

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St./11 rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau, Québec K1A 0S5

**LETTER OF INTEREST**  
**LETTRE D'INTÉRÊT**

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Construction Services Division/Division des services de  
construction  
11 Laurier St./11 Rue Laurier  
3C2, Place du Portage  
Phase III  
Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> Government Conf. Centre, Renovation	
<b>Solicitation No. - N° de l'invitation</b> EP760-140543/A	<b>Date</b> 2013-07-22
<b>Client Reference No. - N° de référence du client</b> 20140543	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$FG-354-63152
<b>File No. - N° de dossier</b> fg354.EP760-140543	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-08-20</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Churchill, Gerald	<b>Buyer Id - Id de l'acheteur</b> fg354
<b>Telephone No. - N° de téléphone</b> (819) 956-3904 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Department of Public Works and Government Services Canada Government Conference Center 2 Rideau Street, Ottawa, Ontario	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur ( taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**APPLICATION FOR PREQUALIFICATION FOR THE GOVERNMENT CONFERENCE CENTRE  
REHABILITATION PROJECT:  
CONSTRUCTION MANAGER**

OTTAWA, ONTARIO

**For**

**Public Works and Government Services Canada**

PROJECT NUMBER: R.060749.032

Solicitation Number: EP760-140543

**CLOSING DATE:** August 20, 2013

**DIRECT INQUIRIES TO:**

**Gerald Churchill**

Public Works and Government Services Canada  
Real Property Contracting Directorate  
Construction Services Division  
3C2, 11 Laurier Street, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

**Email:** [gerald.churchill@tpsgc-pwgsc.gc.ca](mailto:gerald.churchill@tpsgc-pwgsc.gc.ca)

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## PART 1 - GENERAL INFORMATION

### Part 1.1 – Introduction

Public Works and Government Services Canada (PWGSC) is initiating a process to pre-qualify Construction Management firms for the rehabilitation of the Government Conference Centre (GCC), 2 Rideau Street, Ottawa, Ontario.

This document defines the requirements for the prequalification of Construction Managers for this work. Interested Construction Managers are required to respond to this Application for Prequalification. Only those Construction Managers considered by PWGSC to meet the prequalification requirements as defined in this document will be invited to submit competitive proposals for this work during the RFP Phase of the solicitation.

### Part 1.2 – Project Description

The Long Term Vision and Plan (LTVP) for the Parliamentary Precinct is an initiative of PWGSC with participation from many stakeholders to generate a comprehensive twenty-five year plan to preserve the existing historic assets and to provide new facilities and infrastructure to meet the needs of Parliament and the public. At the heart of the plan is the timely restoration and renovation of the key heritage assets, including the Centre Block. The Centre Block renovation will require, in part, the interim relocation of the Senate Chamber, Committee Rooms and the Senate associated legislative functions. The most recent strategic plan has assigned the GCC building to provide interim swing space during renovations to the Centre Block. The focus of this swing space will be the interim relocation of the Senate Chamber, Parliamentary Office Units for both the Senate Leadership and Legislative functions, and Committee Rooms. The swing space will be needed for an estimated period of 10 years. When the Senate vacates the GCC, it will revert to its present function as a government conference facility. The capital investment will therefore serve two objectives.

The Government Conference Centre, built in 1909-1912, has been designated as “Classified” by the Federal Government Heritage Buildings Review Office (FHBRO) in 1989. The GCC is also part of the Confederation Square National Historic Site and situated in the buffer zone of the Rideau Canal World Heritage Site. It is divided into five building blocks.

The Government Conference Centre was built in 1909-1912 as Ottawa's central Union Station to the designs of architects Bradford Lee Gilbert and Ross and McFarlane in the Beaux-Arts idiom of major train stations across Canada. The building functioned as a train station until 1966 when Ottawa's rail services were relocated to the new station on Tremblay Road. In the same year the train shed to the south and west were demolished and a large commercial building to the East known as the Corey block was demolished. In 1967 the building served as the Centennial Centre for the government's centennial celebrations. In 1968 the Federal Government converted the building to a Government Conference Centre, which originally entailed interior, and then by 1973, exterior alterations. The original 1909-1912 building consisted of four distinct volumes (from North to South, or the street to the trains): the Main Entrance Block, the General Waiting Room, the Ticketing Block and the Concourse. Three principal exterior additions have been added to the building over time. In 1955 a penthouse was added over the Main Entrance Block. In 1973, a one-storey South Wing was added at the location of the former train shed. In 1984, the East wall exposed by the demolition of the Corey Block was re-clad and a glass and metal fire staircase was added.

