



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:
Bid Receiving/Réception des soumissions**

Royal Canadian Mounted Police (RCMP)
Procurement & Contracting Services
Place 123, #203, 12315 Stony Plain Road
Edmonton, AB T5N 3Y6

**INVITATION TO TENDER
APPEL D'OFFRES**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

Proposition aux: Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaries

**Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur**

Contractor's Legal Business Name:

Title: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail: _____

GST/Business#: _____

Title-Sujet: 22 All-Terrain Vehicles for RCMP Manitoba and Alberta	
Solicitation No. - No. de l'invitation M5000-14-0617	Date July 23, 2013
Client Reference No. - No. De Référence du Client 14-111 and 14-122	
GETS Reference No. - No. de Référence de SEAG PW-13-00357484	
Solicitation Closes -L'invitation prend fin at – à 2:00 PM Mountain Daylight Time (MDT) on - le Tuesday September 3, 2013	
F.O.B. - F.A.B. See Herien Voir aux présentes	
Address Enquiries to: - Adresser toutes questions à: Joanne Maybroda	
Telephone No. – No de telephone: 780-341-3037	Fax No. – N° de FAX: 780-454-4523
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: SEE HEREIN	
F.O.B. - F.A.B. Plant - Usine: _____ Destination: <input checked="" type="checkbox"/> Other-Autre: _____	
Delivery Requested by - Livraison Demandée par: September 30, 2013	Delivery Offered – Livraison proposée
This document does not contain a Personnel Security Requirement	
Name and title of person authorized to sign on behalf of Vendor/Firm - Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur	
_____ Signature	_____ Date



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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to RCMP will not be accepted.



3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the *Provinces of Manitoba and Alberta*.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or Territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.



PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>)

To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should clearly demonstrate that they meet the mandatory technical criteria.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 SACC Manual Clauses

C3011T Exchange Rate Fluctuation 2010-01-11

Section III: Certifications

Bidders must submit the certifications required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the mandatory technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

Compliant with Annex "B" - Mandatory Technical Criteria

1.2 Financial Evaluation

The total assessed bid price will be calculated in the following method as referred to at Annex "C", the Basis of Payment.

- 1.2.1 The firm unit price provided for each line item will be multiplied by the quantity to achieve an extended price for each line item.
- 1.2.2 The sum of the extended price for each line item will equal the total evaluated price.
- 1.2.3 The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.
- 1.2.4 Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

2. Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price per destination will be recommended for award of a contract. If the bidder recommended for award for each location is the same bidder, RCMP may award one contract to the bidder for both locations.



PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.



Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.



For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

2.2 Federal Contractors Program – Certification

The Federal Contractors Program (FCP) requires that some suppliers, including a supplier who is a member of a joint venture, bidding for federal government contracts, valued at \$200,000 or more (including Applicable Taxes), make a formal commitment to implement employment equity. This is a condition precedent to contract award. If the Bidder, or, if the Bidder is a joint venture and if any member of the joint venture, is subject to the FCP, evidence of its commitment must be provided before the award of the Contract.

Suppliers who have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive government contracts over the threshold for solicitation of bids as set out in the *Government Contracts Regulations*. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

If the Bidder does not fall within the exceptions enumerated in 3.(a) or (b) below, or does not have a valid certificate number confirming its adherence to the FCP, the Bidder must fax (819-953-8768) a copy of the signed form [LAB 1168](#), Certificate of Commitment to Implement Employment Equity, to the Labour Branch of HRSDC.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- a. () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- b. () is not subject to the FCP, being a regulated employer under the [Employment Equity Act](#), S.C. 1995, c. 44;
- c. () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC (having not bid on requirements of \$200,000 or more), in which case a duly signed certificate of commitment is attached;
- d. () is subject to the FCP, and has a valid certificate number as follows: _____ (e.g. has not been declared an ineligible contractor by HRSDC).

Further information on the FCP is available on the HRSDC website.



PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 - Code of Conduct and Certifications - Contract of 2010A referenced above is amended as follows: **Delete subsection 29.4 in its entirety.**

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before _____ (to be inserted upon Contract Award).

