

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux
Canada
Place Bonaventure, portail Sud-Est
800, rue de La Gauchetière Ouest
7^{ème} étage
Montréal
Québec
H5A 1L6
FAX pour soumissions: (514) 496-3822

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and
Government Services Canada, hereby requests a Standing Offer
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et
Services Gouvernementaux Canada, autorise par la présente,
une offre à commandes au nom des utilisateurs identifiés
énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Est
800, rue de La Gauchetière Ouest
7^{ème} étage
Montréal
Québec
H5A 1L6

Title - Sujet Non toxique soap for washing vehicu	
Solicitation No. - N° de l'invitation W3380-12K005/A	Date 2013-07-04
Client Reference No. - N° de référence du client W3380-12-K005	GETS Ref. No. - N° de réf. de SEAG PW-\$MTA-309-12349
File No. - N° de dossier MTA-2-35364 (309)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-08-14	
Time Zone Fuseau horaire Heure Avancée de l'Est HAE	
Delivery Required - Livraison exigée .	
Address Enquiries to: - Adresser toutes questions à: Paradis, Mary	Buyer Id - Id de l'acheteur mta309
Telephone No. - N° de téléphone (514)496-3874 ()	FAX No. - N° de FAX (514)496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: THE DEPARTMENT OF NATIONAL DEFENCE (SEE DESTINATION ADDRESSES AT ANNEXE 'A') Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:

Annex 'A' - Requirement

Annex 'B' - Basis of payment

2. Summary

Request for Regional Individual Standing Offer for the supply of non toxic soap , on an as and when requested basis , for the washing of military and commercial vehicles. This product will be used in wash bays as described at Annex 'A' - Requirement and which will form an integral part of this Request for Standing offer and the resulting Standing offer.

Required for the Department of National Defense, specifically for the St. Jean , Montreal and Farnham Garrisons.

The period is for 2 years following the issue of the Standing offer. Canada reserves the right to exercise one supplementary year of 12 months, as an option, in accordance to the same terms and conditions as the Standing offer.

"The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)."

3. Security Requirement

There is no security requirement associated with the requirement of the Standing Offer.

4. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority **within 15 working days** of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013/06/01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

1.1 SACC Manual Clauses

Reference	Section	Date
M0019T	Firm Price and/or Rates	2007-05-25
C3011T	Exchange Rate Fluctuation	2010-01-11

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than **TEN (10 days)** calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in THE PROVINCE OF QUEBEC.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green

Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

. To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the "Annex X, Basis of Payment". The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

- . Must accept the modalities established in the Request for Standing offer;
- . Comply to all the mandatory requirements detailed in Annex 'A' - Requirement

1.1.2 Document required for Offers evaluation purposes:

The Offeror must provide the following document with **its offer at the closing date and hour of the Request for Standing offer:**

1. Technical descriptive literature for the product offered

AND

2. Safety Data Sheets for the product offered.

1.2 Financial Evaluation

1.2.1 Financial evaluation criteria

- A. Offer firm prices for all the 3 years (2 years of the Standing offer + 1 optional year), by destination, in Canadian dollars, delivery duty paid (DDP) to the St. Jean, Montreal and Farnham Garrisons). All the transportation / delivery and customs and excise taxes (when applicable) are included and all applicables taxes are extra (if applicable).
- B. Conformity to the Basis of payment at Annex 'B'.

Offers compliant to the mandatory conditions of Annex 'A' will be evaluated in the following manner:

The total price of the offer will be determined as follows:

Item no. 1

Financial evaluation formula: number of liters of soapy water obtained x proposed dosing formula = quantity of required product.

(Ex: 75000 liters of soapy water obtained x 1/10 = 7500 liters of product required per year)

Quantity of product required per year in liters for item no. 1 x unit price /liter = the total price per year.
The total price per year of item no. 1 x 3 years = The sum of the total prices.

Item no. 2

Annual price per destination x 3 years = the sum of the total prices.

The overall evaluated price is the total prices for the 3 years (2 year firm + 1 optional year) that figure on Annex 'B' - Basis of payment.

1.3 SACC Manual Clauses

Reference	Section	Date
M0220T	Evaluation of Price	2013-04-25
M0222T	Evaluation of Price	2013-04-25

2. Basis of Selection

- 2.1 An offer must comply with the requirements of the Request for Standing offer and meet all mandatory technical evaluation criterial to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a Standing offer.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and related documentation to be issued a standing offer. Canada will declare an offer non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications offerors provide to Canada is subject to verification by Canada during the offer evaluation period (before issuance of a standing offer) and after issuance of a standing offer. The Standing Offer Authority will have the right to ask for additional information to verify offerors' compliance with the certifications before issuance of a standing offer. The offer will be declared non-responsive if any certification made by the Offeror is untrue, whether made knowingly or

unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Standing Offer Authority for additional information will also render the offer non-responsive.