In 2009 a Program of Works for the Government Conference Centre, based on requirements of its current tenants, was submitted to the FHBRO for review. This program included a range of repairs and upgrades to the envelope, systems and interiors, as well as possible additions in the longer-term. The review identified the need for PWGSC to develop a holistic approach and master plan to guide the rehabilitation and any future interventions of the GCC. As a result, a 'Heritage Conservation Plan' was commissioned for the Government Conference Centre. This plan was completed in March 2012 and will provide guidance on the project.

A functional program for the Senate's interim occupancy and a fully developed schematic design will be completed as the basis for this Project. Subsequently a separate prime consultant firm will be retained by PWGSC to execute design development and construction documents. Packages of work will be sequentially developed to permit accelerated delivery. The intent is to engage the Prime Consultant at the same time as the Construction Manager.

Since this project has an upper limit on investment, the Construction Manager will play a key role in providing estimates and controlling cost. It is this function that will fundamentally determine the success or failure of this project. The Construction Manager will be immediately tasked to review available documentation to provide constructability input to the project and advice to the Project Team on work packaging and sequencing with detailed construction schedules showing all phases. The Construction Manager will be responsible to develop a construction implementation strategy and work collaboratively with the Project Team to maximize the efficiency of the delivery of the project from a time and cost perspective.

The Construction Manager will contract with PWGSC for pre-construction advice and minor construction work. The Contract will include options for construction and post construction services which can be exercised at the sole discretion of Canada and are contingent on the necessary Government of Canada approvals. The Construction Manager is expected to deliver the following benefits to the project by providing, but not limited to the following services:

- Advisory and support services
- Sustainable construction
- Project Administration
- Work Packaging
- Budget control and Cost Management
- Time Management (Scheduling)
- Risk Management
- Scope Control and Management
- Quality Control
- General Contractor Services
- Provide full time site staff and site facilities
- Acting as Constructor under the Ministry of Labour (Ontario) regulations (the "Regulations") and the *Occupational Health and Safety Act* (Ontario) (the "Act")
- Coordinating contractors retained by the Construction Manager and by others and ensuring the protection of the general public on or near the site
- Provide labour and materials for pre-approved Division 1 Work
- Sub-contract all other construction Work using competitive bidding processes and negotiation.
- Pre-purchase key materials as needed and directed by PWGSC
- Procure all necessary materials and services for the project

### Part 1.3 - Building Information

The following provides a summary profile of the Government Conference Centre and history.

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Location:	2 Rideau Street, Ottawa, Ontario.
Number of Stories:	6 stories Front Office Block only, varies elsewhere.
Gross building area:	12,750 m2
Built:	1909-1912
Heritage Designation:	Classified by FHBRO, 1989 and part of the Confederation Square, NHSC and the Rideau Canal World Heritage Site
Pedestrian Access:	Pedestrian access from Rideau Street / Rideau Canal & Colonel By Drive
Loading:	Access on the side of the building
Parking:	Limited on site parking
Vertical Transportation:	Obsolete Passenger / Obsolete Freight
Hazardous Substances:	Asbestos, lead based paint, mercury, PCBs, ODS, silica, bird excrement. (Abatement is part of this project).

