

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving  
PWGSC  
33 City Centre Drive  
Suite 480  
Mississauga  
Ontario  
L5B 2N5  
Bid Fax: (905) 615-2095**

## Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
Ontario Region  
33 City Centre Drive  
Suite 480  
Mississauga  
Ontario  
L5B 2N5

<b>Title - Sujet</b> Meat, Fish and Poultry	
<b>Solicitation No. - N° de l'invitation</b> W0135-139345/C	<b>Date</b> 2013-07-17
<b>Client Reference No. - N° de référence du client</b> W0135-139345	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$TOR-033-6306
<b>File No. - N° de dossier</b> TOR-3-36067 (033)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-01-15</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Delivery Required - Livraison exigée</b> see herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Martin, Lesley	<b>Buyer Id - Id de l'acheteur</b> tor033
<b>Telephone No. - N° de téléphone</b> (905)615-2076 ( )	<b>FAX No. - N° de FAX</b> (905)615-2060
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE 22 Wing CFB North Bay Tri-Mess - 17 Duxford Road Hornell Heights Ontario POH1P0 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address</b>	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b>	
<b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b>	
<b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- |        |   |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement;   |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;   |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;   |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided;   |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses:   |
|        | 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;  |
|        | 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.  |

The Annexes include the Requirement, the Basis of Payment and any other annexes.

### 2. Summary

- i. This standing offer is required by DND for the supply and delivery of meat, poultry and fish products.
- ii. The requirement is for the Department of National Defence, Canadian Forces Base (CFB) North Bay
- iii. The period of the Standing Offer is from February 1, 2014 to April 30, 2014.
- iv. The estimated dollar value for a six month period is \$37,500.00 including GST/HST
- v. offerors must submit a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2006.
- vi. The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

### 3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

### 4. Canadian General Standards Board - Standards

A copy of the CGSB 32-GP-184B referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board  
Place du Portage III, 6B1  
11 Laurier Street  
Gatineau, Québec  
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)  
Fax: (819) 956-5740  
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca

CGSB Website: Canadian General Standards Board

## **PART 2 - OFFEROR INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

### **2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copies)  
 Section II: Financial Offer (1 hard copies)  
 Section III: Certifications (1 hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_  
 Master Card \_\_\_\_\_

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

**Section III: Certifications**

Offerors must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION****1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

**1.1. Technical Evaluation****1.1.1 Mandatory Technical Criteria**

Item #	Mandatory Criteria
M1	The Offeror must have a minimum of 5 years experience providing grocery services similar to Annex A - Requirement.
	The Offeror must provide documentation outlining their experience

**1.2 Financial Evaluation****1.2.1 Mandatory Financial Criteria**

The Offeror must complete and submit with its offer, Annex B - Basis of Payment, in Canadian funds. Pricing must be provided for all line items as listed and a % amount for B. Special Orders

Bids will be evaluated based on the prices detailed in Annex B - Basis of Payment. The prices detailed in Annex B - Basis of Payment will be input into Annex D - Financial Evaluation for price evaluation purposes

The price used in the evaluation will be the Total Evaluated Cost which is calculated as follows:

Total Evaluated Cost is the sum of Extended Price.

Extended price is the Estimated Case Quantity multiplied by the Firm Case Price

**1.2.2 SACC Manual Clause**

SACC Manual Clause A0220T (2013-04-25), Evaluation of Price

**1.2.3 Pack or Unit Size**

If a requested size is no longer available, it is up to the offeror to contact the Contracting Authority no later than seven (7) calendar days prior to the closing date with a proposed alternative size.

Where changes to pack or unit size are proposed the following must be met:

- a. The proposed change is necessary because the original pack size specified is unavailable in the industry; and

- b. The new proposed size reflects the next size up or down (from the original size specified) that is available in the industry; and / or
- c. There is less than a 15% difference between the original size specified and the proposed alternative size.

Any changes to the product pack and or size will be made by the Contracting Authority through an amendment to the Request for Standing Offer document. The offeror can not substitute sizes in their offer that have not been approved.

#### **1.2.4 Mandatory Items**

If the Offeror is not able to provide a requested item, it is up to the offeror to contact the Contracting Authority no later than seven (7) calendar days prior to the closing date and inform the Contracting Authority of the item(s) that can not be offered.

