

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**

**11 Laurier St./ 11 rue, Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> PORTABLE SURGICAL TABLE	
<b>Solicitation No. - N° de l'invitation</b> W3931-120157/B	<b>Date</b> 2013-07-16
<b>Client Reference No. - N° de référence du client</b> W3931-120157	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PV-883-63096	
<b>File No. - N° de dossier</b> pv883.W3931-120157	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-08-27</b>	<b>Time Zone Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Saunders, Lynda	<b>Buyer Id - Id de l'acheteur</b> pv883
<b>Telephone No. - N° de téléphone</b> (819) 956-6851 ( )	<b>FAX No. - N° de FAX</b> (819) 956-3814
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Scientific, Medical and Photographic Division / Division de  
l'équipement scientifique, des produits photographiques et  
pharmaceutiques  
11 Laurier St./ 11 rue, Laurier  
6B1, Place du Portage  
Gatineau, Québec K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

### PART 1 - GENERAL INFORMATION

1. Security Requirement
2. Requirement and Optional Requirements
3. Debriefings

### PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

### PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

### PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

### PART 5 - CERTIFICATIONS

1. Mandatory Certifications Required Precedent to Contract Award

### PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement
2. Requirement and Optional Requirements
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. Defence Contract
12. SACC Manual Clauses

### List of Annexes:

**Annex A - Technical Specifications - Portable Surgical Tables**

**Annex B - Specifications for STANAG 2040 MED Stretcher**

## PART 1 - GENERAL INFORMATION

### 1. Security Requirement

There is no security requirement associated with this bid solicitation.

### 2. Requirement

The requirement is detailed under the "Line Item Detail" and in accordance with Annex A - Technical Specifications attached hereto.

#### 2.1 Optional Requirement

1. An option to purchase up to one hundred and twenty (120) Portable Surgical Tables, ordered in lots of a minimum of 20 units, on an "as and when requested" basis, at any time before 31 March 2017 is also being included.
2. An option to purchase additional spare parts and accessories at any time before 31 March 2017 is also being included.

### 3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgscc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation..

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

**Replace:** sixty (60) days

**With:** ninety (90) days

**1.1 SACC Manual Clauses**

B1000T Condition of Material

2007-11-30

**2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to PWGSC will not be accepted.

**3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary " will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

**4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

**PART 3 - BID PREPARATION INSTRUCTIONS****1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

**Section I:** Technical Bid (three (3) hard copies)

**Section II:** Financial Bid (one (1) hard copy)

**Section III:** Certifications (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

## 1.1 Section I: Technical Bid

In their technical bid, bidders must explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

The following applies to the Requirement and bidders must address the following in their bid where applicable:

### 1.1.1 Service (BIDDER TO COMPLETE)

Purchase of the equipment must include: regional technical support; technical phone support; support via the Internet; and support via a fax-back document system.

Response for service must be within 48 hours or less.

Also, provide the following with your bid:

- a) Location of available service facilities (after sales service and repair).

---

---

---

- b) Locations of available replacement parts from consumables to major components.

---

---

---

- c) Response time re: service calls, and escalation schedule, i.e. (how many days with no resolution to a problem until a more experienced person is called in, and from which location).

---



---



---

#### 1.1.2 Product Offered (BIDDER TO COMPLETE)

The Bidder must indicate the make and model number of the products offered (identify specific components which make up the system):

Name of Manufacturer: \_\_\_\_\_

Model/Part Number: \_\_\_\_\_

#### 1.1.3 Point of Manufacture/Shipping (BIDDER TO COMPLETE)

The Bidder must state the point of manufacture/shipping of goods or where service is to be performed:

Location: \_\_\_\_\_

Postal Code: \_\_\_\_\_

#### 1.1.4 Delivery (BIDDER TO COMPLETE)

Delivery of the initial two (2) Portable Surgical Tables is requested on or before 31 January 2014, please provide an answer to the following:

Yes this delivery date can be met \_\_\_\_\_

**OR**

No, the best delivery date that can be offered is \_\_\_\_\_

#### 1.1.5 Delivery - Optional Requirements (BIDDER TO COMPLETE)

Deliverables requested under any optional period, if exercised, is requested to be received within \_\_\_\_\_ calendar days from the initial request.