#### Part 1.4- Construction Scope

The exact Construction Scope has not yet been determined but is expected to be, but not limited to, the following:

- Selective abatement of hazardous materials and entombment, which encapsulates balancing budget and preservation of high heritage character elements.
- Full replacement of the base building systems (mechanical, electrical), creation of new centralized mechanical plant(s). Relocation of the Mechanical room to a new space
- Upgrade/ update fire separations throughout
- Excavation under and adjacent to existing building.
- Reinforcement of the structural systems of the building to meet current code loading criteria
- Seismic upgrade of main structure and exterior cladding (non structural elements)
- Selective exterior masonry work, which includes upgrade/repairs to exterior glazing and spandrels
- Expansion of the Loading facilities connected to a new basement service spine outside of current footprint
- Limited soil remediation, contained to affected areas only
- Life safety and building code upgrades throughout
- Complete replacement/upgrade to the existing fire protection systems
- Full replacement of egress and exits of the building, as they do not meet the code Provide new occupancies and program space in underutilized floors and in high volumes spaces.
- Undersized elevators will be replaced altogether and relocated to improve efficiency. Add new elevators to service developed areas of the building.
- Replacement of aged roof membranes necessary to maintain and protect the rehabilitation investment. Structural diaphragm bracing to truss spaces in grand hall and chamber concourse.
- Provide additional space to accommodate a large committee room
- Address specific heritage issues as guided by the Heritage Conservation guidelines when impacted by the project
- Fit up of the space, based on modified Senate accommodation standards to provide the following:
  - Senate Chamber

- 
- 3 Committee Rooms (1 with broadcast)
  - Legislative functions including Speakers Chambers, Black Rod, and Clerk (21 office units)
  - Support facilities
  - Appropriate level of hard security in the context of an interim location
  - Fit-up and coordination of building components and connectivity (BCC) including coordination of infrastructure and pathways
  - On-site delivery management, coordination, monitoring and documentation of BCC components (furniture, fixtures and equipment) procured by PWGSC
  - Site development including reconfiguration of roads and parking, all within a pre-determined fixed cost cap.
  - Replacement of windows
  - Removal of the exterior stairs and replacement with elevator/stairs

This scope of work and associated costs will be optional and exercised at the sole discretion of Canada.

#### Part 1.5 – Project Estimated Cost Range

The hard construction costs for this project will range between \$90 M and \$122M.

It is expected that initially the Construction Manager contract will be awarded at a lower value (to provide pre-construction services and minor construction work). Additional amount may be added to the contract as optional service in 2014 for construction. The option may be exercised by PWGSC at any time before the expiry of the contract.

#### Part 1.6 - Constraints and Challenges

Some of the constraints and challenges of the Work on the Government Conference Centre Rehabilitation project are noted below but are not limited to, the following:

- Initially some of the work may start in a partially occupied building or by section.
- Access to the work site is affected by political and social functions (state visits, Canada Day, protests, etc.).
- All workers accessing the building will be expected to be cleared to a minimum Reliability Clearance.
- Limited lay down areas and parking.
- Highly visible project and location with many stakeholders such as PWGSC, House of Commons, Senate of Canada, National Capital Commission, RCMP, City of Ottawa, Federal Heritage Building Review Office, authorities having jurisdiction, and the general public
- Construction phasing subject to funding availability.
- Cost driven project, which will trigger design choices and trade-offs.
- Scheduling constraints. Occupancy can be scheduled no later than 2018.

#### Part 1.7 – Schedule

An estimated schedule is provided below to assist the interested bidders in assessing this project. Given the scope and magnitude of this project, this schedule is subject to change, in which case, PWGSC will not be bound by these timeframes or dates indicated.

Closing of prequalification process: August 2013

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Notification of prequalification results:	September	2013
Request for Proposal (RFP):	October	2013
Closing of RFP:	December	2013
Award of Contract:	December	2013
Completion of construction: Base Building and Fit-up	December	2017
Building connectivity and Users commissioning	June	2018
Ready for Occupancy	August	2018

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## PART 2 - PROCUREMENT PROCESS

### Part 2.1 - General Procurement Approach

Given the nature of the Work, it is essential that the successful Bidder have the competence and experience to realize the project. A two-phase procurement approach will be followed.

Phase One – Prequalification: This application for Prequalification to prequalify Bidders with the necessary experience to function as the Construction Manager is open to all interested suppliers. The prequalification of a Bidder is based on defined mandatory requirements specified in this document. These requirements include technical capability, the competence and experience of the Bidder, the capacity of the Bidder to obtain Commercial General Liability Insurance and the capacity of the Bidder to obtain Contract Security as per PWGSC's standard Contract Security Conditions.

