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| <u>1.1 ACCESS</u> | .1 | Provide and maintain adequate access to project site. |
| | .2 | Maintain access roads for duration of contract and make good damage resulting from Contractors' use of roads. |
| <u>1.2 CONTRACTOR'S SITE OFFICE</u> | .1 | Be responsible for and provide own site office, if required, including electricity, heat, lights and telephone. Locate site office as directed by Departmental Representative. |
| <u>1.3 DEPARTMENTAL REPRESENTATIVE'S SITE OFFICE</u> | .1 | Provide or construct a separate site office for the use of the Departmental Representative and/or the Site Representative. The office or building must be in place prior to commencement of work. |
| | .2 | Provide heating system to maintain 22°C inside temperature at -20°C outside temperature. |
| | .3 | The office or building will be approximately 2400 mm x 3600 mm. It will have a suitable frame covered with a weatherproof siding and lined with plywood or other approved material. The floor will be of 19 mm thick material. It will be provided with suitable secure window with at least 1 m ² of glass and arranged to provide at least 0.5 m ² of screened opening. The door will be fitted with a lockset and a deadbolt. Provide 2 keys for each. |
| | .4 | The office will be equipped with a drafting chair and a 900 mm x 1500 mm table having a hinged, smooth wooden top suitable for drafting. |
| | .5 | Install electrical lighting system to provide minimum 750 lux using surface mounted, shielded commercial fixtures with 10% upward light component. |
| | .6 | Arrange and pay for a telephone in the Departmental Representative's site Office for Departmental Representative's and/or Site Representative's exclusive use. Long distance calls placed on this phone by the Departmental Representative or the Site Representative will be paid by the Departmental Representative. |
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1.3 DEPARTMENTAL
REPRESENTATIVE'S
SITE OFFICE
(Cont'd)

- .7 Arrange and pay for a facsimile machine in the Departmental Representative's office for the Departmental Representative's and/or Site Representative's exclusive use. Long distance fax calls placed by the Departmental Representative or the Site Representative will be paid by the Departmental Representative.
- .8 The facsimile machine must have laser multifunction capabilities including fax, PC fax, printer, copier and scanner.
- .9 Arrange and pay for internet access as available in the local area.
- .10 Contractor may, on approval of Departmental Representative, provide cellular or mobile phone. If approval to use cellular or mobile phone is granted, the Contractor is responsible for all services, airtime, license and network access fees, and all other fees or charges required to utilize the phone as intended by the manufacturer.
- .11 Maintain office in clean condition.

1.4 SANITARY
FACILITIES

- .1 Provide sanitary facilities for work force in accordance with governing regulations and ordinances.
- .2 Post notices and take such precautions as required by local health authorities. Keep area and premises in sanitary condition.

1.5 POWER

- .1 Arrange, pay for and maintain temporary electrical power supply in accordance with governing regulations and ordinances.
- .2 Supply and install all temporary facilities for power such as pole lines and underground cables to approval of local power supply authority.

1.6 WATER SUPPLY

- .1 Arrange, pay for and maintain temporary water supply in accordance with governing regulations and ordinances.
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<u>1.6 WATER SUPPLY</u> (Cont'd)	.2	Ensure there is an adequate supply of potable water at the worksite.
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<u>1.7 CONSTRUCTION SIGN AND NOTICES</u>	.1	Contractor or subcontractor advertisement signboards are not permitted on site.
	.2	Only notices of safety or instructions are permitted on site.
	.3	Safety and Instruction Signs and Notices: .1 Signs and notices for safety and instruction shall be in both official languages. Graphic symbols shall conform to CAN/CSA-Z321-96 (R2001).
	.4	Maintenance and Disposal of Site Signs: .1 Maintain approved signs and notices in good condition for duration of project and dispose of off site on completion of project or earlier if directed by Departmental Representative.

<u>1.8 REMOVAL OF TEMPORARY FACILITIES</u>	.1	Remove temporary facilities from site when directed by Departmental Representative.
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