



<b>Request for Proposal Number:</b>	<b>NRCan-5000012953</b>	<b>Questions &amp; Answers: 01</b>
<b>Title:</b>	<b>Analysis of Forest Operations and Forest Product Equipment Manufacturers within Canada</b>	
<b>Date of Solicitation:</b>	03 July 2013 (Eastern Daylight Savings Time EDT)	
<b>Solicitation Closing Date and Time:</b>	12 August 2013 at 2:00 P.M. (Eastern Daylight Savings Time EDT)	
<b>Address Inquiries To Contracting Authority:</b>	<b>Valerie Holmes</b> Natural Resources Canada Senior Procurement Officer Fax: (613) 996-1024 Email: <a href="mailto:valerie.holmes@nrcan.gc.ca">valerie.holmes@nrcan.gc.ca</a>	
<b>Security:</b>	There is no security requirement associated with this solicitation.	
<b>Send Proposal To:</b>	Natural Resources Canada Bid Receiving Unit, Mailroom 588 Booth street, Room 108 Ottawa, Ontario K1A 0Y7 Attention: <b>Valerie Holmes</b>	
<b>PROCUREMENT BUSINESS NUMBER (PBN)</b> _____  In order to be able to receive a Natural Resources Canada (NRCan) contract, all suppliers <b>MUST</b> have a PBN. Companies who do not have a PBN <b>MUST</b> register for a PBN in the Supplier Registration Information system, on line at the Business Access Canada (formerly Contracts Canada) Internet site: <a href="#">&lt;Supplier Registration&gt;</a>		
<b>VENDOR/FIRM NAME AND FULL POSTAL ADDRESS (PLEASE PRINT):</b>  FIRM NAME: _____ ADDRESS: _____ _____ _____  CONTACT: _____ TELEPHONE: _____ FACSIMILE: _____ EMAIL: _____		
<b>NAME AND TITLE OF PERSON AUTHORIZED TO SIGN ON BEHALF OF BIDDER (PLEASE PRINT):</b>  NAME: _____ TITLE: _____		
<b>PROPOSAL TO: NATURAL RESOURCES CANADA</b>  We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto and on any attached sheets at the price(s) set out therefore.  <b>Signature of Person Authorized to Sign on behalf of Vendor/Firm:</b>  <div style="text-align: right;">           _____  <b>Date</b> </div>		



The following are questions received against this bid solicitation:

**Question #1:**

The Statement of Work contains at least two (2) requirements that will involve consultants with stakeholders (e.g. "Collect Quantitative Information of Canadian Manufacturers located in Canada" and "Identify issues and challenges of the forest equipment manufacturers"). Will data collection for these two (2) requirements be subject to the Treasury Board Procedures for Planning and Contracting Public Opinion Research?

**Answer #1:**

Data collection for these two (2) requirements will not be subject to TB procedures for Planning and Contracting Public Opinion Research.

**Question #2:**

Section C3 of Annex "C" contains the following statements, "Bidders must provide financial details as requested in this Annex. Proposals which do not contain pricing details as requested below shall be considered incomplete and non-responsive". The table below these statements contains the number of days for each category of personnel in the column "Level of Effort/Number of Days Required". Are the number of days for each category fixed or only meant to be an example?

**Answer #2:**

The number of days for each category is meant only to be examples and **for evaluation purposes only**. It is suggested that the Bidders provide a Work Plan that will detail who the resources are assigned to this work as well as the level of effort the Bidders feel is needed to get the work done.