**1.1.6 Contacts**

Bidders are requested to provide the following: Information pertaining to Article 5.4 Contractor Representatives under Part 6, Resulting Contract Clauses.

**1.2 Section II: Financial Bid**

- 1.2.1 The Bidder must quote a firm unit price all inclusive of supply and manuals, DDP (Petawawa, Ontario) Incoterms 2000, for the goods identified Line Item 1. The total amount of Applicable Taxes must be shown separately, if applicable. Freight charges to destination and all applicable Customs duties and taxes must be included.

**1.2.2 Optional Requirements (on an “as and when requested” basis)**

Bidders must quote firm unit prices, in spaces provided at Part 6, Article 6 - Basis of Payment, Article 2(a) and (b), all inclusive of supply and manuals, DDP Delivery Duty Paid (Petawawa, Ontario) Incoterms 2000. The total amount of Applicable Taxes must be shown separately, if applicable. Freight charges to destination and all applicable Customs duties and taxes must be included. If a bidder fails to quote a firm unit price for each of the optional items, the bidder will be considered non-compliant and no further consideration will be given.

**1.2.3 SACC Manual Clauses**

C3011T Exchange Rate Fluctuation 2010-01-11

**1.3 Section III : Certifications**

Bidders must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION****1. Evaluation Procedures**

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

**1.1 Technical Evaluation**

All proposals submitted must be completed in full and provide all of the information requested in the Request for Proposal (RFP) package to enable a full and complete evaluation. If the requirement is not addressed in the bidder's proposal, the proposal will be considered incomplete or non-responsive and will be rejected. The onus is on the bidder to provide all the information necessary to ensure a complete and accurate assessment.

## Factors for Evaluation

1. **PRICING BASIS (MANDATORY):** Prices must be firm.
2. **ABILITY TO MEET THE TECHNICAL REQUIREMENT (MANDATORY):**

- a) **For Items Defined by Specifications:**

The bidder is requested to cross reference the mandatory technical criteria contained herein to their supporting technical documentation.

- b) **Provision of Supporting Technical Documentation:**

Supporting technical documentation for the goods offered must be provided with the bid at time of bid closing.

Technical brochures or technical data MUST be provided to verify compliancy to the technical mandatory specifications.

3. **COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS REQUEST FOR PROPOSAL (MANDATORY)**
4. **FOR CANADIAN SUPPLIERS ONLY:** Please note that the requirements of the Federal Contractors Program may apply - see herein. **(MANDATORY, if applicable)**

## 1.2 Financial Evaluation

The lowest evaluated price will be established using the following criteria:

- a) The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Canadian customs duties and excise taxes included. For evaluation purposes, bids received in a foreign currency will be converted to Canadian funds using the appropriate rate of exchange using the rate quoted by the Bank of Canada as being in effect on date of bid closing.
- b) prices will be evaluated on DDP Delivery Duty Paid (Petawawa, Ontario) Incoterms 2000 destination basis.
- c) for bid evaluation purposes only, the total bid price will be determined by multiplying 2 x (initial) + 100 x (optional) + sum of 1 of each optional additional accessories x the firm unit price quoted for each.

## 2. Basis of Selection

A0031T Basis of Selection - Mandatory Technical Criteria Only

2010-08-16



## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### **1. Mandatory Certifications Required Precedent to Contract Award**

#### **1.1 Code of Conduct and Certifications - Related documentation**

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### **1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Human Resources and Skills Development Canada \(HRSDC\)](#) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There is no security requirement applicable to this Contract.

### **2. Requirement**

The Contractor must provide the items detailed at Line Item 1 as per specifications detailed at Annex A - Technical Specifications attached hereto. Manuals included.

#### **2.1 Optional Requirement**

The Contractor grants to Canada the irrevocable option to acquire the goods described at Article 6.2 - Basis of Payment, Optional Requirements, Article 2 a) and b) of the Contract under the same conditions and at the prices stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before 31 March 2017 by sending a written notice to the Contractor.