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006 . The related documentation therein required will assist Canada in confirming that the certifications are true.

2. Additional Certifications Precedent to Issuance of a Standing Offer

2.1 Federal Contractors Program - Certification

Federal Contractors Program - over \$25,000 and below \$200,000

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than a reduction of their workforce to less than 100 employees. Any offers from ineligible contractors, including an offer from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Offeror, or, if the Offeror is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Offeror or the member of the joint venture

() is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;

() is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C.. 1995, c. 44;

() is subject to the requirements of FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

() has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____ .

Further information on the FCP is available on the HRSDC Web site.

PART 6 - SECURITY REQUIREMENTS

1. Security Requirement

There is no security requirement associated with the requirement of the Standing Offer.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012/11/19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is **2 years following the date of issue of the Standing offer (*The exact period will be specified by the Contracting Authority at the time of issue of the resulting Standing offer*)**.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional period of **twelve (12) months**, from (*The exact period will be specified by the Contracting Authority at the time of issue of the resulting Standing offer*) under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

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The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority **60 days** before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Mary Paradis
Title: Contracting Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Quebec region
Address: 800, rue de la Gauchetière, ouest
7th floor, Montreal, Qc
Telephone: 514-496-3874
Facsimile: 514-496-3822
E-mail address: mary.paradis@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative

General Inquiries : _____
Name: _____
Telephone number : _____
Fax number: _____
E-mail: _____

Delivery follow-up:
Name: _____
Telephone number: _____
Fax number: _____
E-mail: _____

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6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

The Department of National Defence of Canada at the following addresses:

St. Jean Garrison
Peloton transport maintenance
Hangar 101, Richelain, Qc
Montreal Garrison
Peloton transport maintenance
Building no. 7, 6769 Notre Dame east
Montreal, Qc

Farnham Garrison
Building E-197, 1111 rue principale west
Farnham, Qc

7. Call-up Procedures

One standing offer: Since one standing offer is authorized following a competitive Request for Standing offer , the subsequent call-ups are considered competitive.

8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed **\$ 10,000.00 (Applicable Taxes included)**.

10. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of (Applicable Taxes excluded) **(the amount will be inserted by the Contracting officer when the Standing offer is issued)** unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when **75 percent** of this amount has been committed, or **four (4) months** before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012/11/19) , General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2029 (2013/04/25);
- e) Annex A, Requirement ;
- f) Annex B, Basis of Payment ;
- g) the Offeror's offer dated _____ .

12. Certifications

12.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

13. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. ***(Please insert the name of the province or territory , if applicable).***

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2029 (2013/04/25) , General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

3. Term of Contract

3.1 Delivery

The offeror's representative must visit each of the **three sites** mentioned in this document , **once a month**, in order to ensure that the systems are in good working condition and also to verify the level of the product contents in the containers and to fill them up as required.

The offeror must respond to a service call within a **delay of 8 hours** during normal operating hours. Could be required to fill the containers with the product or for repairs or an adjustment of the distribution system of the product.

The normal operation hours are:

From Monday until Friday (except statutory holidays) from 8:00 hrs to 16:00 hrs.

4. Payment

4.1 Basis of Payment

Compliant to the information provided at Annex 'B' - Basis of payment

4.2 Limitation of Price

SACC Manual clause

Référence	Section	Date
C6000C	Limitation of Price	2011-05-16

4.3 Method of payment

SACC Manual clause

Référence	Section	Date
H1000C	Single Payment	2008-05-12

4.4 SACC Manual Clauses

Référence	Section	Date
A2000C	Foreign Nationals (Canadian Contractor)	2006-06-16
A2001C	Foreign Nationals (Foreign Contractor)	2006-06-16
C2000C	Taxes - Foreign-based Contractor	2007-11-30
C2605C	Canadian Customs Duties and Sales Tax - Foreign based contractor	2008-05-12
C2608C	Canadian Customs Documentation	2012-07-16

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5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Instruction to contracting officers: Use the following paragraph when invoices must be accompanied by supporting documents. The documents listed are examples only and must be revised to reflect the requirement. Delete this paragraph if no supporting documents are required.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6. Insurance

SACC Manual clause

Référence

G1005C

Section

Insurance

Date

2008-05-12

7. Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) **(The Department of National Defence - St. Jean Garrison, St. Jean sur Richelieu, Qc, Montreal Garrison , Montreal, Qc and Farnham Garrison, Farnham, Qc)** Incoterms 2000 for shipments from a commercial contractor.