Phase Two - Request for Proposal (RFP): An RFP will be posted on GETS when complete solicitation documents are available, which is expected to be in October 2013. Only those Bidders who have been prequalified by PWGSC in Phase One will be eligible to bid in Phase Two. The decision to participate in the RFP in Phase Two is the decision of each prequalified Bidder. Proposals will be evaluated against established criteria that may include, but may not be limited to, the presentation of a management plan, cost, schedule and quality control techniques, as well as the experience of key personnel. Selection of a Construction Manager will be based on a best value approach, which will include a combination of price as well as technical score.

**All the prequalification requirements in Phase One will be carried over to Phase Two. To be eligible to bid for Phase Two, Bidders must first be prequalified by PWGSC at Phase One.**

Should there be an insufficient number of prequalified Bidders after Phase One to permit a competition in Phase Two, PWGSC reserves the right (but will not be obligated) to cancel Phase Two or to modify the requirements and re-publish the solicitation using the same or a different approach, including but not limited to forgoing the prequalification process and opening the RFP process to any and all Bidders. The assessment of the sufficiency of number of prequalified Bidders shall be at PWGSC's sole and absolute discretion.

**Site Security:** Following contract award, PWGSC will require the successful Bidder to apply for and secure Reliability Clearance for all of its project personnel requiring access to the site. This process follows specific guidelines as outlined by the Canadian Industrial Security Directorate "CISD" (<http://ssi-iss.tpsgc-pwgsc.gc.ca/apropos-about/org/dsic-cisd-eng.html>) and will require at a minimum all project personnel complete and have submitted to PWGSC forms: TBS/SCT 330-23E (Rev 2006/02) Personnel Screening, Consent and Authorization Form & TBS/SCT 330-60E (Rev 2006/02) Security Clearance Form to initiate the Security process. Project personnel with current clearance levels will need to have their current status confirmed by PWGSC for the construction period identified.

All Bidders interested in prequalifying for this work package should familiarize themselves with the security clearance process in advance of the RFP. For forms refer to: [http://publiservice-app.pwgsc.gc.ca/forms/text/search\\_for\\_forms-e.html](http://publiservice-app.pwgsc.gc.ca/forms/text/search_for_forms-e.html)

Bidders should take note that the above security requirement is a minimum clearance only and is subject to change.

## **Part 2.2 - Description of Prequalification**

### 2.2.1 The Prequalification of the Bidder

The Bidder must demonstrate that it meets all the mandatory requirements defined in Part 3 of this document by providing all the required information. PWGSC will evaluate the Bidder's application for prequalification submission and determine the prequalification status of the Bidder. PWGSC reserves the right to verify the information and references submitted.

## **Part 2.3 - Submission Requirements and Evaluation**

### 2.3.1 Evaluation of Submissions

All prequalification submissions will be reviewed and evaluated by PWGSC. PWGSC may accept or reject any, or all, prequalification submissions.

The requirements specified in Part 3.3 of this application for prequalification document are mandatory and will be evaluated on a Pass/Fail basis. As an initial step in the evaluation process, PWGSC will review the projects referenced in Parts A, B and C of the Bidders submission and should PWGSC find that the nature of any of the projects referenced do not satisfy the mandatory requirement, PWGSC will notify the Bidder so that the bidder may revise and re-submit their prequalification submission in accordance with the process specified herein. Failure to provide the information in accordance with the mandatory requirements will result in the Bidder not being considered as pre-qualified.

Following completion of the submission evaluation, PWGSC will send notices to Bidders individually to notify them of the result of the evaluation as it pertains to their submission.

Debriefing for unsuccessful Bidders will be provided, if requested. Should a Bidder desire a debriefing, the Bidder should contact the Contracting Officer. The debriefing will include an outline of the reasons the submission was not successful, making reference to the evaluation criteria. The confidentiality of information relating to other submissions will be protected.

Upon the completion of the process for Phase One, PWGSC will retain the prequalification submissions from Bidders for its records.