4.1.2 Delivery Addresses:

Contact: (To be Inserted upon Contract Award)
RCMP-GRC Winnipeg Post Garage
1091 Portage Avenue
Winnipeg, MB R3C 3K2

Contact: (To be Inserted upon Contract Award)
RCMP-GRC Edmonton Post Garage
11136 109 Street
Edmonton, AB T5G 2T4



4.1.3 Delivery and Unloading

1. Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.
2. When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel.
3. At some sites, the delivery truck must be unloaded while parked at the curb. When material is placed on the sidewalk, it must be placed in proximity to the designated entrance so as to be readily accessible to transport by mechanical handling equipment utilized by site personnel.

4.2 Optional Goods

The Contractor grants to Canada the irrevocable option to acquire the goods Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before 2014 June 30 by sending a written notice to the Contractor. Delivery date for optional goods will be identified on the contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Joanne Maybroda
Procurement Officer
NWR Procurement & Contracting Services
Place 123
#203, 12315 – Stony Plain Road
Edmonton, AB T5N 3Y8
Telephone: 780-341-3037
Fax: 780-454-4527
E-mail: Joanne.Maybroda@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority *(To be inserted upon contract award)*

The Technical Authority named above is the representative of the RCMP for whom the work is being carried out under the contract and is responsible for all matters concerning the technical content of the work under the contract. Technical matters may be discussed with the technical authority; however the technical authority has no authority to authorize changes to the scope of work.



5.3 Contractor's Representative *(to be filled in by bidder)*

Name: _____

Title: _____

Legal Business Name: _____

Address: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

GST Registration Number: _____

Include Program Account: Le.: RT0001

6. Payment

6.1 Basis of Payment - Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex D, for a total cost of \$ _____ *(insert the amount at contract award)*. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Multiple Payments

SACC Manual clause: H1001C (2008-05-12) Multiple Payments

6.3 SACC Manual Clauses

C2000C (2007-11-30), Taxes - Foreign-based Contractor



7. Invoicing Instructions

7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

7.2 Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the *Province of Manitoba and Alberta*.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2013-04-25) General Conditions – Goods (Medium Complexity)
- (c) Annex "A", Requirement;
- (d) Annex "C", Basis of Payment;
- (e) the Contractor's bid dated _____ (*to be inserted at contract award*).

11. SACC Manual Clauses

B1501C	Electrical Equipment	(2006-06-16)
B7500C	Excess Goods	(2006-06-16)

12. Insurance

SACC Manual Clause:

G1005C	Insurance	(2008-05-12)
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ANNEX "A"

REQUIREMENT

I. DESCRIPTION:

The Royal Canadian Mounted Police (RCMP) Fleet Management Unit requires the supply and delivery of nine (9) Two (2) Passenger All Terrain Vehicles (ATV's) to be delivered to the RCMP Winnipeg Post Garage in Winnipeg, Manitoba and thirteen (13) Two (2) Passenger All Terrain Vehicles (ATV's) to be delivered to the RCMP Edmonton Post Garage in Edmonton, Alberta in accordance to the Specifications listed herein.

II. PERFORMANCE SPECIFICATIONS:

If, upon delivery and acceptance, the product does not meet the Performance Specifications, the product will be returned at the supplier's expense and the Contract will be terminated for default.

Item no.:	Category:	Description:
A.	Year	
1.		New 2013 (or the manufacturer's latest manufactured model)
B.	Engine	
1.	Engine Type:	4-Stroke
2.	Cooling:	Liquid cooled
3.	Displacement:	490cc – Minimum; 650cc - Maximum
4.	Starting:	Electric Start - minimum
5.	Carburetion:	Fuel Injection
6.	Transmission	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking - Minimum
C.	Dimensions/Capacities	
1.	Length:	78" minimum – 85" maximum
2.	Width:	43" minimum
3.	Height:	42" minimum
4.	Wheelbase:	47" minimum – 53" maximum
5.	Ground Clearance:	8.5" minimum
6.	Fuel Tank Capacity:	14 L minimum
7.	Front Rack Capacity:	75 lb. (not a box) - minimum
8.	Rear Rack Capacity:	150 lb. (not convertible seat) - minimum
9.	Towing Capacity:	1000 lb. w/ one (1) 1 7/8" ball hitch - minimum
10.	Winch Capacity:	2000 lb. w/roller fairlead - minimum
D.	Tires	
1.	Tire Rim Diameter:	12" minimum; 14" maximum
E.	Suspension	
1.	Front & Rear	Standard w/ 7" travel - minimum
F.	Brakes	
1.	Front and Rear:	Disc or Drum Hydraulic