ANNEX "A" REQUIREMENT

TITLE: PURCHASE AND SUPPLY OF NON-TOXIC COLD-WATER SOAP FOR COMMERCIAL AND MILITARY VEHICLE WASH BAYS

Purpose

As and when required, supply products necessary for washing military and commercial vehicles used by the Materiel Support Service, Transport/Maintenance Platoon, for the St-Jean, Farnham and Montreal garrisons, located at Hangar 101 (St-Jean), Building 7 (Longue-Pointe Garrison), and the Farnham Ranges and Training Areas (RTA), Building E-197.

Also supply on consignment the product containers, pumps and distribution systems needed to operate the wash bays. The soap must come in a bulk fixed tank with a capacity of 600 to 1000 litres and a maximum diameter of 31 inches.

Background

EXTERIOR WASHING OF MOTOR VEHICLES

The military vehicles to be washed usually come from the training areas at Farnham Garrison, and they can accumulate large quantities of mud, clay, sand and earth. The commercial vehicles are usually used on public roads, but they may also be taken onto construction sites and can therefore accumulate all sorts of residue. The Offeror shall consider the foregoing and offer products that can clean the vehicles effectively.

For exterior washing of motor vehicles, the wash bays are located at three sites at the various garrisons. The wash bays have only natural ventilation; an auxiliary mechanical ventilation system (at one site) is used only to detect concentrations of carbon monoxide that exceed the standards in effect. These facilities do not have access to hot water for preparing mixtures. However, they are equipped with primary and secondary wastewater treatment systems (settling tank, oil-water separator, activated sludge).

Note: Prior to applying any product to the vehicles, it is understood that the initial water washing using the pressure washer system (approximately 2100 to 2300 pounds of pressure) is intended to dislodge and remove most of the accumulated sand, earth and mud; the single application of soap (with manual brushing as required) should then be able to remove the remaining dirt.

The soap must dissolve completely in cold water and work well enough to dislodge the remaining dirt after manual brushing if necessary. However, the product must not alter the exterior finish of the

vehicles. It can be used and diluted according to the manufacturer's instructions and can be applied with a low- or high-pressure jet. The temperature of the water used is approximately 10 degrees Celsius.

The washing product must be fully effective, taking into account the following factors: used with and without wastewater treatment, and used with and without a rinsing product. Up-to-date data sheets and technical bulletins must be supplied for each product by the closing date and time of the Request for Standing Offer.

PRODUCT PERFORMANCE (ONGOING EVALUATION)

At all times throughout the Standing Offer, Canada will verify the effectiveness of the products supplied.

If one of the offered products does not meet the desired cleaning standards for the various wash bays, the Offeror will be invited to test its product directly at the wash bay at Hangar 101, Transport/Maintenance Platoon, St-Jean Garrison.

If, after this test, the product is deemed unsatisfactory, Canada reserves the right to have an independent firm evaluate the product. If this evaluation reveals that the dilution ratio needs to be lowered, the acquisition cost of the product shall be re-evaluated using the new suggested dilution ratio.

MANDATORY CONDITIONS:

- The products offered must work in cold water.
- No corrosive or toxic products must be offered.
- The products offered cannot have the following WHMIS symbols: B, B2, D1 and E. The products must not be potentially toxic to users and operating personnel on the premises when applied.
- The products must be delivered in bulk only. No handling of the products by DND personnel.
- The technical bulletins and data sheets for the products must accompany the offer by the closing date and time of the Request for Standing Offer.
- No personal protective equipment must be required, apart from safety glasses.

RESPONSIBILITIES OF THE OFFEROR

The Offeror shall commit to having one of its representatives on site (at the three [3] points of consumption) at least once per month to check that the system is working properly and whether the contents need to be replenished.

In addition, the Offeror must be able to respond to a service call within eight (8) working hours, whether to replenish products or to repair or adjust the product distribution system.

The products must be delivered **in bulk** so that no intervention or handling is required on the part of wash bay personnel when the tanks are filled.

The Offeror's delivery person must fill the tanks directly from the service vehicle. No container other than the tanks already on site must be left on site by the Offeror, and replacing a container already on site with a full container shall not be permitted unless the container is broken.

The Offeror must install and start up at no charge all equipment components that must be left on consignment.

Note: Because the products must be transferred, the Offeror must be able to contain or recover any spills of concentrated product.