The item(s) will be reviewed and determined if it/they can be purchased by other means and removed from the list.

Any changes to the list will be made by the Contracting Authority through an amendment to the Request for Standing Offer document.

## **2. Basis of Selection**

- 2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

### **1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer**

#### **1.1 Code of Conduct and Certifications - Related documentation**

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### **1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list



([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from HRSDC-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

**1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

#### **2. Security Requirement**

There is no security requirement applicable to this Standing Offer.

#### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **3.1 General Conditions**

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **3.2 Standing Offers Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted to the Standing Offer Authority.

The reporting periods are defined as follows:

February 1 to April 30;

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

### **4. Term of Standing Offer**

#### **4.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from February 1, 2014 to April 30, 2014.

## **5. Authorities**

### **5.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Lesley Martin  
Title: Supply Team Leader  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 33 City Centre Drive, Suite 480C  
Mississauga, Ontario L5B 2N5

Telephone: 905-615-2076  
Facsimile: 905-615-2060  
E-mail address: Lesley.Martin2@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

### **5.2 Project Authority**

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

## **6. Identified Users**

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, 22 Wing North Bay.

## **7. Call-up Procedures**

The Identified User must create a Call-up against a Standing Offer using form PWGSC-TPSGC 942, or an electronic version for the required goods.

The Identified User must fax or email form PWGSC-TPSGC 942, "Call-Up against a Standing Offer" or an electronic version to the Standing Offer holder.

The Offeror must acknowledge receipt of the call-up within four (4) hours of receiving the call-up.

## **8. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942 or an electronic version.

## **9. Limitation of Call-ups**

Individual call-ups against the Standing Offer must not exceed \$10,000.00 (Applicable Taxes included).

## **10. Financial Limitation**

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$37,500 (Applicable Taxes included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or one (1) month before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## **11. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Quarterly Reporting Form;
- h) the Offeror's offer dated \_\_\_\_\_

## **12. Certifications**

### **12.1 Compliance**

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## **13. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### 2. Standard Clauses and Conditions

#### 2.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16. Interest on Overdue Accounts, of 2010A (20103-04-25), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

### 3. Term of Contract

#### 3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

### 4. Payment

#### 4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$(insert at time of call-up). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 4.2 Limitation of Price

*SACC Manual* clause C6000C (2011-05-16) Limitation of Price

#### 4.3 Single Payment

*SACC Manual* clause H1000C (2008-05-12) Single Payment

#### 4.4 Payment by Credit Card (if applicable)

The following credit card is accepted: \_\_\_\_\_.

**OR**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

### 5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - i. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - ii. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6. Insurance**

*SACC Manual* clause G1005C (2008-05-12) Insurance

## **7. SACC Manual Clauses**

A9062C (2011-05-16) Canadian Forces Site Regulations  
B2005C (2007-05-25) Fish - Quality Stamping  
B3003C (2007-05-25) Grades of Meat  
B7500C (2006-06-16) Excess Goods  
D0014C (2007-11-30) Delivery of Fresh Chilled or Frozen Products  
D3007C (2007-11-30) Inspection and Stamping  
D5311C (2007-11-30) Right of Access and Inspection of Meat

## **ANNEX A REQUIREMENT**

### **1. Requirement**

To supply and deliver meat, poultry and fish products as specified in Annex B to the Department of National Defence (DND), 22 Wing Canadian Forces Base (CFB) North Bay), on an as and when requested basis, during the period of the Standing Offer.

All goods supplied must be in accordance with the latest issue of the relevant specification Canadian General Standard Board 32-GP-184B.

### **2. Delivery**

Delivery must be made within two (2) calendar days from receipt of a Call-Up document.

Regular delivery must be made between the hours of 07:00 and 11:00 hrs, Monday to Friday. Delivery can not be made between the hours of 11:30 and 13:00 hrs.

The offeror must deliver the goods as per the case size (case description) outlined in Annex B - Basis of Payment.

The production date on fresh products must be a minimum of four to seven (4-7) calendar days prior to the delivery date.

Emergency Deliveries must be made within twenty-four (24) hrs of a Call-Up request.