## 2.2 Manuals

Manuals are considered as part of the equipment. One (1) operator manual in English and French and one (1) English service manual with a list of replacement parts must be sent together with each unit.

## 2.3 Service

Purchase of the instrument must include: *regional technical support; technical phone support; support via the Internet; and support via a fax-back document system.*

Response for service must be within 48 hours or less.

## 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

### 3.1 General Conditions

2010A (2013-04-25) General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

## 4. Term of Contract

### 4.1 Delivery Date

The initial delivery of the two (2) Portable Surgical Tables must be received on or before (**to be filled in only at contract award**).

4.2 Deliverables requested under any optional period, if exercised, must be received within sixty (60) calendar days from the initial request.

### 4.3 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the Contract:

DDP Delivery Duty Paid (Petawawa, Ontario) Incoterms 2000 for shipments from a commercial contractor.

2. The Contractor will be responsible for all delivery charges, costs and risks of transport, and customs clearance, including the payment of customs duties and taxes.

## 5. Authorities

### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Lynda Saunders  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Commercial Consumer Products Directorate  
11 Laurier Street, 6A2, Phase III  
Place du Portage, Hull, Quebec, K1A 0S5

Telephone: (819) 956-6851

Facsimile: (819) 956-3814

E-mail address: lynda.c.saunders@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract, and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 5.2 Technical Authority

The Technical Authority for the Contract is:

**(to be inserted at contract award)**

Telephone : \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 DND Procurement Authority

The DND Procurement Authority for the Contract is:  
**(to be inserted at time of award)**

Name: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Facsimile: (\_\_\_\_) \_\_\_\_\_

E-mail address: \_\_\_\_\_

The DND Procurement Authority (or its designated representative) is responsible for the financial management of the Contract and for certifying invoices for payment.

### 5.4 Contractor's Representative

#### General enquiries

Name: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

#### Delivery Follow-up

Name: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Contractor's representative must be the single point of contact with the Technical Authority for the duration of the contract. The Contractor's representative must manage all technical performance and data delivery requirements of the contract.

## 6. Payment

### 6.1 Basis of Payment - Firm Lot Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price of \$(***amount to be inserted at contract award***) for Line Item 1, DDP Delivery Duty Paid (Petawawa, Ontario) Incoterms 2000. Customs duties are included and Applicable Taxes is extra, if applicable.

### 6.2 Basis of Payment - Optional Requirements (on an "as and when requested" basis)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor shall be paid the firm unit price within the FY as shown below, the order was placed, (as per specifications detailed under Article 2.0 above), DDP Delivery Duty Paid (Petawawa, Ontario) Incoterms 2000. Customs duties are included and Applicable Taxes is extra, if applicable.

**a) OPTIONAL ADDITIONAL PORTABLE SURGICAL TABLES**  
(as per specifications detailed at Annex A)

Description	Option Period 1 (from date of Contract award to 31 March 2015)		Option Period 2 (from 1 April 2015 to 31 March 2017)	
	Estimated Optional Qty	Firm Unit Price	Estimated Optional Qty	Firm Unit Price
Portable Surgical Tables	100*	\$ _____	20*	\$ ____

\*The Contractor understands and agrees that the quantities expressed above are estimates and do not constitute a contract guarantee. Quantities may be re-distributed between the option years in order to meet operational needs, as required and will be in charged in accordance with the price identified above at time of order.

\*\*Firm unit pricing for Option Period 2 will be adjusted on April 1 of each year under the option period by the amount established based on the average percentage change in the monthly index of the Industrial Price Index published by Statistic Canada, in the 2002 North American Industry Classification System (NAICS), Table 329-0057, Index 3391- Medical Equipment and Supplies Manufacturing, for the 12-month period ending 2 months prior to the option start date.

Should the index 3391 be discontinued the Government of Canada reserves the right to choose a substitute index.

**Example:** In Option Period 2 of a contract commencing April 1, 2015, the Option Period 2 rates stated above would be decreased by -1.232% from the firm unit prices in effect until March 31, 2015 based on the information below using the following formula rounded to the nearest two decimal places will be used. Adjustment =  $(A/B - 1) \times 100$  Where: A = sum of the indices for the 12 months ending two (2) months preceding the start date of the new option year. B = sum of the indices for the 12 months ending fourteen (14) months preceding the start date of the new option year.

