

**RETURN BIDS TO:**

## RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC**

**11 Laurier St. / 11, rue Laurier**

### Place du Portage, Phase III

## Core 0A1 / Noyau 0A1

## Gatineau

## Québec

**K1A 0S5**

**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT

## MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

## Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT (See original solicitation  
document.)

<b>Title - Sujet</b> TBIPS - Informatics Prof. Services	
<b>Solicitation No. - N° de l'invitation</b> B8953-100631/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> B8953-100631	<b>Date</b> 2013-06-27
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-380-26119	
<b>File No. - N° de dossier</b> 380zm.B8953-100631	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-07-16</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Cook, Gail	<b>Buyer Id - Id de l'acheteur</b> 380zm
<b>Telephone No. - N° de téléphone</b> (819) 956-2591 ( )	<b>FAX No. - N° de FAX</b> (819) 956-1207
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  CITIZENSHIP AND IMMIGRATION CANADA OTTAWA, ON K1A 1L1	

**Vendor/Firm Name and Address**

Raison sociale et adresse du fournisseur/de l'entrepreneur

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## AMENDMENT NO. 003

This amendment is raised to revise the RFP and answer Bidders' questions.

### RFP REVISIONS:

#### 1. At Page 16, Section 4.3 Financial Evaluation, sub-section 4.3 (c) Financial Evaluation - Method A:

Delete: In its entirety.

Insert:

- (c) **Financial Evaluation - Method A:** The following financial evaluation method will be used if three or more bids are determined responsive:

- (i) **Financial Calculation:** The financial evaluation will be conducted using the pricing tables completed by the Bidders and the Firm Per Diem Median Rate Evaluation explained below. A financial calculation will occur for each Bidder by multiplying its firm per diem rates for the Initial Contract Period and the option period(s) (or the median rate, whichever is higher) with the estimated number of days of work for each period, for all the Resource Categories stated in Attachment 4.2 - Pricing Schedule. The sum of such rates will constitute the Financial Evaluated Price for that Bidder. A separate Financial Evaluated Price will be calculated for each Workstream.

(ii) **Firm Per Diem Median Rate Evaluation**

- (A) **Use:** The firm per diem median rate calculation will apply to modify the rate to be assessed in the financial evaluation of a Bidder, where that Bidder submits a firm per diem rate for a resource category that is lower than the median as calculated below. The firm per diem median rate calculation is for evaluation purposes only, and the actual submitted firm per diem rate will be used in any resulting contract in all instances.

- (B) **Calculation for both the Initial Contract Period and the Option Period medians:** Using the firm per diem rate proposed for each individual resource category a median will be determined for each Resource Category. A median will be used to calculate each Bidder's per diem rate for the Initial Contract Period, and another median will be established for each of the option period(s). For each Resource Category, the median will be calculated using the median function in Microsoft Excel. If a Bidder bids a firm per diem rate for a Resource Category that is lower than the median, that Bidder's financial evaluation will be conducted using a per diem rate equal to the median for that Resource Category.

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**2. At Page 64, P.11 Quality Assurance Specialist/Analyst, Level 3, M2:**

Delete: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team.

Insert: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team consisting of a minimum of 5 members.

**3. At Page 100, 2.3 P.11 Quality Assurance Specialist/Analyst, Level 3 - Resource 1, M2:**

Delete: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team.

Insert: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team consisting of a minimum of 5 members.

**4. At Page 107, 2.4 P.11 Quality Assurance Specialist/Analyst, Level 3 - Resource 2, M2:**

Delete: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team.

Insert: At least 4 years experience in the last 7 years planning, directing, and controlling the activities of a quality assurance team consisting of a minimum of 5 members.

**5. At Page 67, P.11 Quality Assurance Specialist/Analyst - Automated Testing, Level 2, R8:**

Delete: Experience developing automated test scripts using Rational Functional Tester.

Insert: Experience developing automated test scripts using Rational Functional Tester or Rational Robot.

**6. At Page 119, 2.5 P.11 Quality Assurance Specialist/Analyst - Automated Testing, Level 2 - Resource 1, R8:**

Delete: Experience developing automated test scripts using Rational Functional Tester.

Insert: Experience developing automated test scripts using Rational Functional Tester or Rational Robot.