ANNEX "A" Con't

Item no.:	Category:	Description:
G.	Instrumentation	
1.	Speedometer/Odometer:	Manufacturer Standard
2.	Trip/Hour meter:	Manufacturer Standard
3.	Fuel Gage:	Manufacturer Standard
4.	Temp./Oil Light:	Manufacturer Standard
5.	Battery Voltmeter:	Manufacturer Standard
6.	Transmission/Gear Indicator:	Manufacturer Standard
7.	12V Outlet	Manufacturer Standard
H.	Occupational Health & Safety	
1.	Underbody Protection:	Must cover front, middle, sides, rear & A-Arm - minimum
2.	Seating:	Two (2) person capacity - minimum
a.		Passenger Back Rest
b.		Passenger Hand Grips
3.	Lighting:	Two (2) Headlights (Hi/Low) and one (1) Taillight - minimum
4.	Bumper:	Front and Rear
5.	Mirrors:	Left and Right – Manufacturer Standard
I.	Additional Features	
1.	Tool Kits:	Manufacturer Standard – One (1) for each unit
2.	Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine
3.	PDI:	Pre-Delivery Inspection - Standard
4.	Manuals:	Operators Manual – disc or hard copy - one (1) copy for each unit (English and French); French may be on-line
a.		Service & Parts Manual – disc, hard copy, or on-line – one (1) copy for each unit (English and French)
5.	Shipping/Crating:	Must be shipped assembled
6.	Warranty:	One (1) year minimum all-inclusive after-sales warranty. A combination of manufacturer and extended warranty covering the Manufacturer warranty is acceptable. Warranty service to be provided at service center. If no service center is available, Recall, Parts and/or After Sales Service must be shipped/provided within 48 hours.
7.	Delivery:	FOB Destination: Contractor to arrange offloading at the delivery location with no additional equipment or manpower to be provided by the client, between 9:00 AM and 3:00 PM MDT Monday through Friday.
8.	Color:	Industry Standard Commercial Paint
9.	Keys:	Two (2) sets per unit - minimum



ANNEX "B"

MANDATORY TECHNICAL CRITERIA

Bidders are to indicate whether or not they comply with the specification. Bidders **MUST** include a minimum of two (2) copies of the descriptive literature of the make and model of the item (s) offered in sufficient detail to clearly indicate compliance with each of the individual requirements from the specifications detailed herein. Bidders should specifically cross reference where this specification is located within technical data sheets or brochure. When published documentation does not demonstrate compliance, a written narrative demonstrating compliance will be accepted.

Bidders must address each Performance Specification listed in the table below and indicate whether the product offered "Meets" or "Does not Meet".

Bids which do not meet all of the Performance Specifications listed below will be deemed non-compliant and given no further consideration.

Mandatory Technical Criteria and Performance Specifications:

Item No.:	Category	Description	Meets or Exceeds	Not Met	Page Number Reference
I.	MANDATORY TECHNICAL CRITERIA				
A.	The All-Terrain Vehicles must :				
1.		Be from a manufacturer/reseller who has demonstrated acceptability by manufacturing and/or selling this type and size class of vehicle for at least 1 year.			
2.		Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture.			
B.	If the bidder is a reseller and not the manufacturer of the unit offered, the bidder must submit; with their bid, proof from the manufacturer of being an authorized reseller for the unit offered.				
II.	PERFORMANCE SPECIFICATIONS				
A.	Year				
1.		New 2013 (or the manufacturer's latest manufactured model)			
B.	Engine				
1.	Engine Type:	4-Stroke			
2.	Cooling:	Liquid cooled			
3.	Displacement:	490cc – Minimum; 650cc - Maximum			
4.	Starting:	Electric Start - minimum			
5.	Carburetion:	Fuel Injection			
6.	Transmission	Automatic Transmission including High, Low, Park, Neutral, Reverse gears with selectable 2WD and 4WD and Standard Engine Braking - Minimum			



