



RETURN BIDS TO :

**RETOURNER LES
SOUMISSIONS À :**

John Hawkins
Shared Services Canada / Services partagés
Canada
700 Montreal Road, 8th Floor /
700 rue Montréal, 8eme étage
Ottawa
Ontario

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

Proposal To: Shared Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out thereof.

Proposition aux: Services partagés Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées
Instructions : See Herein

ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexées, au(x) prix indiqué(s)

Comments - Commentaires

This document contains a Security Requirement

Vendor/Firm Name and address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office – Bureau de distribution
Shared Services Canada
Procurement Operations
700 Montreal Road
Ottawa, Ontario
K1A 0P7

Title – Sujet Professional Services (Questions and Answers)	
Solicitation No. – N° de l'invitation 2B0KB-132851/A	Amendment No. - N° modif. 001
Client Reference No. – N° référence du client 20132851	Date July 11, 2013
GETS Reference No. – N° de reference de SEAG	
File No. – N° de dossier C12.2B0KB-132851	CCC No. / N° CCC - FMS No. / N° VME
Solicitation Closes – L'invitation prend fin at – à 02 :00 PM on – le July 26, 2013 (Extended)	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Inquiries to : - Adresser toutes questions à: John Hawkins	Buyer Id – Id de l'acheteur C12
Telephone No. – N° de téléphone : 613-748-5140	FAX No. – N° de FAX 613-748-4560
Destination – of Goods, Services, and Construction: Destination – des biens, services et construction : See Herein	
Time Zone Fuseau horaire Daylight Saving Time DST	

Instructions: Voir aux présentes

Delivery required - Livraison exigée See Herein	Delivered Offered – Livraison proposée
Vendor/firm Name and address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Facsimile No. – N° de télécopieur Telephone No. – N° de téléphone	
Name and title of person authorized to sign on behalf of Vendor/firm (type or print)- Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



The following questions and answers are provided for you information:

Q1) Have there been in the last 12 months incumbent contractors supplying the same or similar services?

A1) IBISKA Telecom Inc, December 21, 2011 to December 20, 2013 however, this contract resides with DND and SSC is seeking a separate contract through a competitive process.

Q2) If so, please let me know the vendor(s) that represented the contractors and the value of the contract that were in place?

A2) See A1. Total value of the contract is \$5,664,825.60.

Q3) Will 1 contract be awarded for all of the roles or separate contracts for each resource category?

A3) There will be one contract resulting from this solicitation.

Q4) For the Telecommunication System Specialist - Intermediate, Three (3) Resource(s) required, do you require a resume for each resource required to be submitted as part of this bid?

A4) Yes.

Q5) Please advise if there are currently, or recently, contractors working in these, or related positions? If so, what is the contracting company name, contract duration and value?

A5) See A1 & A2.

Q6) Under PART 1, Summary, it states, *“This bid solicitation is being issued to satisfy the requirement of the Shared Services Canada (the “Client”) for*

Task-Based Informatics Professional Services (TBIPS) under the TBIPS Supply Arrangement (SA) method of supply.” However, the resource category “Telecommunications System Specialist” does not to our knowledge exist at this time under the TBIPS SA. Is reference to TBIPS an error? If not, could you please provide the relevant TBIPS category numbers for both the “Telecommunications System Specialist” and “Project Manager”?

A6) The reference to TBIPS was mistakenly left in.

2. Summary (a) should read:

(a) This bid solicitation is being issued to satisfy the requirement of the Shared Services Canada (the “Client”).

Q7) I believe that both the Intermediate and Senior Telecommunication System Specialist categories were added to TBIPS under the current TBIPS refresh which has not yet been awarded. Can you please change these categories to ones that are currently valid under the last TBIPS SA awards?



A7) See A6). SSC acknowledges that these categories are not yet under TBIPS. The GETS posting is open and does not reference TBIPS.

Q8) Would the Crown please provide the complete requirement for M6 (Sr. Telecommunications System Specialist) and M13 for the Project Manager, as these requirements seem incomplete.

A8) The Word document is attached and the complete requirement is there. Unfortunately the conversion to .pdf caused the requirements to appear incomplete.

Q9) The Evaluation tables in PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION (Pages 11-14 of 40) appear to be incomplete. Can you please provide the Mandatory and Rated criteria evaluation table in a word format so we can properly respond to the requirements?

Cells that are incomplete:

M2 incomplete sentence

M4 incomplete sentence

M5 incomplete sentence

M6 incomplete sentence

M10 incomplete sentence

M13 incomplete sentence

A9) See A8.

Q10) Are the requested services for the above referenced solicitation currently being provided or have they been provided previously? If so, please identify the means by which such services have been supplied (e.g., direct and or term employee, personal services contract, or contracted services through a company). If the services were contracted through a company, please provide the name of the contractor and the duration and dollar amount of the contract(s).

A10) See A1 & A2.

Q11) Due to the level of effort required and the short timeline, we would like to request an extension for this bid effort.

A11) SSC hereby grants and extension to July 26, 2013.

Q12) In the RFP, page 4, 2.Summary, (b), it states *"It is intended to result in the award of one contract for a period from Contract award for 2 years plus three additional one year option periods allowing Canada to extend the term of the contracts"*, however on page 21, Part 7 – Resulting Contract Clauses, 4. Term of Contract, 4.2 Option to Extend Contract states *" The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to one additional year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment."* The pricing table also shows 2 years plus three additional one year option periods. Can you please confirm which one is correct?