**7. At Page 126, 2.6 P.11 Quality Assurance Specialist/Analyst - Automated Testing, Level 2 - Resource 2, R8:**

Delete: Experience developing automated test scripts using Rational Functional Tester.

Insert: Experience developing automated test scripts using Rational Functional Tester or Rational Robot.

## **QUESTIONS AND ANSWERS**

Q9. Re page 67, 119, and 126 of 184 P.11 QAS/A Automated Testing Level 2

R8 "Experience developing automated test scripts using Rational Functional Tester"

Rational Robot preceded Rational Functional Tester and was the dominant tool of choice up until a few years ago. Would the Crown accept "Experience developing automated test scripts using Rational Functional Tester or Rational Robot"?

A9. Confirmed. "Experience developing automated test scripts using Rational Functional Tester or Rational Robot" is acceptable.

Q10. Re page 64, 100, and 107 of 184 P.11 QAS/A Level 3

M2 At least 4 years experience in the last 7 years planning, directing and controlling the activities of a quality assurance team"

Please help define the term of "team" as consisting of a minimum of 5 members.

A10. Correct, the term "team" consists of a minimum of 5 members.

Q11. Re page 65, 104, and 111 of 184 P.11 QAS/A Level 3

Rated Requirements R 7 through R 10 are exact lines from the SOW for the QA position and subjective. Thus, if a person meets M1 (10 years as a QAS/A) they will automatically score full marks on each of these 4 Rated Criteria, giving an extra 55 points automatically. We believe this may be an administrative error and request the Crown review and remove or reduce these filler criteria to keep the Rated Criteria true to the position.

A11. The SOW defines the work to be performed. Out of the 10 years experience in the last 15 years, the rated criteria as referred (R7 through R10) demonstrate the number of years of experience the resource has with these specific rated criteria. R7 through R10 will remain unchanged.

Q12. Re page 16 of 184

"If a Bidder bids a firm per diem rate for a Resource Category that is lower than the Lower Median Band Limit, that Bidder's financial evaluation will be conducted using a per diem rate equal to the Lower Median Band Limit" (median less 20)

This form of evaluation does not have the intended punitive effect to eliminate low ball pricing as it allows the vendor to be evaluated and receive 100% score for that rate at the Lower Median Band Limit, which was likely their goal in the first place. We ask that PWGSC follow the evaluation criteria of PWGSC-issued CBSA 47060-1369/A and RCMP M7594-125928/A whereby the low-priced bidder will be allocated 0 points for that category.

Alternatively we ask the crown follow the evaluation criteria of PWGSC-issued CIC B8289-100575/A whereby the low-priced bidder is evaluated at Median and not given the advantage of median less 20%

A12. The Financial Evaluation method has been revised. See RFP Revisions, Item 1. of this solicitation amendment no. 003.

Q13. Re page 89 of 184 R1 2 and 3, and page 150 of 184 R1 2 and 3.

"Number of client contacts" and "Number of resources simultaneously managed under any contract(s)"

In keeping with the intent of the criteria, please confirm that this should be under one contract or within one department?

A13. For <Number of clients contacts>: It could be for one contract or for multiple contacts.

For <Number of resources simultaneously managed under any contract(s)>: It could be for one or several organizations/departments.

Q14. Re page 12 of 184 3.2 a) v) Customer Reference Contact Information:

"The Bidder must provide customer references who must each confirm if requested by Canada, the facts identified in the Bidder's bid."

Should customer references must be included with the bid? If so, will 2 references per resource suffice? Would the Crown like to see them included at the end of the grid for each resource?

A14. Bidders can provide references for the proposed resources with their bid but it its not mandatory. Only if requested by Canada will bidders be required to provide references for resources. However, bidders must provide reference(s) in accordance with M1 for the Bidder.

Q15. Amendment 001

RFP Revision shows Solicitation Closes July 16 2013, A6 shows July 10, 2013. Please confirm July 16 as the correct date.

A15. Confirmed. The closing date is July 16, 2013. A6. should have stated July 16, 2013.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE: A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE SHALL ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE AND SHALL BE ADDRESSED TO:**

**BID RECEIVING  
PUBLIC WORKS AND GOVERNMENT SERVICES CANADA  
PLACE DU PORTAGE, PHASE III  
MAIN LOBBY, ROOM 0A1  
11 LAURIER STREET  
GATINEAU, QUEBEC K1A 0S5**