ANNEX "B" con't

Item No.:	Category	Description	Meets or Exceeds	Not Met	Page Number Reference
C. Dimensions/Capacities:					
1.	Length:	78" minimum – 85" maximum			
2.	Width:	43" minimum			
3.	Height:	42" minimum			
4.	Wheelbase:	47" minimum – 53" maximum			
5.	Ground Clearance:	8.5" minimum			
6.	Fuel Tank Capacity:	14 L minimum			
7.	Front Rack Capacity:	75 lb. (not a box) - minimum			
8.	Rear Rack Capacity:	150 lb. (not convertible seat) - minimum			
9.	Towing Capacity:	1000 lb. w/ one (1) 1 7/8" ball hitch - minimum			
10.	Winch Capacity:	2000 lb. w/roller fairlead - minimum			
D. Tires					
1.	Tire Rim Diameter:	12" minimum; 14" maximum			
E. Suspension:					
1.	Front & Rear	Standard w/ 7" travel - minimum			
F. Brakes:					
1.	Front and Rear:	Disc or Drum Hydraulic			
G. Instrumentation:					
1.	Speedometer/Odometer:	Manufacturer Standard			
2.	Trip/Hour meter:	Manufacturer Standard			
3.	Fuel Gage:	Manufacturer Standard			
4.	Temp./Oil Light:	Manufacturer Standard			
5.	Battery Voltmeter:	Manufacturer Standard			
6.	Transmission/Gear Indicator:	Manufacturer Standard			
7.	12V Outlet	Manufacturer Standard			
H. Occupational Health & Safety:					
1.	Underbody Protection:	Must cover front, middle, sides, rear & A-Arm - minimum			
2.	Seating:	Two (2) person capacity - minimum			
a.		Passenger Back Rest			
b.		Passenger Hand Grips			
3.	Lighting:	Two (2) Headlights (Hi/Low) and one (1) Taillight - minimum			



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

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of Canada

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du Canada

Solicitation No. / No de l'invitation:

M5000-14-0617

ANNEX "B" con't

Item No.:	Category	Description	Meets or Exceeds	Not Met	Page Number Reference
I.	Additional Features:				
1.	Tool Kits:	Manufacturer Standard – One (1) for each unit			
2.	Cover:	Factory Cover – All Weather; Trailer able with tie down capability; covers entire machine			
3.	Color:	Industry Standard Commercial Paint			

Year, Make, and Model Number of Product(s) Offered: _____

The bidder certifies that the products offered meet the performance specifications above and the Requirement detailed in Annex "A".

Signed

Date



ANNEX "C"

BASIS OF PAYMENT

- A. Prices are firm unit.
- B. Firm unit prices are in Canadian Dollars.
- C. Firm unit prices are FOB Destination Winnipeg, Manitoba and Edmonton, Alberta, including Customs Duties and Excise Taxes, if applicable.
- D. Prices do not include GST; however GST will be added as a separate item, if applicable, on any invoice issued as a result of a Contract.
- E. The responsive bid for each location with the lowest evaluated price will be recommended for award of a contract.
- F. If the bidder recommended for award for each location is the same bidder, RCMP may award one contract to the bidder for both locations.

Item	Description	Qty. (each)	Firm Unit Price (each)	Extended Price
1.	All Terrain Vehicles for Winnipeg, MB	9	\$ _____	\$ _____
1.1	Option to purchase additional units; at the same price, by June 30, 2014 (to be raised by an amendment).	5		
1.2	For Delivery to: RCMP-GRC Winnipeg Post Garage 1091 Portage Avenue Winnipeg, MB R3C 3K2			
Total Bid Price:				\$ _____

Item	Description	Qty. (each)	Firm Unit Price (each)	Extended Price
2.	All Terrain Vehicles for Edmonton, AB	13	\$ _____	\$ _____
2.1	Option to purchase additional units; at the same price, by June 30, 2014 (to be raised by an amendment).	5		
2.2	For Delivery to: RCMP-GRC Edmonton Post Garage 11136 109 Street Edmonton, AB T5G 2T4			
Total Bid Price:				\$ _____

Year: _____

Make: _____

Model Offered: _____