirements to identify information exchanges, operational procedures, and decision flows	R2 Experience in analyzing and evaluating alternative data architecture solutions to meet business problems/requirements to be incorporated into the corporate data architecture.
R3 Experience in leading the identification of requirements for business processes re-design, determining requirements for modifications to automated processes and documenting interfaces of manual to automated processes.	R3 Experience in design, development and maintenance of Logical Data Models.
R4 Experience in developing acceptance test criteria with client.	R4 Experience with database technologies (e.g., Oracle, MS SQL Server, MS Access, Sybase, IRIS, DMS II)

Stream G4 – PROJECT MANAGEMENT**P.9 Project Manager, Level 2 (Core)**

APPENDIX 1 TO ANNEX A-G4 STREAM G4 – PROJECT MANAGEMENT RESOURCE EVALUATION CRITERIA	ANNEX D – G4 STREAM G4 – PROJECT MANAGEMENT BID EVALUATION CRITERIA
R2 Experience in successful completion of a project.	R2 Experience as the Project Manager in successful completion of a project.
R4 Experience in providing related briefings and status reports to management.	R4 Experience in providing briefings and status reports to management.

Stream G4 – PROJECT MANAGEMENT**P.9 Project Manager, Level 3 (Core)**

APPENDIX 1 TO ANNEX A-G4 STREAM G4 – PROJECT MANAGEMENT RESOURCE EVALUATION CRITERIA	ANNEX D – G4 STREAM G4 – PROJECT MANAGEMENT BID EVALUATION CRITERIA
R3 Experience as the Project Manager in developing project plans (e.g., WBSs, Schedules, Management Plans, Close Out Reports).	R3 Experience in developing project plans (e.g., WBSs, Schedules, Management Plans, Close Out Reports).

Please clarify the discrepancies.

A27. See RFP Revisions in Solicitation Amd. No. 004.

Q28. All streams. The Points Scale for both the Level 2 and Level 3 resources are identical, most notably of which to score maximum in any criteria based on years of experience, both a level 2 and level 3 resource must demonstrate over 9 years of experience. Is this an error? If not, we request that the Crown adjust the point scale for the Level 2 resource categories like that for the mandatory minimum years of experience where a Level 3 resource is differentiated as that as having 12 or more years of experience and a Level 2 resource must have a minimum of 7 or more years of experience.

A28. The point scales for Level 2 and Level 3 are identical because in most cases the rated criteria are different in that the Level 3 resource must have experience "leading" the activity.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

NOTE: A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE SHALL ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE AND SHALL BE ADDRESSED TO:

**BID RECEIVING
PUBLIC WORKS AND GOVERNMENT SERVICES CANADA
PLACE DU PORTAGE, PHASE III
MAIN LOBBY, ROOM 0A1
11 LAURIER STREET
GATINEAU, QUEBEC K1A 0S5**