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PWGSC/TPSGC Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1
Bid Fax: (506) 851-6759

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.
Ce document contient une condition de sécurité.

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NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet Courseware Production Support Svcs	
Solicitation No. - N° de l'invitation W8486-137625/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W8486-137625	Date 2013-07-04
GETS Reference No. - N° de référence de SEAG PW-\$MCT-006-4661	
File No. - N° de dossier MCT-2-35127 (006)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-07-23	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Bourque, Annette	Buyer Id - Id de l'acheteur mct006
Telephone No. - N° de téléphone (506) 851-2325 ()	FAX No. - N° de FAX (506) 851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

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Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The purpose of the amendment is to provide the following questions and answers

Question 1 (a)

Please refer to Annex "D" – Mandatory Evaluation Criteria, M2 Instructional Designers (ID), education requirements 2.1.1, 2.2.1 and 2.3.1. Each of these requirements limits the acceptable fields of education to Education, Adult Learning, Distance Learning or eLearning. On previous solicitations (including W2037-100055/A) for the same services, the educational requirements were defined as "Must have a college diploma (in any field) or a university degree (in any field)". On the resulting contracts individuals have been successfully providing these services based on the educational requirements as originally specified, and many have been doing so for over five (5) years. In essence the restrictive nature of this new educational requirement is precluding qualified personnel who have been performing these functions in support of the ALSC as they are no longer compliant to the educational requirements stipulated in the new RFP. As a result, the Bidder respectfully requests that the Crown reduce the educational requirements to reflect the 2 previous RFPs and resulting contracts.

Answer 1 (a)

The Crown amends Annex D paragraphs 2.1.1, 2.2.1 and 2.3.1 to read:

"Must have a college diploma (in any field) or university degree (in any field)"

Question 1 (b)

Should the Crown consider the request in question 1a) above as not viable, please consider the following as an alternative to question 1a) above.

Please refer to Annex "D" – Mandatory Evaluation Criteria in particular to mandatory requirement M2 2.1.1, 2.2.1 and 2.3.1 for the Instructional Designers. Upon review of these requirements it would appear that they have been taken directly from Solicitation No: E60ZH-070003/C, Learning Services Standing Offer/Supply Arrangement (SOSA), however only the top level requirement (not the **OR** statements which allow for other educational qualifications in combination with years of experience) have been utilized within this RFP. The Bidder respectfully requests that the mandatory requirements for the Instructional Designers be expanded to include the **OR** statements from the SOSA.

Answer 1 (b)

See reply to Question 1(a).

Question 2

Please refer to Annex "D" – Mandatory Evaluation Criteria in particular to mandatory requirement M4, 4.2 Intermediate LMS, 4.2.2 which states "Must have a minimum of three (3) years experience as a Strategic Learning Advisor." There appears to be a disconnection between the experience requirements for the Senior LMS Administrator (M4, 4.1.2) and the Intermediate LMS Administrator. It is the Bidder's interpretation that this requirement should read "Must have a minimum of three (3) years experience as an LMS Administrator" vice "Strategic Learning Advisor". Please confirm.

Answer (2)

The Crown amends Annex D paragraph 4.2.2 to read:

"Must have a minimum of three (3) years experience working as an LMS Administrator within the last 5 years."

Question 3

Please refer to Annex "D" – Mandatory Evaluation Criteria, M7 for eLearning Product Programmers specifically to the education requirements at 7.1.1, 7.2.1 and 7.3.1. Each of these requirements limits the acceptable fields of education. On previous solicitations (i.e., W2037-120070/A and W2037-100054/B) for similar services the education requirements were "Must have a University degree (in any field) or a College diploma (in any field)". The Bidder respectfully requests that the Crown reduce the educational requirements to reflect previous RFPs, as this is not precedent setting. Again, the restrictive nature of the educational requirements will seriously impact a bidder's ability to locate qualified candidates.

Answer 3

The Crown amends Annex D paragraphs 7.1.1, 7.2.1 and 7.3.1 to read:

Must have a University degree (in any field) or College diploma Multimedia or equivalent*.