	Monthly IPI 2014/2015	Monthly IPI 2013/2014	Monthly IPI% Change
February	148.0	143.1	3.42%
March	146.8	146.2	0.07%
April	145.1	152.0	-4.54%
May	142.0	143.4	-0.38%
June	144.2	145.4	-0.83%
July	143.1	147.0	-2.65%
August	142.7	151.0	-5.50%
September	147.8	153.0	-3.40%
October	148.9	146.2	-1.85%
November	149.3	150.1	-0.53%
December	146.2	144.6	1.11%
January	<u>142.0</u>	<u>145.3</u>	-2.27%

Avg. % Change in monthly index -1.23%

The indexes included are fictitious and are used to provide example only.

**b) OPTIONAL ADDITIONAL ACCESSORIES** (as per specifications detailed at Annex A, Item 2.0)

Firm unit prices, DDP (Delivered Duty Paid) Incoterms 2000, Petawawa, Ontario Incoterms 2000 for the following additional accessories which must be fully compatible with the instrument must be quoted. Firm unit pricing must be valid up to 31 March, 2015. Customs duties are included and Applicable Taxes is extra, if applicable.

	<b>Firm Unit Price</b>
<b>Item 1:</b> Mayo Tray	\$ _____
<b>Item 2 :</b> Medical Accessory Tower	\$ _____
<b>Item 3:</b> IV Poles	\$ _____
<b>Item 4:</b> Adjustable Halogen Light	\$ _____
<b>OR</b>	
<b>Item 4:</b> Adjustable LED Light	\$ _____
<b>Item 5:</b> Movable Padded Adjustable Arm Rest	\$ _____

**c) OPTIONAL ADDITIONAL ACCESSORIES**

Firm unit pricing for additional accessories for each year after, during the period of 1 April 2015 to 31 March 2017, will be negotiated and will be the lesser of the following: The Industrial Price Index published by Statistic Canada, in the 2002 North American Industry Classification System (NAICS), Table 329-0057, Index 3391- Medical Equipment and Supplies Manufacturing over the previous calendar year OR the contractor's most favoured customer published price for the calendar year.

Should the index 3391 be discontinued the Government of Canada reserves the right to choose a substitute index.

**6.3 Limitation of Price**

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

**6.4 SACC Manual Clauses**

C2000C Taxes - Foreign-based Contractor	2007-11-30
H1001C Multiple Payments	2008-05-12

## 7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

**FOR PROMPT PAYMENTS, ENSURE THE CONTRACT NO./P.O.NUMBER APPEARS ON ALL DOCUMENTATION AND THE NAME OF DND TECHNICAL AUTHORITY.**

2. Invoices must be distributed as follows:
  - (a) The original and one (1) copy must be forwarded to the address shown on page 2 of the Contract for certification and payment; and
  - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### 8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario, Canada.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- (c) Annex A - Technical Specifications;
- (d) Annex B - Specifications for STANAG 2040 MED Stretcher; and
- (d) the Contractor's bid dated **(to be filled in at contract award)**.

Solicitation No. - N° de l'invitation

W3931-120157/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pv883

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

W3931-120157

pv883W3931-120157

---

**11. Defence Contract**

*SACC Manual* clause A9006C (2012-07-16) Defence Contract

**12. SACC Manual Clauses**

A2000C	Foreign Nationals (Canadian Contractor)	2006-06-16
A2001C	Foreign Nationals (Foreign Contractor)	2006-06-16
A9062C	Canadian Forces Site Regulations	2011-05-16



## ANNEX A TECHNICAL SPECIFICATIONS

### Portable Surgical Tables

#### 1.0 OBJECTIVE

The Department of National Defence (DND) requires Portable Surgical Tables (PST) to be used in military field operations, natural disasters or aid to civilian authority environments.

The function of the PST is to allow for either a single and (or) two users to securely transport a patient or casualty who has been placed in a STANAG 2040 MED stretcher (not to be included) across rough, uneven and (or) unprepared terrain, to and from a triage area, within temporary emergency shelters or facilities. The PST is also to serve as a stable stationary platform to allow for procedures (such as: examinations, first aid treatment and minor surgeries) to be performed and allow for the storage of materials or supplies below the patient area.

