

IFMMS LEVEL 3 ORACLE ANALYST - Materiel Systems

This requirement is for: Correctional Service Canada (CSC)

Trade agreement: Agreement on Internal Trade (AIT), World Trade Organisation-Agreement on Government Procurement (WTO-AGP), North American Free Trade Agreement (NAFTA)/Canada-Peru, Canada-Colombia and/or Canada-Chile Free Trade Agreements.

Tendering procedures: All suppliers qualified under the TBIPS Tier 1 supply arrangement have been invited to submit a bid.

Competitive Procurement Strategy: compliant bid with the highest combined score of technical merit and price.

Set-aside under the Procurement Strategy for Aboriginal Business: This procurement is not subject to any set-asides for Aboriginal Suppliers.

Comprehensive Land Claim Agreement: This procurement is not subject to a Comprehensive Land Claims Agreement.

Security Requirements: This contract includes security requirements.

Nature of Requirements:

This RFP is only for pre-qualified Suppliers for Tier 1 against the Task Based Informatics Professional Services (TBIPS) EN578-055605. The following SA Holders for Tier 1 have been invited to submit a proposal.

Olav Consulting Corp

Larus Technologies Corporation

EQUASION BUSINESS TECHNOLOGIES CONSULTING INC. (o/a
Equasion)

Ian Martin Limited

PrecisionERP Inc.

SYSTEMATIX SOLUTIONS TI INC/SYSTEMATIX IT SOLUTIONS INC
(o/a Systematix IT Solutions Inc.)

CGI Information Systems and Management Consultants Inc.

CORADIX Technology Consulting Ltd.

N12 Consulting Corp.

IBM Canada Ltd.

IFATHOM CORP

The following is a summary of the statement of work for this requirement.

CSC has a requirement to provide functional assistance with operational support for IFMMS in the National Capital Region (NCR).

Objectives: CSC requires the services of one (1) Level 3 Oracle Enterprise Resource Planning (ERP) Functional Analyst to provide functional assistance with Oracle Financials R12 materiel systems modules.

Tasks:

Material Systems

- Provide support and guidance in the use of the various modules being used by CSC, including where applicable customizations and interfaces;
- Assist with and perform application configuration, functional analysis, data conversion, testing relating to CSC's upgrades and where appropriate identify areas where existing business processes can be improved;
- Participate in problem analysis, monitoring and resolution;
- Assist in and perform testing of version upgrades as well as Oracle and interfaced systems patches, releases;
- Assist with and carry out the development of test plans;
- Assist with and carry out the development and testing of various reports;
- Participate in procedure development and documentation, ensuring that procedures are in line with both CSC and Treasury Board policies;
- Assist with and carry out the development and delivery of CSC training material;
- Advise on industry best practices;
- Provide weekly updates to the management as required, for ongoing activities;
- Liaise with other CSC functional and technical team members to ensure alignment with other Oracle modules, interfaces and CSC project goals.

Deliverables:

1. Documentation of any CSC specific modifications or enhancements;
2. Documentation of proposed configuration/design changes;
3. Development of prototypes, if necessary;
4. Documentation of identified data conversion requirements;
5. Documentation of test scenarios, results, and corrective actions;
6. Development and delivery of CSC training material;
7. Development of governance and project management documentation as specified by CSC's Office of Project Management; and
8. Transfer of technical/functional knowledge to Correctional Service Canada resources.

Expected Delivery Date: **31-MAR-2014**

File Number: 21120-14-1946940

Contracting Authority: Guillaume Gagnon

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NOTE TO BIDDERS: Invited SA holders will receive the complete statement of work, evaluation criteria, and RFP solicitation document and associated documents via email.

The Crown reserves the right to negotiate with suppliers on any procurement.

Documents may be submitted in either official language of Canada (English or French).

Given the nature of the requirements, proposals submitted by such means as facsimile or electronic mail will not be accepted.

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.