



**RETURN BID TO/ RETOURNER LES  
SOUSSIONS À :**

Canada Border Services Agency  
Cheque Distribution and Bids Receiving Area  
473 Albert Street, 6<sup>th</sup> floor  
Ottawa, ON K1A 0L8  
Facsimile No: (613) 941-7658

**Bid Receiving Unit is open from Monday to  
Friday inclusively, between the hours of  
08:30am to 11:30am excluding Statutory  
Holidays.**

Agence des services frontaliers du Canada  
Secteur de distributions des chèques et  
de réception des soumissions  
473 Albert Street, 6th floor  
Ottawa, ON K1A 0L8  
No de télécopieur: (613) 941-7658

**La Réception des soumissions est ouverte du  
lundi au vendredi inclusivement, entre les  
heures de 8h30 à 11h30, l'exclusion des jours  
fériés**

**Request for Proposal**

**Demande de proposition**

**Proposal to: Canada Border Services Agency  
(CBSA)**

We hereby offer to sell to Her Majesty the  
Queen in right of Canada, in accordance with  
the terms and conditions set out herein, referred  
to herein or attached hereto, the goods, services,  
and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition à: l'Agence des services  
frontaliers du Canada (ASFC)**

Nous offrons par la présente de vendre à Sa  
Majesté la Reine du chef du Canada, aux  
conditions énoncées ou incluses par référence  
dans la présente et aux appendices ci-jointes, les  
biens, services et construction énumérés ici sur  
toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments — Commentaires :**

**THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT — LE PRÉSENT  
DOCUMENT COMPORTE UNE EXIGENCE  
EN MATIÈRE DE SÉCURITÉ**

Issuing Office – Bureau de distribution

Canada Border Services Agency – Agence des services  
frontaliers du Canada  
473 Albert Street – 473 avenue Albert  
8<sup>th</sup> Floor  
Ottawa ON  
K1A 0L8

Title — Sujet: Public Sector Collection and Distribution (PSCD) Expert Analyst	
Solicitation No. — N° de l'invitation <b>1000314736</b>	Date: May 29, 2013

Solicitation Closes — L'invitation prend fin	Time Zone — Fuseau horaire
At /à: 11:00 AM (hours/heures) On / le : July 8, 2013	<input type="checkbox"/> EST(Eastern Standard Time) / HNE (heure normale de l'Est) <input checked="" type="checkbox"/> EDT(Eastern Daylight Saving Time) / HAE (heure avancée de l'Est)

Amendment – Modification <b>001</b>
--

Address Enquiries to — Adresser toutes questions à: Keith Mulligan
---

Telephone No. – No de téléphone: 613-952-6002	FAX No. – No de télécopieur : 613-948-9309
--	---

Destination - of Goods and or Services: Destination – des biens et ou services :  Canada Border Services Agency (CBSA) — Agence des services frontaliers du Canada (ASFC)
---

**Instructions:** See Herein — Voir aux présentes

Delivery Required — Livraison exigée See herein — voir aux présentes	Delivery Offered — Livraison proposée
--	---------------------------------------

Vendor/Firm Name and Address — Raison sociale et adresse du fournisseur/de l'entrepreneur:
---

Telephone No. – No de téléphone:	FAX No. – No de télécopieur :
----------------------------------	-------------------------------

Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) — Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)
Signature _____ Date _____



**THIS AMENDMENT #001 IS RAISED TO ANSWER QUESTIONS FROM THE INDUSTRY**

Q1. Can you please confirm that the above mentioned solicitation is being procured outside of PWGSC methods of supply (TBIPS, TSPS, SBIPS etc) and that this is an open RFP for which suppliers may bid any rate?

A1. Yes, this solicitation is open and suppliers may bid any rate.

Q2. Would the client accept a proposed resource who holds a Security Clearance from the United States?

A2. The provisions of the PWGSC CIISD requirement for US citizens to gain access to a Canadian Federal Government facility to engage in a contract, are that the US person must have a Visitor Clearance Request(VCR), processed through PWGSC. The means by which this is done falls onto the CBSA to submit a Security Requirement Check List(SRCL) identifying US persons to be employed as part of a contract and requesting that they be security screened to the appropriate security level by PWGSC CIISD.

Q3. Does this RFP fall under any specific Category under TBIPS? I am asking because I want to know if there is a specific ceiling rate?

A3. See A1. above.

Q4. Regarding reference projects, do we need to include contact information for references as well. It states that these references may be contacted.

A4. Contact information to be provided upon request.

Q5. Regarding security on p.14, #4 are we to include the TBS consent form for each proposed resource with the bid, or is that to be provided upon request?

A5. This is not required with the bid.

Q6. On p.31 an example is provided where it refers to the bidder as an SA holder, do we need to be on a particular procurement vehicle and be invited to submit bids or can anyone submit?

A6. See A1. Above.

Q7. We have a qualified, available resource with American education credentials. Would the crown accept an Associate's Degree in Arts towards the M3 requirement?

A7. No. There will be no change to this requirement.

Q8. I just pulled this one down using the new BuyandSell web page. Was it posted earlier on Merx, I.e. before the June 1<sup>st</sup> date as well I'm assuming this isn't tied to TBIPS in anyway ?



A8. It was posted on MERX prior to June 1, 2013. See A1 above.

Q9. M5 states “The Contractor must demonstrate that the proposed resource has a minimum of (5) five years’ experience within the last (10) ten years implementing FICA or FSCD or PSCD also known as TRM(Tax and Revenue Management)” our question is: Due to PSCD/FICA/FSCD being a very niche tool in SAP environments would the Crown consider revising M5 to require 3 years instead of 5 years experience?

A9. No. There will be no change to this requirement.