The PST must be lightweight and made of a rugged design and construction and must be easily disassembled or collapsible to allow for efficient transport.

#### 2.0 MANDATORY REQUIREMENTS

**Bidders must cross reference the mandatory technical criteria in a concise format by using page, paragraph(s) & sub-paragraphs as applicable to their supporting technical documentation.**

<b>2.1 MANDATORY EQUIPMENT CRITERIA</b>		<b>Cross-Reference</b> (indicate where in the bid the information can be found)
The PST must meet the following criteria:		
2.1.1	The PST must be portable and the weight must not exceed 45 kg (99 pounds), including carrying case (excluding accessories)	
2.1.2	The PST must be capable of being disassembled and (or) folded down to a size small enough to be carried by one individual without the use of additional tools.	
2.1.3	The PST must be designed to allow for storage of all accessories (identified in 2.2 below) under the patient or casualty area not to exceed 0.1 cubic metres (3.5 cubic feet).	
2.1.4	The PST must include a carrying case or weather resistant bag that can securely hold or contain the PST and all parts and accessories when being transported.	
2.1.5	The PST must include a minimum of two wheels that are capable of allowing the loaded PST which includes (the STANAG 2040 stretcher, a patient or casualty, as well as all accessories in the storage area) move over rough, uneven and (or) unprepared terrain in a field setting as well as on finished floors in a medical clinic environment.	
2.1.6	The PST must have a mechanism such as a strap or clamp to allow the stretcher to be secured to the PST.	
2.1.7	The PST must have at least two handles or one push bar that are accessible after the stretcher is secured on top of the PST. These handgrips will allow a single individual to move the PST between locations.	
2.1.8	The PST and accessories must be designed and constructed of materials to allow for thorough cleaning and disinfection by use of soap and water.	

<b>2.1 MANDATORY EQUIPMENT CRITERIA</b>		<b>Cross-Reference</b> (indicate where in the bid the information can be found)
The PST must meet the following criteria:		
2.1.9	The PST must be designed to be able to securely transport a patient or casualty, who has been placed in a STANAG 2040 MED stretcher (not to be included). See stretcher specifications at Annex B below.	
2.1.10	The PST must be able to maintain the horizontal position of the loaded stretcher.	
2.1.11	The height of PST must be between 75 cm to 110 cm (29.5 inches to 43.3 inches) when secured or locked into place.	
2.1.12	The PST must be able to support the total weight of a patient or casualty and all accessories of not less than 170 kg (374.7 pounds).	

<b>2.2 ACCESSORIES</b>		<b>Cross-Reference</b> (indicate where in the bid the information can be found)
Each PST must include the following accessories along with a picture or brochure of the item being proposed:		
2.2.1	One (1) Mayo tray	
2.2.2	One (1) medical accessory tower	
2.2.3	A minimum of one IV pole.	
2.2.4	One (1) adjustable halogen light or LED light which must be powered by 110 VAC. The PST can be powered by battery in addition to the 110 VAC.	
2.2.5	One (1) movable padded adjustable arm rest	

**ANNEX B****SPECIFICATIONS FOR  
STANAG 2040 MED STRETCHER**

<b>DIMENSIONS AND MASS SPECIFICATIONS</b>	
Length with extended handgrips:	2 290 mm ( $\pm 5\%$ )
Length with retracted handgrips:	2 060 mm ( $\pm 5\%$ )
Length of sheet:	1 930 mm ( $\pm 5\%$ )
Width (open stretcher):	580 mm ( $\pm 5\%$ )
Width (close stretcher):	92 mm ( $\pm 5\%$ )
Height (open):	171 mm ( $\pm 5\%$ )
Diameter of supporting round tubes:	39/3 mm ( $\pm 5\%$ )
Diameter of handgrips:	31 mm ( $\pm 5\%$ )
Weight:	7,6 kg ( $\pm 5\%$ )
Maximum load capacity:	151 kg ( $\pm 5\%$ )