Deliveries are not to be back ordered. Any discrepancies must be communicated to the individual who issued the call-up.

Notification of product shortages must be provided within twenty-four (24) hours from the time DND places their order.

There is no minimum shipment due to limited storage areas.

The offeror must accept customer cancellations / amendments to call-ups if they occur twenty-four (24) hours in advance of delivery

The Offeror must replace any rejected item within twenty-four hrs of notification of rejection.

All containers must be clearly marked to show Offeror / supplier's name and address, identification of contents, net weight and/or quantity, storage instructions and/or special instructions.

Containers such as cartons or trays in which products are delivered may be considered returnable by the Offeror. Such containers, although not accountable, are to be returned at the request of the Offeror.

The Offeror must use every effort to utilize environmentally friendly packaging to include recycled palates, cartons and trays.

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## **ANNEX B BASIS OF PAYMENT**

Firm unit prices in Canadian funds including Canadian customs duties, excise taxes, F.O.B. Destination and any delivery and unloading costs. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is to be shown separately, if applicable.

### **A. Standard Inventory Products**

Prices stated in Annex B are firm for the period of the Standing Offer.

See Annex B - Appendix 1

### **B. Special Orders**

Product(s) ordered by DND which are not included in Table 1 below will be charged in accordance with the Offeror's master price list, less a discount of \_\_\_\_%. The Offeror must provide the master price list at time of Standing Offer award.

The total limitation of expenditure for all Special Orders is \$3,750.00 (including GST/HST)

## **ANNEX B APPENDIX 1**

**SEE ATTACHED**

Solicitation No. - N° de l'invitation

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**ANNEX C**  
**QUARTERLY REPORTING FORM**

Standing Offer No.	Start Date of SO dd/mm/yyyy	End Date of SO dd/mm/yyyy
Total Value to Date \$	Total Value for Report Period \$	Start Date - End Date dd/mm/yyyy-dd/mm/yyyy
Invoice Number	Date of Call-up	Total Value of Call-Up



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## **ANNEX D FINANCIAL EVALUATION**

For evaluation purposes, a bid price analysis will be performed using firm case prices from Annex B - Basis of payment and estimated quantities. The estimated quantities are used as a guideline for evaluation purposes and are not a guarantee of actual usage.

### **ANNEX D - APPENDIX 1 SEE ATTACHED**

**ANNEX B - Appendix 1**

Item #	Item Description	Case Description	Firm Case Price
<b>Beef</b>			
1	Ground Beef Lean Frozen	4 x 2.5 KG	\$
2	Beef Burger Steak House	40 x 4 oz	\$
3	Prime Rib Roast Frozen	3 x 9 KG avg	\$
4	Beef Tenderloin AA	4 x 5 KG avg	\$
5	Beef Striploin AA Frozen	3 x 10-13 KG	\$
6	Steak Stiploin Frozen	24 x 8 oz avg	\$
7	Fillet Mignon Bacon Wrapped	24 x 170g	\$
<b>Pork</b>			
8	Ham Boneless Smoked Black Forest	2 x 4 KG	\$
9	Pork Loin Med Short Cut	2 x 3 KG	\$
10	Bacon 16-18 per lb.	1 x 5 KG	\$
11	Pork Chop Seasoned 5 oz.	32 x 140 gr.	\$
12	Pok Slouvaki Raw 3.5 oz.	40 x 100 gr.	\$
<b>Poultry</b>			
13	Chicken Breast Breaded 4.5 oz	2 x 2 KG	\$
14	Chicken Breast Boneless Skinless 6 oz.	1 x 4 KG	\$
15	Chicken Nugget Breaded	1 x 2 KG	\$
16	Chicken Diced Cooked White/Dark	1 x 4.54 KG	\$
17	Chicken Wings Cooked Unseasoned	2 x 2.5 KG	\$
18	Chicken Tender Breaded	2 x 2 KG	\$
19	Chicken Cordon Bleu Breaded	24 x 7 oz.	\$
20	Chicken Supreme 7-9 oz.	1 x 8 KG	\$
21	Chicken Quarter Fresh	16 x 300 gr.	\$
22	Turkey Whole Utility 10 KG Up	2 x 12 KG	\$
23	Turkey Breast Roast Cooked	2 x 3.5 KG	\$
<b>Veal</b>			
24	Veal Inside Round	1 x 5 KG	\$
25	Veal Outlet Delicated	40 x 115 gr.	\$
<b>Fish Frozen</b>			
26	Cod Battered 2-4 oz, Highliner	1 x 10 lb	\$
27	Cod Tails IQF 4 oz.	1 x 10 lb	\$
28	Salmon Loin Boneless Skinless IQF	1 x 10 lb	\$
29	Tilapia Fillets IQF	32 x 5 oz	\$