EQUIPMENT ON CONSIGNMENT

At all times during the Standing Offer, the Offeror agrees to leave on consignment and maintain at no charge the following equipment:

Building H-101, Tpt/Maint PI, St-Jean

- Cleaning product application system with automatic dilution; and
- Tank with a capacity between 600 and 1000 litres, with cover including base of tank if necessary, and maximum tank diameter of 31 inches.

Building 7, Tpt/Maint PI, Montreal

- Detergent application system with automatic dilution; and
- Tank with a capacity between 600 and 1000 litres, with cover including base of tank if necessary, and maximum tank diameter of 31 inches.

Building E-197, Range and Training Areas (RTA), Farnham

- Cleaning product application system with automatic dilution; and
- Tank with a capacity between 600 and 1000 litres, with cover including base of tank if necessary, and maximum tank diameter of 31 inches.

Note: The equipment rental costs must be indicated separately on the attached basis of payment.

PRODUCTS FOR EACH POINT OF CONSUMPTION

Building H-101, Tpt/Maint PI St-Jean, St-Jean Garrison

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W3380-12K005/A

Amd. No. - N° de la modif.

File No. - N° du dossier

MTA-2-35364

Buyer ID - Id de l'acheteur

mta309

Client Ref. No. - N° de réf. du client

W3380-12-K005

CCC No./N° CCC - FMS No/ N° VME

Non-toxic, biodegradable, non-flammable, light-foaming soap that does not contain caustic or chlorinated solvents. The soap shall be powerful enough to dislodge (after an initial water washing that has removed major accumulations of earth, sand and mud) remaining dirt following manual brushing as required. The soap must be usable with a conventional oil separator, a coalescing plate separator or a settling tank. It can be used with a low-pressure jet (approximately 70 pounds of pressure).

Building E-197, Range and Training Areas (RTA), Farnham

Non-toxic, biodegradable, non-flammable, light-foaming soap that does not contain caustic or chlorinated solvents. The soap shall be powerful enough to dislodge (after an initial water washing that has removed major accumulations of earth, sand and mud) remaining dirt following manual brushing as required. The soap must be usable with a conventional oil separator, a coalescing plate separator or a settling tank. It can be used with a low-pressure jet (approximately 70 pounds of pressure).

Building 7, Montreal Garrison

Non-toxic, biodegradable, non-flammable, light-foaming soap that does not contain caustic or chlorinated solvents. The soap shall be powerful enough to dislodge (after an initial water washing that has removed major accumulations of earth, sand and mud) remaining dirt following manual brushing as required. The soap must be usable with a conventional oil separator, a coalescing plate separator or a settling tank. It can be used with a low-pressure jet (approximately 70 pounds of pressure).

ANNEX " B "
BASIS OF PAYMENT

Firm unit prices in Canadian dollars, delivery duty paid (DDP), to each of the buildings shown in the table: Department of National Defence, St-Jean, Montreal and Farnham garrisons, Quebec. All transportation costs, including unloading, Customs duties and Excise taxes where applicable are included in the unit price. All applicable taxes ,where applicable, are excluded from the unit price.

Approximate Quantity of Product
Used Per Year

Item No.	Description	*Suggested dilution ratio: (Liter of product / Liter of water)	St-Jean Garrison	Montreal Garrison	Farnham Garrison	\$ / Liter	\$ / Liter	\$ / Liter
			(Bldg H-101)	(Bldg 7)	(Bldg E-197)	Year 1 (Firm)	Year 2 (Firm)	Year 1 (Option)
1	Non-toxic soap		7500 Liters (non-diluted)	2000 Liters (non-diluted)	2000 Liters (non-diluted)	\$ _____ /L	\$ _____ /L	\$ _____ /L
	Product offered: _____							
	Product code: _____							

***Note 1:** Lowest dilution ratio suggested by the manufacturer for use with cold water.

Note 2: Formula for financial evaluation of Item 1:

Number of liters of soapy water obtained × Indicated rate = Qty of product required

Qty of product required × Unit price per liter = Total price

Solicitation No. - N° de l'invitation

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Client Ref. No. - N° de réf. du client

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CCC No./N° CCC - FMS No/ N° VME

Item No.	Description	Annual rate - Year 1	Annual rate - Year 2	Annual rate – Option Year 1
		Bldg H-101	Bldg 7	Bldg E-197
2	Equipment on consignment	\$ _____ / year	\$ _____ / year	\$ _____ / year

Note 3: Formula for financial evaluation of Item 2:

Total price = (Annual rate for Year 1 + Year 2 + Option Year 1)