***Education Equivalent:**

- Certificate in Digital Communications (Includes Multimedia, Web Design, Programming, Development)
- Information Technology Diploma
- Certificate in Interactive Multimedia
- Certificate in Media Studies
- Certificate in Web Based Technology & Certificate in Instructional Systems Design
- Computer Science Degree

Question 4

Please refer to Annex "D" – Mandatory Evaluation Criteria M1 Project Managers education requirements 1.1.1 and 1.2.1 which state "Must have a University degree (in any field) and a Project Management Professional (PMP) certification from the Project Management Institute." On previous solicitations (i.e., W8486-118526/A) the educational requirements were "Each resource must hold a valid Project Management Professional (PMP) certification from the Project Management Institute". On the resulting contract, many individuals have been successfully providing these services based on the originally specified educational requirements and many have been doing so for over five (5) years. The Bidder respectfully requests that the Crown reduce the educational requirements to reflect previous RFP and resulting contract.

Answer 4

The Crown amends Annex D paragraphs 1.1.1 and 1.2.1 to read:

"Must have a Project Management Professional (PMP) certification from the Project Management Institute."

Question 5

Please refer to Annex "D" – Mandatory Evaluation Criteria in which the Crown has identified mandatory requirements for the minimum level of experience required for each position/stream in the RFP. Will the Crown accept the inclusion of resource experience that was gained through services provided while on an internship related to the position?

Answer 5

The only internship experience that is acceptable to the Crown is that of an individual who has successfully graduated as an Extended Intern from the New Brunswick Community College / DND Applied Studies Internship program (ASIP).

Note: The ASIP was previously known as "The Advanced Applied Arts Diploma". Extended Intern graduates from that program are also acceptable.

Question 6

Please refer to Annex "D" – Mandatory Evaluation Criteria, M6 Bilingual Quality Control Specialist. On a previous solicitation (i.e., W8486-118526/A) for this position the mandatory requirements were significantly different from those on this RFP and were more reflective of the actual tasks to be performed. The individual who was successfully proposed on the previous RFP has been providing these services for almost two (2) years. The Bidder respectfully requests that the Crown change the mandatory requirements to reflect previous RFP and resulting contract.

Answer 6

No. The language requirements for the Quality Control Specialist will remain.

Question 7

Please refer to Annex "D" – Mandatory Evaluation Criteria, M5 Bilingual Quality Assurance Specialist. On a previous solicitation (i.e., W2037-100055/A) the Quality Assurance Specialist was not required to be bilingual, and these services have been successfully provided for over five (5) years. The Bidder respectfully requests that the language requirement for the Quality Assurance Specialist position be changed to English to reflect the requirements of the previous RFP and of the current contract.

Answer 7

The Crown amends Annex D paragraph 5.1.3 to read:

"Resource must be proficient in English."

"Note: Bidder must clearly identify in their proposal that each proposed resource meets the language requirement in order to be deemed compliant."

Question 8

Is there an opportunity to bid on specific positions or will be disqualified if we do not reply with all resources?

Answer 8

The Crown is seeking to establish a single contract. The Bidder must demonstrate that they can provide the services of all sixty-one (61) resources.

Question 9

Will all resources be physically located on base in Oromocto?

Answer 9

Yes, the resources physical work location will be at CFB Gagetown, Oromocto, NB.

Question 10

One of the current mandatory requirements listed for the 3D Multimedia Developer (3D MD) is listed as:

8.1.1 Must have a minimum of three (3) years' experience programming and scripting functionality of real world objects, characters and equipment for use in real-time engines such as Unity.

Will the Crown take the observation and industry perspective into account and remove mandatory requirement 8.1.1 from the 3D Multimedia Developer position?

Answer 10

The Crown amends Annex D paragraphs 8.1.1 and 8.1.2 to read:

8.1.1 "Must have a minimum of three (3) years experience programming and scripting functionality of real world objects, characters and equipment for use in real-time engines such as Unity and other gaming engines."

8.1.2 "Must have a minimum of one (1) year experience within the last five (5) years in 3D modeling, 3D animation and texturing for 3D applications for use in gaming."

All other terms and conditions remain unchanged.