If a Bidder is not considered to be prequalified, or wishes to add to or revise its prequalification submission, the Bidder may do so by submitting the appropriate information. The revised submission may be considered by PWGSC, provided that, in the opinion of PWGSC, there is sufficient time before the RFP is issued to complete the prequalification evaluation procedure, which will include but not be limited to, time considerations for the time required for the bidder to complete and submit the pre-qualification document and for the time required for PWGSC to complete the evaluation of the pre-qualification submittal. Notwithstanding the above, no prequalification application will be considered after the issue of the RFP.

### 2.3.2 Format of the Submission

In order to facilitate the evaluation of submissions, Bidders are to adhere to the following instructions:

- The Bidder should submit one (1) original and five (5) copies of the prequalification submission.

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- The original submission must include a signature in Appendix "C" - Experience Certification.
- Submissions for prequalification may be submitted in either English or French.

## **Part 2.4 - Phase Two - Request for Proposal**

### 2.4.1 Admissibility

Only those Bidders prequalified in Phase One will be eligible to bid in Phase Two.

### 2.4.2 Tender and Contract Documents

The following documents may be incorporated by reference into and may also form part of the RFP and contract documents to be used in Phase two. In the event that the documents referenced below are revised, rescinded or replaced prior to the issuance of the RFP for Phase Two, PWGSC shall have the right (but not the obligation) to replace or remove the documents referenced below, such right to be exercised at PWGSC's sole and absolute discretion.

- Special Instructions to Bidders
- Bid and Acceptance Form
- Supplementary Conditions

The following documents will be incorporated by reference into, and will also form part of, the RFP and contract documents to be used at Phase Two:

R2810D	(2013-04-25)	General Provisions
R2820D	(2012-07-16)	Administration of the Contract
R2830D	(2010-01-11)	Execution and Control of the Work
R2840D	(2008-05-12)	Protective Measures
R2850D	(2010-01-11)	Terms of Payment
R2860D	(2013-04-25)	Delays and Changes in the Work
R2870D	(2008-05-12)	Default, Suspension or Termination of Contract
R2882D	(2008-12-12)	Dispute Resolution
R2890D	(2012-07-16)	Contract Security
R2900D	(2008-05-12)	Insurance
R2910D	(2008-12-12)	Insurance Terms
R2940D	(2012-07-16)	Fair Wages and Hours of Labour - Labour Conditions
R2950D	(2007-05-25)	Allowable Costs for Contract Changes Under GC6.4.1

Submission of a proposal at Phase Two constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

An electronic version of these documents is available on the PWGSC Website:  
<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>.

## **Part 2.5 - General Instructions to Bidders**

### 2.5.1 Closing Date

The closing date for this application for prequalification – Government Conference Centre Rehabilitation Project: Construction Manager is August 20, 2013. Proposals received after the day stipulated for closing may not be evaluated.

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## 2.5.2 Submission Receiving / Return Address

In order to be considered, submissions shall be submitted to:

Public Works and Government Services Canada  
Bid Receiving Unit  
Place du Portage, Phase III  
Main Lobby Core 0A1  
11 Laurier Street  
Gatineau, Québec  
K1A 1C9.

### **Submittals by facsimile or electronic means WILL NOT BE ACCEPTED.**

Ensure the following information is clearly written on the submission:

**Government Conference Centre Rehabilitation Project: Construction Manager**  
**Solicitation No.: EP760-140543**  
**PWGSC Project No.: R.060749.032**

Timely and correct delivery of submissions is the sole responsibility of the Bidder.

## 2.5.3 Enquiries

Enquiries regarding this document and process must be submitted in writing to the Contracting Officer named in 2.5.5 as early as possible within the solicitation period. Enquiries should be received no later than five (5) calendar days prior to the closing date to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.

To ensure consistency and quality of the information provided to Bidders, the Contracting Officer will examine the content of the enquiry and will decide whether or not to issue an amendment.

All enquiries and other communications related to this prequalification process sent throughout the prequalification period are to be directed ONLY to the Contracting Officer named in 2.5.5 below. Non-compliance with this requirement during the prequalification period can, for that reason alone, result in disqualification of a submission.

