

Q&A #1 – Solicitation 24062-14-009

Q.1 I have noted that there is a reference in the RFP document under the Mandatory requirements (M1 Corporate Expert Knowledge) to "Table 1 (refer to Appendix 1)". I cannot find the table referred to nor the Appendix 1. Was this accidentally omitted? Please let me know and provide the required documents.

A.1 Table 1 has been added to the list of documents that can be downloaded as Appendix 1 to part 4.

Q.2 Can the projects for the senior disability consultant be the same as the ones for the Corporation?

A.2 Yes the projects for the senior disability consultant can be the same as the ones for the Corporation.

Q.3 On page 11, M1, you indicate that a project is as:

- related to a client organization with a minimum of 5,000 employees;
- lasted a minimum period of six months; and
- was completed in the last 10 years (at bid closing time)

You indicate that these criteria also apply to M2, M3 and M4. In other words, the senior, intermediate and junior consultants' projects described need to meet all these criteria for each one of them. Please confirm.

A.3 Yes the definition of project (related to a client organization with a minimum of 5,000 employees; lasted a minimum period of six months; and was completed in the last 10 years at bid closing time) also applies to M2, M3 and M4

Q.4 On page 16, R6, the first paragraph refers to senior consultant. Please confirm that it should read intermediate consultant.

A.4 Confirmed. R6 should indeed have read: "The Bidder should demonstrate the following elements where the proposed Intermediate Disability Consultant has relevant credentials"

Q.5 On page 16, R6.2, it states that the intermediate consultant holds a CHRP certification. However, this criteria applies to the senior DM consultant in M2.3 on page 12. Please confirm that it is the senior consultant who must hold a CHRP certification.

A.5 As a mandatory requirement, the Senior Disability Benefit Consultant must hold a CHRP. While not mandatory for the Intermediate Disability Benefit Consultant, should the proposed Intermediate Disability Benefit Consultant also hold a CHRP, the Bidder's technical proposal will be awarded 5 points.