A12) On page 21, Part 7 – Resulting Contract Clauses, 4. Term of Contract, 4.2 Option to Extend Contract should read "The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up **to three additional one year periods** under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment".

Q13) On page 11-14, Part 4 – Evaluation Procedures and Basis of Selection, 1. Evaluation Procedures, 1.1 Technical Evaluation, 1.1.1 Mandatory Technical Criteria (Resources) and 1.1.2 Rated Criteria:

M2 – Must have a minimum of five (5) years of experience working as a network-specific Telecommunication System Specialist in a network/telecommunications

M4 – Must have a minimum of five (5) years of experience with the General Dynamics TACLANE

M5 – Must have a minimum of five (5) years of experience administering networks using the Border Gateway Protocol (BGP), Internet Protocol (IP) Multi-Protocol

M6 – Must have a minimum of five (5) years of experience working on network engineering solutions with

M13 – Must have a minimum of seven (7) years of experience as a Project Manager and managing

R7 – Experience with Project Management and Configuration Management Board practices

These requirements seems to have been cut off, is there any more information that we would need to be aware of for these requirements?

A13) See A8.

Q14) On page 12, Part 4 – Evaluation Procedures and Basis of Selection, 1. Evaluation Procedures, 1.1 Technical Evaluation, 1.1.1 Mandatory Technical Criteria (Resources): ***M8 – Must have a minimum of five (5) years of experience as a Telecommunications Systems Specialist.*** Can you confirm that the description below is acceptable as experience required?

"The Telecommunication Specialist must review, analyze and provide recommendations on telecommunication system and sub-system interface documentation, including network and telecom to the Technical Authority."

- *Recommend telecommunication system level solutions for discrepancies, deficiencies and changes to equipment and specifications*
- *Liaise with telecommunication sub-system technical groups to ensure system integrity, performance, reliability and maintainability*
- *Analyze and integrate telecommunication systems*
- *Review, analyze and provide recommendations relating to telecommunication system components and associated documentation*
- *Participate in design, technical and management reviews to monitor, advise and report on progress and potential problems*



- *Conduct telecommunication system integration testing and evaluation*
- *Analyze telecommunication system deficiencies and recommend cost effective solutions*
- *Design and maintain telecommunication systems*

A14) SSC Confirms that the description fits for the mandatory requirements.

Q15) On page 12-13, Part 4 – Evaluation Procedures and Basis of Selection, 1. Evaluation Procedures, 1.1 Technical Evaluation, 1.1.1 Mandatory Technical Criteria (Resources): ***M11 – Must have a minimum of three (3) years of experience working on network engineering solutions with telecommunications service providers*** and ***M15 – Must have a minimum of five (5) years of experience managing a project management team working telecommunications service providers.*** Can you clarify whether or not you are looking for examples of a telecommunication service provider that the candidate has worked with?

A15) For M11 and M15 - the work experience should clearly demonstrate the work with a telecom service - specific company example is not necessary, but it should be reflected in the experience.

Q16) At Part 4 – Evaluation Procedures (page 11 of 40), the following mandatory criteria appear to be missing some text:

- M2, M4, M5, and M6 for Senior Telecommunication System Specialist (Page 11 of 40). For Example: M6 currently states: “Must have a minimum of five (5) years of experience working on network engineering solutions with” There is obviously wording missing in M6; so we request confirmation of wording for the noted criteria.

A16) See A8.

Q17) At Part 4 – Evaluation Procedures (page 12 of 40), the following mandatory criteria is missing some text:- M13 for the Senior Project Manager (Page 12 of 40). Please confirm the proper text for this criteria.

A17) See A8.

Q18) Part 1, Section 2 (a) (on page 4 of 40) identifies this RFP as “...under the TBIPS Supply Arrangement...”. Please confirm that this RFP is not issued under TBIPS.

A18) See A6.

Q19) Part 2, Section 2 (on page 6 of 40) instructs bidders to submit bids only to SSC by the date, time, and place indicated on page 1 of the bid solicitation. Page 1 indicates that bids should be sent to: 700 Montreal Road, 8th floor. However, the bid preparation instructions at Part 3, Section 3.1 (on page 8 of 40) indicate that Canada would prefer electronic copies of the response e-mailed to you (John.hawkins@ssc-spc.gc.ca). Please confirm that proposals must be submitted by e-mail only, and



to the e-mail address provided, unless they are submitted on one CD/DVD as permitted in section 3.1 (page 8 of 40). In other words, please confirm that paper copies of the proposal will not be accepted.
A19) Paper copies of the proposals will not be accepted.

Q20) Upon initial release of this RFP, the procurement vehicle identified is the Task-Based Informatics Professional Services (TBIPS) SA. However, the titles of the categories solicited and many of the tasks listed under the SOW would appear to be derived from the Technical Engineering and Maintenance Service(TEMS) Supply Arrangement, specifically Stream 1 and Stream 3.

A20) See A6.

Q21) Could the Crown kindly clarify that this RFP was meant to be solicited only as a TEMS SA requirement?

A21) TEMS is a DND vehicle and as these categories are not yet included on TBIPS this is a standard open requirement on GETS.