## 2.5.4 Contracting Officer

The Contracting Officer is:

Gerald Churchill  
Public Works and Government Services Canada  
Real Property Contracting Directorate  
Construction Services Division  
3C2, 11 Laurier Street, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5  
Email:Gerald.churchill@tpsgc-pwgsc.gc.ca

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### 2.5.5 Checklist

The checklist included in Appendix D will serve as a quick reference tool for the Bidder's use only. The use of the checklist may prevent omission of any mandatory documents/information, which could render the submission non-responsive.

### PART 3 - GENERAL INFORMATION AND INSTRUCTION FOR PREQUALIFICATION

#### Part 3.1 - General

Part 3 of this document sets out specific information, documents and other items to be provided with the application for prequalification submission against which the responses received will be evaluated.

**All information, documents and all other items identified in 3.3 – Pre-qualification Requirements must be completed and submitted with the Bidder's Application for Prequalification submission.**

#### Part 3.2 - Definitions

*Bidder:* means the person or entity (or in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.

*Building Interior Rehabilitation:* includes base building systems modifications or total replacement including fit up to accommodate tenants in a Class A Office Building.

*Client:* means the project owner, or his representative, of the funding department or organization who was directly involved in contracting the construction activities of the referenced project.

*Completed Project:* means a project where all the terms and conditions of the contract were met and where a final certificate of completion has been issued or a final invoice paid and where the date on the certificate or payment instrument indicates the date of completion.

*Construction Manager:* means a construction firm responsible to deliver construction services for the project in question.

*Construction Value:* means the value of construction put in place being a measure of the value of construction installed or erected at the site during a given period. For an individual project, this includes:

1. Cost of materials installed or erected.
2. Cost of labor (both by contractors and force account) and a proportionate share of the cost of construction equipment rental.
3. Contractor's profit.
4. Cost of architectural and engineering work.
5. Miscellaneous overhead and office costs chargeable to the project on the owner's books.
6. Interest and taxes paid during construction (except for state and locally owned projects).

*Consultant:* means the professional firm engaged by the Client to provide design and/or resident site services for the project or a representative of the Consultant authorized, in writing, to perform these services on its behalf.

*Heritage Building:* means a designated heritage building (or higher designation such as Classified) is one that has officially been recognized by a competent authority under the applicable jurisdiction's legal or policy framework, or demonstrated its eligibility for such a designation under either federal or provincial statute. .

*Heritage trade* may include one or more of the following work:

- 
- a) Exterior stone and brick conservation such as stabilizing, re-pointing, repairing by patching, piecing-in or consolidating , and cleaning character-defining exterior limestone and brick cladding and/or replacement in kind of sculpted details or, forced copper flashings to irregular areas
  - b) Plaster conservation work such as repairing historic ceilings (flat and vaulted) or ornamental plaster work by patching, piecing-in or consolidating, or otherwise reinforcing using known conservation methods, including preparation of moulds and castings or,
  - c) Bronze and copper conservation such as modifying, assembling, restoring, re-finishing and re-installing bronze doors, grilles, canopies, light fixtures and other decorative items or fabricating replicated bronze doors and cast new sconces from moulds of original or,
  - d) Applying appropriate compatible paints and other coatings and decorative finishes in historic building interiors; or.
  - e) Wood embossed decorative pressed metal spandrels, steel and aluminum windows and doors conservation such as repairing and/or replacing in kind missing elements and upgrading with compatible hardware;
  - f) Marble, wood, ceramic tile and terrazzo flooring and baseboards conservation including repair, cleaning, limited replacement in kind, resealing or grouting
  - g) Metal and glass enclosures and canopies repair or compatible upgrades, or;
  - h) Pre-cast or poured –in-place architectural concrete cladding repair;

*Underway Project:* means a project currently in progress (minimum 60% completed).

