

21422-13-18-1947604

Specialized Psychological Risk Assessments

An advanced contract award notice (ACAN) is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meet the requirements set out in the ACAN, on or before the closing date and time stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

1. Definition of requirement:

The Correctional Service Canada has a requirement to provide specialized psychological risk assessment services to federal Inuit sex offenders at Fenbrook Institution; located in Gravenhurst, Ontario. The work will involve the following:

1.1 Objectives:

To provide specialized psychological risk assessment services to federal Inuit sex offenders at Fenbrook Institution.

1.2 Tasks:

The contractor will complete intake and pre-release risk assessments of inmates, administer psychological tests, complete assessment reports, and provide all assessment data to the institutional psychology department.

1.3 Expected results:

Intake risk assessments and pre-release risk assessments of inmates will be completed. Sex offender intake risk assessments will also be completed. Reports and all assessment & psychometric data will be provided to the institutional psychology department.

1.4 Performance standards:

The Contractor shall carry out the normal duties of his/her profession and training while ensuring the safety and security of the institutional environment and its personnel. The Contractor's work and demeanour will be in accordance with the standards of the College of Psychologists of Ontario, the Correctional Service of Canada's mission statement, relevant policy, and the Corrections and Conditional Release Act. Psychological risk assessment services must be performed in accordance with general professional standards and consistent with CSC's Psychological Services Manual or any future editions of this manual.

1.5 Deliverables:

1.5.1 The following scope of work applies to the contract. Work to be performed under the contract includes, but is not limited to the following:

- to complete intake assessments of inmates
- to complete pre-release risk assessments of inmates
- to utilize a relapse prevention model focusing on the offender's offence cycle with the reduction of the risk to re-offend being a primary treatment objective.
- to provide sex offender intake risk assessments of offenders
- to provide an evaluation of risk of sexually assaulting staff members
- to offer opinions in relation to the intervention and management of that risk

- to provide the offender with feedback regarding the psychological evaluation
- to provide reports and all assessment/psychometric data to the institutional Psychology Department regarding the psychological evaluation

1.5.2 Paper consumption:

- a. Should printed material be required, double sided printing in black and white format is the default unless otherwise specified by the Project Authority.
- b. The Contractor must ensure printed material is on paper with a minimum recycled content of 30% and/or certified as originating from a sustainably managed forest.
- c. The Contractor must recycle unneeded printed documents (in accordance with Security Requirements).

1.6 Constraints:

1.6.1 Location of work:

- a. The Contractor must perform the work at Fenbrook Institution, located in Gravenhurst, Ontario.
- b. Travel

No travel is anticipated for performance of the work under this contract.

1.6.2 Language of Work:

The contractor must perform all work in English.

1.6.3 Security Requirements:

This contract includes the following security requirements:

- a. The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS) or Facility Security Clearance, issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
- b. The Contractor personnel requiring access to sensitive work site(s) must EACH hold a valid reliability status, granted or approved by CISD/PWGSC.
- c. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
- d. The Contractor must comply with the provisions of the:
Security Requirements Check List;
Industrial Security Manual (Latest Edition)

2. Minimum essential requirements:

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

Experience: The source must demonstrate a recognized area of competence in forensics with adult male offenders as a sex offender treatment specialist. The source must be familiar with Inuit culture and be able to perform specialized sex offender risk assessments.

Academic qualifications:

The source must possess a PhD or Master's degree in psychology.

The degree must have been obtained from a recognized Canadian university or the equivalent as established by a recognized Canadian academic credentials assessment service, if obtained outside Canada.

The list of recognized organizations can be found under the Canadian Information Centre for International Credentials web site.

Professional designation, accreditation and/or certification:

The source must be registered with the College of Psychologists of Ontario.

The source must be licensed for autonomous practice.

The source must demonstrate a recognized area of competence in forensics with adult male offenders as a sex offender treatment specialist.

3. Applicability of the trade agreement (s) to the procurement

This procurement is not subject to any trade agreement.

4. Set-aside under the Procurement Strategy for Aboriginal Business

This procurement is not subject to any set-asides for Aboriginal Suppliers.

5. Comprehensive Land Claims Agreement (s)

This procurement is not subject to a Comprehensive Land Claims Agreement.

6. Justification for the Pre-Identified Supplier

Dr. Dana Anderson has provided this service to Correctional Service Canada – Ontario Region in recent years and has a high degree of familiarity with the mandate and objectives of the program offered by Correctional Service Canada. Dr. Anderson has highly specialized training and experience in cultural sensitivity and psychological assessment as they pertain to Inuit sex offenders. This field of psychological practice is very narrow. To date, there has not been another psychologist who has presented as being capable of providing these services.

7. Government Contracts Regulations Exception(s)

The following exception to the Government Contracts Regulations is invoked for this procurement under subsection:

(d) only one person is capable of performing the contract.

8. Exclusions and/or Limited Tendering Reasons

The following exclusion (s) and/or limited tendering reasons are invoked under the section of the trade agreement (s) specified:

This procurement is not subject to any trade agreement.

9. Ownership of Intellectual Property

Canada intends to retain ownership of any foreground intellectual property arising out of the proposed contract on the following basis:

6.2 statutes, regulations, or prior obligations of the Crown to a third party or parties preclude Contractor ownership of the Foreground;

10. The period of the proposed contract or the delivery date(s)

The proposed contract is for a period of 3 years, from August 1, 2013 to July 31, 2016, with an option to extend the contract for 2 additional one-year periods.

11. A cost estimate of the proposed contract

The estimated value of the contract, including option (s), is \$ **110,000.00** (GST/HST extra).

12. Name and address of the pre-identified supplier

Name: Dana Anderson Psychology Professional Corporation
Address: 164 Innisfil Street, Suite 100, Barrie, Ontario, L4N 8Z6

13. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN, may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date and time of this notice. This statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

14. The closing date and time for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is July 19, 2013 at 2:00 pm EDT.

15. Enquiries and submission of statement of capabilities

Enquiries and statement of capabilities are to be directed to:

Shane Collins, Regional Contract Administrator
Correctional Service Canada, Regional Headquarters (Ontario)
443 Union Street, Kingston, Ontario K7L 2R8
Telephone: 613-536-6127
Facsimile: 613-536-4571
E-mail: Shane.Collins@csc-scc.gc.ca