30	Perch, Lake	1 x 5 kg	\$	
31	Shrimp Batterd 21/25	4 x 2.5 lb	\$	
<b>Deli Meats</b>				
32	Belogna, Beef & Pork, Bleu Ribbon	1 x 5 KG	\$	
33	Pastromi Eye Round	3 x 2.4 KG	\$	

ANNEX D - APPENDIX 1

Item #	Item Description	Case Description	Estimated Case Quantity	Firm Case Price	Extended Price
<b>Beef</b>					
1	Ground Beef Lean Frozen	4 x 2.5 KG	19	\$	\$
2	Beef Burger Steak House	40 x 4 oz	7	\$	\$
3	Prime Rib Roast Frozen	3 x 9 KG avr.	8	\$	\$
4	Beef Tenderloin AA	4 x 5 KG avr.	2	\$	\$
5	Beef Striploin AA Frozen	3 x 10-13 KG	3	\$	\$
6	Steak Stiploin Frozen	24 x 8 oz avr.	15	\$	\$
7	Fillet Mignon Bacon WraPED	24 x 170g	10	\$	\$
<b>Pork</b>					
8	Ham Boneless Smoked Black Forest	2 x 4 KG	6	\$	\$
9	Pork Loin Med Short Cut	2 x 3 KG	13	\$	\$
10	Bacon 16-18 per lb.	1 x 5 KG	5	\$	\$
11	Pork Chop Seasoned 5 oz.	32 x 140 gr.	7	\$	\$
12	Pok Slouvaki Raw 3.5 oz.	40 x 100 gr.	5	\$	\$
<b>Poultry</b>					
13	Chicken Breast Breaded 4.5 oz	2 x 2 KG	5	\$	\$
14	Chicken Breast Boneless Skinless 6 oz.	1 x 4 KG	55	\$	\$
15	Chicken Nugget Breaded	1 x 2 KG	5	\$	\$
16	Chicken Diced Cooked White/Dark	1 x 4.54 KG	23	\$	\$
17	Chicken Wings Cooked Unseasoned	2 x 2.5 KG	13	\$	\$
18	Chicken Tender Breaded	2 x 2 KG	25	\$	\$
19	Chicken Cordon Bleu Breaded	24 x 7 oz.	7	\$	\$
20	Chicken Supreme 7-9 oz.	1 x 8 KG	13	\$	\$
21	Chicken Quarter Fresh	16 x 300 gr.	3	\$	\$
22	Turkey Whole Utility 10 KG Up	2 x 12 KG	7	\$	\$
23	Turkey Breast Roast Cooked	2 x 3.5 KG	6	\$	\$
<b>Veal</b>					
24	Veal Inside Round	1 x 5 KG	3	\$	\$
25	Veal Cutlet Delicate	40 x 115 gr.	8	\$	\$
<b>Fish Frozen</b>					
26	Cod Battered 2-4 oz, Highliner	1 x 10 lb	10	\$	\$

27	Cod Tails IQF 4 oz.	1 x 10 lb	12	\$	\$
28	Salmon Loin Boneless Skinless IQF	1 x 10 lb	6	\$	\$
29	Tilapia Fillets IQF	32 x 5 oz	6	\$	\$
30	Perch, Lake	1 x 5 kg	4	\$	\$
31	Shrimp Batterd 21/25	4 x 2.5 lb	3	\$	\$
<b>Deli Meat</b>					
32	Belogna, Beef & Pork, Bleu Ribbon	1 x 5 KG	5	\$	\$
33	Pastromi Eye Round	3 x 2.4 KG	5	\$	\$