



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

Solicitation No. : 201302677

Date : June 11th, 2013

Title : First Aid and Cardiopulmonary Resuscitation Training

QUESTION & ANSWER NO. 1

The following questions have been received with regards to the above noted solicitation, answers follow.

Question 1: Reference is made to the requirement for a FACILITIES ACCESS clearance issued by the RCMP Personnel Security Unit but there does not seem to be any indication as to how to obtain this requirement.

Are you able to provide any guidance?

Answer 1: The successful bidder will be required to obtain their FACILITIES ACCESS security clearance prior to award of contract, not at time of bid submission. Documents to be provided to the successful bidder after closing.

Question 2: I am having trouble understanding the following financial table;. It requires a firm all inclusive price per student x the number of courses. Would you not require a firm cost per course based on a certain number of students x the number of courses?

Mandatory Technical Criteria – see Annex “B”

1.2 Financial Evaluation

The bidder is to complete the table below for evaluation purposes. The total evaluated price is the summation of the firm all inclusive cost per student per period multiplied by 30.

Contract Period	Firm all-inclusive unit cost per student	Estimated Number of Courses*	Sub-total
Initial Period -Contract award date to March 31, 2014	\$<bidder to insert>	30	\$<bidder to insert>
Option 1 – April 1, 2014 – March 31, 2015	\$<bidder to insert>	30	\$<bidder to insert>
Option 2 – April 1, 2015 – March 31, 2016	\$<bidder to insert>	30	\$<bidder to insert>
Option 3 – April 1, 2016 – March 31, 2017	\$<bidder to insert>	30	\$<bidder to insert>

Option 4 – April 1, 2017 – March 31, 2018	\$<bidder to insert>	30	\$<bidder to insert>
Total (Bidder's Evaluated Price)		150	\$<bidder to insert>

*The estimated number of courses is for evaluation purposes only and shall not constitute as a commitment by the RCMP.

The price will be a firm all inclusive cost per student for 2 day standard first-aid and cardiopulmonary resuscitation (CPR) – Level C. There will be a minimum of 8 students up to a maximum of 18 students per courses. There will also be a minimum of 18 courses per period up to a maximum of 30.

NOTE: The proposed pricing must be the same regardless of class size and number of courses requested.

Answer 2: The financial table is correct; we are asking for a firm all inclusive price per student.

Question 3: Note that the following paragraph from page 17 paragraph 3.1 contains an error.

“The course content must also include the most recent cardiopulmonary resuscitation (CPR) protocols from the Heart and Stroke Foundation of Canada entitled “2005 Guidelines for CPR and Emergency Cardiovascular Care.” (See link below).

New guidelines were released in 2010 and course content should reflect the 2010 Guidelines.

Answer 3: Please see Amendment #1 to follow under separate cover.

Question 4: With regards to the following mandatory requirement, the Minister of Labour does not accredit instructors-only Agencies are accredited to provide training. If an agency is approved it is expected that the Agency will have certified instructors to provide training. Also for information purposes I have attached recent changes to the Canada Labour code whereby if an Agency is approved provincially to provide first aid training, they are automatically given approval to deliver to federally regulated organizations.

“The bidder must provide proof that instructors are accredited by the Minister of Labour in accordance with Part XVI of the Canada Occupational Health and Safety Regulations (<http://www.hrsdc.gc.ca/eng/labour/healthsafety/prevention/firstaid.shtml>).

Answer 4: Please see Amendment #1 to follow under separate cover.

Question 5: In regards to page 24 of 32 mandatory question #3- Company 123 has a trainer who has taught FIRST AID/CPR TRAINING FOR MORE THEN 2 YEARS....but has only taught a police agency (RCMP) IN THE LAST 2 YEARS for- fall protection and WHMIS, is this acceptable or would this deem Company 123 not compliant due to the fact it was not FIRST AID/CPR TRAINING?

Answer 5: Company 123 would be considered non-compliant. Please see Amendment #1 to follow under separate cover.

Question 6: In light of the amendments and with the new solicitation closing date, do bidders have to re-submit their whole proposal or only portions of their proposal addressing the amendments?

Answer 6: All bidders that had submitted proposals already must re-submit by the new solicitation closing date (2 p.m., July 3, 2013) IF there are changes. If there are no changes to the proposals, the RCMP will treat as final, the proposal with the latest date.