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K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT (See original solicitation
document.)

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services Division / Division
des services professionnels en informatique

11 Laurier St. / 11, rue Laurier

3C2, Place du Portage

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Title - Sujet CIC IM/IT/PM TBIPS OMNIBUS		
Solicitation No. - N° de l'invitation B8289-100575/A		Amendment No. - N° modif. 008
Client Reference No. - N° de référence du client B8289-100575		Date 2012-04-03
GETS Reference No. - N° de référence de SEAG PW-\$\$ZM-380-23738		
File No. - N° de dossier 380zm.B8289-100575	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2012-04-12		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Cook, Gail		Buyer Id - Id de l'acheteur 380zm
Telephone No. - N° de téléphone (819) 956-2591 ()		FAX No. - N° de FAX (819) 956-1207
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CITIZENSHIP AND IMMIGRATION CANADA		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT NO. 008

This amendment is raised to revise the RFP and answer Bidders' questions.

RFP REVISIONS:

1. At Page 1 of the RFP, Solicitation Closes:

Delete: 2012-04-10

Insert: 2012-04-12

2. **At Appendix 1 to Annex A-G2, Stream G2 - Application Development, Resource Evaluation Criteria, B.1 Business Analyst, Level 3 (Core):**

Delete: R4 Experience in developing acceptance test criteria with client.

Insert: R4 Experience in leading the preparation of briefing and status reports to management.

3. **At Annex D-G2, Stream G2 - Application Development, Bid Evaluation Criteria, 2. Resources, 2.7 B.1 Business Analyst, Level 3 (Core):**

Delete: R4 Experience in developing acceptance test criteria with client.

Insert: R4 Experience in leading the preparation of briefing and status reports to management.

QUESTIONS AND ANSWERS:

- Q99. Mandatory Requirements M2, criteria b for all streams. "Completed in the last five years (as of bid closing date) or has been ongoing for a minimum of six months (as of bid closing date)."

Does a contract that is completed need to also meet the minimum of six months duration in total? For example, would a contract that was completed in the last 5 years, that had a duration of 5 months meet this requirement?

- A99. No, a completed contract must meet the minimum duration of six months.

- Q100. Can you please provide confirmation of our understanding for Stream G4, Project Management, with regards to the P.10 Project Scheduler, level 2 and 3 categories, Rated Criterion R3.

In rated criterion R3, it is stated "Experience coordinating schedule management activities with internal (e.g., within Project Team) and external (e.g., Partners) stakeholders." The customary interpretation of this wording in RFPs is that experience to be demonstrated with both "internal and external" stakeholders is cumulative meaning that the candidate must have dealt with both during the 9+ years period; as opposed to having dealt with both in every single project used to demonstrate the 9+ years period. Please confirm that we are to use the customary interpretation that the experience with both types of stakeholders is to be cumulative throughout the 9+ years.

- A100. Confirmed.

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- Q101. RE: Bidder Mandatory Requirements M2, "In addition to the contracts identified in M1, the Bidder must have had two additional architecture and integration support contracts in the past five years (as of bid closing date) for the provision of support services within the National Capital Region (NCR). Each contract must meet the following criteria:
- a. Contract with a single client (may have included multiple TAs under a single contract); and,
 - b. Completed in the last five years (as of bid closing date) or has been ongoing for a minimum of six months (as of bid closing date)."
- a) In order to demonstrate that the contracts are architecture and integration support contracts will CIC accept that each contract used for M2 includes at least one core category as per Section 5 Category of Resources and Responsibilities as detailed in Annex A – G1, Statement of Work?
- b) If the recommendation in (a) is not acceptable, please explain how CIC evaluators will determine that a contract is in fact an architecture and integration support contract?
- A101. The Core Categories within each stream represent only a portion of the work that could be performed in that Stream. Rather than categorizing previous contracts based on inclusion of a single core category, it is expected that Bidders will demonstrate the relevance of previous contracts based on the broad scope of work for that Stream - as exemplified by both Core and non-Core Categories.
- Q102. RE: Bidder Mandatory Requirements M2
With the exception of the requirement saying, "Corporate Capacity in the NCR", there is no specificity that the contracts have to be in the NCR through stating the location or any other means that we see. Does the CIC want Bidders to communicate in the proposal that contracts are within the NCR? If so, how would CIC prefer that to be communicated? And, how will the CIC evaluators determine if specified contracts are within the NCR?
- A102. M2 Corporate Capacity specifies that contracts are to be for the provision of support services within NCR. As part of the reference checks, the Technical Evaluation will verify that contracts provided services in the NCR.
- Q103. RE: Bidder Mandatory Requirements M2 for Stream G3
Some bidders may have managed service contracts with private companies in the NCR. How will bidders be able to successfully communicate to the CIC evaluators that contracts are operations support contracts? And, how in-turn will the CIC evaluators validate that these contracts are operations support contracts?
- A103. As per Amendment 003, referenced M2 Contracts may either be with government and/or private sector. As part of the reference checks, the Technical Evaluation will verify the relevance of previous contracts based on the broad scope of work for that Stream - as exemplified by both Core and non-Core Categories.
- Q104. RE: Bidder Mandatory Requirements, M3 and R2, "Client Manager experience"
Based on the requirements for M3 and M2 we are not sure what CIC would prefer to see to demonstrate the requirements and allow the evaluators to validate that the requirements would be met. Would CIC consider the provision of the proposed Client Manager's résumé supported by client contacts that could validate R2 (a), (b) and (c) as being acceptable in demonstrating the requirements?

A104. There will be no reference check for Client Manager Experience. It is expected that Bidders will provide adequate documentation to respond to both M3 and R2.

Q105. RE: Bidder Mandatory Requirements, R2 (b)
Are we correct in defining a client contact as an individual that works for a private organization or public service (City, Municipal, Federal including Crown Corporations) for which the Client Manager has indirectly provided services through a consultant engagement of one or more resources that was arranged by the Client Manager?

A105. Correct.

Q106. As this solicitation essentially results in some bidders responding with seven complete proposals, would the CIC Project Authority please consider granting another extension of at least one week insofar as it does not unduly impact the Project Authority's timeline for having SAs in place with prospective vendors?

A106. Due to strict time constraints an extension will only be granted to April 12, 2012.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

**NOTE: A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE.
AMENDING CORRESPONDENCE SHALL ADDRESS THE SOLICITATION NUMBER AND
THE CLOSING DATE AND SHALL BE ADDRESSED TO:**

**BID RECEIVING
PUBLIC WORKS AND GOVERNMENT SERVICES CANADA
PLACE DU PORTAGE, PHASE III
MAIN LOBBY, ROOM 0A1
11 LAURIER STREET
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