### Part 3.3 – Prequalification Requirements (Note: The evaluation is based on Fail/Pass criteria)

#### The Bidder must

1. Complete and submit Appendix A - Identification of the Bidder.
2. Provide proof, in the form of a letter from Insurer, stating that the Bidder is capable of providing comprehensive general liability insurance coverage of at least fifty million (\$50,000,000) dollars.
3. Provide proof, in the form of a letter from either a Financial Institution or an acceptable Bonding Company\*, stating that the Bidder has the capability of providing contract security in accordance with the Contract Security conditions referenced in section 2.4.2- Tender and Contract Documents, R2890D (2012-07-16)-Contract Security. The Bidder must provide proof that they have the capability of providing contract security in accordance with R2890D based on the full potential project value of \$ 122,000,000. (To be adjusted to reflect the construction costs).

\* For a list of acceptable Bonding Companies please refer to Treasury Board's Contracting Policy, Appendix L – Acceptable Bonding Companies, at the following address:  
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=12027&section=text#appL>

4. Complete and submit Appendix B - Experience of Bidder, ensuring each project conforms with the requirements identified in PART A, B and C below.
5. Complete and submit Appendix "C" – Experience Certification.

*Note; If any of the information listed above is not provided in the Bidders submission, Canada will provide a timeframe by which it must be provided. Failure to provide the requested information will render the Bidder non-responsive.*

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## PART A – CONSTRUCTION MANAGEMENT PROJECT

1. Identify one *Completed Project* of any nature (must be a construction project) completed within the last ten (10) years, in which the *Bidder* functioned in the role of the *Construction Manager* for the entire period of the project.

**OR**

2. Identify one *Underway Project* of any nature (must be a construction project) in which the *Bidder* is acting as the *Construction Manager* for the entire period of the project.

**For both 1 and 2 above, the following applies:**

- a. The project must have had a construction value of at least \$60,000,000.
- b. The *Bidder* must list the names and current telephone numbers of *Client(s)*, and *Consultant(s)* where applicable, for reference purposes. Indicate the fax numbers (if available).
- c. The same project (refer to definitions of a completed and underway project in item 3.2 below) cannot be used in for both this Part A and Part B below in the Bidder's prequalification submission as evidence supporting the experience of the Bidder.

## PART B – INTERIOR REHABILITATION PROJECT

1. Identify one *Completed Project* of a *Building Interior Rehabilitation* completed within the last ten (10) years, in which the *Bidder* functioned in the role of the General Contractor, Design Builder or *Construction Manager*, for the entire period of the project.

**OR**

2. Identify one *Underway Project* of a *Building Interior Rehabilitation* being carried out in which the *Bidder* is acting as the General Contractor, Design Builder or *Construction Manager*, for the entire period of the project.

**For both 1 and 2 above, the following applies:**

- a. The project must have had a construction value of at least \$40,000,000 and included the total refit of a building interior and complete replacement of major electrical and mechanical system work. (This must be adequately demonstrated in the Project Description section)
- b. The *Bidder* must list the names and current telephone numbers of *Client(s)*, and *Consultant(s)* where applicable, for reference purposes. Indicate the fax numbers (if available).
- c. The same project (refer to definitions of a completed and underway project in item 3.2 below) cannot be used in for both this Part A above and Part B in the Bidder's prequalification submission as evidence supporting the experience of the Bidder.

**PART C – HERITAGE PROJECT**

1. Identify one *Completed Project* that included one or more *Heritage Trades* completed within the last ten (10) years, in which the *Bidder* functioned in the role of the General Contractor, Design Builder or *Construction Manager*, for the entire period of the project.

OR

2. Identify one *Underway Project* being carried out that included one or more Heritage Trades in which the *Bidder* is acting as the General Contractor, Design Builder or *Construction Manager*, for the entire period of the project.

**For both 1 and 2 above, the following applies:**

- a. The project must have had a *Heritage Trade component* with a construction value of at least \$5,000,000 (This must be adequately demonstrated in the Project Description section)
- b. The *Bidder* must list the names and current telephone numbers of *Client(s)*, and *Consultant(s)* where applicable, for reference purposes. Indicate the fax numbers (if available).

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Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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20140543

File No. - N° du dossier  
fg354EP760-140543

fg354

CCC No./N° CCC - FMS No/ N° VME

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**Appendix "A"**  
**Identification of the Bidder**

<b>Legal Operating name of Bidder</b>	
<b>Contact Name</b>	
<b>Mailing Address</b>	
<b>Telephone No.</b>	
<b>Facsimile No.</b>	
<b>E-mail Address</b>	

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## Appendix "B"

### Experience of the Bidder (3 pages)

#### PART A – CONSTRUCTION MANAGEMENT PROJECT

Project Title		
Location		
Role: Must be Construction Manager		
Cost at bid:		
Cost at Completion: (if applicable)		
Description (attach separately)		
Completion Date (must be within the last 10 years) <b>OR</b> Date of Contract award (for Underway Project)	Completed ( )  Completion Date:	Underway ( )  Award Date:  % complete:
Client Name		
Client Representative  Telephone No.  Facsimile No.  E-mail Address		
Consultant Name  Telephone No.  Facsimile No.  E-mail Address		
Does this project have a construction value of at least \$60,000,000?		

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**PART B – INTERIOR REHABILITATION PROJECT**

Project Title		
Location		
Role: (General Contractor/Construction Manager/Design Builder)		
Cost at bid:		
Cost at Completion: (if applicable)		
Description (attach separately)		
Completion Date (must be within the last 10 years) <b>OR</b> Date of Contract award (for Underway Project)	Completed ( )  Completion Date:	Underway ( )  Award Date:  % complete:
Client Name		
Client Representative  Telephone No.  Facsimile No.  E-mail Address		
Consultant Name  Telephone No.  Facsimile No.  E-mail Address		
Does this project have a construction value of at least \$40,000,000 and include the total refit of a building interior, and complete replacement of major electrical and mechanical system work?  (This must be adequately demonstrated in the "Project Description" section above)		

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## PART C – HERITAGE PROJECT

Project Title		
Location		
Role: (General Contractor/Construction Manager/Design Builder)		
Cost at bid:		
Cost at Completion: (if applicable)		
Description (attach separately)		
Completion Date (must be within the last 10 years) <b>OR</b> Date of Contract award (for Underway Project)	Completed ( )  Completion Date:	Underway ( )  Award Date:  % complete:
Client Name		
Client Representative  Telephone No.  Facsimile No.  E-mail Address		
Consultant Name  Telephone No.  Facsimile No.  E-mail Address		
Does this project have a Heritage Trade construction value of at least \$5,000,000, (This must be adequately demonstrated in the "Project Description" section above)		

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**Appendix "C"**  
**Experience Certification**

We certify that all statements made with regard to the experience of the company are accurate and factual, and we are aware that Canada reserves the right to verify any information provided in this regard and that untrue statements may result in the submission being declared non-responsive.

Should verification by the Canada disclose untrue statements, Canada will have the right to treat any resulting contract from this submission as being in default and to take the work out of the Bidder's hands.

Failure to include this representation and warranty with the submission by executing the signature block immediately following this paragraph will render the submission non-responsive.

Legal Operating name of the Bidder: \_\_\_\_\_

Authorized Name (print): \_\_\_\_\_

Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_ Fax Number: (    ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

### Appendix "D" Checklist

The checklist included herein will serve as a quick reference tool for the Construction Bidder's use only. The use of the checklist may prevent omission of any mandatory document(s)/information which could render the submission non-responsive.

<b>Pre-qualification Requirements Checklist</b>	<b>Included in Submission</b>
Complete and submit Appendix A – Identification of the Bidder	
Provide proof, in the form of a signed letter from an Insurer, stating that the Bidder is capable of providing comprehensive general liability insurance coverage of at least fifty million (\$50,000,000) dollars.	
Provide proof, in the form of a signed letter from either a Financial Institution or an acceptable Bonding Company, stating that the Bidder has the capability of providing contract security in accordance with the Contract Security conditions referenced in section 2.4.2- Tender and Contract Documents, R2890D(2012-07-16)-Contract Security. The Bidder must provide proof that they have the capability of providing contract security in accordance with R2890D based on the full project value of \$ 122,000,000. <i>(to be adjusted to reflect the construction cost)</i>	
Complete and submit Appendix B - Experience of Bidder (each project must conform with requirements stated in Section 3.3 – Part A, B and C)	
Complete and submit Appendix "C" - Experience Certification	